

COMM-2



CITY CLERK'S DEPARTMENT
Office of the City Clerk

VanRIMS No.: 08-2000-20

MEMORANDUM

September 7, 2017

TO: Mayor and Council

FROM: Janice MacKenzie, City Clerk

SUBJECT: 2018 Council Meetings Schedule

Under the Procedure By-law, Council is to establish, by resolution, the dates and times at which regular meetings of Council are to occur. For 2018, it is proposed:

THAT regular meetings of Council be held on the following dates and times:

JANUARY		
	16	Regular Council (9:30 am) Public Hearing (6 pm)
	17	Standing Committee on Policy & Strategic Priorities (9:30 am)
	18	Public Hearing (6 pm)
	23	Business Licence/Chauffeur's Permit Appeal Hearing (9:30 am) Council Reserve (6 pm)
	24	Business Licence/Chauffeur's Permit Appeal Hearing (9:30 am) Council Reserve (6 pm)
	25	Council Reserve (6 pm)
	30	Regular Council (9:30 am)
	31	Standing Committee on City Finance and Services (9:30 am)
FEBRUARY		
	13	Business Licence/Chauffeur's Permit Appeal Hearing (9:30 am)
	15	Business Licence/Chauffeur's Permit Appeal Hearing (6 pm)
	20	Regular Council (9:30 am) Court of Revision (BIAs) (4 pm) Public Hearing (6 pm)
	21	Standing Committee on Policy & Strategic Priorities (9:30 am)
	22	Public Hearing (6 pm)
	27	Council Reserve (6 pm)

	28	Business Licence/Chauffeur's Permit Appeal Hearing Panel Council Reserve (6 pm)
NOTE: February 6-8 - FCM Sustainable Communities - Ottawa, ON February 12 - Family Day		
MARCH		
	1	Council Reserve (6 pm)
	13	Regular Council (9:30 am) Public Hearing (6 pm)
	14	Standing Committee on City Finance and Services (9:30 am)
	15	Business Licence/Chauffeur's Permit Appeal Hearing Panel Public Hearing (6 pm)
NOTE: March 6-9 - FCM Board of Directors - Laval, PQ March 19-29 - Spring Break March 30 - Good Friday		
APRIL		
	3	Council Reserve (6 pm)
	5	Council Reserve (6 pm)
	17	Regular Council (9:30 am) Public Hearing (6 pm)
	18	Standing Committee on Policy and Strategic Priorities (9:30 am)
	19	Public Hearing (6 pm)
	24	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	25	Business Licence/Chauffeur's Permit Appeal Hearing (9:30 am) Council Reserve (6 pm)
	26	Council Reserve (6 pm)
NOTE: April 2 - Easter Monday April 10-14 - TED Conference, Vancouver		
MAY		
	1	Regular Council (9:30 am)
	2	Standing Committee on City Finance and Services (9:30 am)
	15	Regular Council (9:30 am) Public Hearing (6 pm)
	16	Standing Committee on Policy and Strategic Priorities (9:30 am)
	17	Public Hearing (6 pm)
	22	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	23	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	24	Council Reserve (6 pm)
NOTE: May 9-11 - LGLMA Annual Conference - Whistler, BC May 21 - Victoria Day May 31-June 3 - FCM Annual Conference - Halifax, NS		

JUNE		
	5	Regular Council (9:30 am) Public Hearing (6 pm)
	6	Standing Committee on City Finance and Services (9:30 am)
	7	Court of Revision (Local Improvements) (5 pm) Public Hearing (6 pm)
	12	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	13	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	14	Council Reserve (6 pm)
	19	Regular Council (9:30 am)
	20	Standing Committee on Policy and Strategic Priorities (9:30 am)
	26	Council Reserve
	28	Council Reserve
NOTE: May 31 - June 3 - FCM Annual Conference - Halifax, NS		
JULY		
	10	Regular Council (9:30 am) Public Hearing (6 pm)
	11	Standing Committee on City Finance and Services (9:30 am)
	12	Public Hearing (6 pm)
	17	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	18	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	19	Council Reserve (6 pm)
	24	Regular Council (9:30 am)
	25	Standing Committee on Policy and Strategic Priorities (9:30 am)
	26	Council Reserve (9:30 am)
	30	Council Reserve (9:30 am)
	31	Council Reserve (9:30 am)
NOTE: July 2 - Canada Day		
AUGUST - Council recesses August 1-31		
SEPTEMBER		
	18	Regular Council (9:30 am) Public Hearing (6 pm)
	19	Standing Committee on City Finance and Services (9:30 am)
	20	Public Hearing (6 pm)
NOTE: September 3 - Labour Day September 4-14 - 2018 Local General Election Nomination Period September 10-14 - UBCM Conference - Whistler, BC September 11-14 - FCM Board of Directors, Wood Buffalo, AB		

OCTOBER		
	25	Court of Revision (Land Averaging) (2 pm)
	30	Regular Council (Last Meeting of Council Term)
NOTE: October 10-17 - 2018 Local General Election Advance Voting October 20 - 2018 Local General Election		
NOVEMBER		
	5	Inaugural Council Meeting (5 pm)
	13	Regular Council (9:30 am) Public Hearing (6 pm)
	14	Standing Committee on Policy and Strategic Priorities (9:30 am)
	15	Public Hearing (6 pm)
	22	Court of Revision (Local Improvements) (5 pm)
	27	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	28	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
	29	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am) Council Reserve (6 pm)
NOTE: November 12 - Remembrance Day November 21-24 - FCM Board of Directors - Ottawa, ON		
DECEMBER		
	4	Regular Council Meeting (9:30 am)
	5	Standing Committee on City Finance and Services (9:30 am)
	11	Business Licence/Chauffeur's Permit Appeal Hearing Panel (9:30 am)
	12	Business Licence/Chauffeur's Permit Appeal Hearing Panel (6 pm)
	18	Regular Council (9:30 am) Public Hearing (6 pm)
	19	Standing Committee on Policy and Strategic Priorities (9:30 am)
	20	Public Hearing (6 pm)
NOTE: December 24-January 1, 2019 - Christmas Closure		

Janice MacKenzie
City Clerk