



CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Date: February 13, 2006
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RTS No.: **05779**
VanRIMS No.: 08-2200-20
Meeting Date: March 21, 2006

TO: Vancouver City Council

FROM: City Clerk

SUBJECT: Request by Councillor Heather Deal to Travel and Attend the Lower Mainland Municipal Association (LMMA) Conference - May 10-12, 2006

CONSIDERATION

That Council authorize Councillor Heather Deal to attend the Lower Mainland Municipal Association (LMMA) AGM Conference to be held in Harrison Hot Springs, BC from May 10 to May 12, 2006 at an estimated cost of \$637.00, source of funding to be the Councillor's 2006 travel budget

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention outside British Columbia must request Council prior approval. If Council approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

The purpose of this report is to seek Council's approval for Councillor Heather Deal to attend the Lower Mainland Municipal Association (LMMA) Conference as a representative of the City.

FINANCIAL IMPLICATIONS

The estimated costs to be funded from the 2006 Travel Budget are as follows:

Item	Estimated Costs
Airfare - return	\$ N/A
Accommodations - 2 nights @ 115.00/night (+ applicable taxes)	230.00
Registration	225.00
Ground Transportation (mileage: 0.45/km x 136.21 kms x 2)	122.00
Per Diem - 2 days X \$60.00/day = \$120.00 minus meals provided (4)	60.00
Total Estimated Costs	\$ 637.00

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