



## COUNCIL REPORT

Report Date: March 24, 2026  
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Meeting Date: April 22, 2026  
[Submit comments to Council](#)

TO: Standing Committee on City Finance and Services  
FROM: Chief Procurement Officer  
SUBJECT: Annual Procurement Report 2025

### Recommendations

THAT Council receive this report for information.

### Purpose and Executive Summary

The City's Procurement Policy requires the Chief Procurement Officer to report to Council annually on the procurement activities for the previous year. This annual procurement report documents the procurement activities of the City of Vancouver from January 1, 2025 to December 31, 2025. The scope of this report includes the public procurement and contract award statistics for third party goods and services, sustainable and ethical procurement highlights, and other activities and accomplishments of the Supply Chain Management (SCM) department such as the warehousing and inventory management functions.

### Council Authority/Previous Decisions

- In April 2018, City Council approved Procurement Policy number ADMIN-008, which includes:
  - o Direction from City Council for the procurement of goods, services and construction as well as the disposition of surplus assets
  - o Contract approval authority limits, contract signing authority, authority of the Bid Committee
  - o Incorporation of sustainable and ethical procurement policies into the procurement process
- In November 2023, City Council approved changes to the policy (RTS 15962 - Changes to the Procurement Policy and Delegated Authority) to update contract approval authority limits to address inflationary effects on thresholds that had not been adjusted over time and definition alignment gaps with trade agreements as an action derived from the recommendations of the Vancouver's Office of the Auditor General policy review.

## **City Manager's Comments**

The City Manager concurs with the foregoing.

## **Context and Background**

SCM works to achieve best value by supporting internal business units to meet the City's priorities and goals. The department enables the establishment of third-party goods and services contracts in compliance as a public entity with internal policies and trade agreements obligations. Additionally, SCM manages the City's warehousing and inventory operations, material handling, logistics, and asset surplus sales and disposal for the organization.

In 2025 with the implementation of tariffs by the current United States of America's (US) Federal administration, the City experienced financial exposure because of the implementation of Canadian retaliatory tariffs. Most of these counter-tariffs have been removed now by the Canadian Government, but a 25% retaliatory levy remains for specific US steel, aluminum, and automobile products that do not comply with the Canada-United States-Mexico Agreement (CUSMA) which impact the prices paid by the City for these commodities.

The City's focus to face some of these tariff challenges has been on long-term resiliency rather than shorter-term tactics as most of the goods and services the City acquires are procured from a Canadian supplier. The City carefully continues to navigate trade obligations, supplier capacity, cost impacts, and legal compliance, while leveraging opportunities to strengthen local economies where it is relevant and possible for the organization.

During 2025 under the stewardship of the SCM department, the City solicited bids and proposals, negotiated and awarded \$790 million worth of contracts for goods and services (including construction). The prices obtained through these contracts reflected savings of approximately \$87 million (~11%) relative to the planned budgets for the goods and service procured. These outcomes were achieved through competitive, public procurement processes, consolidation of expenditure volumes where possible, evaluation of vendor proposals with a total cost of ownership and risk mitigation analysis approach and robust negotiation practices.

## **Discussion**

SCM supports City operations through a centralized service model providing subject matter expertise and operational support to client business units in procurement, warehousing and inventory management. The services provided by SCM support responsible financial stewardship, effective risk management and robust administrative and compliance processes.

City of Vancouver's Procurement Policy (ADMIN-008), (Section 10 Monitoring, Review and Reporting) requires that the Chief Procurement Officer report annually to City Council on the procurement activities of the previous year.

The following sections of the report describe the SCM departmental activities and the statistics pertaining to procurement including the value of the contracts awarded during the calendar year, the breakdown of the contracts awarded by authority level, the detail of the contracts that did not go through a competitive public procurement process, the value recovered in revenue through surplus disposal of assets at the end of life and highlights from the Sustainable and Ethical Procurement (SEP) initiatives.

## 1. Key procurement statistics for the period from January 1, 2025 to December 31, 2025:

### a. Procurement Pricing Outcomes

As shown in previous annual procurement reports, the SCM department reports secured pricing in comparison to the planned budget for the acquisition of third-party goods and services. Typically, the procurement savings identified could result from single-year purchases or longer-term contracts.

Total Value of Contracts Awarded in 2025	\$789,824,183
Total Value of Secured Pricing relative to Budget from Contracts Awarded in 2025*	\$86,909,489

\* This figure represents a positive variance between either the current cost, anticipated cost or budget for the goods or services prior to the competitive procurement process and the actual contract value at time of contract award, for each procurement.

### b. Bid Committee and Council Contract Approvals

Through the City's Procurement Policy, Council has delegated the authority to the Bid Committee to award procurement and/or revenue contracts between \$1,000,000 and \$3,000,000. Authority to award contracts valued at less than \$1,000,000 is delegated to specific roles within Supply Chain Management and the City's business unit departments. City Council approval is required for contract awards with a value greater than \$3,000,000.

In order to quickly establish construction agreements to accelerate and complete the required capital work at the City, several contractor pre-qualification procurement programs have been established where Council has delegated the contract commitment and execution authority to City staff as an approved deviation of the Procurement Policy. Updates on the contracts awarded under these procurement programs are reported to Council and published publicly on the City of Vancouver website on a quarterly basis (link below for the 2025 report).

<https://vancouver.ca/files/cov/program-report-q1-to-q4-2025.pdf>

In 2025, Bid Committee approved staff recommendations to award 64 contracts at a total estimated value of \$628 million.

City Council approved staff recommendations to award 27 procurement contracts valued at an estimated combined value of \$511 million. A summary of the contracts that received final approval for award from Council in 2025 is listed in Appendix C of this report.

In approving recommended contract awards, Bid Committee and Council authorize SCM to finalize negotiations, award and execute the contracts on behalf of the City according to the delegated signing authority specified in the Procurement Policy. Of the \$598 million approved by Bid Committee in 2025, 52 contracts valued at \$463 million were awarded and executed in 2025. Of the \$541 million approved by Council in 2025, 21 contracts valued at \$387 million were awarded and executed in 2025. The remainder of the approved contract awards from 2025 will be executed in 2026. These are typically contract awards approved towards the end of the calendar year, which take some time to finalize negotiations and sign the agreement by the parties involved.

### c. Summary of Contracts Awarded

All procurement competitive processes valued at \$75,000 or greater are posted publicly on BC Bid and the City's website. Similarly, all contract award decisions are posted publicly and reports showing

award information are available on the City of Vancouver web site and Open Data Catalogue (links below respectively).

<http://vancouver.ca/doing-business/bid-committee-documents.aspx> \*

<http://vancouver.ca/your-government/open-data-catalogue.aspx>

*\*This link will redirect you to the City of Vancouver public website - Awarded Bids section.*

#### **d. Sole Source Contract Awards**

The Procurement Policy outlines specific circumstances in which contracts may be sole sourced. The competitive award ratio is a key indicator of the City success in achieving on its core procurement policy objectives of conducting a competitive and open process while maximizing the value for money in the acquisition of goods and services.

The SCM department processed a total value of \$789,824,183 in contracts awarded in 2025. Of that total value, \$765,313,372 (97%) was awarded using a competitive bid process and \$24,510,811 (3%) was awarded to bids on a sole source basis under the permitted Procurement Policy provisions.

Of the \$24,510,811 in contracts that were secured on a sole-source basis, \$24,059,323 (3%) were awarded following the public posting of a Notice of Intent to Contract (NOITC). The remaining (0.06%) were urgent and/or highly specialized and awarded prior to issuance of a public notice as per the requirements of the Procurement Policy. In all instances, a public posting of the sole source award was issued on the City of Vancouver public web site.

The complete list of sole source Notice of Contract for 2025 can be referenced in the public posting (link below).

<http://bids.vancouver.ca/bidopp/noi.htm>

#### **e. Surplus Asset Disposal**

The SCM department manages the orderly disposal of any materials owned by the City which are declared surplus to present and future department operational requirements. In 2025, a total of \$1,487,668 in revenue was generated through the auctioning of surplus vehicles and small equipment assets at the end of their lifecycle through the Central Stores warehousing operations.

### **2. Sustainable and Ethical Procurement (SEP)**

The City's Sustainable Procurement program supports priorities of Council in relation to environmental and social outcomes. The Sustainable Procurement program under the stewardship of the SCM department strives to use the procurement function as one of the many ways the City generates environmental and social value through the acquisition of third-party goods and services required for the City's operation. More information can be referenced about the program on the following link from the City's webpage:

<https://vancouver.ca/doing-business/sustainable-procurement.aspx>

#### **a. Social Value Procurement Framework**

The Social Procurement program was implemented in 2019 as part of the Healthy City Strategy and Action Plan with the objective to diversify our supply chain so that vendors that the City does business with are representative of the communities that we serve.

In 2025, 383 (54%) contracts were awarded to Indigenous, social/diverse businesses (based on ownership/control or certification) or equitable businesses (based on best practices). The awarded value of these contracts in 2025 is approximately \$406.4M (56%).

A four-year rolling average (as this is the typical average term for City contracts) shows that 1,255 or 44.9% of the contracts have been awarded to contracts were awarded to Indigenous, social/diverse businesses, representing approximately \$945M (52.3% of the value).

Ongoing work is currently underway to measure indirect allocations from other vendors that partner with, or sub-contract to, Indigenous/social/diverse businesses to perform City of Vancouver work, to start identifying the economic impact at different levels and tiers of the supply chain.

## **b. Equity & Reconciliation**

During 2025, the SCM department continued to advance the City's Equity and Reconciliation work by hosting bi-monthly roundtables to look for opportunities and educate business units while simplifying or reducing systemic barriers in our current procurement processes. This work aligns with advancing Indigenous Procurement and "Responsible Procurement".

SCM also made significant strides in the City of Vancouver's UNDRIP (United Nations Declaration on the Rights for Indigenous Peoples) Action Plan, specifically related to implementing procurement process based on advancing economic prosperity with the local Nations. This included benchmarking against other public sector policies and discussions on draft policy language to prioritize Indigenous partnerships and participation with a specific focus on the Musqueam, Squamish, and Tsleil-Waututh First Nations.

Draft policy language was shared with MSTV Steering Committee late 2025 which will continue to evolve and finalize in 2026 with the objective to develop an Indigenous Procurement policy for the City of Vancouver. Efforts are ongoing to advance economic reconciliation and UNDRIP actions by looking for ways to simplify and remove systemic barriers in our public procurement processes and elevating First Nations participation to inform Procurement Policy amendments to explicitly address and prioritize Indigenous procurement as part of one of the action items for the City to implement its UNDRIP action plan.

A summary of the Sustainable Procurement program accomplishments for 2025 is included in Appendix B.

## **Conclusion**

Throughout 2025, the Supply Chain Management department has continued to conduct internal procurement process improvements, to adapt procedures to expedite the acquisition of goods and services in support to City wide operational and capital programs, ensuring supply and enable business continuity, despite high inflationary pressures and complex supply and demand dynamics due to the geo-political environment and constraints across multiple supply chains. Staff are in the process of reviewing the procurement processes to continue to identify short- and longer-term opportunities to continue to add value by enabling improved procurement outcomes and efficiencies. Further updates and recommendations will be provided to Council during 2026.

**Financial Implications**

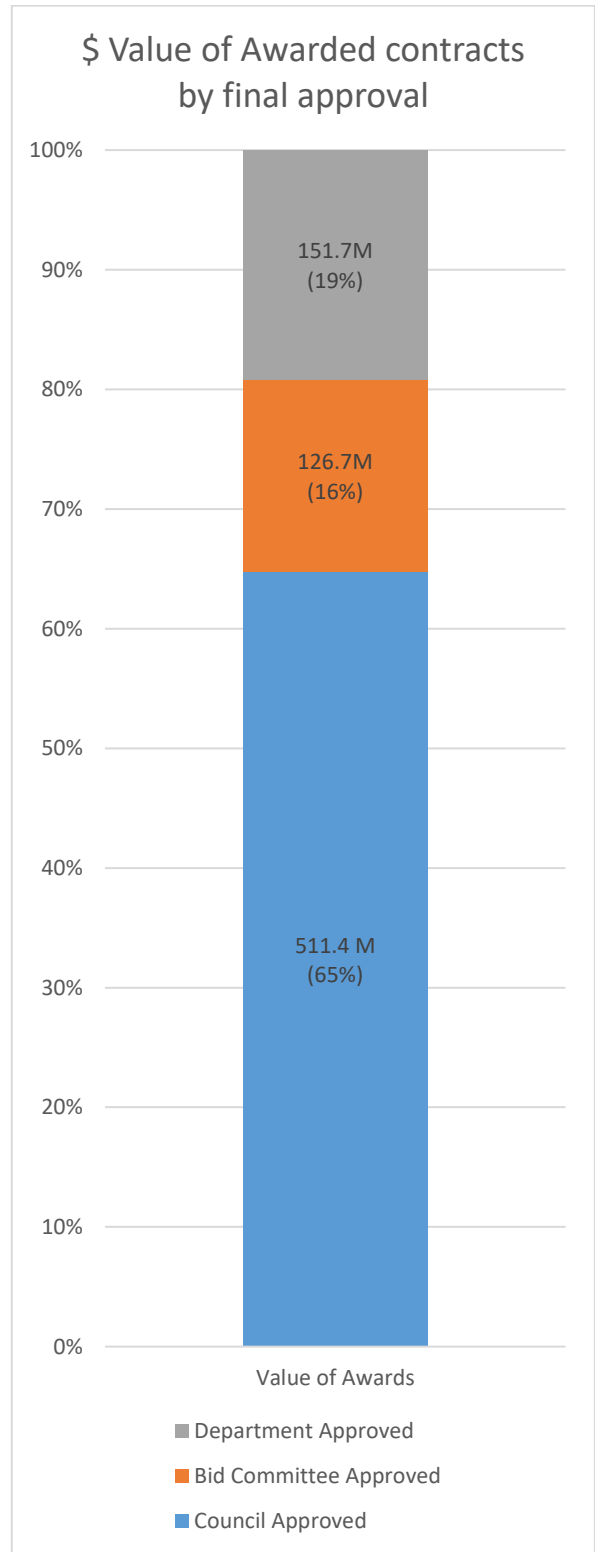
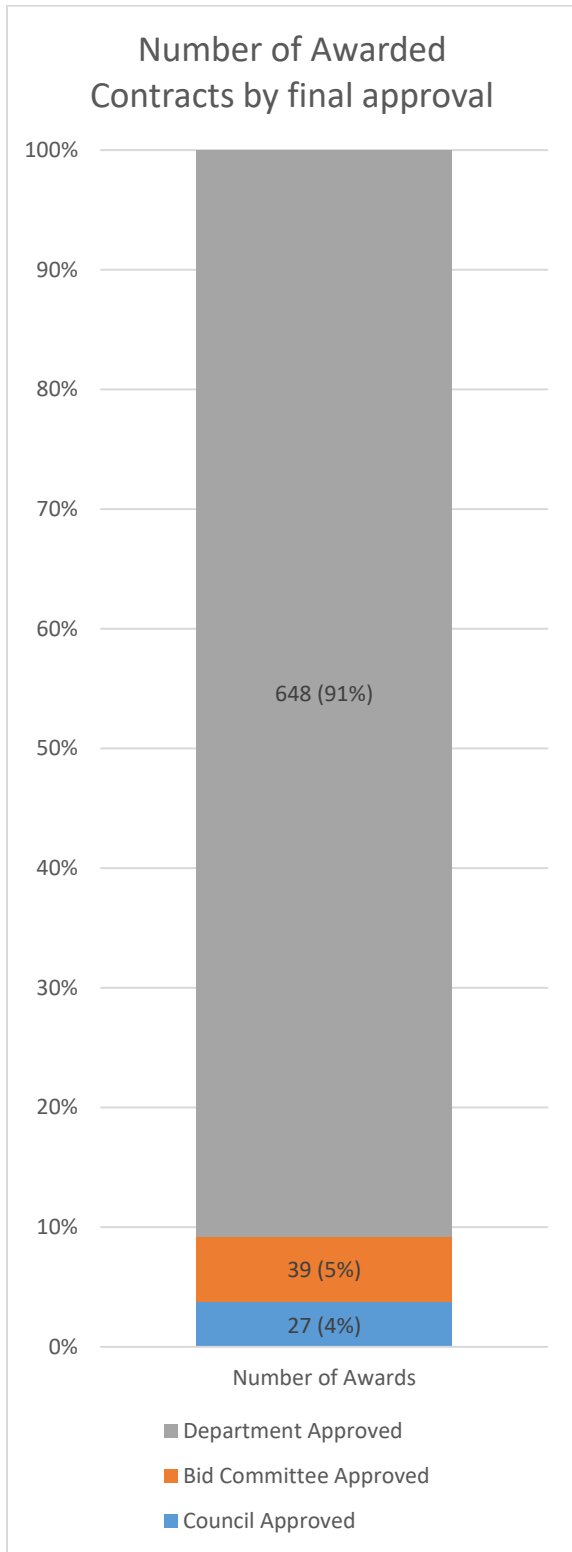
The financial implications of the City’s procurement activities are outlined above.

**Legal Implications**

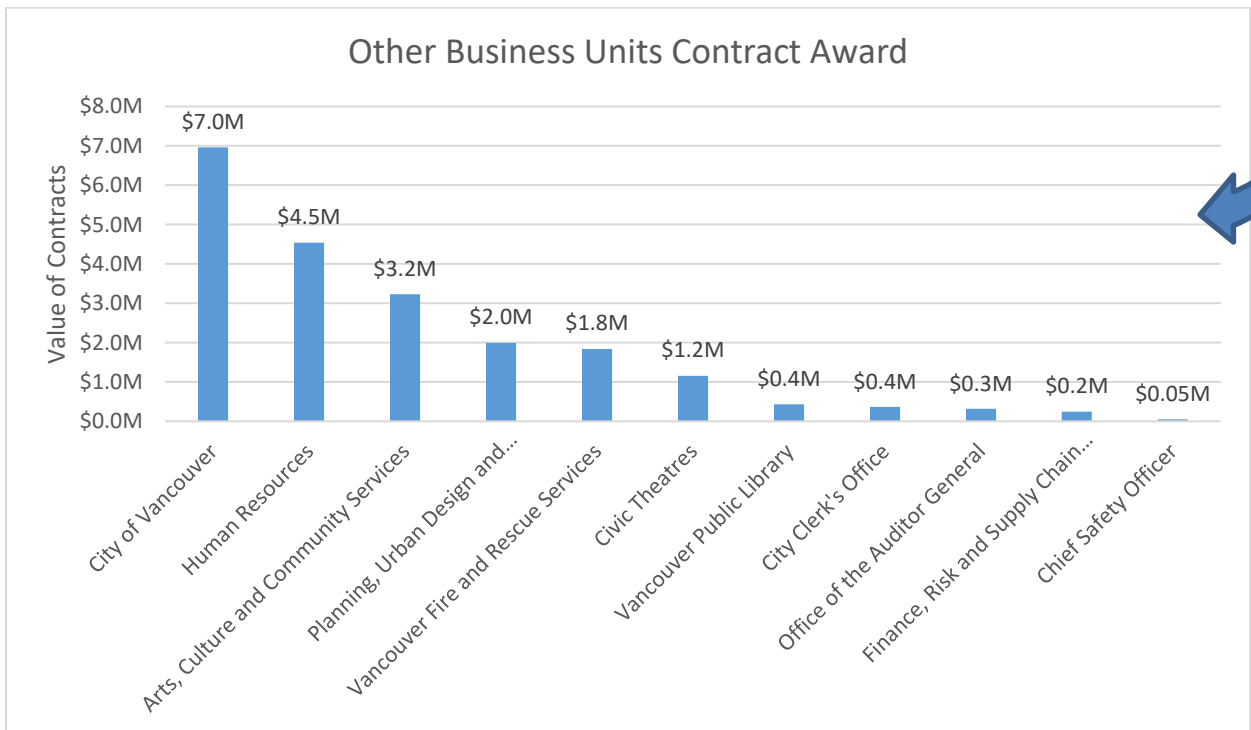
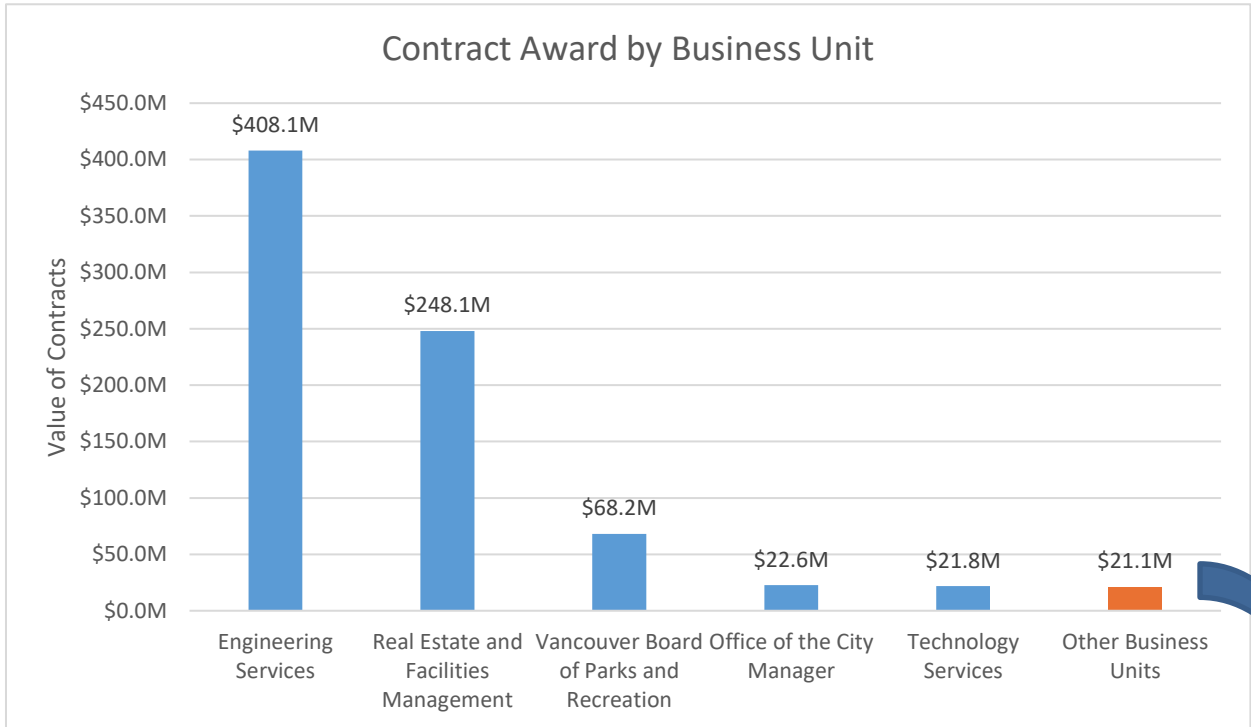
There are no legal implications associated with this report’s recommendations

### APPENDIX A

#### Chart A1: Awarded Contracts by Final Contract Approval Level



**Chart A2: Contract Awards by Department**



**Chart A3: Contract Transactions by Value Range**

Value Range	Number of Awards	Percentage by Number	Contract Value in Range	Percentage by Value
Less than \$75,000	492	68.91%	\$14,773,668	1.87%
\$75,001 to \$1,000,000	139	19.47%	\$50,274,667	6.37%
\$1,000,000 to \$3,000,000	46	6.44%	\$86,836,078	10.99%
\$3,000,001 or greater	37	5.18%	\$637,939,771	80.77%
<b>Total</b>	<b>714</b>	<b>100.00%</b>	<b>\$789,824,183</b>	<b>100.00%</b>

**Chart A4: Sole Source – Emergency, Urgent or Highly Specialized Contract Awards**

Type of Sole Source	Number of Awards	Percentage by Number	Contract Value in Type	Percentage by Value
Notice of Intent to Contract	111	96.52%	\$24,059,323	98.16%
Emergency	4	3.48%	\$451,488	1.84%
<b>Total</b>	<b>115</b>	<b>100%</b>	<b>\$24,510,811</b>	<b>100%</b>

**Chart A5: Contract Awards by Vendor Location**

Location	Number of Vendors	Percentage by Number	Contract Value	Percentage by Value
Vancouver	172	24%	\$102,876,555	13%
Metro Vancouver	350	49%	\$579,549,734	73%
Other British Columbia	31	4%	\$27,339,548	3%
Rest of Canada	131	18%	\$78,050,668	10%
United States	26	4%	\$1,711,874	0%
Global	4	1%	\$295,804	0%
<b>Total</b>	<b>714</b>	<b>100%</b>	<b>\$789,824,183</b>	<b>100%</b>

**Cumulative**

Location	Number of Vendors	Percentage by Number	Contract Value	Percentage by Value
Vancouver	173	24%	\$105,235,945	13%
Metro Vancouver	522	73%	\$682,426,290	86%
British Columbia	553	77%	\$709,765,838	90%
Canada	684	96%	\$787,816,506	100%
North America	710	99%	\$789,528,379	100%
Global	714	100%	\$789,824,183	100%

**APPENDIX B**

**Summary of Sustainable Procurement 2025 Accomplishments**

Social	2025 ACTION/ACCOMPLISHMENTS									
<p>Supplier Diversity</p> <p>Contract Awards 2025</p> <p><b>Target:</b> On the basis of a 4 - year rolling average - 50% of contracts in value (\$) and in number (#) on identified service categories to Indigenous, Social/Diverse businesses</p> <p><i>*The social procurement opportunities are focused on identified service categories based on a materiality assessment, industry/best practices and a thorough assessment of the vendor availability and capabilities in the current market. The program targets are based on the following service categories:</i></p> <ul style="list-style-type: none"> <li>• Consultants</li> <li>• Media/Advertising</li> <li>• Management / Finance</li> <li>• Education/ Facilitation/Workshops</li> <li>• Facilities Management</li> <li>• Catering (Services)</li> <li>• Janitorial (Services)</li> <li>• Operational Services</li> <li>• Graffiti Removal</li> <li>• Landscaping</li> <li>• Maintenance / Repair Services</li> </ul>	<p>In 2025, the majority of public procurement bid documents included questions regarding social/environmental sustainability and most incorporated updated language to ask vendors about how they include Indigenous Participation. For the year, this resulted in the City awarding 383 (54%) contracts to Indigenous, social/diverse businesses (based on ownership/control or certification) or equitable businesses that are able to demonstrate employment and/or equity leadership best practices. The awarded value of these contracts in 2025 is approximately \$406M (56%).</p> <div data-bbox="678 808 1377 1812" style="text-align: center;"> <p>The chart displays two blue bars representing the percentage of social/diverse contracts. The first bar, labeled 'Number of Contracts', reaches 54% on the y-axis. The second bar, labeled '\$ Value of Contracts', reaches 56%. A horizontal red line is drawn at the 50% mark, indicating the target. The y-axis ranges from 0% to 100% in 10% increments.</p> <table border="1"> <caption>Social / Diverse Contracts Data</caption> <thead> <tr> <th>Category</th> <th>Count</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Number of Contracts</td> <td>383</td> <td>54%</td> </tr> <tr> <td>\$ Value of Contracts</td> <td>406M</td> <td>56%</td> </tr> </tbody> </table> </div>	Category	Count	Percentage	Number of Contracts	383	54%	\$ Value of Contracts	406M	56%
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Number of Contracts	383	54%								
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Social	2025 ACTIONS/ACCOMPLISHMENTS
Supplier Diversity Breakdown 2025	<p>Of the above noted 383 contracts directly awarded, the supplier diversity appears as:</p> <ul style="list-style-type: none"> <li>• Indigenous Peoples: 11 contracts valued at \$1.2M.</li> <li>• Racialized, Black &amp; People of Color: 60 contracts valued at \$22.5M.</li> <li>• Diverse (Women, SOGI): 58 contracts valued at \$7.5M</li> <li>• Social Enterprise (Non-Profit, Coops): 27 contracts valued at \$9.1M.</li> <li>• Social Business (Certified BCorp, Employee Owned, PWD): 57 contracts valued at \$231M.</li> <li>• Equitable Operations (employment and/or leadership best practices): 170 contracts valued at \$135M.</li> </ul> <p>Indirect contract value:</p> <p>It is important to note that direct awarded contracts also have significant indirect value down-stream to Indigenous, social/diverse partners, suppliers and subcontractors. \$74.6M of contracts awarded went to 33 vendors that are aligned and committed to Indigenous Prosperity through their membership with Canadian Council for Indigenous Business). Another \$56M went to vendors aligned with their own supplier diversity / social procurement programs.</p> <p>Annual contributions:</p> <p>Vendors that have been identified as Indigenous/social/diverse businesses, through ownership/control/certification, were awarded contracts estimated to contribute \$213M towards equitable and inclusive economy in 2025. Of that, approximately</p> <ul style="list-style-type: none"> <li>• \$3.7M. was disbursed to Indigenous Peoples and businesses</li> <li>• \$25.6M. was disbursed to Black/diaspora &amp; People of Color businesses</li> <li>• \$11.4M. was disbursed to Gender Diverse businesses</li> <li>• \$103M was disbursed to Social Businesses</li> <li>• \$67.9M. was invested in Non-Profits and their owned businesses (Social Enterprise) to advance employment and economic independence including community associations, BEST, MOSAIC, Vantage Point, Potluck Café &amp; Catering, HUB Cycling, Embers, CIRES, HAVE Culinary, MP Enterprises, and Green Shield Canada.</li> </ul>

Environmental	2025 ACTIONS/ACCOMPLISHMENTS
Leadership	<p>Buyers for Climate Action (BCA) as part of Federal Greening Government Fund: a coalition of large green buyers to accelerate green procurement and supplier disclosure in areas such as net zero and climate resilient buildings, low carbon construction materials, zero emission fleets, and green information and communications technology (ICT). The BCA was established to help drive the transition to a green, net-zero carbon economy by collaborating on green procurement.</p> <p>The City of Vancouver is one of eight Steering Committee members, which represent large governments (municipal and provincial) across Canada that have net-zero targets and are actively greening their procurement.</p> <p>As part of the coalition the City of Vancouver shares knowledge and collaborates on best practices to:</p> <ul style="list-style-type: none"> <li>• accelerate and improve green procurement practices</li> <li>• increase capacity of buyers to work with suppliers to provide greener goods and services</li> </ul> <p>In 2025, BCA released guidance on Heavy &amp; Medium Sized Electric Vehicles.</p>
	<p>Canadian Collaboration for Sustainable Procurement (CCSP) ongoing leadership &amp; resources: As a member of the organization, participated on the working group for Non-Profit transitioning.</p> <p>City of Vancouver continues to be at the top of benchmarks for best practice framework for high performance programs. The 2025 annual report of the State of Sustainable Public Procurement in Canada is available on the following link: <a href="https://www.reeveconsulting.com/ccsp-network/">https://www.reeveconsulting.com/ccsp-network/</a></p>

**APPENDIX C****LIST OF AWARDS APPROVED BY COUNCIL 2025**

<b>RTS #</b>	<b>Bid # (for publicly posted items)</b>	<b>Project Description (name &amp; brief description of goods/services required)</b>	<b>Awarded Amount (approved by Council)</b>
18123	PS20251093-REFM-RFP	City Wide Construction Program	\$175,000,000
18136	PS20240941-ENG-RFP	Supply and Delivery of Fuels	\$60,000,000
18075	PS20251158-ENG-RFP	Supply of Landfill Services	\$50,026,552
18076	PS20251156-ENG-ITT	Construction Services for Cambie Bridge Seismic Upgrade – Phase 2	\$36,852,488
17848	PS20251107-ENG-RFP	Supply and Delivery of Reinforced Concrete Pipe, Manhole Sections, Bases, and Tops	\$23,039,250
17939	PS20251117-TS-RFP	Digital Infrastructure and Innovation for FIFA World Cup Matches in Vancouver	\$14,469,560
18122	PS20251213-ENG-RFP	The Accelerated Water Meter Installation Program	\$14,428,545
18074	PS20240991-ENG-RFP	Asphalt, Concrete, Soils, and Rock Crushing Services	\$12,445,530
18046	PS20240785-REFM-RFP	Contracted Janitorial Services	\$11,069,941
17843	PS20241057-ENG-ITT	Construction Services for the Thornton Pump Station Upgrade	\$10,760,700
18057	PS20251163-VBPR-RFA	Tree-Related Maintenance Services	\$9,600,000
17804	PS20230445-ENG-RFP	Supply and Delivery of Personal Protective Equipment	\$9,409,430
17779	PS20240927-ENG-ITT	Construction Services for Granville Bridge South Approach Ramps Rehabilitation – Phase 1	\$8,787,000
17700	PS20240988-ENG-ITT	Construction Services for Permanent Plazas	\$8,773,550
18192	PS20251348-ENG-ITT	Arbutus Greenway and West 41st Avenue Intersection Improvements	\$8,483,336
17845	PS20240847-VBPR-RFP	Construction Manager for the FIFA World Cup 2026 in Vancouver	\$8,368,666
17733	PS20241013-VBPR-ITT	Construction Services for Killarney Park Track and Field – Civil Works	\$8,285,436
16570	PS20230244-ENG-RFP	Provision of Advanced Water Metering Infrastructure	\$6,050,207
17911	PS20240898-ENG-ITT	Construction Services for Memorial West Park Trenchless Sewer Upgrade	\$4,950,290
18257	PS20251269-VBPR-RFEOI	Tree Removal and Associated Services in Stanley Park	\$4,504,221
17623	PS20240824-VBPR-RFP	Golf Course Operators	\$4,357,401
17747	PS20241009-OCM-RFP	City of Vancouver False Creek South Landowners' Conceptual Development Plan	\$4,000,000
17970	PS20240929-ENG-RFP	Consulting Services for Landfill Gas System Design and Contract Administration	\$3,672,520
17971	PS20251137-ENG-RFP	Supply and Delivery of Water Meter Assemblies	\$3,602,328
18256	PS20251231-HR-RFP	Employee and Family Assistance Program Services	\$3,570,983
17905	PS20241087-ENG-RFQ	Supply and Delivery of Traffic Marking Materials	\$3,567,600
17849	PS20241046-ENG-NOITC	Compensation for Depot Collection Services for Packaging and Paper Products	\$3,348,030