



COUNCIL REPORT

Report Date: September 10, 2025
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Meeting Date: October 8, 2025
[Submit comments to Council](#)

TO: Standing Committee on City Finance and Services
FROM: General Manager of Engineering Services and Chief Procurement Officer
SUBJECT: Contract Award for PS20240941-ENG-RFP Supply and Delivery of Fuels

Recommendations

THAT Council authorize City staff to negotiate an agreement for Supply and Delivery of Fuels with 4REFUEL CANADA LP for an estimated total contract value of \$60,000,000, plus Tax, over the initial five (5) year term and the two (2) one (1) year possible unilateral extension terms (the "Agreement"), which will be funded from the operating budget;

FURTHER THAT Council delegate its authority to execute the Agreement to the City's Director of Legal Services, Chief Procurement Officer, and General Manager of Engineering Services.

No legal rights or obligations will be created by Council's approval of the above Recommendations unless and until the City executes and delivers the Agreement.

Purpose and Executive Summary

This report seeks Council's authority to enter into a contract to supply and delivery of fuels to meet the City's vehicle fleet fueling needs of approximately 6,000,000 litres of fuel annual to support the fleet of approximately 2200 vehicles.

The City of Vancouver is the Lead Agency on behalf of the BCPPBG (British Columbia Petroleum Products Buying Group) which is comprised of approximately seventy (70) local, regional and municipal government and school board member organizations, which in total purchase approximately thirty million (30,000,000) litres of fuel annually. The City does not assume any responsibility to purchase on behalf of other members of the buying group, however, the RFP and contract has been structured in a way that allows for other buying group members to purchase at the same rates as the City. By taking a lead role in the buying group for this contract, the City has been able to negotiate more favourable pricing based on the volume of the entire BCPPBG.

As the Lead Agency, the City issued a Request for Proposal (RFP) PS20240941-ENG-RFP on 17 December 2024, for the Supply and Delivery of Fuels. The City advertised the RFP on the City

of Vancouver website and BC Bid in accordance with the City's Procurement Policy (ADMIN-008). City staff on the RFP evaluation committee and the Bid Committee have considered the responses received and recommended that the City negotiate an agreement with 4Refuel Canada LP to meet the City's requirements.

Council Authority/Previous Decisions

The City's Procurement Policy (ADMIN-008) requires Council approve contracts with a total value greater \$3,000,000 following review and recommendations by the City's Bid Committee. The Bid Committee has considered the bids and recommends 4Refuel Canada L.P. as the successful proponent.

There is no applicable Council authority or previous decisions related to this report.

City Manager's Comments

The City Manager concurs with the foregoing recommendations.

Context and Background

The City of Vancouver requires the Supply and Delivery of Fuels.

The City of Vancouver is acting as Lead Agency on behalf of the BCPPBG (British Columbia Petroleum Products Buying Group). The BCPPBG is comprised of approximately seventy (70) local, regional and municipal government and school board member organizations, which in total purchase approximately thirty million (30,000,000) litres of fuel annually.

The City of Vancouver's fleet consumes approximately on average 6.7 million litres of fuel annually.

The scope of this RFP is the Supply and Delivery of gasoline, diesel (including renewable diesel), and some heating fuels to all members of the BCPPBG.

During the term the contract, any other BCPPBG member entity may request products to the supplier at the prices set and on the terms and conditions stated in the recommended agreement.

The purpose of the RFP was to identify a supplier with the capability to meet the City's requirements for Supply and Delivery of Fuels while offering a competitive price and satisfactory service.

Discussion

The RFP was issued in accordance with the City's Procurement Policy (ADMIN-008). The City received responses from following proponents:

Proponent
4Refuel Canada L.P.
Suncor Energy Inc.
Parkland Corporation
Nation Clean Energy Inc.
Imperial Oil Limited
PetroValue Products Canada Inc.

The responses were evaluated, using both quantitative and qualitative factors, by an evaluation team comprised of representatives from Engineering, under the stewardship of Supply Chain Management, to assess each response's overall value.

Some of the criteria considered in the overall evaluation process included:

- **Technical Requirements:** The proponents' ability to supply and deliver products, operational services and support, product knowledge, regulatory compliance and business technology capabilities.
- **Sustainability Requirements:** Carbon intensity of fuel, renewable content of fuel, Sustainability Leadership and Fuel Delivery.
- **Financial Requirements:** Bulk fuel pricing (base price, bridging fees, discounts), card-lock pricing and retail pricing.

The evaluation team concluded that the proposal submitted by 4Refuel Canada L.P. met the City's requirements and provided the best overall value to the City.

Environmental/climate implications

The recommended bid includes the provision of renewable diesel (R100 blend), which the City has been using for its fleet since 2019. The City's use of renewable diesel (derived from made from renewable feedstocks, which might be vegetable oils from crops or waste products like used cooking oil) has resulted in an emissions reduction of approximately 7,000 tonnes of greenhouse gas annually compared to a 2007 baseline. This is a significant reduction and a noteworthy demonstration of corporate climate leadership.

Financial Implications

Finance has reviewed and confirmed that funding is available from the operating budget across City departments, on an if and when needed basis depending on available approved budget. As a result of the RFP, the City is able to achieve cost certainty for the proposed 5-year term.

Legal Implications

The City's Procurement Policy (ADMIN-008) requires the Director of Legal Services to execute all contracts with a total value greater than \$3,000,000 that have been awarded by the Bid Committee and Council.

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