



COUNCIL REPORT

Report Date: November 25, 2024
Contact: Lon LaClaire
Contact No.: 604.873.7336
RTS No.: 16423
VanRIMS No.: 08-2000-20
Meeting Date: December 3, 2024
[Submit comments to Council](#)

TO: Vancouver City Council
FROM: General Manager of Engineering Services
SUBJECT: 2025 Engineering Fees

Recommendations

- A. THAT Council approve in principle a 6% increase in the Engineering Services Department permit, application and licence agreement fees as set out in Appendix A to this report, with the exception of the fees referenced in Recommendations B, C, D and E to take effect on January 1, 2025.
- B. THAT Council approve in principle a 15.0% increase for certain resident and visitor parking permit fees under the Street and Traffic By-law No. 2849 with the exception of sections 23.4 (b) and 23.8 (b), as set out in Appendix A to this report, to take effect on January 1, 2025.
- C. THAT Council approve in principle a 40% increase to permanent street restoration charges under Part 3 of the Street Utilities By-law No. 10361, as set out in Appendix A to this report, to take effect on January 1, 2025.
- D. THAT Council approve in principle a 3.0% increase to Traffic Management Plan Reviews for Temporary Occupancy of a Street under the Street and Traffic By-law No. 2849, as set out in Appendix A to this report, to take effect on January 1, 2025.
- E. THAT Council approve in principle commercial vehicle decal fees of \$100 per year for passenger vehicles (up to 5,500 kg) and \$300 per year for large vehicles (5,500 kg and over), with a 50 percent discount for zero-emission vehicles, under the Street & Traffic By-law, No. 2849 Section 21.6 and 21.6A as set out in Appendix A to this report to take effect on July 1, 2025.

- F. THAT Council approve, in principle, an amendment to the Encroachment By-law to allow the City to prorate the first annual charge for an encroachment, and to allow the City Engineer to require fibreglass anchor rods, both as set out in Appendix B to this report, to take effect on January 1, 2025.
- G. THAT Council approve in principle an updated interest rate in the Latecomer Interest Rate By-law No. 13152 to 8.95%, as set out in Appendix B of this report to take effect on January 1, 2025.
- H. THAT Council direct staff to bring forward annual updates to the interest rate for latecomer charges for consideration by Council, using the Canadian prime lending rate in effect as of October 31 of each year as the baseline.
- I. THAT the Director of Legal Services be instructed to prepare by-laws to amend Street and Traffic By-law No. 2849, Granville Mall By-law No. 9978, Encroachment By-law No. 4243, Street Vending By-law No. 10868, Street Distribution of Publications By-law No. 9350, Street Utilities By-law No. 10361, and Latecomer Interest Rate By-law No.13152 all generally in accordance with Appendix B.

Purpose and Executive Summary

Engineering fees are adjusted on an annual basis to reflect cost increases.

For 2025, the proposed inflationary increase is 6% reflecting the increased cost to deliver the associated services, except for those listed in Recommendations B, C, D and E. The specific rationale for each of those exceptional adjustments is set out below.

Amendments to the Encroachment By-law Street and Latecomer Interest Rate By-law are also being recommended.

Council Authority/Previous Decisions

Council has historically set fees with the overall objective of recovering the full cost of providing the associated services or, where there is a market-based justification, maintain competitiveness with comparators.

City Manager's Comments

The City Manager concurs with the foregoing recommendations.

Context and Background

The Engineering Services Department generates revenues from several sources under the authority of the following by-laws:

- Street and Traffic By-law No. 2849,
- Granville Mall By-law No. 9978,
- Encroachment By-law No. 4243,

- Street Vending By-law 10868,
- Street Distribution of Publications By-law No. 9350; and,
- Street Utilities By-law No. 10361.
- Latecomer Interest Rate By-law No.13152.

The fees indicated under these By-laws were last adjusted effective January 1, 2024. This is the first adjustment to the Latecomer Interest Rate, introduced in October 2021.

Discussion

Fees are set at a level which reflects the City's cost's structure and are typically adjusted annually to keep pace with costs. Recommendation A considers a 6% increase to fees, which is consistent with expected growth in the City's direct and indirect costs to deliver services.

This 6% increase has been applied to all the fees listed in Appendix A, with the exception of the fees noted below:

Residential Parking Permit Fees

Resident permit parking in the City of Vancouver is generally located in areas of high parking demand. Existing parking permit costs are significantly less expensive than the cost of surrounding off-street parking and are low relative to many other major centres. Staff recommend increasing permit fees at a higher rate than inflation (15%), except for the market rates in the West End which are proposed to increase by 6%.

Commercial Vehicle Decal Fees

In 2023, staff recommended a two-step increase to commercial vehicle decal fees as part of a package of improvements for the Commercial Vehicle Permit Program. This would make the fees more comparable to similar municipalities, as the fees had not increased significantly in over 20 years. As per the [2023 Council report](#), staff recommend increasing the commercial vehicle decal fees to \$100 per year for passenger vehicles (up to 5,500 kg) and \$300 per year for large vehicles (5,500 kg and over), with a 50 percent discount for zero-emission vehicles.

Permanent street restoration costs

An analysis comparing internal and external construction costs to our permanent street restoration rates has been completed. The increase in permanent restoration costs reflects the rising expenses associated with repair work. The primary areas where expenses have increased include supplies and services such as fuel, concrete, and asphalt, where vendor prices have surged. Permanent street restoration fees are charged to utility companies for restorations necessitated by utility installations, maintenance, or repairs. In most cases, utility companies can opt out of paying restoration fees by completing repairs themselves.

Development related fees

Engineering fees associated with development construction activities have been considered with the other fees in the development fee report, which recommends a 3% fee increase to response to primarily labour cost increases, partially offset by efficiencies realized within the permitting

program. The traffic management plan review fee, which requires the review by City staff of plans submitted by a contractor will increase by 3%. Other fees that relate to the use of City street for the purposes of construction activities will remain at their 2024 rates.

The latecomer interest rate was initially approved at 5.5% with approval of the City's Latecomer Policy on October 19, 2021 and is included in By-law 13152. The policy outlines that the City may revise the interest rate from time to time. Staff recommend including this By-law as part of the annual Engineering fee report, adjusting the Latecomer Interest Rate annually and to align with interest rate applied to deferred cash community amenity contributions, which is prime plus 3%. The City's Treasury Services website provides current and historical prime rates.

Encroachment By-law

First Annual Charges

Annual charges are paid for every type of encroachment referred to in Part B of the Schedule attached to the Encroachment By-law. These charges are recovered by the City from the associated landowner on June 30th of each and every year as part of their annual property tax bill. The By-law also provides that the first annual charge must be paid upon first entering into an encroachment agreement, a scenario which typically results in a disproportionate charge for the first year. Enabling the City to prorate the first annual charge based on the number of months prior to the next June 30th will remove this inequity.

Fibreglass Anchor Rods

Encroaching anchor rods can create conflicts and significant extra costs for tunnel boring activities. The encroaching anchor rod material has an influence on the depths of tunnels, impact to a tunnel boring machine and potential project delays and costs. Fibreglass anchor rods are known to minimize potential issues, and consequently the City is seeking to clarify the required use of fibreglass anchor rods along existing and future rapid transit corridors for new developments sites. The Encroachment By-law currently sets out a process for a private property to request encroachment in-to City property for construction shoring. The updated language would clarify that the City can specify the acceptable anchor rod material that will minimize risk and better enable future rapid transit projects, while considering the ongoing risk to adjacent properties that propose encroachment into City property to facilitate their development construction.

Financial Implications

The aggregate impact of the overall fees increases is approximately \$7.6M in 2025. The main driver is Street Cut Repairs, followed by Commercial Parking Permit, and Residential Parking Permit. GST, as applicable, will be added to taxable fees.

Legal Implications

The By-law annual rate changes and miscellaneous amendments are contained in Appendix B.

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APPENDIX A

Permit Fee Schedule

Permit Type	2024 Current excludes GST	2025 Proposed excludes GST	Authority
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Street and Traffic By-law No. 2849

Commercial Vehicle Permit Fees

Commercial Permit	\$228.33	\$242.14	Street & Traffic By-law, Section 21.6
Commercial Plate replacement fee	\$13.57	\$14.29	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - No Signage - Replacement Fee	\$7.25	\$7.75	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - With Signage - Decal Replacement Fee	\$7.25	\$7.75	Street & Traffic By-law, Section 21.6A
Commercial Vehicle GVW Fee - No Signage (up to 5,500kg)	\$50.00	\$100.00	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - No Signage (5,501kg and over)	\$150.00	\$300.00	Street & Traffic By-law, Section 21.6
ZEV Commercial Vehicle GVW Fee - No Signage (up to 5,500kg)	\$25.00	\$50.00	Street & Traffic By-law, Section 21.6
ZEV Commercial Vehicle GVW Fee - No Signage (5,501kg or more)	\$75.00	\$150.00	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - With Signage (up to 5,500kg)	\$50.00	\$100.00	Street & Traffic By-law, Section 21.6A
Commercial Vehicle GVW Fee - With Signage (5,501kg or more)	\$150.00	\$300.00	Street & Traffic By-law, Section 21.6A
ZEV Commercial Vehicle GVW Fee - With Signage (up to 5,500kg)	\$25.00	\$50.00	Street & Traffic By-law, Section 21.6A
ZEV Commercial Vehicle GVW Fee - With Signage (5,501kg or more)	\$75.00	\$150.00	Street & Traffic By-law, Section 21.6A

Residential Parking Permit Fees

Resident parking permit	\$125.74	\$144.60	Street & Traffic By-law, Section 23.4 (c), (f)
Resident parking permit	\$125.74	\$144.60	Street & Traffic By-law, Section 23.4(a)
Resident parking permit (new holder)	\$427.94	\$453.62	Street & Traffic By-law, Section 23.4(b)
Resident parking permit	\$92.81	\$106.73	Street & Traffic By-law, Section 23.4 (d)
Resident parking permit	\$62.86	\$72.29	Street & Traffic By-law, Section 23.4 (e)
Shared vehicle permit	\$89.95	\$95.35	Street & Traffic By-law, Section 23.5

Annual Fee for Reserved Car Share Parking (Downtown)	\$1,600.50	\$1,696.53	Street & Traffic By-law, Section 23.6 (a)
Annual Fee for Reserved Car Share Parking (Metro Core)	\$800.26	\$848.28	Street & Traffic By-law, Section 23.6 (b)
Annual Fee for Reserved Car Share Parking (Remainder)	\$363.75	\$385.58	Street & Traffic By-law, Section 23.6 (c)
One-week visitor residential parking permit (Remainder)	\$13.73	\$15.79	Street & Traffic By-law, Section 23.8(a)
One-week visitor residential parking permit (West End and Robson North)	\$23.81	\$25.24	Street & Traffic By-law, Section 23.8 (b)
Daily visitor residential parking permit	\$6.06	\$6.97	Street & Traffic By-law, Section 23.8 (c)
Permit return administrative fee	\$5.61	\$5.95	Street & Traffic By-law, Section 23.9

Street and Sidewalk Usage Fees

Temporary Occupancy of a Street - For Traffic Management Plan review less than 1 hour	\$79.50	\$81.90	Street & Traffic By-law, Schedule 1, 1. (j)
Temporary Occupancy of a Street - For Traffic Management Plan review 1-15 hours	\$795.00	\$819.00	Street & Traffic By-law, Schedule 1, 1. (j)
Temporary Occupancy of a Street - For Traffic Management Plan review over 15 hours	\$2,230.00	\$2,300.00	Street & Traffic By-law, Schedule 1, 1. (j)
Street Entertainment, Annual	\$143.57	\$152.18	Street & Traffic By-law, Section 67A(6)(a)
Street Entertainment, 4 Month	\$48.38	\$51.28	Street & Traffic By-law, Section 67A(6)(b)

Test Holes Drilling/Excavation

Application fee	\$669.28	\$709.44	Street & Traffic By-law, Section 88A. (2)(b)
Inspection fee	\$87.02	\$92.24	Street & Traffic By-law, Section 88A. (2)(b)
Inspection fee	\$87.86	\$93.13	Street & Traffic By-law, Section 88A. (4)

Granville Mall By-law No. 9978

Permit fee for a commercial vehicle valid for one year	\$304.87	\$323.16	Granville Mall By-law No. 9978, Section 14(a)
Permit fee for a commercial vehicle valid for 14 days	\$39.26	\$41.62	Granville Mall By-law No. 9978, Section 14(b)
Permit fee for a non-commercial vehicle valid for one day.	\$11.54	\$12.23	Granville Mall By-law No. 9978, Section 14(c)

Encroachment By-law No. 4243

Encroachment Fees (Annual charge)

Flat Portion (to 150 square feet)	\$227.59	\$234.42	Encroachment By-law, Schedule 1 Section B
Variable Portion (per sq. foot over 150)	\$6.07	\$6.25	Encroachment By-law, Schedule 1 Section B
Agreement preparation with reference to an encroachment	\$1,248.87	\$1,286.34	Encroachment By-law, Schedule 1 Section A(1)
For information relating to an encroachment	\$374.66	\$385.90	Encroachment By-law, Schedule 1 Section A(3)
Granting an easement over a portion of a street or lane to accommodate encroachment by a building	\$5,565.00	\$5,731.95	Encroachment By-law, Schedule 1 Section A(4)
Sewers closed circuit TV inspection pre post anchor rod inspection	\$3,097.20	\$3,283.03	Encroachment By-law, Schedule 1 Section A(5)

Street Vending By-law No. 10868**Application Fees**

Street vendor	\$63.06	\$66.84	Street Vending By-law, Schedule A
Display unit (including application by new owner)	\$63.06	\$66.84	Street Vending By-law, Schedule A
Small Patio (including application by new owner)	\$63.06	\$66.84	Street Vending By-law, Schedule A
Large Patio	\$252.30	\$267.44	Street Vending By-law, Schedule A

Permit Fees

Street Vendor, food vending (stationary) unit	\$1,394.82	\$1,478.51	Street Vending By-law, Schedule A
Street Vendor, non-food vending (stationary) unit	\$1,045.74	\$1,108.48	Street Vending By-law, Schedule A
Street Vendor, mobile special event unit	\$45.33	\$48.05	Street Vending By-law, Schedule A

Food Vending (roaming) with motorized unit

Food Vending (roaming) with motorized unit	\$376.31	\$398.89	Street Vending By-law, Schedule A
Food Vending (roaming) without motorized unit	\$188.87	\$200.20	Street Vending By-law, Schedule A
Display Unit - each sq mtr of display area	\$60.96	\$64.62	Street Vending By-law, Schedule A
Display Unit - subject to minimum fee	\$158.69	\$168.21	Street Vending By-law, Schedule A
Small Patio - one table & two chairs	\$145.59	\$154.33	Street Vending By-law, Schedule A

Small Patio - subject to minimum fee	\$436.77	\$462.99	Street Vending By-law, Schedule A
Large Patio and Curbside Patio, Downtown, /Sq. mtr - summer (Apr 1 - Oct 31)	\$100.84	\$106.89	Street Vending By-law, Schedule A
Large Patio and Curbside Patio, Downtown, /Sq. mtr - annual (Apr 1 - Mar 31)	\$172.60	\$182.96	Street Vending By-law, Schedule A
Large Patio and Curbside Patio, Outside Downtown, /Sq. mtr - summer (Apr 1 - Oct 31)	\$71.45	\$75.74	Street Vending By-law, Schedule A
Large Patio and Curbside Patio, Outside Downtown, /Sq. mtr - annual (Apr 1 - Mar 31)	\$122.42	\$129.77	Street Vending By-law, Schedule A
Daily Mobile Vendor (outside special event permit zone)	\$45.33	\$48.05	Street Vending By-law, Schedule A

Permit Renewal Fees

Street Vendor, food vending (stationary) unit	\$1,394.82	\$1,478.51	Street Vending By-law, Schedule A
Street Vendor, non-food vending (stationary) unit	\$1,045.74	\$1,108.48	Street Vending By-law, Schedule A

Street Distribution of Publications By-law No. 9350**Application Fees**

Permit for a new location	\$58.28	\$61.78	Street Distribution By-law, Schedule A
Participation in a lottery for a new location	\$23.31	\$24.71	Street Distribution By-law, Schedule A

Permit Renewal Fees

Annual fee per news box (for 1- 100 news boxes)	\$38.98	\$41.32	Street Distribution By-law Schedule A
Annual fee per news box (for 101 or more news boxes)	\$116.91	\$123.92	Street Distribution By-law Schedule A
Annual fee for each top row compartment in each multiple publications newsbox	\$24.74	\$26.22	Street Distribution By-law Schedule A
Annual fee for each bottom row compartment in each multiple publications newsbox	\$12.36	\$13.10	Street Distribution By-law Schedule A
Annual fee per drop box	\$38.98	\$41.32	Street Distribution By-law Schedule A

Street Utilities By-law No. 10361**Plan review and administration fee**

Plan review and administration fee (alignment that is less than 20 metres)	\$797.30	\$845.14	Schedule A, Part 1 (a)
Plan review and administration fee (alignment that is greater than 20 metres)	\$2,391.89	\$2,535.40	Schedule A, Part 1 (b)
Additional per metre fee for the proposed alignment	\$15.95	\$16.91	Schedule A, Part 1

Inspection fee

Inspection fee per street block per day	\$103.65	\$109.87	Schedule A, Part 2
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Permanent restoration cost

Concrete Pavement (Less than 10m2)	\$375.82	\$526.15	Schedule A, Part 3
Concrete Pavement (10m2 to less than 50m2)	\$268.31	\$375.63	Schedule A, Part 3
Concrete Pavement (50m2 or more)	\$191.03	\$267.44	Schedule A, Part 3
Pavement Membrane - Overlay Concrete Road (Less than 100 m2)	\$135.31	\$189.43	Schedule A, Part 3
Pavement Membrane - Overlay Concrete Road (More than 100m2)	\$111.43	\$156.00	Schedule A, Part 3
Light Asphalt Pavement (Less than 3m2)	\$277.02	\$387.83	Schedule A, Part 3
Light Asphalt Pavement (3m2 to less than 10m2)	\$151.41	\$211.97	Schedule A, Part 3
Light Asphalt Pavement (10m2 to less than 100m2)	\$102.52	\$143.53	Schedule A, Part 3
Light Asphalt Pavement (100m2 to 300m2)	\$91.95	\$128.73	Schedule A, Part 3
Light Asphalt Pavement (More than 300m2)	\$89.30	\$125.02	Schedule A, Part 3
Heavy Asphalt Pavement (Less than 3m2)	\$346.79	\$485.51	Schedule A, Part 3
Heavy Asphalt Pavement (3m2 to less than 10m2)	\$253.51	\$354.91	Schedule A, Part 3
Heavy Asphalt Pavement (10m2 to less than 100m2)	\$167.52	\$234.53	Schedule A, Part 3
Heavy Asphalt Pavement (100m2 to 300m2)	\$145.37	\$203.52	Schedule A, Part 3
Heavy Asphalt Pavement (More than 300m2)	\$128.84	\$180.38	Schedule A, Part 3
Concrete Sidewalk (Less than 10m2)	\$335.39	\$469.55	Schedule A, Part 3
Concrete Sidewalk (10m2 to 25m2)	\$264.19	\$369.87	Schedule A, Part 3
Concrete Sidewalk (25m2 to 50m2)	\$242.93	\$340.10	Schedule A, Part 3
Concrete Sidewalk (50m2 or more)	\$189.88	\$265.83	Schedule A, Part 3
Exposed Agg Sidewalk (All)	\$443.85	\$621.39	Schedule A, Part 3
Concrete Crossing (All)	\$365.30	\$511.42	Schedule A, Part 3
Curb & Gutter (Less than 10 lm)	\$489.86	\$685.80	Schedule A, Part 3
Curb & Gutter (10 lm or more)	\$355.72	\$498.01	Schedule A, Part 3
Boulevards Top Soil & Seed (Less than 50 m2)	\$59.25	\$82.95	Schedule A, Part 3
Boulevards Top Soil & Seed (50m2 or more)	\$32.93	\$46.10	Schedule A, Part 3
Brick or Paver Sidewalks	\$461.39	\$645.95	Schedule A, Part 3
Concrete Bus Slab	\$452.78	\$633.89	Schedule A, Part 3
Concrete Thickened Sidewalk 6" (All)	\$329.15	\$460.81	Schedule A, Part 3
Concrete Thickened Sidewalk 10" (All)	\$410.57	\$574.80	Schedule A, Part 3
Integral Concrete Road & Curb 8" / Sq mtr	\$390.03	\$546.04	Schedule A, Part 3
Concrete Treaded Sidewalk < 10 Sq mtr	\$307.53	\$430.54	Schedule A, Part 3
Concrete Treaded Sidewalk 10-25 Sq mtr	\$277.53	\$388.54	Schedule A, Part 3
Concrete Treaded Sidewalk > 25 Sq mtr	\$247.53	\$346.54	Schedule A, Part 3
Asphalt/Concrete Pavement (0m2 to less than 3m2)	\$451.64	\$632.30	Schedule A, Part 3

Asphalt/Concrete Pavement (3m2 to less than 10m2)	\$398.12	\$557.37	Schedule A, Part 3
Asphalt/Concrete Pavement (10m2 to 50m2)	\$353.76	\$495.26	Schedule A, Part 3
Asphalt/Concrete Pavement (50m2 or more)	\$290.69	\$406.97	Schedule A, Part 3
Asphalt/Concrete Pavement - follow behind (Install of 5" Asphalt when concrete cutback is done by Utility Group)	\$85.00	\$119.00	Schedule A, Part 3

Pavement degradation cost

0 - 5 years	\$66.43	\$70.42	Schedule A, Part 4
6 -10 years	\$53.14	\$56.33	Schedule A, Part 4
11 - 15 years	\$39.88	\$42.27	Schedule A, Part 4
16 - 20 years	\$26.60	\$28.20	Schedule A, Part 4
21 years or greater	\$13.28	\$14.08	Schedule A, Part 4

Other Authorities (not part of a By-Law)

Dissemination of Traffic Information	\$504.07	\$534.31	Administrative policy
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Garbage Container License

Containers greater than 1 cubic yard	\$731.06	\$774.92	License Agreement
Containers less than 1 cubic yard	\$243.68	\$258.30	License Agreement

Latecomer Interest Rate By-law No. 13152

Permit Type	2024 Current Rate	2025 Proposed Rate	Authority
Latecomer Interest Rate	5.5%	8.95%	Section 2

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APPENDIX B**DRAFT By-law to amend Street and Traffic By-law No. 2849
regarding 2025 fee increases**

Note: An amending by-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This by-law amends the indicated provisions of the Street and Traffic By-law No. 2849.
2. In section 21.6, Council strikes out “\$228.33”, “\$13.57” and “\$7.25”, and substitutes “\$242.14”, “\$14.29”, and “\$7.75”, respectively.
3. In section 21.6, Council strikes out “\$50.00”, “\$150.00”, “\$25.00”, and “\$75.00”, and substitutes “\$100.00”, “\$300.00”, “\$50.00”, and “\$150.00”, respectively
4. In section 21.6A, Council strikes out “\$7.25”, and substitutes “\$7.75”.
5. In section 21.6A, Council strikes out “\$50.00”, “\$150.00”, “\$25.00”, and “\$75.00”, and substitutes “\$100.00”, “\$300.00”, “\$50.00”, and “\$150.00”, respectively
6. In section 23.4, Council:
 - (a) in subsections (a), (c) and (f), strikes out “\$125.74” and substitutes “\$144.60”;
 - (b) in subsection (b), strikes out “\$427.94” and substitutes “\$453.62”;
 - (c) in subsection (d), strikes out “\$92.81”, and substitutes “\$106.73”; and
 - (d) in subsection (e), strikes out “\$62.86”, and substitutes “\$72.29”.
7. In section 23.5, Council strikes out “\$89.95”, and substitutes “\$95.35”.
8. In section 23.6, Council:

- (a) in subsection (a), strikes out “\$1,600.50”, and substitutes “\$1,696.53”;
 - (b) in subsection (b), strikes out “\$800.26”, and substitutes “\$848.28”; and
 - (c) in subsection (c), strikes out “\$363.75”, and substitutes “\$385.58”.
9. In section 23.8, Council:
- (a) in subsection (a), strikes out “\$13.73”, and substitutes “\$15.79”;
 - (b) in subsection (b), strikes out “\$23.81”, and substitutes “\$25.24”; and
 - (c) in subsection (c), strikes out “\$6.06”, and substitutes “\$6.97”.
10. In section 23.9, Council strikes out “\$5.61”, and substitutes “\$5.95”.
11. In section 67A(6), Council:
- (a) in subsection (a), strikes out “\$143.57”, and substitutes “\$152.18”; and
 - (b) in subsection (b), strikes out “\$48.38”, and substitutes “\$51.28”.
12. In section 88A, Council:
- (a) in subsection (2)(b), strikes out “\$669.28” and “\$87.02”, and substitutes “\$709.44” and “\$92.24”, respectively; and
 - (b) in subsection (4), strikes out “\$87.86”, and substitutes “\$93.13”.

13. In Schedule I, Council:

(a) in section 1(j), strikes out “\$79.50”, “\$795.00”, and “\$2,230.00”, and substitutes “\$81.90”, “\$819.00”, and “\$2,300.00”.

14. A decision by a court that any part of this by-law is illegal, void, or unenforceable severs that part from this By-law, and is not to affect the balance of this By-law.

15. This By-law is to come into force and take effect on January 1, 2025, except that sections 3 and 5 are to come into force and effect on July 1, 2025

ENACTED by Council this _____ day of _____, 2024

Mayor

City Clerk

DRAFT By-law to amend Encroachment By-law No. 4243
regarding 2025 fee increases and miscellaneous amendments

Note: An amending by-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This by-law amends the indicated provisions of the Encroachment By-law.
2. In section 2, Council:
 - a. in the definition of “Anchor rods”, adds “, fibreglass” after “steel”;
 - b. in the definition of “Owner”, strikes out “property.” and substitutes “property;”;
 - c. adds a new definition in the correct alphabetical order as follows:

““professional engineer” means an engineer who is a member of The Association of Professional Engineers and Geoscientists of the Province of British Columbia; and”; and
 - d. in the definition of “solar shading device”, strikes out “Building By-law;” and substitutes “Building By-law.”
3. Council adds a new section 3A(2A) in the correct alphanumeric order as follows:

“(2A) The Engineer may, in the Engineer’s sole discretion, require the use of certain materials and equipment, including fibreglass anchor rods.”.
4. In section 3A(2)(a), Council adds “, material” after “length”.
5. In section 5(1), Council adds “, such first annual charge to be pro-rated by dividing the applicable annual charge by 12 and multiplying the resulting number by the number of full or partial months remaining until the next June 30” after “together with the first annual charge as herein provided”.
6. In Part A of the Schedule attached to the Encroachment By-law, Council strikes out “\$1,248.87”, “\$374.66”, “\$5,565.00”, and “\$3,097.20”, and substitutes “\$1,286.34”, “\$385.90”, “\$5,731.95”, and “\$3,283.03”.

SCHEDULE A**“SCHEDULE A****FEES**Application Fees

The following fees must be paid upon application for a permit, exclusive of sales tax:

- (a) street vendor \$66.84
- (b) display unit (including application by new owner)..... \$66.84
- (c) small patio (including application by new owner)..... \$66.84
- (d) large patio and curbside patio \$267.44
- (e) despite subsections (b), (c) and (d) above, no application fees are payable if the applicant is applying for a permit for a new display unit, a new patio or an expansion of an existing patio, if the display unit, patio or expansion is located in the 2024 Water Street Pilot Area as shown outlined in black on Schedule C to this by-law only between June 1, 2024 and September 30, 2024.

Permit Fees

The following fees must be paid prior to issuance of a permit, exclusive of sales tax:

- (a) street vendor
 - (i) food vending (stationary) unit \$1,478.51 per year
 - (ii) non-food vending (stationary) unit \$1,108.48 per year
 - (iii) mobile special event unit \$48.05 per day
- (b) food vending (roaming) unit
 - (i) with motorized unit \$398.89 per year
 - (ii) without motorized unit \$200.20 per year

- (c) display unit
 for each square meter of display area \$64.62 per year
 subject to a minimum fee of \$168.21 per year
- (d) small patio
 for one table and two chairs \$154.33 per year
 subject to a minimum fee of \$462.99 per year
- (e) large patio and curbside patio
 Downtown (see Schedule B)
 Summer Term (April 1 – October 31) = \$106.89/m²
 Annual Term (April 1 to March 31) = \$182.96/m²
 Outside of Downtown
 Summer Term (April 1 – October 31) = \$75.74/m²
 Annual Term (April 1 to March 31) = \$129.77/m²
- (f) farmers' market permit \$0.00 per year
- (g) special event market permit \$0.00 per day
- (h) daily mobile vendor
 (outside special event permit zone) \$48.05 per day
- (i) despite subsections (c) and (d) above, no permit fees are payable for display units or small patios between June 1, 2024 and September 30, 2024 if the display unit or small patio is located in the 2024 Water Street Pilot Area as shown outlined in black on Schedule C to this by-law, and any applicable annual fee for such display unit or small patio will be adjusted accordingly.
- (j) despite subsection (e) above, no permit fees are payable for new large patios, new curbside patios or expansions to existing large or curbside patios if the large patio, curbside patio or expansion is located in the 2024 Water Street Pilot Area as shown outlined in black on Schedule C to this by-law, and only exists between June 1, 2024 and September 30, 2024.

Permit Renewal Fees

Renewal fees will be the same as the annual permit fees in this schedule and must be paid prior to issuance of a renewal permit, except for the following renewal fees which must be paid in accordance with the following payment schedule:

(a) street vendor

- (i) food vending (stationary) unit..... \$1,478.51 per year, of

which 25% must be paid by a non-refundable deposit on or before the last business day of January and the remaining 75% must be paid on or before the last business day of April of the year in which the renewal permit is issued.

- (ii) non-food vending (stationary) unit..... \$1,108.48 per year of

which 25% must be paid by a non-refundable deposit on or before the last business day of January and the remaining 75% must be paid on or before the last business day of April of the year in which the renewal permit is issued".

DRAFT By-law to amend
Street Distribution of Publications By-law No. 9350
regarding 2025 fee increases

Note: An amending by-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This by-law amends the indicated provisions of the Street Distribution of Publications By-law.

2. Council strikes out Part 1 of Schedule A to the Street Distribution of Publications By-law, and substitutes the following:

“Part 1 – Application fee

\$61.78 for a permit for a new location

\$24.71 for participation in a lottery for a new location”.

3. Council strikes out Part 2 of Schedule A to the Street Distribution of Publications By-law, and substitutes the following:

“Part 2 - Location fee

\$41.32 annually for each of 1 to 100 news boxes held by one person

\$123.92 annually for each of 101 or more news boxes held by one person

\$26.22 annually for each top row compartment in each multiple publications news box

\$13.10 annually for each bottom row compartment in each multiple publications news box

\$41.32 annually for each drop box”.

4. A decision by a court that any part of this by-law is illegal, void, or unenforceable severs that part from this By-law, and is not to affect the balance of this by-law.

5. This by-law is to come into force and take effect on January 1, 2025.

ENACTED by Council this _____ day of _____, 2024

Mayor

City Clerk

SCHEDULE A

“SCHEDULE A

SCHEDULE OF FEES AND COSTS

Part 1 – Plan review and administration fee

The applicant must pay to the city, in respect of a proposed alignment that is 20 meters or:

- (a) shorter, a plan review and administration fee of \$845.14;
- (b) longer, a plan review and administration fee of \$2,535.40;

together with a fee of \$16.91 per metre of the total length of the proposed alignment.

Part 2 – Inspection fee

The permit holder must pay to the city, to cover the cost of inspection of the proposed work, \$109.87 per street block of the total length of the proposed alignment for each day from commencement to completion of the work and for one day of any pre-construction organizing meeting.

Part 3 – Permanent restoration cost

The permit holder must pay to the city the cost to the city of permanent restoration after completion of the work, based upon the quantities of restoration necessary, the unit costs of such work, as follows, and the applicable city standards:

Repair Type	Description	Fee Per Square Metre or Per Lineal Metre as applicable
Concrete Pavement	Less than 10 m ²	\$526.15
Concrete Pavement	10 m ² to less than 50 m ²	\$375.63
Concrete Pavement	50 m ² or more	\$267.44
Pavement Membrane	Less than 100 m ²	\$189.43
Overlay Concrete Road		

Repair Type	Description	Fee Per Square Metre or Per Lineal Metre as applicable
Pavement Membrane	More than 100 m ²	\$156.00
Overlay Concrete Road		
Light Asphalt Pavement	Less than 3 m ²	\$387.83
Light Asphalt Pavement	3 m ² to less than 10 m ²	\$211.97
Light Asphalt Pavement	10 m ² to less than 100 m ²	\$143.53
Light Asphalt Pavement	100 m ² to 300 m ²	\$128.73
Light Asphalt Pavement	More than 300 m ²	\$125.02
Heavy Asphalt Pavement	Less than 3 m ²	\$485.51
Heavy Asphalt Pavement	3 m ² to less than 10 m ²	\$354.91
Heavy Asphalt Pavement	10 m ² to less than 100 m ²	\$234.53
Heavy Asphalt Pavement	100 m ² to 300 m ²	\$203.52
Heavy Asphalt Pavement	More than 300 m ²	\$180.38
Grading and Asphalt Aprons		Quotes by street utilities committee only
Concrete Sidewalk	Less than 10 m ²	\$469.55
Concrete Sidewalk	10 m ² to 25 m ²	\$369.87
Concrete Sidewalk	25 m ² to 50 m ²	\$340.10
Concrete Sidewalk	50 m ² or more	\$265.83
Exposed Agg Sidewalk	All	\$621.39
Concrete Crossing	All	\$511.42
Curb & Gutter	Less than 10 lm	\$685.80
Curb & Gutter	10 lm or more	\$498.01
Boulevards Top Soil & Seed	Less than 50 m ²	\$82.95
Boulevards Top Soil & Seed	50 m ² or more	\$46.10

Repair Type	Description	Fee Per Square Metre or Per Lineal Metre as applicable
Brick or Paver Sidewalks	All	\$645.95
Stamped Concrete		Quotes by street utilities committee only
Unusual Damages/ At-Cost Repairs		Quotes / Actual Cost + Overhead
Concrete Bus Slab – 12" Thick with Integral Curb & Slab	All	\$633.89
Concrete Thickened Sidewalk – 6"	All	\$460.81
Concrete Thickened Sidewalk – 10"	All	\$574.80
Integral Concrete Road & Curb - 8"	All	\$546.04
Concrete Treaded Sidewalk	Less than 10 m ²	\$430.54
Concrete Treaded Sidewalk	10 m ² to 25 m ²	\$388.54
Concrete Treaded Sidewalk	More than 25 m ²	\$346.54
Asphalt/Concrete Pavement	0 m ² to less than 3 m ²	\$632.30
Asphalt/Concrete Pavement	3 m ² to less than 10 m ²	\$557.37
Asphalt/Concrete Pavement	10 m ² to 50 m ²	\$495.26
Asphalt/Concrete Pavement	50 m ² or more	\$406.97
Asphalt/Concrete Pavement – follow behind	Install of 5" Asphalt when concrete cutback is done by Utility Group	\$119.00

Repair Type	Description	Fee Per Square Metre or Per Lineal Metre as applicable
Brick/Paver/Stone Pavements		Quotes by street utilities committee only
Safety-sensitive Road Marking Repair		Quotes by street utilities committee only
Specialty Treatment Road Marking Repair		Quotes by street utilities committee only

Part 4 – Pavement degradation cost

The permit holder must pay to the city, as a contribution to the cost of pavement degradation based on the total area of pavement excavated, the estimated cost of pavement degradation, as set out in the permit, calculated in accordance with the following table:

Age of street in years since last re-surfaced as determined by the street utilities committee	Fee per square metre of excavation
0 – 5 years	\$70.42
6 – 10 years	\$56.33
11 – 15 years	\$42.27
16 - 20 years	\$28.20
21 years or greater	\$14.08

