

MEMORANDUM

November 14, 2024

TO: Mayor and Council

FROM: Katrina Leckovic, City Clerk

SUBJECT: Change to Council Meeting Schedule

Dear Mayor and Council,

The purpose of this Communication is to recommend a change to the purpose of the Special Council meeting starting at 9:30 am on December 3, 2024.

At the Council meeting on October 3, 2023, Council approved the 2024 Council Meetings Schedule. The 2024 Council Meetings Schedule included a Special Council meeting on December 3, 2024 at 9:30 am to consider Budget. This meeting is held as a Special Council meeting as it does not follow the typical format for Council meetings set out in section 3.5 of the *Procedure By-law (Order of business at a Council meeting)*. Typically, this meeting is held to receive a staff presentation on the upcoming budget and hear from members of the public (speakers) on the upcoming budget.

Staff recommend that Council expand the purpose for the Special Budget Council meeting on December 3, 2024 to include a report recommending adjustments to the 2024 budget including benefit rate increases as well as other costs for the Vancouver Police Department (VPD) and Vancouver Fire and Rescue Services (VFRS). Although this report does not follow the past practice of only considering the upcoming year's budget at the annual Special Budget Meeting, it is recommended for inclusion because it falls within the broader "Budget" category. Staff's rationale for this request is based on the need for timely consideration – this report must be reviewed before the 2025 budget deliberations, and it will not be ready until closer to the date of the Special Budget meeting. Under Section 2.5 of the Procedure By-law, Mayor and Council hold the authority to establish the purpose of Special Council meetings.

RECOMMENDATION

THAT Council expand the purpose of the Special Council meeting on December 3, 2024, starting at 9:30 am, to include a report recommending adjustments to the 2024 budget including benefit rate increases as well as other costs for the Vancouver Police Department (VPD) and Vancouver Fire and Rescue Services (VFRS).

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