June 2024 Follow-Up Report – AGC Requested Work

Mike Macdonell, Auditor General

October 17, 2024

THAT the Auditor General Committee request that that the AG obtain a copy of the jurisdictional scan included in management's action taken related to Recommendation 2 of the Audit of Building Permit Fees and provide the committee with any observations related to the adequacy of the scan to support options to improve the building permit fee process.

FURTHER THAT the Auditor General Committee request that the Auditor General continue to follow-up and report back to the Committee on the status and implementation of the recommendations specific to the Park Board Revenue Management report.

FURTHER THAT the Auditor General Committee request that the Auditor General continue to follow-up and report back to the Committee on the status and implementation of the recommendations contained in the VPD Enterprise Risk Management report.

AND FURTHER THAT the Auditor General obtain a copy of the risk register and report back to the Committee on his assessment of it.

- Met with Board / Department staff as appropriate

- Examined key documents as outlined for each motion

- Work was not conducted to meet the requirements of any audit or assurance standard

- This is not an assurance report as defined under Canadian Audit Standards

- DBL provided my team:

  - Jurisdictional Scan

  - Comparison of options:
    Recommendation to use Gross Floor Area with Associated Service Index

- Documentation supports management's representations

Park Board Revenue Management

- Park Board noted the following:

  - Information not yet available for service baselines, demand curves, cost of delivery, current subsidy

  - Essential before decisions regarding fees

  - Bloedel Conservatory is a test case

  - 270 service lines identified

  - Implementation will be a long-term process

VPD Enterprise Risk Management

- Met with staff from Board and Department staff

- Reviewed key documents such as:
  - The "VPD Prototype Corporate Risk Register" tabled with the Board on November 23, 2023
  - The VPD's ERM policy
  - VPD ERM categories and risk appetite statement
  - Terms of Reference for the Board Standing Committee on Finance

Evidence Supporting 6/9 Self Assessments

Self-Assessed Status	Supporting Information
Recommendation 1: *Partially implemented*	• Jan 2024: the Board presented amended TOR for its Finance Committee; plans to revisit draft at Oct/Nov 2024 meeting • Exploring available policy tools such as the adoption of rules pursuant to section 28 of the *Police Act*
Recommendation 3: *Partially implemented*	• Updates to Finance Committee TOR underway • No work yet to develop an Audit, Quality Assurance and Improvement program
Recommendation 4: *Partially implemented*	• Board directors received an ERM orientation in January 2024 and the Board is continuing to shape its ERM training in light of provincial training that it expects to include ERM • No work yet to add ERM to board development program
Recommendation 6: *Fully or substantially implemented*	• VPD assigned responsibility for managing and overseeing ERM to the ERM Section Director who started on February 5, 2024
Recommendation 7: *Partially implemented*	• VPD has explored ERM training opportunities for its senior staff, which includes risk owners, and is assessing potential staffing needs
Recommendation 9: *Partially implemented*	• The VPD had begun looking for opportunities to consider initiatives and policies through an ERM lens

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Self-Assessment	Suggested Assessment	Observations
Rec 2 (The Board) Fully or substantially implemented	**Partially implemented**	• The Board had not implemented a requirement that the Chief Constable establish, maintain and obtain Board feedback on and approval of an ERM framework, including a policy and risk register • The Board intends to consider its draft policy that addresses this recommendation in Sept/Oct. 2024

Evidence Not Found – Recommendation 5

Self-Assessment	Suggested Assessment	Observations
Rec 5 (The VPD) Fully or Substantially implemented	**Partially implemented**	• The VPD had adopted ISO 31000 as its ERM standard, but had not developed an ERM framework in alignment with this standard and recommendation • VPD had developed a Board-approved ERM policy; however, the policy did not cover all areas of the recommendation

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Self-Assessment	Suggested Assessment	Observations
Rec 8 (The VPD) Fully or substantially implemented	**Partially implemented**	• "VPD Prototype Corporate Risk Register" to the Board on November 23, 2023 prior to VPD's Chief Risk Officer starting • No updates in 10 months • Document had some appropriate elements of an effective risk register • Several opportunities to further develop a risk register and move beyond a prototype

Questions?