

# COMM-1



CITY CLERK'S DEPARTMENT  
Office of the City Clerk

## MEMORANDUM

October 1, 2024

TO: Mayor and Council  
FROM: Katrina Leckovic, City Clerk  
SUBJECT: 2025 Council Meetings Schedule

Under the *Procedure By-law*, Council is to establish, by resolution, the dates and times at which meetings of Council are to occur. For 2025, it is proposed:

THAT meetings of Council be held on the following dates and times:

<b>JANUARY</b>	
21	Council (9:30 am) Public Hearing (6 pm)
22	Standing Committee on Policy and Strategic Priorities (9:30 am)
23	Meeting Reserves (3 pm)
28	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
29	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
30	Meeting Reserves (3 pm)
<b>NOTE:</b> January 1 – New Year's Day January 2 and 3 – Winter Break	
<b>FEBRUARY</b>	
4	Council (9:30 am)
5	Standing Committee on City Finance and Services (9:30 am)
6	Court of Revision - BIA (3 pm) Meeting Reserves (6 pm)
11	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
12	Business Licence Hearing (9:30 am)

	Meeting Reserves (3 pm)
13	Meeting Reserves (3 pm)
18	Meeting Reserves (3 pm)
19	Meeting Reserves (3 pm)
20	Meeting Reserves (3 pm)
25	Council (9:30 am) Public Hearing (6 pm)
26	Standing Committee on Policy and Strategic Priorities (9:30 am)
27	Meeting Reserves (3 pm)
<b>NOTE: February 17 – Family Day</b>	
<b>MARCH</b>	
4	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
5	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
6	Meeting Reserves (3 pm)
11	Council (9:30 am) Public Hearing (6 pm)
12	Standing Committee on City Finance and Services (9:30 am)
13	Meeting Reserves (3 pm)
<b>NOTE: March 17 to 28 – Spring Break</b>	
<b>APRIL</b>	
1	Council (9:30 am) Public Hearing (6 pm)
2	Standing Committee on Policy and Strategic Priorities (9:30 am)
3	Meeting Reserves (3 pm)
8	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
9	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
10	Meeting Reserves (3 pm)
15	Council (9:30 am) Public Hearing (6 pm)
16	Standing Committee on City Finance and Services (9:30 am)
17	Meeting Reserves (3 pm)
22	Meeting Reserves (3 pm)
23	Meeting Reserves (3 pm)
24	Meeting Reserves (3 pm)
29	Council (9:30 am) Public Hearing (6 pm)
30	Standing Committee on Policy and Strategic Priorities (9:30 am)
<b>NOTE: April 18 – Good Friday April 21 – Easter Monday</b>	

<b>MAY</b>		
1	Meeting Reserves (3 pm)	
6	Meeting Reserves (3 pm)	
13	Council (9:30 am) Public Hearing (6 pm)	
14	Standing Committee on City Finance and Services (9:30 am)	
15	Meeting Reserves (3 pm)	
20	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
21	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
22	Meeting Reserves (3 pm)	
27	Meeting Reserves (3 pm)	
28	Meeting Reserves (3 pm)	
<b>NOTE:</b> May 7-9 – LMLGA Annual Conference & AGM (Harrison Hot Springs) May 19 – Victoria Day May 29 – June 1 – FCM Annual Conference and Trade Show (Ottawa)		
<b>JUNE</b>		
3	Council (9:30 am)	
4	Standing Committee on Policy and Strategic Priorities (9:30 am)	
10	Meeting Reserves (3 pm)	
11	Meeting Reserves (3 pm)	
12	Court of Revision – Local Improvements (3 pm) Meeting Reserves (6 pm)	
17	Council (9:30 am) Public Hearing (6 pm)	
18	Standing Committee on City Finance and Services (9:30 am)	
19	Meeting Reserves (3 pm)	
24	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
25	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
26	Meeting Reserves (3 pm)	

<b>JULY</b>		
2	Meeting Reserves (3 pm)	
3	Meeting Reserves (3 pm)	
8	Council (9:30 am) Public Hearing (6 pm)	
9	Standing Committee on Policy and Strategic Priorities (9:30 am)	
10	Meeting Reserves (3 pm)	
15	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
16	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	

17	Meeting Reserves (3 pm)
22	Council (9:30 am)
23	Standing Committee on City Finance and Services (9:30 am)
24	Meeting Reserves (3 pm)
25	Meeting Reserves (9:30 am)
28	Meeting Reserves (9:30 am)
29	Meeting Reserves (9:30 am)
30	Meeting Reserves (9:30 am)
31	Meeting Reserves (9:30 am)
<b>NOTE: July 1 – Canada Day</b>	
<b>AUGUST – Summer Break</b>	
<b>NOTE: August 4 – BC Day</b>	
<b>SEPTEMBER</b>	
9	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
10	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
11	Meeting Reserves (3 pm)
16	Council (9:30 am) Public Hearing (6 pm)
17	Standing Committee on Policy and Strategic Priorities (9:30 am)
18	Meeting Reserves (3 pm)
<b>NOTE: September 1 – Labour Day</b> <i>September 22 to 26 – UBCM Convention (Victoria)</i> <i>September 30 – National Day for Truth and Reconciliation</i>	

<b>OCTOBER</b>	
1	Meeting Reserves (3 pm)
2	Meeting Reserves (3 pm)
7	Council (9:30 am)
8	Standing Committee on City Finance and Services (9:30 am)
9	Meeting Reserves (3 pm)
14	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
15	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
16	Court of Revision - Land Averaging (2 pm) Meeting Reserves (6 pm)
21	Council (9:30 am) Public Hearing (6 pm)
22	Standing Committee on Policy and Strategic Priorities (9:30 am)
23	Meeting Reserves (3 pm)
28	Meeting Reserves (3 pm)
29	Meeting Reserves (3 pm)
30	Meeting Reserves (3 pm)

<b>NOTE: October 13 – Thanksgiving</b>	
<b>NOVEMBER</b>	
4	Council (9:30 am) Public Hearing (6 pm)
5	Standing Committee on City Finance and Services (9:30 am)
6	Meeting Reserves (3 pm)
18	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
19	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
20	Court of Revision - Local Improvements (3 pm) Meeting Reserves (6 pm)
25	Council (9:30 am)
26	Standing Committee on Policy and Strategic Priorities (9:30 am)
27	Meeting Reserves (3 pm)
<b>NOTE: November 11 – Remembrance Day</b>	

<b>DECEMBER</b>	
2	Special Council - Budget (9:30 am)
3	Meeting Reserves (3 pm)
4	Meeting Reserves (3 pm)
9	Council (9:30 am) Public Hearing (6 pm)
10	Standing Committee on City Finance and Services (9:30 am)
11	Meeting Reserves (3 pm)
12	Meeting Reserves (3 pm)
16	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
17	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
18	Meeting Reserves (9:30 am)
22	Meeting Reserves (9:30 am)
23	Meeting Reserves (9:30 am)
<b>NOTE: December 25, 2025 - January 1, 2026 – Holiday Closure</b>	

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