



## REPORT

Report Date: September 10, 2024  
Contact: Ross McFarland  
Contact No.: 604.829.9257  
RTS No.: 16389  
VanRIMS No.: 08-2000-20  
Meeting Date: September 24, 2024

[Submit comments to Council](#)

TO: Vancouver City Council  
FROM: General Manager of Engineering Services  
SUBJECT: Boundary Road Maintenance Agreement

### **RECOMMENDATION**

- A. THAT Council approve the new Boundary Road Maintenance Agreement including the indemnity granted by the City of Vancouver to the City of Burnaby, substantially in the form attached to this report as Schedule A, and that Council authorize the General Manager of Engineering Services to negotiate any further minor changes to the agreement, and to execute the agreement.
- B. THAT Council authorize the Director of Legal Services to bring forward a by-law authorizing a replacement maintenance agreement for Boundary Road, between Vancouver and Burnaby, referenced in Recommendation A, to be effective on adoption of a by-law by each of Vancouver and Burnaby.

### **REPORT SUMMARY**

The purpose of this report is to obtain Council approval of the maintenance agreement, which has been negotiated with Burnaby for Boundary Road. This agreement will replace the former agreement which expires on October 27, 2024.

### **COUNCIL AUTHORITY/PREVIOUS DECISIONS**

A Boundary Road Maintenance Agreement between the cities of Burnaby and Vancouver has been in place since 1992. Vancouver City Council has since passed motions to renew the agreement at an approximately five-year interval, in 1998, 2003, 2008, 2014 and 2019.

## **CITY MANAGER'S/GENERAL MANAGER'S COMMENTS**

The City Manager recommends approval of the foregoing.

## **REPORT**

### **Background/Context**

On February 18, 1992, Council approved the recommendation of the City Engineer that an agreement be entered into with Burnaby for the maintenance of Boundary Road, to be effective upon receipt of approval from the Minister of Municipal Affairs. The Minister of Municipal Affairs approved the by-laws on June 16, 1992. The original agreement expired January 1, 1997 and was subsequently renewed every 5 to 6 years in 1998, 2003, 2008, 2014 and 2019.

The agreement in general provides for 50-50 cost sharing and outlines the division of duties for maintenance along Boundary Road. This includes maintenance of pavement, signage, lighting, traffic signals, overpasses and boulevards. Both parties agree to indemnify the other for performance obligations under the agreement.

The current agreement expires on October 27, 2024, and is due for renewal.

### **Strategic Analysis**

To date the cities of Vancouver and Burnaby have had a good working relationship under this agreement. A new Boundary Road Maintenance Agreement has been drafted based on previous agreements with only minor housekeeping updates and clarifications that are proposed:

1. Addition of structural repairs in section 1.c. Definitions for “Maintenance”
2. Addition of detectors in section D. iv. Definitions for “Shared Facilities”
3. Addition of utility frames and covers in section 1.e.i and addition of furniture in 1.e.ii Definitions for “Non-Shared Facilities”

A copy of the new agreement with these minor modifications from previous agreements is included as Appendix A.

The City of Burnaby will also present the new Boundary Road Maintenance Agreement to their Council for approval in summer 2024.

Further, Section 192.1 of the *Vancouver Charter*, as it relates to the City of Vancouver, requires that a by-law be adopted by each respective Council to make valid an agreement between the two municipalities. This requirement is necessary when two municipalities have joined together to exercise a power that extends across the boundaries of the municipalities. For example, maintenance of portions of Boundary Road will require Vancouver crews to work on the Burnaby-side of the roadway.

***Implications/Related Issues/Risk***

***Financial***

There are no financial implications. The new Boundary Road Maintenance Agreement is consistent with previous agreements and does not change the maintenance responsibilities currently being completed by the City.

***CONCLUSION***

The new Boundary Road Maintenance Agreement with minor modifications from previous agreements highlighted is included as Attachment A. If the report recommendations are approved by Council, staff will proceed with executing the agreement and drafting a by-law.

\* \* \* \* \*

**BOUNDARY ROAD MAINTENANCE AGREEMENT**

THIS AGREEMENT made to be effective as of October 28, 2024.

BETWEEN:

**CITY OF VANCOUVER**, a municipal corporation, having offices at 453 West 12th Avenue, in the City of Vancouver, in the Province of British Columbia, V5Y 1V4

(hereinafter called "Vancouver")

OF THE FIRST PART

AND:

**CITY OF BURNABY**, 4949 Canada Way, in the Municipality of Burnaby, Province of British Columbia. V5G 1M2

(hereinafter called "Burnaby")

OF THE SECOND PART

WHEREAS:

- A. Boundary Road (as hereinafter defined) straddles the legal boundary between Vancouver and Burnaby;
- B. The legal boundary line between Vancouver and Burnaby is variable and is not consistently at the Agreed Boundary (as hereinafter defined) of Boundary Road;
- C. Vancouver and Burnaby wish to continue sharing responsibility for the maintenance of Boundary Road and have agreed to enter into this Agreement to better define each party's responsibilities regarding the maintenance of Boundary Road; and
- D. This Agreement will serve as a new Agreement to continue, with some modifications, the parties previous agreements to share the costs and maintenance responsibilities for Boundary Road, pursuant to:
  - (a) an agreement dated January 1, 1998 for a term from January 1, 1998 to December 31, 2002, which term was extended to June 30, 2003 and then further extended by an extension agreement to June 30, 2008;
  - (b) an agreement dated July 1, 2008 for a term from July 1, 2008 to June 30, 2013, which term was extended to October 28, 2014;
  - (c) an agreement dated October 28, 2014 for a term from October 28, 2014 to October 27, 2019; and
  - (d) an agreement dated October 28, 2019 for a term from October 28, 2019 to October 27, 2024.

NOW THEREFORE WITNESSETH that in consideration of the covenants and agreements contained herein, the sum of Five (\$5.00) Dollars (the receipt and sufficiency whereof is hereby acknowledged by the parties) the parties hereto covenant and agree as follows:

1. The following terms shall have the meaning hereinafter specified and the definitions given herein shall be applicable to the singular, plural and possessive for the terms defined:
  - (a) “Agreed Boundary” means the following:
    - (i) the north/south centre line connecting the midpoints between the curbs or edges of the median for the divided roadway portion of Boundary Road;
    - (ii) the north/south yellow painted traffic line for the portion of Boundary Road which is not divided by a raised median;
    - (iii) the north/south line connecting the midpoints between the edges of the roadway surface for the undivided and unmarked portion of Boundary Road; and
    - (iv) the north/south lines across each of the intersections of Boundary Road connecting the end points of the centre lines and the yellow painted traffic lines defined above; except for the six (6) areas listed below where the Agreed Boundary shall be located as indicated in Schedules “A”, “B”, “C”, “D” and “E” attached hereto which schedules and corresponding Agreed Boundary shall be subject to change from time to time hereafter to reflect changes made to the geometry of the intersections:

Adanac Street, Price Street, Regent Street, Canada Way, Schou Street, Boundary Road south of Kent Avenue South;
  - (b) “Boundary Road” means that portion of the street known as Boundary Road between Fellowes Street on the north and the Fraser River on the south;
  - (c) “Maintenance” means the maintaining of the various facilities to a standard equivalent to the standard that existed at the date of this Agreement including but not limited to all surface repairs, structural repairs, inspections necessary, snow removal and street cleaning, landscaping, grass cutting and litter cleanup, but does not include the complete or substantial replacement of any of the facilities covered by this Agreement;
  - (d) “Shared Facilities” means:
    - (i) surfaces of the medians and traffic islands which straddle the Agreed Boundary, including but not limited to: grass, sidewalks, hard surfaces and trees;
    - (ii) yellow painted traffic line of the portion of Boundary Road which is not divided by a raised median;
    - (iii) pedestrian and vehicle overpasses;

- (iv) traffic and pedestrian signals, controllers, detectors and wiring;
  - (v) street lighting that connects from Vancouver to Burnaby;
  - (e) “Non Shared Facilities” means the following:
    - (i) pavement structures, curb and gutter and related drain tile, catch basins and catch basin leads, utility frames and covers; and
    - (ii) other facilities including signs, painted pavement markings, boulevard landscaping, furniture, fences, guard rails, retaining walls and sidewalks with the exception of sidewalks and hard surfaces on the medians and traffic islands straddling the Agreed Boundary; and
  - (f) “Street Lighting” means street lighting poles, luminaries, conduits, service panels and all wiring.
2. The term of the Agreement shall commence on October 28, 2024 and shall continue in full force and effect until October 27, 2029 (the “Term”) unless extended by further agreement of the parties.
  3. Vancouver and Burnaby agree that either party may terminate this Agreement upon giving the other party six (6) months written notice of such termination at any time during the Term or any renewal thereof and no compensation shall be payable by either party on account of such termination. Notwithstanding the above, any amounts payable by either party to the other as a result of or incidental to any Maintenance work done prior to the effective date of the termination shall continue to be due and owing and shall survive the early termination of this Agreement.
  4. Vancouver and Burnaby agree that the Agreed Boundary will be the dividing line between Vancouver and Burnaby for maintenance purposes. The Maintenance of the Non Shared Facilities east of the Agreed Boundary shall be the responsibility of Burnaby and the maintenance of the Non Shared Facilities west of the Agreed Boundary shall be the responsibility of Vancouver. Provided however, if the Maintenance of the Non Shared Facilities can be more expediently carried out by the adjoining municipality then the parties hereto may agree to permit the other to carry out such Maintenance and shall invoice the other party at a cost to be agreed upon.
  5. Vancouver and Burnaby agree that the responsibility for the Maintenance of the following Shared Facilities shall be as follows:
    - (a) surfaces of medians and traffic islands which straddle the Agreed Boundary including grass, sidewalks, hard surfaces and trees within these medians and traffic islands: Burnaby shall be responsible for the Maintenance south of the centre line of the Lougheed Highway and Vancouver shall be responsible for the Maintenance north of the centre line of the Lougheed Highway;
    - (b) the yellow painted traffic line of the portion of Boundary Road which is not divided by raised medians shall be the responsibility of Vancouver;
    - (c) the pedestrian and vehicle overpasses on Boundary Road shall be the responsibility of Vancouver;

- (d) traffic and pedestrian signal plant on Boundary Road shall be the responsibility of Vancouver; and
  - (e) the Street Lighting on Boundary Road:
    - (i) Vancouver shall be responsible for Maintenance of the Street Lighting from 29th Avenue to Price Street and from Kingsway to Kent Avenue South on both sides of the Agreed Boundary; and
    - (ii) the remainder of the Street Lighting shall be the sole responsibility of the municipality on which side of the Agreed Boundary that the Street Lighting is located on.
6. Vancouver and Burnaby agree to share equally the Maintenance costs of the Shared Facilities as set out in paragraphs 5, (b), (c), (d) and (e)(i). The party responsible for any particular Maintenance, in accordance with paragraph 5 (defined herein as the “Billing Party”), shall have the right to demand payment and to invoice the other party for fifty (50%) percent of such Maintenance costs incurred, itemized by the type of work performed, as outlined in paragraph 1(d) of this Agreement, and calculated by including the following charges:
- (a) labour based on wage rates plus fringe benefits for time spent upon the Maintenance;
  - (b) material and equipment used in the Maintenance;
  - (c) energy costs for the traffic signals and shared Street Lighting;
  - (d) normal overhead charges which shall be calculated at fifteen (15%) percent of the total of paragraph 6 (a), (b) and (c); and
  - (e) all applicable taxes including any Goods and Services Taxes payable.

Notwithstanding the foregoing, Vancouver or Burnaby, in the sole discretion of the respective Billing Party, may, in the alternative to calculating the Maintenance costs on the basis of paragraphs 6(a) to 6(e), inclusive, in respect of the Street Lighting located only on Boundary Road, invoice the other party for work done, Maintenance costs incurred and any other expenses related to Street Lighting on Boundary Road on the basis of a “Standard Maintenance Unit Cost” plus all applicable taxes, including GST. For purposes of this Agreement the Standard Maintenance Unit Cost shall be calculated by the Billing Party using a cost averaging formula whereby the Standard Maintenance Unit Cost is equal to the total Maintenance costs incurred by either Vancouver or Burnaby, respectively, with respect to all Street Lighting in their respective city divided by the number of Street Lights in the respective city. This Standard Maintenance Unit Cost will then be multiplied by the number of street lights on Boundary Road being maintained by the respective Billing Party. Vancouver and Burnaby agree that in billing or invoicing the other party on the basis of the Standard Maintenance Unit Cost such invoices shall be subject to the party being invoiced having the right to verify or to have the Billing Party verify the actual costs incurred by the Billing Party in carrying out similar work related to their Street Lighting located other than on Boundary Road.

7. The completion and cost of the Maintenance of any of the Non Shared Facilities that straddle the Agreed Boundary will be negotiated between Vancouver and Burnaby on a case by case basis.

8. Vancouver and Burnaby agree that the responsibility and liability for the design of Boundary Road shall be shared equally between Vancouver and Burnaby.
9. Vancouver and Burnaby hereby grant each to the other, its respective contractors, subcontractors, employees, agents and officials the right to enter, labour, pass, repass, work and be in, on, under and over the other's property on Boundary Road with or without vehicles, tools, supplies, materials and equipment and supplies for any purpose connected with the performance by each of them of Maintenance services referred to in this Agreement.
10. Vancouver covenants and agrees with Burnaby that in the event that Vancouver's contractors or subcontractors, employees or agents shall cause damage to Burnaby's property during the carrying out of any Maintenance pursuant to this Agreement and does not forthwith repair, Burnaby may complete such repairs as necessary and Vancouver shall make payment for all such repair and cost of Burnaby forthwith upon receipt of an invoice.
11. Burnaby covenants and agrees with Vancouver that in the event that Burnaby's contractors or subcontractors, employees or agents shall cause damage to Vancouver's property during the carrying out of any Maintenance pursuant to this Agreement and does not forthwith repair, Vancouver may complete such repairs as necessary and Burnaby shall make payment for all such repair and cost of Vancouver forthwith upon receipt of an invoice.
12. Burnaby shall indemnify and hold harmless Vancouver and its officers, officials, employees, contractors, subcontractors, licensees and agents (the "Vancouver Personnel") from and against all losses, damages, debts, costs, expenses, actions, causes of action, claims, demands and judgments (collectively referred to in this paragraph 12 as "Losses") suffered or incurred by Vancouver or any Vancouver Personnel, or made or instituted by any person against Vancouver or any Vancouver Personnel, in any way connected with this Agreement for the failure of Burnaby to carry out the Maintenance obligation set out herein or any Losses caused by the negligent performance by Burnaby of its Maintenance obligations pursuant to this Agreement. This indemnity survives the termination of this Agreement.
13. Vancouver shall indemnify and hold harmless Burnaby and its officers, officials, employees, contractors, subcontractors, licensees and agents (the "Burnaby Personnel") from and against all losses, damages, debts, costs, expenses, actions, causes of action, claims, demands and judgments (collectively referred to in this paragraph 13 as "Losses") suffered or incurred by Burnaby or any Burnaby Personnel, or made or instituted by any person against Burnaby or any Burnaby Personnel, in any way connected with this Agreement for the failure of Vancouver to carry out the Maintenance obligation set out herein or any Losses caused by the negligent performance by Vancouver of its Maintenance obligations pursuant to this Agreement. This indemnity survives the termination of this Agreement.
14. Any notice, approval or request given under this Agreement may be well and adequately given if served personally upon any officer of the party for whom it is intended or mailed by prepaid registered mail from any post office in British Columbia and in the case of Vancouver addressed to it at



City Clerk  
City of Vancouver  
453 West 12th Avenue  
Vancouver, British Columbia  
V5Y 1V4

with a copy to:

City Engineer  
City of Vancouver  
453 West 12th Avenue  
Vancouver, British Columbia  
V5Y 1V4

and in the case of Burnaby addressed to it at:

General Manager Engineering  
City of Burnaby  
4949 Canada Way  
Burnaby, British Columbia  
V5G 1M2

with a copy to:

City Solicitor and Director Legislative Services

or at such other address as the parties may from time to time advise by notice in writing. The date of receipt of any such notice, approval or request shall be deemed to be the date of delivery of such notice, approval or request if served personally or, on the third business day next following the date of such mailing if mailed as aforesaid, provided that if mailed should there be, between mailing and the actual receipt of such notice, approval or request, a mail strike, slowdown or other labour dispute which might affect the delivery of such notice, approval or request, such notice, approval or request shall only be affected if actually delivered.

15. If any portion of any section of this Agreement or if any section of this Agreement is declared by a court of competent jurisdiction to be void or unenforceable then that portion of that section or that section shall be severed from the balance of this Agreement and the balance of this Agreement shall survive and be enforceable.
16. The parties hereto shall do such things and execute such documents and in such form necessary in order to perfect the intention of this Agreement.
17. Neither party to this Agreement may assign this Agreement nor any of its rights hereunder without the prior written consent of the other, which consent may be arbitrarily withheld.
18. The failure of either of the parties hereto to insist upon performance of any covenant or condition contained in this Agreement or to exercise any right or option hereunder shall not be construed or operate as a waiver or relinquishment for the future of any such covenant, condition, right or option and no waiver shall be inferred from or implied by anything done or admitted to be done by either of the parties hereto save an expressed waiver in writing.

19. This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors, administrators and assigns.

IN WITNESS WHEREOF the parties hereto have hereunto caused their respective seals to be affixed under the hands of their proper officers duly authorized in that behalf as of the day and year first above written.

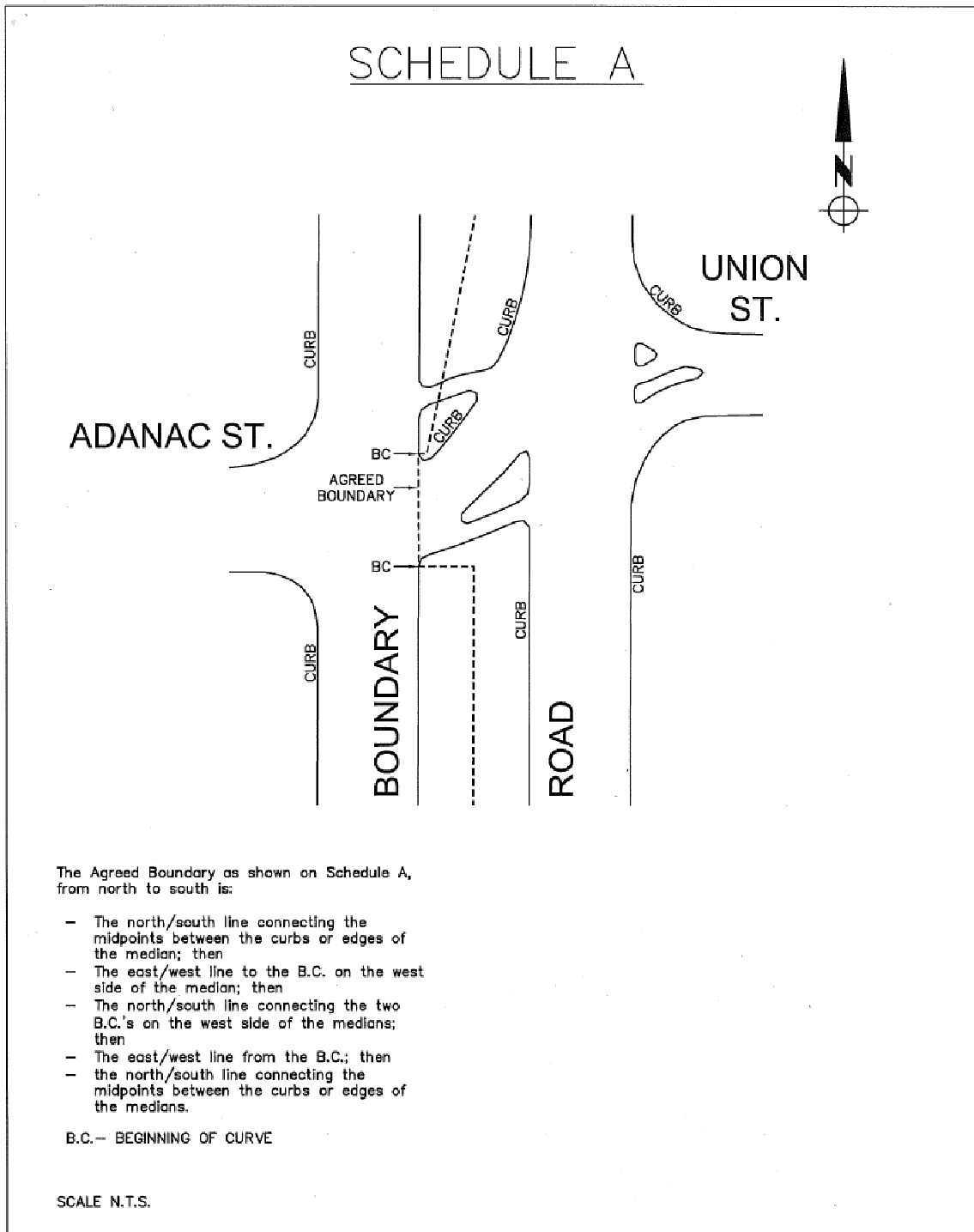
**CITY OF VANCOUVER** by its  
authorized signatory(ies):

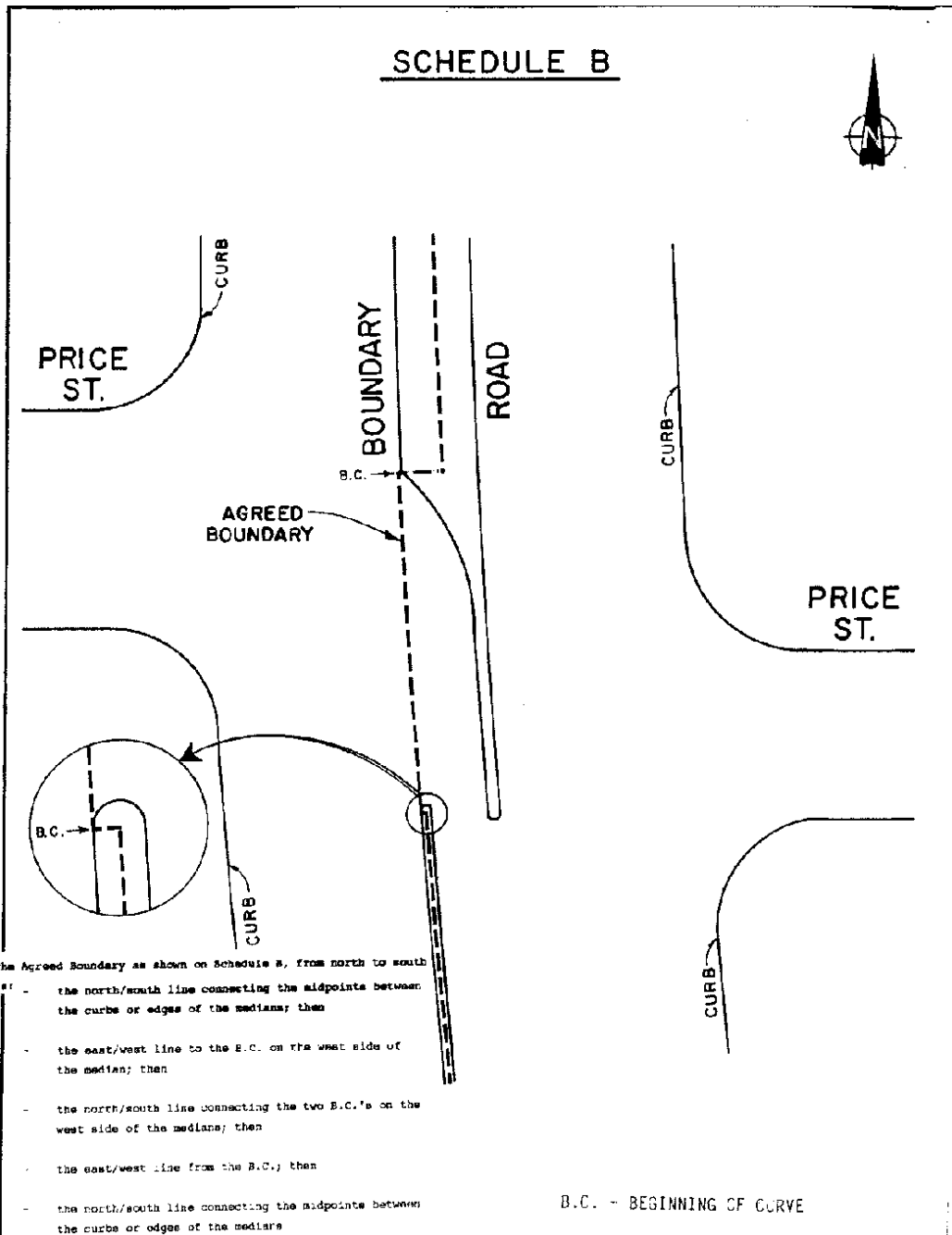
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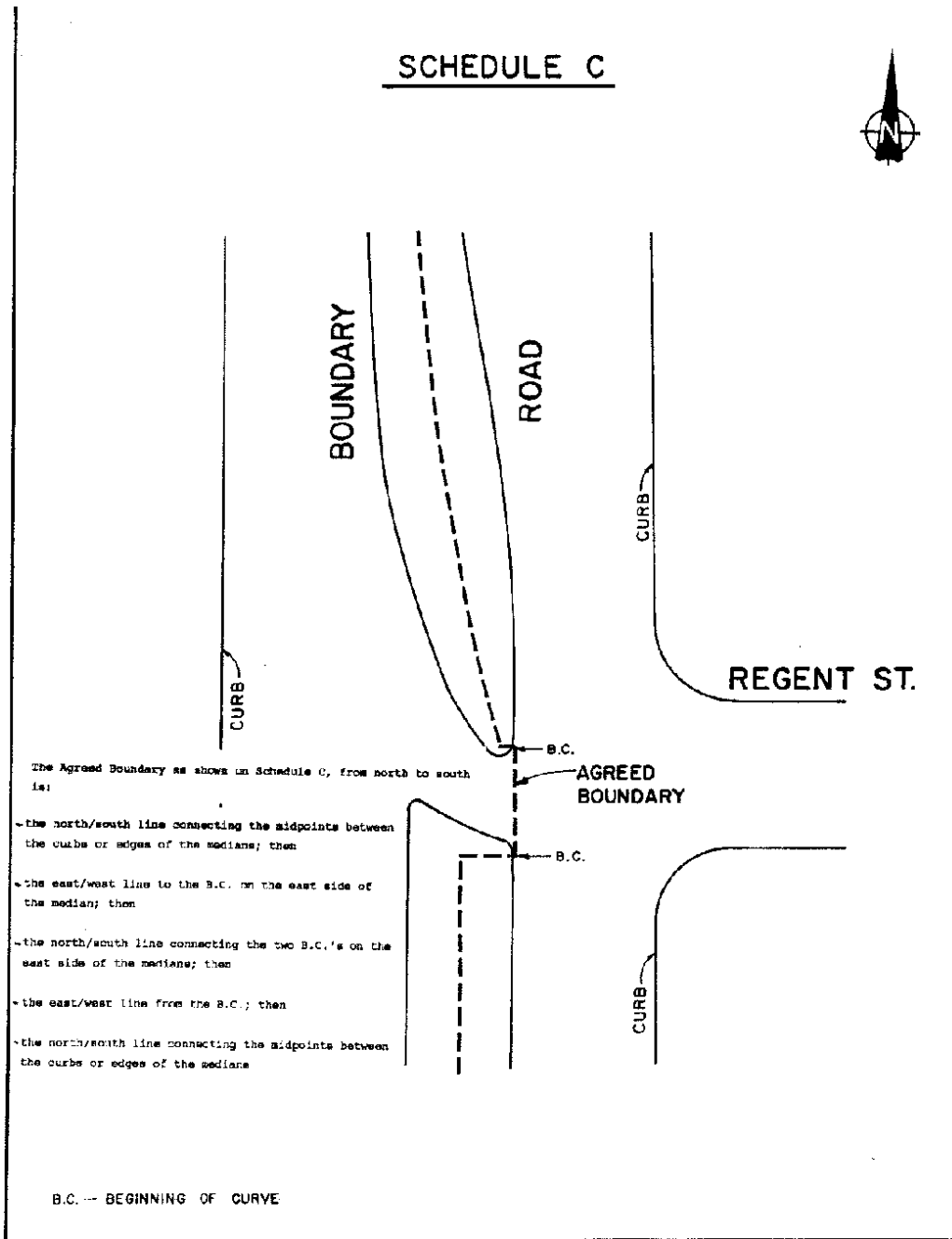
**CITY OF BURNABY** by its  
authorized signatory(ies):

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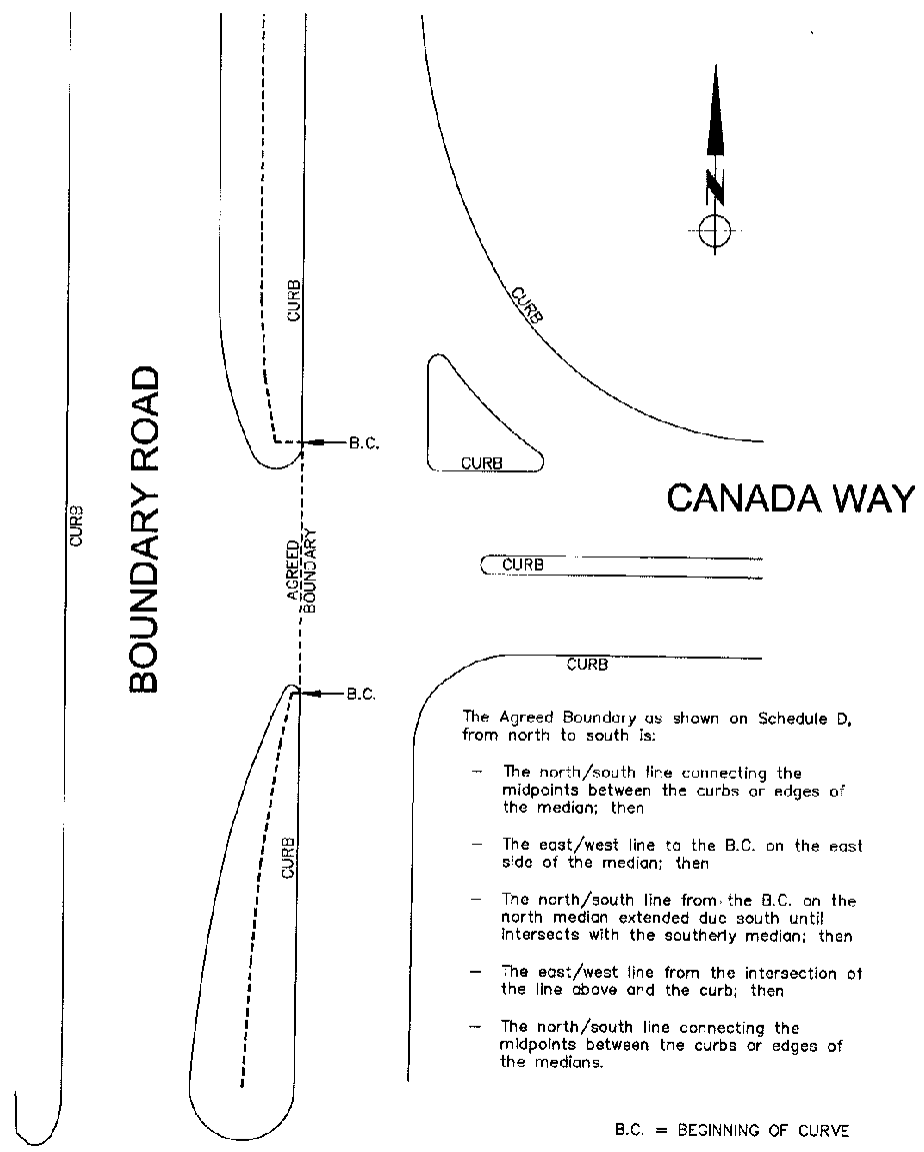
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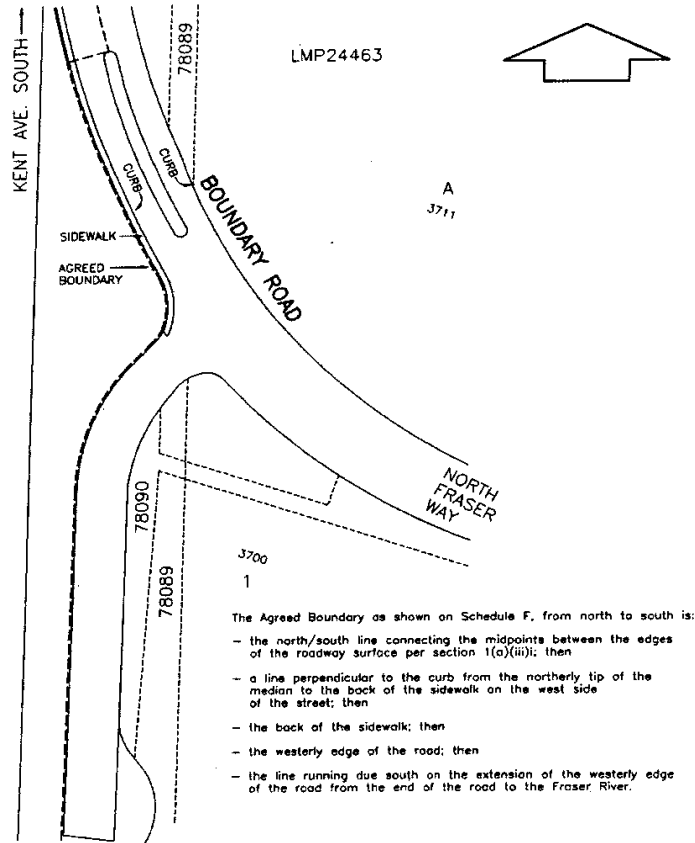


# SCHEDULE D



SCALE: N.T.S.

SCHEDULE E



The Agreed Boundary as shown on Schedule F, from north to south is:

- the north/south line connecting the midpoints between the edges of the roadway surface per section 1(a)(ii); then
- a line perpendicular to the curb from the northerly tip of the median to the back of the sidewalk on the west side of the street; then
- the back of the sidewalk; then
- the westerly edge of the road; then
- the line running due south on the extension of the westerly edge of the road from the end of the road to the Fraser River.