



REPORT TO COUNCIL

AUDITOR GENERAL COMMITTEE MINUTES

December 7, 2023

A meeting of the Auditor General Committee was held on Thursday, December 7, 2023, at 9:33 am, in the Council Chamber, Third Floor, City Hall. This Committee meeting was convened by electronic means as authorized in Part 14 of the *Procedure By-law*.

PRESENT:	Councillor Pete Fry, Chair Councillor Christine Boyle, Vice Chair Councillor Lisa Dominato Councillor Sarah Kirby-Yung Councillor Brian Montague Archie G. Johnston, External Advisory Liaison Member Carol Bellringer, External Advisory Liaison Member
ABSENT:	Sophia Tsui, External Advisory Liaison Member
AUDITOR GENERALS OFFICE:	Mike Macdonell, Auditor General Jenny Lau, Audit Principal Felix Cheu, Senior Auditor
CITY MANAGER'S OFFICE:	Karen Levitt, Deputy City Manager
PARK BOARD STAFF:	Steve Jackson, General Manager of the Vancouver Park Board
CITY CLERK'S OFFICE:	Tina Penney, Deputy City Clerk Cassia Nasralla, Meeting Coordinator

WELCOME

The Chair acknowledged we are on the unceded homelands of the Musqueam, Squamish, and Tsleil-Waututh People. We thank them for having cared for this land and look forward to working with them in partnership as we continue to build this great city together.

The Chair also recognized the immense contributions of the City of Vancouver's staff who work hard every day to help make our city an incredible place to live, work, and play.

1. Auditor General Committee 2024 Meeting Schedule

The Auditor General provided a brief introduction.

MOVED by Councillor Dominato
SECONDED by Councillor Boyle

THAT the Committee recommend to Council

THAT the Auditor General Committee meetings be held on the following Thursdays (except when noted), commencing at 9:30 am, in order to discuss the proposed topics:

Proposed Meeting Dates:	Proposed Topics:
January 16, 2024 (Tuesday)	1. 2023 Report #6 – VPD Risk Management
February 22, 2024	1. 2023 Annual Report 2. <i>In camera – Vancouver Charter s 165.2(1), matters related to (c) labour relations or other employee relations</i>
April 4, 2024	Placeholder
May 16, 2024	Placeholder
June 20, 2024	1. Follow-up on Previous Recommendations – June 2024
September 12, 2024	Placeholder
October 17, 2024	1. 2025 OAG Budget Request
December 5, 2024	1. Follow-up on Previous Recommendations – December 2024 2. Auditor General Committee 2025 Meeting Schedule

FURTHER THAT the Auditor General Committee placeholder meeting dates may be cancelled at the discretion of the Auditor General, in consultation with the Chair.

CARRIED UNANIMOUSLY

2. Auditor General Committee – External Liaison Appointment

The Deputy City Clerk provided a brief introduction and responded to questions.

MOVED by Councillor Kirby-Yung
SECONDED by Councillor Montague

THAT the Auditor General Committee appoint Archie Johnston as an External Advisory Liaison Member to the Auditor General Committee for an additional three (3) year term starting from December 12, 2023, and ending on December 11, 2026.

CARRIED UNANIMOUSLY

3. Audit of Park Board Revenue Management

The Auditor General and the Audit Principal provided a presentation of the item and, along with the General Manager of the Vancouver Park Board, responded to questions.

MOVED by Councillor Dominato
SECONDED by Councillor Kirby-Yung

THAT the Committee recommend to Council

THAT the Auditor General Committee receive the Auditor General's Report dated November 20, 2023, entitled "Park Board Revenue Management";

FURTHER THAT the above-noted report's six recommendations be endorsed.

CARRIED UNANIMOUSLY

4. Follow-Up Report on Previous Audit Recommendations

The Auditor General provided a presentation of the item.

MOVED by Councillor Dominato
SECONDED by Councillor Montague

THAT the Committee recommend to Council

THAT the Auditor General Committee receive the Auditor General's Report dated December 7, 2023, entitled "Follow-Up Report: Update on the Status of Previous Audit Recommendations".

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Councillor Montague
SECONDED by Councillor Kirby-Yung

THAT the meeting be adjourned.

CARRIED UNANIMOUSLY

The Auditor General Committee meeting adjourned at 10:16 am.

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