

**Refers to Referral Report Item 2  
Public Hearing of November 16, 2023**

**YELLOW MEMORANDUM**

October 16, 2023

TO: Mayor and Council

CC: Paul Mochrie, City Manager  
Armin Amrolia, Deputy City Manager  
Karen Levitt, Deputy City Manager  
Maria Pontikis, Chief Communications Officer, CEC  
Rosemary Hagiwara, Acting City Clerk  
Teresa Jong, Administration Services Manager, City Manager's Office  
Mellisa Morphy, Director of Policy, Mayor's Office  
Trevor Ford, Interim Chief of Staff, Mayor's Office  
Yardley McNeill, Director, Rezoning Centre, Planning, Urban Design and Sustainability

FROM: Doug Smith  
General Manager, Planning, Urban Design and Sustainability (acting)

SUBJECT: Rezoning: 6065-6075 Collingwood Place – Report Summary

RTS #: [RTS 15909](#)

Following referral of the above item to Public Hearing on October 17, 2023, an error was identified in the report summary of the Referral Report. The amendment to the report summary adjusts the estimated number of secured market rental units generated from this application from 34 units to 94 units.

**No action is required by Council.** This memorandum will form part of the November 16th, 2023 Public Hearing agenda package and be available for public viewing.

Regards,



Doug Smith, P.Eng.  
General Manager, Planning, Urban Design and Sustainability (acting)

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