

## MEMORANDUM

October 20, 2023

TO: Mayor and Council

FROM: Katrina Leckovic, City Clerk

SUBJECT: Changes to 2024 Council Meetings Schedule

At the Council meeting on October 3, 2023, Council approved the 2024 Council Meetings Schedule, with the exception of public hearings, and directed staff to bring forward, for Council's consideration, amendments to the *Procedure By-law* to reinstate the prior 6 pm start time for all public hearings effective January 1, 2024. Council will consider the revised *Procedure By-law* at the Council meeting of October 31, 2023.

Under Section 2.7 of the City of Vancouver *Procedure By-law*, Council may resolve to cancel or change the date, time, or place of any meeting.

### Recommendation

THAT, subject to Council approving the amendment to the *Procedure By-law* to reinstate 6 pm start time for all public hearings effective January 1, 2024, the 2024 Council Meetings Schedule be updated to reflect the changes as follows:

ORIGINAL SCHEDULE		PROPOSED CHANGES	
<b>JANUARY</b>		<b>JANUARY</b>	
23	Council (9:30 am) Public Hearing (6 pm)		
24	Standing Committee on Policy and Strategic Priorities (9:30 am)		
25	Public Hearing (1 pm) Meeting Reserves (6 pm)	25	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
30	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)		
31	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)		
<p><b>NOTE:</b> January 1 – New Year's Day January 2 to 5 – Winter Break</p>			

ORIGINAL SCHEDULE			PROPOSED CHANGES		
<b>FEBRUARY</b>			<b>FEBRUARY</b>		
1	Meeting Reserves (3 pm)				
6	Council (9:30 am)				
7	Standing Committee on City Finance and Services (9:30 am)				
8	Court of Revision - BIA (3 pm) Meeting Reserves (6 pm)				
13	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)				
14	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)				
15	Meeting Reserves (3 pm)		15	CANCEL – sufficient reserves the week prior	
20	Meeting Reserves (3 pm)		20	CANCEL – sufficient reserves the week prior	
21	Meeting Reserves (3 pm)		21	CANCEL – sufficient reserves the week prior	
22	Meeting Reserves (3 pm)		22	CANCEL – sufficient reserves the week prior	
27	Council (9:30 am) Public Hearing (6 pm)				
28	Standing Committee on Policy and Strategic Priorities (9:30 am)				
29	Public Hearing (1 pm) Meeting Reserves (6 pm)		29	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>	
<b>NOTE: February 19 – Family Day</b>					
<b>MARCH</b>			<b>MARCH</b>		
5	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)				
6	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)				
7	Meeting Reserves (3 pm)				
12	Council (9:30 am) Public Hearing (6 pm)				
13	Standing Committee on City Finance and Services (9:30 am)				
14	Public Hearing (1 pm) Meeting Reserves (6 pm)		14	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>	
<b>NOTE: March 18 to 28 – Spring Break March 29 – Good Friday</b>					
<b>APRIL</b>			<b>APRIL</b>		
2	Meeting Reserves (3 pm)		2	CANCEL - day prior is Easter Monday	

ORIGINAL SCHEDULE		PROPOSED CHANGES	
3	Meeting Reserves (3 pm)		
4	Meeting Reserves (3 pm)		
9	Council (9:30 am) Public Hearing (6 pm)		
10	Standing Committee on Policy and Strategic Priorities (9:30 am)		
11	Public Hearing (1 pm) Meeting Reserves (6 pm)	11	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
16	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)		
17	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)		
18	Meeting Reserves (3 pm)		
23	Council (9:30 am)		
24	Standing Committee on City Finance and Services (9:30 am)		
25	Public Hearing (1 pm) Meeting Reserves (6 pm)	25	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
30	Meeting Reserves (3 pm)		
<b>NOTE:</b> April 1 – Easter Monday			
<b>MAY</b>		<b>MAY</b>	
7	Council (9:30 am) Public Hearing (6 pm)		
8	Standing Committee on Policy and Strategic Priorities (9:30 am)		
9	Public Hearing (1 pm) Meeting Reserves (6 pm)	9	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
14	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)		
15	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)		
16	Meeting Reserves (3 pm)	16	CANCEL – sufficient reserves the week prior
21	Meeting Reserves (3 pm)	21	CANCEL – sufficient reserves the week prior
22	Meeting Reserves (3 pm)	22	CANCEL – sufficient reserves the week prior
23	Meeting Reserves (3 pm)	23	CANCEL – sufficient reserves the week prior
28	Council (9:30 am)		
29	Standing Committee on City Finance and Services (9:30 am)		
30	Public Hearing (1 pm) Meeting Reserves (6 pm)	30	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
<b>NOTE:</b> May 1-3 – LMLGA Annual Conference & AGM (Whistler) May 20 – Victoria Day			

ORIGINAL SCHEDULE			PROPOSED CHANGES		
<b>JUNE</b>			<b>JUNE</b>		
	4	Meeting Reserves (3 pm)			
	5	Meeting Reserves (3 pm)			
	11	Council (9:30 am) Public Hearing (6 pm)			
	12	Standing Committee on Policy and Strategic Priorities (9:30 am)			
	13	Public Hearing (1 pm) Meeting Reserves (6 pm)	13		Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
	18	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)			
	19	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)			
	20	Meeting Reserves (3 pm)			
	25	Council (9:30 am)			
	26	Standing Committee on City Finance and Services (9:30 am)			
	27	Court of Revision – Local Improvements (3 pm) Meeting Reserves (6 pm)			
<b>NOTE:</b> June 6 to 9 – FCM Annual Conference and Trade Show (Calgary)					
<b>JULY</b>			<b>JULY</b>		
	2	Meeting Reserves (3 pm)	2		CANCEL - no public hearings the week prior
	3	Meeting Reserves (3 pm)	3		CANCEL – no public hearings the week prior
	4	Meeting Reserves (3 pm)	4		CANCEL - no public hearings the week prior
	9	Council (9:30 am) Public Hearing (6 pm)			
	10	Standing Committee on Policy and Strategic Priorities (9:30 am)			
	11	Public Hearing (1 pm) Meeting Reserves (6 pm)	11		Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
	16	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)			
	17	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)			
	18	Meeting Reserves (3 pm)			
	23	Council (9:30 am)			
	24	Standing Committee on City Finance and Services (9:30 am)			
	25	Public Hearing (1 pm) Meeting Reserves (6 pm)	25		Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
	26	Meeting Reserves (9:30 am)			

ORIGINAL SCHEDULE			PROPOSED CHANGES		
	29	Meeting Reserves (9:30 am)			
	30	Meeting Reserves (9:30 am)			
	31	Meeting Reserves (9:30 am)			
<b>NOTE: July 1 – Canada Day</b>					
<b>AUGUST – Summer Break</b>					
<b>NOTE: August 5 – BC Day</b>					
<b>SEPTEMBER</b>			<b>SEPTEMBER</b>		
	10	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)		10	CANCEL – Meeting Reserves (3 pm) - no meetings week prior
	11	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)		11	CANCEL – Meeting Reserves (3 pm) - no meetings week prior
	12	Meeting Reserves (3 pm)		12	CANCEL – Meeting Reserves (3 pm) - no meetings week prior
	24	Council (9:30 am) Public Hearing (6 pm)			
	25	Standing Committee on Policy and Strategic Priorities (9:30 am)			
	26	Public Hearing (1 pm) Meeting Reserves (6 pm)		26	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>
<b>NOTE: September 2 – Labour Day</b> <i>September 16 to 20 – UBCM Convention (Vancouver)</i> <i>September 30 – National Day for Truth and Reconciliation</i>					
<b>OCTOBER</b>			<b>OCTOBER</b>		
	3	Meeting Reserves (3 pm)			
	8	Council (9:30 am)			
	9	Standing Committee on City Finance and Services (9:30 am)			
	10	Meeting Reserves (6 pm)		10	CANCEL - have reserves the following week
	15	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)			
	16	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)			
	17	Meeting Reserves (3 pm)		17	CANCEL - have sufficient reserves as no public hearings the week prior
	22	Council (9:30 am) Public Hearing (6 pm)			
	23	Standing Committee on Policy and Strategic Priorities (9:30 am)			

ORIGINAL SCHEDULE			PROPOSED CHANGES		
24	Court of Revision - Land Averaging (2 pm) Meeting Reserves (6 pm)		24	CANCEL – Meeting Reserves (6 pm) - sufficient reserves the following week	
29	Meeting Reserves (3 pm)				
30	Meeting Reserves (3 pm)				
31	Meeting Reserves (3 pm)		31	CANCEL - sufficient reserves this week	
<b>NOTE:</b> October 14 – Thanksgiving					
<b>NOVEMBER</b>			<b>NOVEMBER</b>		
12	Council (9:30 am) Public Hearing (6 pm)				
13	Standing Committee on City Finance and Services (9:30 am)				
14	Public Hearing (1 pm) Meeting Reserves (6 pm)		14	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>	
19	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)				
20	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)				
21	Meeting Reserves (3 pm)				
26	Council (9:30 am) Public Hearing (6 pm)				
27	Standing Committee on Policy and Strategic Priorities (9:30 am)				
28	Court of Revision - Local Improvements (3 pm) Meeting Reserves (6 pm)				
<b>NOTE:</b> November 11 – Remembrance Day					
<b>DECEMBER</b>			<b>DECEMBER</b>		
3	Special Council - Budget (9:30 am)				
4	Meeting Reserves (3 pm)				
5	Meeting Reserves (3 pm)				
10	Council (9:30 am) Public Hearing (6 pm)				
11	Standing Committee on City Finance and Services (9:30 am)				
12	Public Hearing (1 pm) Meeting Reserves (6 pm)		12	Public Hearing (6 pm) <del>Meeting Reserves (6 pm)</del>	
13	Meeting Reserves (3 pm)				
16	Meeting Reserves (3 pm)				
17	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)				
18	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)				

ORIGINAL SCHEDULE		PROPOSED CHANGES	
19	Meeting Reserves (3 pm)		
<b>NOTE:</b> December 25, 2024 - January 1, 2025 – Holiday Closure			

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