

## REPORT

Report Date: October 5, 2023  
Contact: Mike Macdonell  
Contact No.: 604.873.7134  
RTS No.: 15637  
VanRIMS No.: 08-2000-20  
Meeting Date: October 17, 2023  
[Submit comments to Council](#)

TO: Vancouver City Council

FROM: Chair of the Auditor General Committee

SUBJECT: Auditor General Committee Recommendations Transmittal Report

### **RECOMMENDATION**

THAT Council approve the recommendations from the October 5, 2023 Auditor General Committee meeting (attached as Appendix A) as follows:

THAT Council endorse the Auditor General's 2024 budget request of \$2,412,000 to fund the operations of the Office of the Auditor General for 2024.

### **COUNCIL AUTHORITY/PREVIOUS DECISIONS**

- Per the [Auditor General By-law 5.3](#), the Auditor General is responsible for submitting an annual budget request to the Auditor General Committee which in turn is responsible for, among other things, submitting recommendations on the annual budget for the Office of the Auditor General to Council.
- Per the [Auditor General By-law 5.4 the Auditor General is not required to submit their budget request to the City Manager or Director Finance for review, approval or recommendation.](#)
- On [November 4, 2020](#), pursuant to [Section 161](#) of the *Vancouver Charter*, Council established an Auditor General Committee to provide oversight to the Office of the Auditor General on behalf of Council.
- Pursuant to the [Procedure By-law 5.9](#), each standing committee is to report to Council on all matters resolved.

### **BACKGROUND**

At the Auditor General Committee meeting on October 5, 2023, the Committee considered one report, received one presentation, and made the recommendation identified above.

The report is attached for reference:

- Appendix A: “Office of the Auditor General 2024 Budget Request” report dated September 14, 2023.

***CONCLUSION***

This Report transmits the recommendation made by the Auditor General Committee at its meeting on October 5, 2023, for Council’s consideration.

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**APPENDIX A****REPORT**

Report Date: September 14, 2023  
Contact: Mike Macdonell  
Contact No.: 604.873.7134  
RTS No.: 15964  
VanRIMS No.: 08-2000-20  
Meeting Date: October 5, 2023  
[Submit comments to Council](#)

TO: Auditor General Committee  
FROM: Auditor General  
SUBJECT: Office of the Auditor General 2024 Budget Request

**RECOMMENDATION**

THAT the Auditor General Committee endorse the Auditor General's 2024 budget request of \$2,412,000 to fund the operations of the Office of the Auditor General for 2024; and

FURTHER THAT the endorsement be recommended to Council for approval.

**REPORT SUMMARY**

Office of the Auditor General 2024 budget request to the Auditor General Committee.

**COUNCIL AUTHORITY/PREVIOUS DECISIONS**

Per the *Auditor General By-law* s. 5.3, in relation to the Auditor General's budget request, the Auditor General Committee is responsible for

- a) conducting such consultations and clarifications with the Auditor General as is considered appropriate by the Auditor General Committee;
- b) submitting recommendations on the annual budget for the Auditor General to Council; and

- c) providing regular updates to the City Manager and Director of Finance on the annual budget request process set out above (but for informational purposes only) so as to facilitate the incorporation of such financial information into the general corporate budget development process managed by the Director of Finance.

## **REPORT**

### **Financial**

\$2,412,000 is requested to fund the operations of the Office of the Auditor General for 2024, as outlined in the table below:

	<b>2024 Budget Request</b>	<b>Notes</b>
Salaries	\$2,060,000	Includes full year for whistleblowing staff
Contracted Services	239,000	70% SME, 17% QA, 11% legal
Training	15,000	Designation maintenance, prof. competence
Support Costs	98,000	Software licenses, professional licenses, telecom, etc.
Total Operating Costs	2,412,000	
One Time Costs	-	
<b>TOTAL REQUEST</b>	<b>\$2,412,000</b>	

## **CONCLUSION**

This report requests the Auditor General Committee's endorsement of the Auditor General 2024 Budget.

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