

COMM-1



CITY CLERK'S DEPARTMENT
Office of the City Clerk

MEMORANDUM

September 22, 2023

TO: Mayor and Council
FROM: Katrina Leckovic, City Clerk
SUBJECT: 2024 Council Meetings Schedule

Under the *Procedure By-law*, Council is to establish, by resolution, the dates and times at which meetings of Council are to occur. For 2024, it is proposed:

THAT meetings of Council be held on the following dates and times:

JANUARY	
23	Council (9:30 am) Public Hearing (6 pm)
24	Standing Committee on Policy and Strategic Priorities (9:30 am)
25	Public Hearing (1 pm) Meeting Reserves (6 pm)
30	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
31	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
NOTE: January 1 – New Year's Day January 2 to 5 – Winter Break	
FEBRUARY	
1	Meeting Reserves (3 pm)
6	Council (9:30 am)
7	Standing Committee on City Finance and Services (9:30 am)
8	Court of Revision - BIA (3 pm) Meeting Reserves (6 pm)
13	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)

14	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
15	Meeting Reserves (3 pm)
20	Meeting Reserves (3 pm)
21	Meeting Reserves (3 pm)
22	Meeting Reserves (3 pm)
27	Council (9:30 am) Public Hearing (6 pm)
28	Standing Committee on Policy and Strategic Priorities (9:30 am)
29	Public Hearing (1 pm) Meeting Reserves (6 pm)
NOTE: February 19 – Family Day	
MARCH	
5	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
6	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
7	Meeting Reserves (3 pm)
12	Council (9:30 am) Public Hearing (6 pm)
13	Standing Committee on City Finance and Services (9:30 am)
14	Public Hearing (1 pm) Meeting Reserves (6 pm)
NOTE: March 18 to 28 – Spring Break March 29 – Good Friday	
APRIL	
2	Meeting Reserves (3 pm)
3	Meeting Reserves (3 pm)
4	Meeting Reserves (3 pm)
9	Council (9:30 am) Public Hearing (6 pm)
10	Standing Committee on Policy and Strategic Priorities (9:30 am)
11	Public Hearing (1 pm) Meeting Reserves (6 pm)
16	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
17	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
18	Meeting Reserves (3 pm)
23	Council (9:30 am)
24	Standing Committee on City Finance and Services (9:30 am)
25	Public Hearing (1 pm) Meeting Reserves (6 pm)
30	Meeting Reserves (3 pm)
NOTE: April 1 – Easter Monday	

MAY		
7	Council (9:30 am) Public Hearing (6 pm)	
8	Standing Committee on Policy and Strategic Priorities (9:30 am)	
9	Public Hearing (1 pm) Meeting Reserves (6 pm)	
14	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
15	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
16	Meeting Reserves (3 pm)	
21	Meeting Reserves (3 pm)	
22	Meeting Reserves (3 pm)	
23	Meeting Reserves (3 pm)	
28	Council (9:30 am)	
29	Standing Committee on City Finance and Services (9:30 am)	
30	Public Hearing (1 pm) Meeting Reserves (6 pm)	
NOTE: May 1-3 – LMLGA Annual Conference & AGM (Whistler) May 20 – Victoria Day		
JUNE		
4	Meeting Reserves (3 pm)	
5	Meeting Reserves (3 pm)	
11	Council (9:30 am) Public Hearing (6 pm)	
12	Standing Committee on Policy and Strategic Priorities (9:30 am)	
13	Public Hearing (1 pm) Meeting Reserves (6 pm)	
18	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
19	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)	
20	Meeting Reserves (3 pm)	
25	Council (9:30 am)	
26	Standing Committee on City Finance and Services (9:30 am)	
27	Court of Revision – Local Improvements (3 pm) Meeting Reserves (6 pm)	
NOTE: June 6 to 9 – FCM Annual Conference and Trade Show (Calgary)		

JULY		
2	Meeting Reserves (3 pm)	
3	Meeting Reserves (3 pm)	
4	Meeting Reserves (3 pm)	
9	Council (9:30 am) Public Hearing (6 pm)	
10	Standing Committee on Policy and Strategic Priorities (9:30 am)	

11	Public Hearing (1 pm) Meeting Reserves (6 pm)
16	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
17	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
18	Meeting Reserves (3 pm)
23	Council (9:30 am)
24	Standing Committee on City Finance and Services (9:30 am)
25	Public Hearing (1 pm) Meeting Reserves (6 pm)
26	Meeting Reserves (9:30 am)
29	Meeting Reserves (9:30 am)
30	Meeting Reserves (9:30 am)
31	Meeting Reserves (9:30 am)
NOTE: July 1 – Canada Day	
AUGUST – Summer Break	
NOTE: August 5 – BC Day	
SEPTEMBER	
10	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
11	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
12	Meeting Reserves (3 pm)
24	Council (9:30 am) Public Hearing (6 pm)
25	Standing Committee on Policy and Strategic Priorities (9:30 am)
26	Public Hearing (1 pm) Meeting Reserves (6 pm)
NOTE: September 2 – Labour Day <i>September 16 to 20 – UBCM Convention (Vancouver)</i> <i>September 30 – National Day for Truth and Reconciliation</i>	

OCTOBER	
3	Meeting Reserves (3 pm)
8	Council (9:30 am)
9	Standing Committee on City Finance and Services (9:30 am)
10	Meeting Reserves (6 pm)
15	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
16	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
17	Meeting Reserves (3 pm)
22	Council (9:30 am) Public Hearing (6 pm)

23	Standing Committee on Policy and Strategic Priorities (9:30 am)
24	Court of Revision - Land Averaging (2 pm) Meeting Reserves (6 pm)
29	Meeting Reserves (3 pm)
30	Meeting Reserves (3 pm)
31	Meeting Reserves (3 pm)
NOTE: October 14 – Thanksgiving	
NOVEMBER	
12	Council (9:30 am) Public Hearing (6 pm)
13	Standing Committee on City Finance and Services (9:30 am)
14	Public Hearing (1 pm) Meeting Reserves (6 pm)
19	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
20	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
21	Meeting Reserves (3 pm)
26	Council (9:30 am) Public Hearing (6 pm)
27	Standing Committee on Policy and Strategic Priorities (9:30 am)
28	Court of Revision - Local Improvements (3 pm) Meeting Reserves (6 pm)
NOTE: November 11 – Remembrance Day	

DECEMBER	
3	Special Council - Budget (9:30 am)
4	Meeting Reserves (3 pm)
5	Meeting Reserves (3 pm)
10	Council (9:30 am) Public Hearing (6 pm)
11	Standing Committee on City Finance and Services (9:30 am)
12	Public Hearing (1 pm) Meeting Reserves (6 pm)
13	Meeting Reserves (3 pm)
16	Meeting Reserves (3 pm)
17	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
18	Business Licence Hearing (9:30 am) Meeting Reserves (3 pm)
19	Meeting Reserves (3 pm)
NOTE: December 25, 2024 - January 1, 2025 – Holiday Closure	

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