



COUNCIL REPORT

Report Date: August 1, 2023
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Meeting Date: September 13, 2023
[Submit comments to Council](#)

TO: Vancouver City Council
FROM: General Manager, Development, Buildings and Licensing (DBL)
SUBJECT: 2024 Business Licence, Vehicles for Hire and Animal Control Fees

Recommendations

- A. THAT Council approve in principle the following fee adjustments and other amendments to the License By-law:
 - a. Amendments to certain definitions in the License By-law related to contractors and trades to create new licence categories of General Contractor and Trade Contractor;
 - b. An increase for business licences currently set at \$171 in Schedule A of the License By-law to \$250, except for Trade Contractor;
 - c. An increase for Trade Contractor from \$171 to \$340 in Schedule A of the License By-law;
 - d. An increase for General Contractor from \$207 to \$340 in Schedule A of the License By-law;
 - e. An increase for Gas Stations from \$255 to \$340 in Schedule A of the License By-law;
 - f. An increase for Short Term Rental from \$109 to \$450 in Schedule A of the License By-law;
 - g. A 10.73% increase to Live Aboard business licence fees in Schedule A of the License By-law; and
 - h. A 6% cost escalation increase for all other fees in Schedule A and Schedule B of the License By-law except for Inter-municipal Business Licences (IMBL);

FURTHER THAT the Director of Legal Services bring forward for enactment the necessary amendments to the License By-law and generally in accordance with the by-laws attached in Appendix A, to be effective January 1, 2024.

- B. THAT Council approve in principle the following fee adjustments to the Vehicles for Hire By-law:
- a. A 6% cost escalation increase for all fees in Schedule A of the Vehicles for Hire By-law;

FURTHER THAT the Director of Legal Services bring forward for enactment the necessary amendments to the Vehicles for Hire By-law and generally in accordance with the by-laws attached in Appendix B, to be effective January 1, 2024.

- C. THAT Council approve in principle the following fee adjustments to the Animal Control By-law:
- a. A \$12 increase to the Dog licence fee in Schedule A of the Animal Control By-law;
 - b. Two new adoption fees of \$300 for Exotic Birds and \$100 for Other Animals in Schedule A of the Animal Control By-law; and
 - c. A 6% cost escalation increase to all other fees in Schedule A of the Animal Control By-law except for the Aggressive Dog licence fee;

FURTHER THAT the Director of Legal Services bring forward for enactment the necessary amendments to the Animal Control By-law and generally in accordance with the by-laws attached in Appendix C, to be effective January 1, 2024.

Purpose and Executive Summary

This report seeks Council approval for adjustments to Business, Vehicles for Hire, and Animal Services licence fees for 2024. The City adjusts fees annually to ensure that revenue aligns with increases to City costs. Given present inflationary pressures that considerably exceed historical levels, staff have calculated the cost escalation factor for the coming year at 6%.

Following Council's direction to look for options to increase licence fees, staff propose that some licence fees be increased above cost escalation. The proposed increases will align the fees more closely with fees in other BC municipalities and generate new revenue for the City.

The licence fees proposed for increases beyond cost escalation are the City's standard business licence fee of \$171 (paid by more than 80% of licensees), business licence fees for Trades and Contractors, Gas Stations, and Short Term Rental Operators, and the Dog licence fee. The proposed increases are anticipated to generate approximately \$3.7 million beyond cost escalation.

All other business licence fees, all Vehicles for Hire fees, and all other Animal Services fees

except for the Aggressive Dog licence fee are proposed to increase by 6% cost escalation.

Staff also propose two new animal adoption fees: \$300 for Exotic Birds and \$100 for Other Animals not listed in Schedule A of the Animal Control By-law.

Council Authority/Previous Decisions

[Section 272](#) of the *Vancouver Charter* authorizes Council to make by-laws for the licensing of any business, trade, profession or other occupation; and to set fees for the any permit or licence, which may be in the nature of a tax.

On [February 28, 2023](#), Council directed staff to provide options for increasing business and dog licence fees in 2024.

City Manager's Comments

The City Manager concurs with the foregoing recommendations.

Context and Background

Licence fees are used primarily to fund the City's licensing operations, including enforcement. Every year, staff recommend an adjustment to the licence fees to ensure fee revenue remains consistent with increases to City costs. The *Vancouver Charter* authorizes the City to set licensing fees above the cost of recovery. Revenue above costs contribute to a balanced budget across the City and fund City services that benefit businesses.

In 2022, Council approved a 5.2% increase to licensing fees collected under the License By-law, Vehicles for Hire By-law and Animal Control By-law with the exception of the cannabis retail fee which Council approved to decrease to \$5,000 from \$13,500. This decrease brought the fee more in line with other jurisdictions while continuing to enable the City to recover its cost to implement and enforce cannabis retail regulations. Council also approved a new \$200 Aggressive Dog fee to partially fund implementation of the approach to rehabilitate aggressive dogs, which was approved by Council on April 13, 2022.

IMBL fees, including those for transportation network services (i.e. ride hailing), are not subject to annual adjustments as the fees are set according to inter-municipal agreements established and ratified by the councils of participating municipalities.

In 2022, the City issued approximately 56,000 business and vehicles for hire licences and 23,000 dog licences. Actual revenue from licensing fees was approximately \$22.8 million in 2022, compared to budgeted revenue of \$21.4 million. As of July 2023, the City has collected approximately \$21.6 million in licensing fees, with a budgeted total revenue of \$23.0 million for 2023. Staff expect to exceed 2023 budgeted revenue primarily due to higher than expected volume for business licences, and higher than anticipated revenue from the City's portion of ride-hailing IMBL fees.

The City levies a licence fee on marina operators for each live-aboard boat moored at a marina. As boats used for live-aboard purposes are not a defined class under the *Assessment Act*, this

licence fee contributes to the provision of municipal services, similar in function to property taxes paid by Vancouver residents who occupy assessable real property. Council enacted a policy in 1996 to base the licence fee on the length of the boat at waterline, with the fee adjusted annually to mirror the increase to the municipal general purpose tax levied on the resident property class in the previous year.

For 2024, in addition to licence fee adjustments to account for increased costs to the City, staff have considered options for generating new revenue from business licences and animal services fees including dog licences. Should Council approve the fee increases recommended in this report, existing licence holders will see the new fee on their 2024 licence renewal notices. Fees for animal services come into effect on January 1, 2024.

In May of this year, [Council approved](#) streamlining the City's business licence types from over 500 discrete licence types to 88. These new licence types come into effect on April 1, 2024. A new licence fee schedule must be prepared to reflect the streamlined licence types. The fees for that schedule will reduce the number of discrete fees, and fee levels will be based on fees approved via this report. Staff will present a fee schedule for Council consideration in Q1 2024.

Discussion

For 2024, staff calculate that a 6% (\$1.3 million) increase to all business, Animal Services, and Vehicle for Hire licence fees will ensure fee revenue remains aligned with anticipated increases to City costs. Beyond this 6% cost escalation increase, additional revenue can be obtained by applying a larger increase to all or some licence fees. Any incremental revenue would be available to Council to offset the impact of inflationary pressures on other services or new investments that are otherwise supported by property tax.

Business licence fee increases

Staff considered the following options for generating revenue beyond cost escalation and consulted with industry stakeholders to hear about possible impacts on business. Appendix D shows the full stakeholder list.

Apply a larger increase to all business licence fees

The City could apply a flat rate increase of 10% to 100% to all business licence fees. A flat rate increase is administratively simple and treats all licensees equally. The size of increase can be adjusted to meet the City's revenue objectives. A 10% increase would equate to \$2.1 million in additional revenue.

Apply larger increases to some business licence fees

The City could apply greater increases to specific licence fees that are relatively low compared to licence fees in neighbouring municipalities. With this option, revenue is generated by aligning some of Vancouver's business licence fees more closely with other municipalities.

Staff have identified four licence fee levels that are low compared to fees in neighbouring municipalities and could be targeted for larger increases. Appendix E shows comparisons with other municipalities.

1. Vancouver's most common licence fee is \$171. This is the fee for general office use, retail, personal services and many other businesses. About 80% of licence holders pay

this fee so it might be called the City’s “standard” business licence fee. An increase to \$250 would align it more closely with other Metro Vancouver municipalities.

2. Licence fees for all Trades and Contractors could be increased from \$171 and \$207 to \$340 to align with larger municipalities like Surrey. New definitions for General Contractor and Trade Contractor in the Licence By-law would facilitate this change.
3. The licence fee for Gas Stations could be increased from \$255 to \$340 to better align with neighbouring municipalities.
4. The Short Term Rental business licence fee could be increased from \$109 to \$450. In addition to better alignment with some other municipalities, this increase would bring revenue from short-term rental licences in line with costs for the City’s Short Term Rental licensing and enforcement program.

Stakeholder Feedback

Staff heard from most stakeholders that they do not support business licence fee increases beyond cost escalation. They expressed two key concerns. First, many businesses have not recovered to pre-pandemic levels and are struggling with the current economic climate including cost of borrowing, wage increases, and on-going labour and supply shortages. Staff heard that any fee increase at this time will add financial hardship. Representatives for small businesses suggested it would be helpful if business licence fees were waived for the next few years; others recommended incremental increases over a number of years rather than a large increase in 2024. Second, stakeholders consulted in relation to this issue did not support revenue generation from business licence fees. Property taxes were identified as a more appropriate tool to generate revenue, although it is noteworthy that feedback is not aligned with the preference typically expressed by business and residential property taxpayers for fees over taxes as a revenue source for the City.

Comparing the options of a flat rate increase to all businesses or increases to businesses with relatively low licence fees compared to other municipalities, staff heard some support for applying larger increases to licence fees that are low compared to other municipalities.

Recommended fee increase approach to Business Licences

Staff recommend applying higher fee increases to specific businesses that have low licence fees when compared to other municipalities. Staff estimated these increase will generate \$3.5 million above cost escalation of \$1.25 million from business licence fees.

Table 1 Proposed business licence fee increases for 2024 (above cost escalation)

Licence Types	Current Fee	Proposed Fee	Estimated Revenue above cost escalation from Proposed Fee
Standard Licence	\$171	\$250	1,587,900
General & Trade Contractor	\$207 & \$171	\$340	869,700
Gas Station	\$255	\$340	6,810
Short Term Rental	\$109	\$450	1,041,600
Total Estimated Revenue			3,506,010

Staff believe this option strikes a balance between generating revenue and limiting the financial impact on business licence holders. The recommended approach limits most licence fee levels to cost escalation for 2024, and increases fees more significantly only for businesses that pay relatively low fees.

Increasing all business licence fees by an amount in excess of 6% could generate even more revenue. Should Council wish to pursue higher revenue via this avenue, staff suggest that some businesses be exempted from increases beyond cost escalation. Examples include businesses like restaurants that already pay higher fees in Vancouver than in other municipalities and are also among the hardest hit by impacts of the pandemic. Risks to this approach include missing some business types that may be considered for exemption, and a perception of unfairness.

Recommended live-aboard licence fee increases

As the increase to the residential property tax was 10.73 per cent in 2023, staff are recommending a 10.73 per cent to live-aboard licence fees, as presented in Table 2 below:

Table 2: Live aboard licence fee recommendations

Length of boat at waterline	2023 Licence Fee	Recommended 2024 Licence Fee
21 feet or less	\$1,607	\$1,779
More than 21 feet to 26 feet	\$1,945	\$2,154
More than 26 feet to 31 feet	\$2,192	\$2,427
More than 31 feet to 37 feet	\$2,498	\$2,766
More than 37 feet	\$2,756	\$3,052

Vehicles for Hire Fees

Staff propose that fees in the Vehicles for Hire (VFH) By-law be increased by the cost escalation factor of 6% resulting in \$8,640 revenue increase. Vancouver's VFH fees are high compared to other Metro Vancouver municipalities; staff do not recommend increases above cost escalation.

Recommended increases to 2024 Animal Services Fees

The purpose of the City's animal service fees and charges is to fund Vancouver Animal Services (VAS) operations. Current fees do not fully cover costs. Animal service fees have not increased outside of annual cost escalation since the by-law was introduced in 2005. Staff reviewed fees set by other municipalities, and animal service organizations to determine market rates.

Based on findings, staff recommend:

1. A \$12 increase to the Dog licence fee, except the Aggressive Dog licence
2. Adding two new adoption fees of \$300 for exotic birds and \$100 for other animals not listed in the fee schedule

Should Council approve these recommendations, staff estimate additional \$201,800 revenue from Dog Licence fees.

1. Dog Licences:

The City issues about 23,000 dog licences annually making it the most common animal service fee and it is set at \$49. Staff recommend an increase to \$61. Although this fee will not fully cover costs, it does align more closely with other Metro Vancouver municipalities. Increasing the fee

beyond \$61 could negatively impact compliance by creating a financial barrier for people to obtain a licence, and as a result negatively impact public safety by decreasing the number of dogs licenced in Vancouver. Staff do not recommend an increase to the Aggressive Dog licence fee as it just came into effect this year.

2. Two new adoption fees

Staff also recommend two new adoption fees of \$300 for exotic birds and \$100 for other animals (e.g. reptiles) currently not listed in the fee schedule. Exotic birds have a high life expectancy and may not get adopted quickly; this can result in higher costs for VAS. Due to level of care, and longevity of animals, the higher fee reflects commitment adopters need to be prepared for. Adoption fees for exotic birds in other jurisdictions can range from \$400 to \$1,000.

Financial Implications

Staff have calculated that a 6% increase to all fees in the Licence By-law, Animal Services By-law and Vehicles for Hire By-law will generate additional \$1.3 million that will ensure revenues remain consistent with increases to City costs. Increasing specific business licence fees and dog licence fees to better align with other municipalities will generate an additional \$3.7 million. The financial impact of adding two new adoption fees is anticipated to be negligible as only a small number of these adoptions take place each year. Additional revenue from fee increases approved by Council will be factored into the 2024 operating budget as part of the annual process.

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APPENDIX A
DRAFT AMENDMENTS TO THE LICENCE BY-LAW

DRAFT By-law to amend License By-law No. 4450
regarding 2024 fee increases

THE COUNCIL OF THE CITY OF VANCOUVER, in public meeting, enacts as follows:

1. This by-law amends the indicated schedules of the License By-law.
2. In section 2, Council strikes out the definitions of “Contractor”, “Painter”, “Plumber”, and “Electrician” in their entirety.
3. In section 2, Council adds two new definitions in the correct alphabetical order as follows:
 - (a) ““General Contractor” means a business related to construction project development or management, excavation, demolition, construction, renovation, landscaping, tree removal, or any other associated work or service, but does not include Trade Contractor.”; and
 - (b) ““Trade Contractor” means a person carrying on the business of performing electrical, gas, plumbing or sprinkler work who is qualified and certified in accordance with applicable provincial and industry requirements.”.
4. Council:
 - (a) repeals Schedule A, and substitutes for it Schedule A attached to this by-law, which new Schedule A is to form part of the License By-law; and
 - (b) approves the fees set out in the new Schedule A.
5. Council:
 - (a) repeals Schedule B, and substitutes for it Schedule B attached to this by-law, which new Schedule B is to form part of the License By-law; and
 - (b) approves the fees set out in the new Schedule B.

SCHEDULE A

Year 2024 Business License Fees

BUSINESS LICENSE FEES

	<u>Licence Term</u>	<u>Licence Fee</u>
Adult Entertainment Store	Per annum	\$451.00
Amusement Park	Per annum	\$6,660.00
Animal/Veterinary Hospital	Per annum	\$335.00
Antique Dealer	Per annum	\$250.00
Apartment Building	Per annum per dwelling unit (EXCEPT that a dwelling unit that is actually occupied by the owner of the premises, or a dwelling unit that is leased for 99 years or more and the lessee is eligible for and has received the Provincial Home Owner Grant for the preceding year, shall not be included in the calculation of the fee payable)	\$89.00
Arcade, Exhibit or Shooting Gallery	Per annum	\$451.00
Artist Live/Work Studio	Per annum	\$250.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Arts and Culture Indoor Event		
(a) 31 to 60 persons	Per event or series of up to 3 events in a 30-day period	\$33.00
(b) 61 to 150 persons	Per event or series of up to 3 events in a 30-day period	\$130.00
(c) 151 to 250 persons	Per event or series of up to 3 events in a 30-day period	\$194.00
Auto Dealer	Per annum	\$219.00
Auto Paint/Body Shop	Per annum	\$250.00
Auto Parking	Per annum	\$250.00
Auto Parking Small	Per annum	\$250.00
Auto Parking with Charging	Per annum	\$250.00
Auto Washing	Per annum	\$250.00
Backyard Pay Parking	Per annum for the first 2 spaces, and:	\$167.00
	For each additional space	\$73.00
Bank Machine	Per annum	\$73.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Barber Shop or Beauty Salon	Per annum	\$331.00
Beauty and Wellness Centre	Per annum	\$426.00
Bed and Breakfast Accommodation	Per annum	\$61.00
Billiard-Room Keeper	Per annum	\$363.00
Body-Rub Parlour, Body-Painting Studio & Model Studio	Per annum	\$13,772.00
Book Agent	Per annum	\$219.00
Bottle Depot	Per annum	\$219.00
Bowling Alley	Per annum	\$335.00
C.N.I.B. Concession Stand	Per annum	\$1.00
Canvasser	Per annum	\$250.00
Carpet/Upholstery Cleaner	Per annum	\$219.00
Casino - Class 1	Per annum	\$351.00
Casino - Class 2	Per annum	\$15,764.00
Caterer	Per annum	\$481.00
Chimney Sweep	Per annum	\$219.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Club	Per annum	\$12.00
Club Manager	Per annum	\$250.00
Coin-Operated Services	Per annum	\$481.00
Community Association	Per annum	\$2.00
Compassion Club	Per annum	\$1,325.00
Courier/Messenger	Per annum	\$250.00
Dairy Delivery Services	Per annum	\$481.00
Dance Hall	Per annum	\$363.00
Dancing Academy	Per annum	\$219.00
Dating Service	Per annum	\$219.00
Donation Bin	Per annum	\$181.00
Dry Cleaner	Per annum	\$250.00
Duplex	Per annum for each dwelling unit (EXCEPT that no licence is required for a dwelling unit that is actually occupied by the owner of the premises)	\$87.00
Dwelling Unit that a person rents, intends to rent, or customarily rents to a tenant except	Per annum	\$87.00

	<u>Licence Term</u>	<u>Licence Fee</u>	
for a dwelling unit for which a fee is payable under another part of this Schedule A			
Exhibition			
(a) Circus or Rodeo EXCEPT that where the Circus or Rodeo is to be held entirely within a permanent building, the fee shall be	Per day	\$205.00	
	Per week	\$413.00	
	Per annum	\$3,880.00	
(b) Horse Racing	Per annum	\$15,764.00	
(c) Automobile or Motorcycle Racing	Per day	\$205.00	
	Per week	\$413.00	
	Per annum	\$1,578.00	
(d) Concert, lecture or a musical or theatrical performance staged or promoted by a person not holding a licence, where the capacity of the facility:	(A) does not exceed 500 seats	Per day	\$181.00
		Per week	\$355.00
		Per annum	\$3,879.00
	(B) is greater than 500 seats but does not exceed 1000 seats	Per day	\$205.00
		Per week	\$413.00
		Per annum	\$3,636.00
	(C) is greater than 1000 seats but does not exceed 2000 seats	Per day	\$242.00
		Per week	\$481.00
		Per annum	\$4,847.00

	<u>Licence Term</u>	<u>Licence Fee</u>
(D) exceeds 2000 seats	Per day	\$279.00
	Per week	\$548.00
	Per annum	\$5,583.00
<p>EXCEPT that where no part of the proceeds from any event listed in (c) or (d) enures to the benefit or private gain of any person or proprietor or member thereof or shareholder therein, or to the person or persons organizing or managing such event, the fee shall be:</p>		
	Per day	\$50.00
	Per week	\$60.00
	Per annum	\$2,425.00
(e) Boxing, wrestling, game, show, contest or any other exhibit, performance or device not hereinbefore specifically mentioned	Per day	\$206.00
	Per week	\$413.00
	Per annum	\$3,636.00
Extended Hours Liquor Establishment	Per annum per person based on the person capacity set out on the Provincial liquor licence for the establishment, except that despite the number of persons, the	\$20.40
	minimum fee will be:	\$181.00

	<u>Licence Term</u>	<u>Licence Fee</u>
	and the	
	maximum fee will be	\$27,545.00
Family Sports and Entertainment Centre	Per annum	\$432.00
Farmers' Market	Per annum	\$12.00
Financial Institution	Per annum	\$1,844.00
Fitness Centre – Class 1	Per annum	\$250.00
Fitness Centre – Class 2	Per annum	\$335.00
Fund Raiser	Per annum	\$219.00
Gasoline Station	Per annum	\$340.00
Gasoline Station with Charging	Per annum	\$340.00
General Contractor	Per annum	\$340.00
Hair Stylist	Per annum per chair	\$181.00
Hairdresser	Per annum per chair	\$181.00
Health Care Office	Per annum	\$250.00
Health Enhancement Centre	Per annum	\$336.00
Homecraft	Per annum	\$91.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Hotel	Per annum, plus	\$91.00
	Per annum per dwelling unit	\$87.00
	Per annum per housekeeping unit	\$64.00
	Per annum per sleeping unit	\$42.00
Inter-municipal Business Licence	Per annum	\$250.00
Inter-municipal TNS Business Licence	Per annum, plus	\$155.00
	For each vehicle except for accessible passenger directed vehicles and zero emission vehicles, plus	\$150.00
	For each zero emission vehicle	\$30.00
Janitor Service	Per annum	\$219.00
Junk Dealer, Mobile	Per annum	\$250.00
Kennel	Per annum	\$250.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Late Night Dance Event		
(a) with patron capacity of less than 350	Per event	\$394.00
(b) with patron capacity of 350 or more but less than 750	Per event	\$692.00
(c) with patron capacity of 750 or more but less than 2000	Per event	\$1,185.00
(d) with patron capacity of 2000 or more	Per event	\$1,578.00
Laundry (with equipment)	Per annum	\$335.00
Limited Service Food Establishment	Per annum	\$653.00
Liquor Delivery Service	Per annum	\$219.00
Liquor Retail Store	Per annum	\$502.00
Livery and Feed Stables	Per annum	\$335.00
Locksmith	Per annum	\$219.00
Manufacturer	Per annum	\$250.00
Manufacturer – Food	Per annum	\$944.00
Marina Operator	Per annum, plus	\$361.00

	<u>Licence Term</u>	<u>Licence Fee</u>
	For each occupied live-aboard boat 21 feet or less in length, at water line, plus	\$1,780.00
	For each occupied live-aboard boat more than 21 feet but not more than 26 feet in length, at water line, plus	\$2,155.00
	For each occupied live-aboard boat more than 26 feet but not more than 31 feet in length, at water line, plus	\$2,427.00
	For each occupied live-aboard boat more than 31 feet but not more than 37 feet in length, at water line, plus	\$2,767.00
	For each occupied live-aboard boat which is more than 37 feet in length at water line.	\$3,052.00
Marine Service Station	Per annum	\$340.00
Milk Vendor	Per annum	\$335.00
Moving Transfer Service	Per annum	\$250.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Multiple Conversion Dwelling	Per annum per dwelling unit	\$87.00
	Per annum per housekeeping unit	\$64.00
	Per annum per sleeping unit (EXCEPT that a dwelling unit, sleeping unit or housekeeping unit that is actually occupied by the owner of the premises shall not be included in the calculation of the fee payable)	\$42.00
Newspaper Vending Machine	Per annum per machine	\$48.00
Non-Profit Housing	Per annum	\$250.00
Pacific National Exhibition – Annual Fair	Per annum	\$22,078.00
Passenger Directed Vehicle Services excluding transportation network services providers providing transportation network services under an inter-municipal TNS business licence	Per annum, plus	\$250.00
	For each vehicle except for accessible passenger directed vehicles and zero-emission vehicles	\$117.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Pawnbroker	Per annum	\$2,801.00
Peddler	Per annum	\$250.00
Peddler- Food	Per annum	\$335.00
Personal Care Home	Per annum per licenced bed	\$42.00
Pet Store	Per annum	\$335.00
Property Manager	Per annum	\$250.00
Psychic or Astrological Service	Per annum	\$250.00
Public Bike Share	Per annum	\$2,868.00
Public Market Operator	Per annum	\$1,866.00
Public Market Operator who operates on a temporary basis only	Per day	\$657.00
Rental Dealer	Per annum	\$250.00
Residential Rental Unit	Per annum	\$87.00
Restaurant - Class 1	Per annum	\$944.00
Restaurant – Class 1 with Liquor Service	Per annum, plus	\$944.00

	<u>Licence Term</u>	<u>Licence Fee</u>
	Per annum per person, based on the person capacity set out on the Provincial liquor licence for the restaurant	\$12.20
Restaurant - Class 2	Per annum	\$944.00
Restaurant – Class 2 with Liquor Service	Per annum, plus	\$944.00
	Per annum per person, based on the person capacity set out on the Provincial liquor licence for the restaurant	\$12.20
Retail Dealer	Per annum	\$250.00
Retail Dealer – Food	Per annum	\$335.00
Retail Dealer – Grocery	Per annum	\$1,076.00
Retail Dealer – Market: 50,000 sq. ft. premises	Per annum	\$5,381.00
Retail Dealer – Cannabis	Per annum	\$5,300.00
Rooming House	Per annum per sleeping unit (EXCEPT that a sleeping unit that is actually occupied by the owner of the premises shall not be included in	\$42.00

	<u>Licence Term</u>	<u>Licence Fee</u>
	the calculation of the fee payable)	
Scavenger	Per annum	\$363.00
Schools – Business or Trade	Per annum	\$335.00
Schools – Private	Per annum	\$335.00
Scrap Metal Recycler	Per annum	\$250.00
Secondhand Dealer - Class 1	Per annum	\$2,801.00
Secondhand Dealer - Class 2	Per annum	\$1,537.00
Secondhand Dealer - Class 3	Per annum	\$1,062.00
Secondhand Dealer - Class 4	Per annum	\$402.00
Secondhand Dealer - Class 5	Per annum	\$402.00
Secondhand Dealer - Class 6	Per annum	\$660.00
Short Term Rental Operator	Per annum	\$450.00
Single Detached House which is leased to and occupied by persons other than the building's owner	Per annum	\$87.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Single Room Accommodation Operator	Per annum	deemed
Social Escort	Per annum	\$219.00
Social Escort Service	Per annum	\$1,627.00
Soliciting for Charity	Per annum	\$12.00
Specialty Wine Store	Per annum	\$335.00
Standard Hours Liquor Establishment – Class 1; Standard Hours Liquor Establishment – Class 2; Standard Hours Liquor Establishment – Class 3; Standard Hours Liquor Establishment – Class 4; Standard Hours Liquor Establishment – Class 5; and Standard Hours Liquor Establishment – Class 6	Per annum per person based on the person capacity set out on the Provincial liquor licence for the establishment, except that despite the person capacity, the: Minimum fee will be: and the Maximum fee will be:	\$7.50 \$181.00 \$3,769.00
Standard Hours Liquor Establishment – Class 7; and Standard Hours Liquor Establishment – Class 8	Per annum per person based on the person capacity set out on the Provincial liquor licence for the establishment, except that despite the person capacity, the:	\$7.50

	<u>Licence Term</u>	<u>Licence Fee</u>
	Minimum fee will be:	\$181.00
	and the Maximum fee will be:	\$641.00
Steam Bath/Massage Parlour	Per annum	\$363.00
Street Vendor	Per annum	\$250.00
Swimming Pool located in a hotel, apartment building, club, health spa or other business required to be licenced under this By-law	Per annum	\$970.00
Talent/Model Agency	Per annum	\$217.00
Tanning/Skin Care Salon	Per annum	\$335.00
Tattoo Parlour	Per annum	\$335.00
Taxicab Premises	Per annum	\$250.00
Theatre	Per annum	\$335.00
Trade Contractor	Per annum	\$340.00
Trailer Court	Per annum per space	\$305.00
Transient Peddler or Transient Trader	Per week, or	\$897.00
	Per annum	\$4,364.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Undertaker	Per annum	\$335.00
Urban Farm – Class A	Per annum	\$12.00
Urban Farm – Class B	Per annum	\$250.00
Vending Machine	Per annum per machine	\$22.00
Venue	Per annum per person based on the person capacity set out on the Provincial liquor licence for the venue, except that despite the person capacity, the:	\$7.50
	Minimum fee will be:	\$87.00
	and the	
	Maximum fee will be:	\$582.00
Warehouse Operator	Per annum	\$250.00
Warehouse Operator – Food	Per annum	\$481.00
Wedding Chapel	Per annum	\$473.00
Wholesale Dealer	Per annum	\$250.00
Wholesale Dealer – Food	Per annum	\$481.00
Window Cleaner	Per annum	\$250.00

	<u>Licence Term</u>	<u>Licence Fee</u>
Any Business, Trade, Profession or other occupation not specified herein	Per annum	\$250.00
Transfer of a Licence		\$181.00
Non-Refundable Portion of Fee	Per licence where the applicable fee is greater than \$109.00	\$109.00
Late Payment Fee		\$42.00 or 10% of the original license fee, whichever is greater

SCHEDULE B

MISCELLANEOUS SERVICE FEES

PART 1

Application fees for comments on a new liquor licence or a permanent amendment to a liquor licence:

Base fee	\$1,161.00
Incremental Fees:	
<input type="checkbox"/> Neighbourhood notification	\$1,395.00
<input type="checkbox"/> Staff-held neighbourhood public meeting	\$2,400.00
<input type="checkbox"/> Telephone survey	\$1,313.00

PART 2

Application fees for comments on a temporary amendment to a liquor licence:

Application fee for comments on a temporary amendment to liquor licence requesting later closing hours of operation	Per night per seat except that, despite the number of seats or the number of nights, the	\$0.56
	Minimum fee will be: and the	\$116.00
	Maximum fee will be:	\$775.00
Fee for assessing and providing comments on an application for a temporary amendment to a liquor license, other than a food primary license, requesting earlier opening hours of operation		\$116.00
Fee for assessing and providing comments on an application for a temporary amendment to a liquor		\$116.00

license requesting any other change to a liquor license

Fee for assessing and providing comments on an application for a permanent or temporary amendment to a food primary license requesting liquor service hours past midnight, or a temporary amendment to a food primary license requesting patron participation entertainment	\$116.00
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Fee for assessing and providing comments on an application for the issue or amendment of a cannabis licence	\$2,788.00
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PART 3

Miscellaneous Fees and Charges

Application fee (s. 6.3)	\$70.00
Request for copy of licence (s. 7.1)	\$6.00
Request for change of business name or business trade name (s. 7.2)	\$12.00
Request for change of business address under licence (s. 7.3)	\$30.00
Request for change in business licence category (s. 7.4)	\$12.00
Temporary licence fee for standard hours liquor establishment (s. 19.2A)	\$116.00

SCHEDULE A

Year 2024 Vehicles for Hire License Fees

A classification of carriers and respective license fees payable by such person.

The following license fees are payable by every person owning or operating any of the following vehicles for hire in the City of Vancouver:

Airport Shuttle Bus	Per annum for each vehicle	\$108.00
Airport Transporter	Per annum for each vehicle	\$225.00
Charter Bus	Per annum for each vehicle	\$225.00
Charter Van	Per annum for each vehicle	\$225.00
Courier Cycle	Per annum for each vehicle	\$24.00
Driver Instruction Vehicle	Per annum for each vehicle	\$225.00
Horse-Drawn Carriage	Per annum for each vehicle	\$740.00
Motor Stage	Per annum for each vehicle	\$225.00
Pedicab	Per annum for each vehicle	\$225.00
For each person operating a leased vehicle on a daily fee basis	Per annum	\$15.00
Quadricycle	Per annum for each vehicle	\$225.00

School Cab	Per annum for each vehicle	\$225.00
School Shuttle Van	Per annum for each vehicle	\$225.00
Tow Truck	Per annum for each vehicle	\$225.00
U-Drive	Per annum for each vehicle with 4 or more wheels	\$63.00
	Per annum for each vehicle with less than 4 wheels	\$16.00

Unless otherwise provided herein, the licence fee to operate a vehicle licenced for one purpose shall be \$102 for each additional purpose authorized by this By-law. \$102.00

Administrative costs

Transfer of Licence - s. 9(4)	\$181.00
Replacement Plate - s. 10(4)	\$45.00
Cycle Courier Testing - s. 11(1)	\$50.00

Pro-rated license fees

If a person commences owning or operating a vehicle for hire after January 1 in any calendar year, the license fee is to be pro-rated by dividing the applicable annual license fee by 12 and multiplying the resulting number by the number of whole or partial months remaining in that calendar year except that:

- (a) annual licence fees that are less than \$88 will not be pro-rated; and
- (b) the minimum licence fee for any vehicle for hire shall be the lesser of \$88 or the full amount of the annual licence for that vehicle for hire.

**APPENDIX C
DRAFT AMENDMENTS TO THE ANIMAL SERVICES BY-LAW**

**DRAFT By-law to amend Animal Control By-law No. 9150
regarding 2024 fee increases and two new adoption fees**

THE COUNCIL OF THE CITY OF VANCOUVER, in public meeting, enacts as follows:

1. This by-law amends the indicated schedules of the Animal Control By-law.
2. Council:
 - (a) repeals Schedule A, and substitutes for it Schedule A attached to this by-law, which new Schedule A is to form part of the Animal Control By-law; and
 - (b) approves the fees set out in the new Schedule A.
3. This by-law is to come into force and take effect on January 1, 2024.

ENACTED by Council this day of , 2023

Mayor

City Clerk

SCHEDULE A

Year 2024 Animal Control Fees and Charges**Part 1 - License Fees**

Dog (per annum)	\$61.00
Aggressive dog (per annum)	\$200.00
Replacement dog tag	\$6.00

Part 2 – Impound Fees

Licensed dog	\$111.00
Unlicensed dog	\$217.00
Licensed aggressive dog	\$403.00
Unlicensed aggressive dog	\$513.00
Fowl, other bird, rabbit, or rodent	\$19.00
Reptile or other animal	\$110.00

Part 3 – Maintenance Charges (per day)

Dog	\$29.00 per day
Aggressive dog	\$38.00 per day
Fowl, other bird, rabbit or rodent	\$6.00 per day
Reptile or other animal	\$39.00 per day
Exotic Bird (e.g. Amazon Parrots, African Grey, Cockatoos, Conures, Lorikeets and Macaws)	\$19.00 per day

Part 4 – Adoption Fees

Dog Up to 7 years of age	\$353.00
Dog >7 years old / with ongoing Medical Conditions	\$108.00
Ferret	\$71.00
Rabbit, chinchilla and hedgehog	\$39.00
Guinea pig	\$19.00
Parakeet and Lovebird	\$19.00
Budgie and Finch	\$12.00
Chicken, rooster, duck, pigeon and dove	\$6.00
Mouse, rat, hamster, gerbil and degu	\$6.00
Exotic Bird (e.g. Amazon Parrots, African Grey, Cockatoos, Conures, Lorikeets and Macaws)	\$300.00
Other animal not listed above	\$150.00

Part 5 – Miscellaneous

Microchipping	\$19.00
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APPENDIX D
STAKEHOLDER CONSULTATION LIST

Alliance of Beverage Licensees BC
BC Restaurant & Foodservices Association
Business Improvement Associations
Greater Vancouver Board of Trade
Hospitality Vancouver Association
LOCO BC
Retail Council of Canada
Vancouver Economic Commission

APPENDIX E BUSINESS LICENCE FEES TARGETED FOR INCREASES HIGHER THAN COST ESCALATION

1. Standard Licence Fee (\$171)

Vancouver’s most common, or ‘standard’ licence fee is \$171. Over 80% of licensees pay this fee. Examples of licence types include office, retail and personal services. The table below uses a hypothetical 10 person office to compare Vancouver’s fee to that of nine neighbouring municipalities.

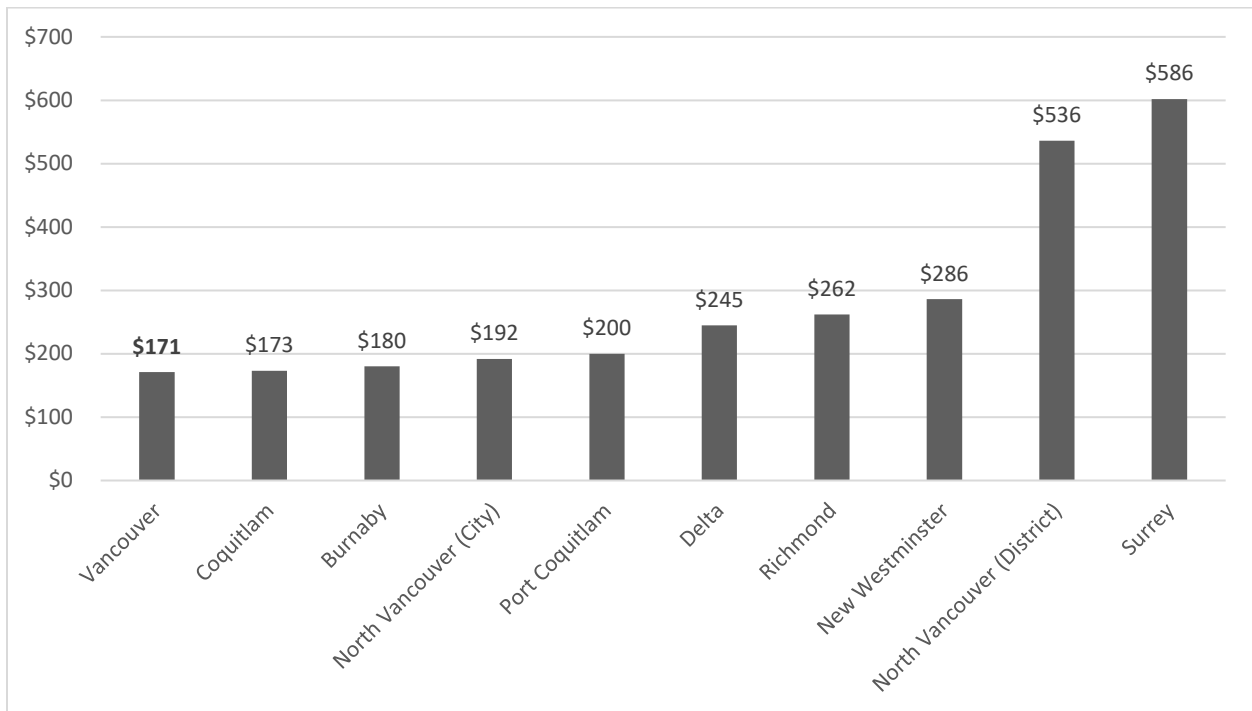


Figure 1 Annual licence fee in 2023 for a hypothetical business office with 10 employees

Notes: Vancouver, Coquitlam, Burnaby, City of North Vancouver, and Port Coquitlam and charge a flat rate licence fee; Burnaby has an initial year licence fee of \$600 and annual renewal of \$180. Fees in Delta, New Westminster, District of North Vancouver, Richmond and Surrey are based on number of employees or size (square feet) of the business premise.

2. General Contractors and Trade Contractors

Table 2 Business licence fee for General and Trade Contractors, IMBL partner municipalities, 2023

City	Business Licence Fee			
	# Persons engaged	1 person	12 persons	30 persons
Burnaby		\$120	\$120	\$120
Vancouver		\$207	\$207	\$207
Delta		\$110	\$245.00	\$740
New Westminster		\$168	\$412	\$777
Richmond		\$154	\$382	\$800
Surrey		\$345	\$345	\$345

Notes: Fees in Delta, New Westminister and Richmond are based on number of employees.

3. Gas Station

Table 3 Business licence fees for Gas Stations, 2023

City	Business Licence Fee
Richmond	\$154
Vancouver	\$255
City of North Vancouver	\$256
Burnaby	\$320
District of North Vancouver	\$359
New Westminister	\$102 per nozzle
Surrey	\$566

Notes: Burnaby has a \$770 initial year licence fee and annual renewal of \$320

4. Short Term Rental

Table 4 Annual licence fee for Short Term Rental Operator

City	Business Licence Fee
Coquitlam	\$35 -70
Vancouver	\$109
Richmond	\$154
Burnaby	\$250
Kelowna	\$345
Squamish	\$500
Nelson	\$200 to \$800

Notes: Coquitlam fee is based on number of bedrooms. Nelson fee is based on number of rooms, type of dwelling and location. A number of Metro Vancouver municipalities including Surrey, New Westminster, City of North Vancouver and District of North Vancouver do not issue Short Term Rental business licences.

**APPENDIX F
ANIMAL SERVICE FEE COMPARISONS**

Dog Licences

City	Current Fee Amount
Vancouver (current fee)	\$49
Burnaby	\$60
Coquitlam	\$62
Richmond	\$64
Surrey	\$68
District of West Vancouver	\$68

Notes: Other cities have higher fee for unaltered dogs and lower fee for spayed or neutered dogs – Table accounts for both fees by taking the average.