



**REPORT TO COUNCIL
AUDITOR GENERAL COMMITTEE MINUTES**

MARCH 2, 2023

A Meeting of the Auditor General Committee was held on Thursday, March 2, 2023, at 9:32 am, in the Council Chamber, Third Floor, City Hall. This Special Council meeting was convened by electronic means as authorized in Part 14 of the *Procedure By-law*.

PRESENT: Councillor Pete Fry, Chair
Councillor Christine Boyle
Councillor Lisa Dominato
Councillor Brian Montague
Archie G. Johnston, External Advisory Liaison Member

ABSENT: Councillor Sarah Kirby-Yung (Leave of Absence – Civic Business)

AUDITOR GENERAL'S OFFICE Mike Macdonell, Auditor General
Jenny Lau, Audit Principal
Lori Berndt, Deputy Auditor General

CITY MANAGER'S OFFICE: Armin Amrolia, Deputy City Manager
Karen Levitt, Deputy City Manager

CITY CLERK'S OFFICE: Tina Penney, Deputy City Clerk
Alyse Stewart, Meeting Coordinator

WELCOME

The Chair acknowledged we are on the unceded homelands of the Musqueam, Squamish, and Tsleil-Waututh People. We thank them for having cared for this land and look forward to working with them in partnership as we continue to build this great city together.

The Chair also recognized the immense contributions of the City of Vancouver's staff who work hard every day to help make our city an incredible place to live, work, and play.

1. 2023 Report #2 – Office Furniture Purchases

The Auditor General and the Audit Principal provided a presentation and responded to questions. Following the presentation, Patrice Impey, General Manager of Finance, Risk and Supply Chain Management and Armin Amrolia, Acting General Manager Real Estate and

Facilities Management and Deputy City Manager provided introductory remarks, including agreement with the report's recommendations, and responded to questions. Staff from Real Estate and Facilities Management and Finance, Risk and Supply Chain Management also responded to questions.

MOVED by Councillor Dominato

THAT the Auditor General Committee endorse the report and recommend to Council

THAT the Auditor General's report entitled "Audit of Office Furniture Purchases," dated February 2023 and presented to the March 2, 2023 Auditor General Committee Meeting be received, and the report's five recommendations as identified in Exhibit 1 (report page 6) each be endorsed.

CARRIED UNANIMOUSLY (Vote No. 09067)

2. Update to Auditor General Committee Terms of Reference

The Deputy City Clerk introduced the item and responded to questions.

MOVED by Councillor Boyle

THAT The Auditor General Committee endorse the report and recommend to Council

THAT Council adopt updated terms of reference for the Auditor General Committee, as identified in Appendix A of the report entitled "Update to Auditor General Committee Terms of Reference", dated February 14, 2023, to add an alternate voting Committee member position;

FURTHER THAT Council appoint Councillor Zhou as the alternate member, effective immediately.

CARRIED UNANIMOUSLY (Vote No. 09068)

ADJOURNMENT

MOVED by Councillor Dominato

THAT the meeting be adjourned.

CARRIED UNANIMOUSLY

The Auditor General Committee adjourned at 10:18 am.

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