



**REPORT TO COUNCIL
AUDITOR GENERAL COMMITTEE MINUTES**

FEBRUARY 2, 2023

A Meeting of the Auditor General Committee was held on Thursday, February 2, 2023, at 9:35 am, in the Council Chamber, Third Floor, City Hall. This Special Council meeting was convened by electronic means as authorized in Part 14 of the *Procedure By-law*.

PRESENT:	Councillor Pete Fry, Chair Councillor Christine Boyle Councillor Sarah Kirby-Yung, Vice Chair Councillor Brian Montague Archie G. Johnston, External Representative
ABSENT:	Councillor Lisa Dominato (Leave of Absence for Civic Business)
AUDITOR GENERAL'S OFFICE	Mike Macdonell, Auditor General Lori Berndt, Deputy Auditor General Felix Cheu, Senior Auditor
CITY MANAGER'S OFFICE:	Karen Levitt, Deputy City Manager Armin Amrolia, Deputy City Manager
CITY CLERK'S OFFICE:	Tina Penney, Deputy City Clerk Alyse Stewart, Meeting Coordinator

WELCOME

The Chair acknowledged we are on the unceded homelands of the Musqueam, Squamish, and Tsleil-Waututh People. We thank them for having cared for this land and look forward to working with them in partnership as we continue to build this great city together.

The Chair also recognized the immense contributions of the City of Vancouver's staff who work hard every day to help make our city an incredible place to live, work, and play.

IN CAMERA MEETING

MOVED by Councillor Montague
THAT the Committee recommend to Council

THAT the Auditor General Committee will go into a meeting later today, which is closed to the public, pursuant to Section 165.2(1) of the *Vancouver Charter*, to discuss matters related to paragraph: (c) labour relations or other employee relations.

CARRIED UNANIMOUSLY

1. 2022 Annual Report and 2023 Operation Plan

The Auditor General introduced and presented the item, as well as responded to questions.

MOVED by Councillor Montague
THAT the Committee recommend to Council

THAT the Auditor General's report entitled, "2022 Annual Report and 2023 Operational Plans" be received.

CARRIED UNANIMOUSLY (Vote No. 08994)

2. Building Permit Fees

The Auditor General and Deputy Auditor General introduced the item and provided a presentation, as well as responded to questions, along with the Auditor General and the Senior Auditor.

MOVED by Councillor Kirby-Yung
THAT the Committee recommend to Council

THAT the Auditor General's report entitled "Building Permit Fees" be received and the report's five recommendations as contained in the above-noted report be endorsed.;

CARRIED UNANIMOUSLY (Vote No. 08996)

3. Auditor General Committee – External Liaison Recruitment

The Auditor General and the Deputy City Clerk introduced and provided an overview of the item as well as responded to questions.

MOVED by Councillor Boyle
THAT the Committee recommend to Council

A. THAT a targeted recruitment process to fill the vacant position of External Advisory Liaison member on the Auditor General

Committee, as outlined in the January 23, 2023 report “Auditor General Committee – External Liaison Recruitment be approved.”

- B. THAT an informal working group to oversee the External Advisory Liaison member recruitment process, made up of Councillors Fry, Montague and External Liaison Archie G. Johnston be approved.

CARRIED UNANIMOUSLY (Vote No. 08990)

4. Other Business

At this time, Chair Fry relinquished the Chair to Vice-Chair Kirby-Yung, in order to introduce the item as well as participate in discussion.

MOVED by Councillor Fry

THAT the Committee recommend to Council

THAT the City Clerk’s Office be directed to report back with considerations for alleviating the current quorum requirement either by adding an alternate position, or reduce quorum to a bare majority, or any other measures as deemed appropriate and legal for the Committee to conduct its business in a timely manner.

amended

AMENDMENT MOVED by Councillor Kirby-Yung

THAT the language be struck and replaced after “report back,” to read as follows:

THAT the Committee direct the City Clerk to report back at the next scheduled AGC meeting with revised Terms of Reference in recognition of the current high quorum threshold of four of five members present, by adding an alternate committee member position for the Committee’s endorsement and subsequent recommendation to Council.

CARRIED UNANIMOUSLY (Vote No. 08992)

The amendment having carried, the motion as amended was put and CARRIED UNANIMOUSLY (Vote No. 08993).

FINAL MOTION AS APPROVED

THAT the City Clerk be directed to report back at the next scheduled AGC meeting with revised Terms of Reference in recognition of the current high quorum threshold of four of five members present, by adding an alternate committee member position for the Committee’s endorsement and subsequent recommendation to Council.

ADJOURNMENT

MOVED by Councillor Montague

 THAT the meeting be adjourned.

CARRIED UNANIMOUSLY

The Special Council adjourned at 10:43 am.

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