



REPORT

Report Date: July 17, 2022
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Meeting Date: October 25, 2022
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TO: Vancouver City Council

FROM: Chief Procurement Officer, General Manager of Finance, Risk and Supply Chain Management and General Manager of Engineering Services

SUBJECT: Contract Award for Supply and Services of Shoring Equipment

RECOMMENDATION

THAT Council receive this report for information.

REPORT SUMMARY

The City issued a Request for Proposal PS20210389 on April 26, 2021 for Supply and Services of Shoring Equipment. The RFP was advertised on City of Vancouver website and BC Bid and the work was called in accordance with the terms and condition of the City's Procurement Policy ADMIN-008. City staff on the procurement evaluation committee and, subsequently, Bid Committee have considered the responses received, and on that basis has awarded a contract as describe above with Direct Equipment West Ltd.

On June 30, 2022, a time when Council was not scheduled to meet during at least the next four (4) weeks, the Bid Committee invoked its extended authority under Section 12.6 of City's Procurement Policy (ADMIN-008), which extends Bid Committee's authority to award a contract where: (i) goods, services or construction are urgently required and where delay would be injurious to the public interest as determined by the City Manager; and (ii) the total purchase price of a contract is greater than \$2 million. The Bid Committee awarded the contract to Direct Equipment West Ltd. for the Supply and Services of Shoring Equipment for a term of three years with the option to extend for six additional one-year terms, with an estimated value of \$2.237 million plus applicable taxes over the initial three year term with funding to be provided from the approved 2022 Engineering Operating and Capital Budgets.

REPORT***Background/Context***

In order to meet the City's Engineering Services' needs, the City purchases and rents steel shoring equipment to reinforce below ground excavations to protect workers and utilities during construction. Typically, the Sewer & Water Operations groups have an inventory of shoring cages in a variety of configurations, trench boxes, trench line sets, 2-3-4 sided in various sizes including end shoring, sheet, piling, corrugated fibreglass and air shore. These in-house owned sets are picked up and delivered via our tandems/ flatdeck/ trailers or an outside third party hauling contractor.

When the City does not have a shoring set or require a specialized shoring set an external vendor is engaged who utilizes a third party delivery service or allow the City to make the appropriate arrangements for delivery and drop-off.

There are many shoring set sizes that are not used on a regular basis, so it is more cost effective for the City to rent these units on a project-by-project basis; some of these specialized sets would be maintenance hole sets, bell hole sets, slide rail shoring, etc.

The objective of this procurement was to create a long-term agreement with a single shoring equipment provider to attain preferred terms/pricing, and a standing agreement that ensures business continuity and mitigates risks.

Strategic Analysis

The RFP was prepared by Supply Chain Management staff in collaboration with the Engineering Services department.

Proposals were evaluated by an evaluation committee following the City's standard procurement process. The evaluation team, consisting of representatives from Engineering Services (Sewer and Waterworks Operations) conducted the evaluation to determine the proposal which offered the best overall value to the City.

Based on the overall evaluation, the team concluded that the proposal submitted by Direct Equipment West Ltd. best met the City's requirements and provided best overall value to the City and recommended as the successful proponent for the RFP.

Financial

Finance has reviewed the financial information and confirmed that funding is available from the approved 2022 Engineering Operating and Capital Approved Budgets.

CONCLUSION

The City has awarded a three (3) year contract to Direct Equipment West Ltd., with the option to extend the contract for an additional six (6) one-year terms for the Supply and Services of Shoring Equipment.

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