



**IN CAMERA**

**REPORT**

Report Date: February 15, 2022  
Contact: Julia Aspinall  
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RTS No.: 15052  
VanRIMS No.: 08-2000-21  
Meeting Date: March 1, 2022

TO: Vancouver City Council  
FROM: Director of Finance  
SUBJECT: Appointment of Vacancy Tax Review Officer

**IN CAMERA RATIONALE**

This report is recommended for consideration by Council on the In Camera agenda as it relates to Section 165.2(1) of the *Vancouver Charter*. (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the city or another position appointed by the city.

**RECOMMENDATION**

THAT Council approve the appointment of Marina Marzin as a Vacancy Tax Review Officer.

**REPORT SUMMARY**

This report requests Council approval for an additional Vacancy Tax Review Officer to be appointed as a Vacancy Tax Review Officer pursuant to the *Vacancy Tax By-law*.

**COUNCIL AUTHORITY/PREVIOUS DECISIONS**

The *Vacancy Tax By-Law* No. 11674 specifies a Vacancy Tax Review Officer must be appointed by Council to administer complaints made in accordance with the review provisions of the by-law.

On March 12, 2019, Lesley Murphy was appointed as a Vacancy Tax Review Officer.

**CITY MANAGER'S/GENERAL MANAGER'S COMMENTS**

The City Manager recommends approval of the foregoing.

**REPORT**

***Background/Context***

The volume of Notice of Complaints on the EHT has increased over time with the lifecycle of the program and in parallel with EHT rate increases. In addition, there are situations where there may be a conflict of interest where it may not be appropriate for Ms. Murphy to perform the review of the Notice of Complaint. An additional Vacancy Tax Review Officer should be appointed to conduct the review of the Notice of Complaint in situations where Ms. Murphy is not able to perform the review. It is recommended that Council appoint Marina Marzin, Tax Collector, to this position. Ms. Marzin is a certified professional accountant with over 20 years audit experience. She has a Bachelor of Business Administration.

**CONCLUSION**

Council's approval of the appointment of Marina Marzin as a Vacancy Tax Review Officer will ensure that EHT Notice of Complaints are reviewed in a timely and impartial manner.

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