



## REPORT

Report Date: April 6, 2021  
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Meeting Date: June 22, 2021  
[Submit comments to Council](#)

TO: Vancouver City Council  
FROM: General Manager of Engineering Services and Chief Procurement Officer  
SUBJECT: Contract Award for the Provision of Parking Meter Equipment

### **RECOMMENDATION**

- A. THAT Council authorize City staff to negotiate a contract for the provision of parking meter equipment with Precise ParkLink Inc. for a term of five (5) years, with the option to extend for four (4) additional one (1) year terms, for an estimated contract value of approximately \$10,000,000 plus applicable taxes over the initial five-year term, which will be funded through the City's capital and operating budgets.
- B. THAT the Director of Legal Services, Chief Procurement Officer and the General Manager of Engineering Services be authorized to execute on behalf of the City the contract contemplated in Recommendation A.
- C. THAT no legal rights or obligations will be created by Council's adoption of Recommendations A and B unless and until the contract is executed by the authorized signatories of the City as set out in those Recommendations.

### **REPORT SUMMARY**

The City issued an RFP PS20101116 on September 29, 2020 for the Provision of Parking Meter Equipment. The RFP was advertised on City of Vancouver website and BC Bid and the work was called in accordance with the terms and condition of the City's Procurement Policy ADMIN-008. City staff on the RFP evaluation committee and, subsequently, Bid Committee have considered the responses received, and on that basis recommend that the City negotiate and if such negotiations are successful enter into a contract as described above with Precise ParkLink Inc.

**COUNCIL AUTHORITY/PREVIOUS DECISIONS**

The City's Procurement Policy ADMIN-008 requires that contracts with values over \$2 million must be approved by Council following review and recommendations by the Bid Committee. The Bid Committee has considered and recommended Precise ParkLink Inc. as the successful proponent.

There is no applicable Council Authority or previous decisions relevant to this report.

**CITY MANAGER'S/GENERAL MANAGER'S COMMENTS**

The City Manager recommends approval of the foregoing.

**REPORT*****Background/Context***

Today, there are over 11,000 metered parking spaces on Vancouver streets. Managing on-street parking supports business viability and a vibrant economy and is a key component in helping the City achieve its Climate Emergency and Transportation goals. The City's target is to provide up to two available parking spaces per block in peak periods. When free-parking no longer achieves this goal, the City installs metered parking to free up space to support businesses activity as well as reduce unnecessary searching for parking.

The City is currently in the process of transforming the majority of its legacy single-space parking meters to connected multi-space parking meter equipment (pay stations) to address issues related to maintenance, repair, limited payment options, and lack of communication ability.

To continue with this project, the City's Engineering Department requires the supply, delivery, and support of parking meter equipment to replace aging meter equipment, and to expand the City's parking meter program. Over the next 3-4 years, the City anticipates purchasing parking meter equipment to manage approximately 8,000 mixed-type on-street parking spaces. The procurement will include connected parking meter equipment to provide parking payment security, a variety of parking payment options for users, and parking technology that will enable the City to address demand-based pricing, occupancy, and compliance.

The purpose of the RFP was to identify suppliers with demonstrated capability to meet the City's estimated demand over the term of the contract at competitive pricing and satisfactory service requirements.

***Strategic Analysis***

The RFP was issued in accordance with the City's Procurement Policy ADMIN-008. The City received responses from Precise ParkLink Inc., T2 Systems Canada Inc., J.J. MacKay Canada Limited, IPS Group, Inc., Electromega Ltd., and Passport Labs Inc. The Passport Labs Inc. proposal did not include the provision of parking meter equipment, and therefore was not evaluated: all other responses were evaluated through the work of an evaluation team

comprised of representatives from Engineering Services, Technology Services, and Treasury under the stewardship of Supply Chain Management to ascertain if the responses offered good overall value to the City, both quantitative and qualitative factors were evaluated.

Some of the Criteria considered in the overall evaluation process included:

- Business and IT requirements;
- Equipment functionality and aesthetic fit for City's streetscapes;
- Equipment durability, tamper-proof features, ease of maintenance;
- Software;
- Pay-by-plate capability;
- Merchant of Record (PCI) capability;
- Data Centers physically located in Canada;
- User Journey;
- Sustainability; and
- Financial considerations.

Based on the overall evaluation, the team concluded that the proposal submitted by Precise ParkLink Inc. best met the City's requirements and provided best overall value to the City.

### ***Financial***

Financial Planning and Analysis (FP&A) has reviewed and confirmed that funding for the supply of parking meter equipment is available from capital budget for Parking Meter Replacement (CEP-00015) and the support for the equipment is available from the operating budget for Parking Meter Operations (CC31180).

### ***Human Resources/Labour Relations***

Potential impact on the implementation of the new technology has been discussed with Council, Union and staff.

### ***Environmental***

Project supports both Transportation 2040 plan and Council's Climate Emergency Action Plan.

### ***Legal***

The City's Procurement Policy requires that all contracts that have been awarded by Bid Committee and Council will be signed by the Director of Legal Services.

### ***CONCLUSION***

In summary, City staff recommends that the City of Vancouver negotiate and enter into a five (5) year contract, with the option to extend the contract for an additional four (4) one (1) year terms, with Precise ParkLink Inc., for the Provision of Parking Meter Equipment.

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