



REPORT

Report Date: November 11, 2020
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VanRIMS No.: 08-2000-20
Meeting Date: December 1, 2020
[Submit comments to Council](#)

TO: Vancouver City Council
FROM: General Manager of Engineering Services
SUBJECT: 2021 Engineering Fees

RECOMMENDATION

- A. THAT Council approve a 2.0% increase in the Engineering Services Department permit and application fees as set out in Appendix A to this report, with the exception of the fees referenced in Recommendations B, C, and D, to take effect on January 1, 2021.
- B. THAT Council approve a 10.0% increase for certain resident parking permit fees under the Street and Traffic By-law, to bring these fees closer to market rates as recommended in the Climate Emergency Action Plan, as set out in Appendix A to this report.
- C. THAT Council approve the increase of certain Street and Sidewalk Usage fees, Sidewalk Inspection fees, Building Site Construction Crossing fees (all in the Street and Traffic By-law), Encroachment fees (in the Encroachment By-law), and Crossing fees (in the Crossing By-law) by 3% to recover City costs, as set out in Appendix A to this report.
- D. THAT Council approve the increase of certain Permanent Restoration Cost fees (in the Street Utilities By-law) by 3% to recover City costs, as set out in Appendix A to this report.
- E. THAT Council approve the addition of a section to the Street and Traffic By-law to simplify the additional daily cost charged for Temporary Special Zone Permits for street occupancy for the film and movie industry and certain special events, and the addition of a section to the Street and Traffic by-law to address the return of a parking permit prior to its annual expiry date.

- F. THAT Council approve an amendment to parking meter rates in the Parking Meter By-law to provide more all-day on-street parking options as set out in this report.
- G. THAT Council approve an amendment to the Parking Meter By-law to provide a 35% discount that one-way car sharing vehicles receive when parked within the posted time limit in metered parking areas, as was provided in 2020, as outlined in this report.
- H. THAT the Director of Legal Services be instructed to prepare and bring forward for enactment by-laws to amend the Encroachment By-law No. 4243, Street and Traffic By-law No. 2849, Crossing By-law No. 4644, Street Distribution of Publications By-law No. 9350, Street Utilities By-law No. 10361, Street Vending By-law No. 10868, Parking Meter By-law No. 2952, and Granville Mall By-law No. 9978, all generally in accordance with Appendix B.

REPORT SUMMARY

Fees are traditionally adjusted on an annual basis to reflect cost increases. For 2021 the proposed increase is 2.0% with the exception of those listed in Recommendations B, C, and D. Two amendments to the Street and Traffic By-law and two amendments to the Parking Meter By-law are also being recommended.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

Permit fees are reviewed as part of the annual budget process to comply with Council policy that fees recover the full cost of providing services or are equivalent to competitive charges where the fee is of a market nature. At the same time, any miscellaneous amendments related to fees in the same by-laws may be proposed.

CITY MANAGER'S/GENERAL MANAGER'S COMMENTS

The General Manager of Engineering Services recommends approval of the above recommendations.

REPORT

Background/Context

The Engineering Services Department generates revenues from several permits under the authority of the Street and Traffic By-law No. 2849, Encroachment By-law No. 4243, Crossing By-law No. 4644, Street Distribution of Publications By-law No. 9350, Street Utilities By-law No. 10361, Street Vending By-law 10868 and Granville Mall By-law No. 9978. These By-laws were last adjusted effective January 1, 2020.

The Parking Meter By-Law regulates the use of parking meters on City streets.

In February 2020, Council approved a 35% discount for car sharing vehicles that end their trips in metered parking areas. This discount only applies for the time at meters that fall within the posted time limit. At that time, Council directed staff to report back on the initial outcomes of these policy changes.

Strategic Analysis

Fees are adjusted on an annual basis to keep them consistent with City costs. The Conference Board of Canada forecasted that the CPI for Metro Vancouver would increase between 1.9% and 2.3% from 2021 to 2024.

This 2.0% increase has been applied to all of the fees listed in Appendix A, with the exception of the fees noted below:

Street Utilities By-Law Fees

Work done with telecommunication companies to install infrastructure in City streets is governed by the Street Utilities By-law and Municipal Access Agreements (MAA) which were formed by Canadian Radio-television Telecommunications Commission (CRTC) ruling. This agreement indicates the fees and charges to be used and adjusted annually on December 31st in accordance with the CPI as published by Statistics Canada of 1.1% from September 2020 to September 2021, except for the specified fees that are charged based on quoted prices.

Resident Parking Permit Fees

As part of the City's Climate Emergency Action Plan (CEAP), Council directed staff to move forward with the development of a city-wide on-street permit parking system to support the elimination of parking requirements in buildings and better manage parking within neighbourhoods. As part of the CEAP, it was identified that cost of existing parking permits are significantly below market value and, therefore, as the City transitions to a more market-based system, the price of permits should be raised at a higher rate than inflation.

Development related Engineering Fees

Following direction from the Development Fee report, Engineering fees that relate to this sector are increasing by 3.0%. These include:

- Street and Sidewalk Usage Fees
- Sidewalk Inspection Fees
- Building Site Construction Crossing Fees
- Encroachment By-law No. 4243
- Crossing By-law No. 4644

Engineering will soon be recommending consolidation and simplification of the fee structure for sidewalk construction permits and use of City's right-of-way. This includes streets, laneways, and sidewalks currently governed by different bylaws.

Pavement Restoration Review Fees

Work done in relation to development of a property, servicing of a non-City owned utility network, or connection to the City's water and sewer network often results in damage to a

portion of the City's street assets. The City's Street Utilities By-law requires that the owner of the equipment performing the work must reimburse the City an estimate of the costs to the city of permanently restoring the streets back to its previous condition after completion of the work, set out by the fees in Part 3 of Schedule A in the By-law. For 2021, City staff is expecting price increases in contracted services costs. City staff has completed a review of the impact this would have on pavement restoration costs.

As a result, it is recommended that pavement restoration fees be increased by 3.0% to achieve full cost recovery.

Refund process for Residential Parking Permits

Currently, residential parking permits can be returned by permit holders prior to their expiry date for a pro-rated refund. To better formalize and simplify this process, staff are recommending updates to the Street and Traffic By-law that identify a flat administrative fee and updates to the language regarding proration as identified in Appendix B.

Fixed Lost Meter Revenue Fees for Film and Special Events

The current method of calculating lost meter revenue is complex, time consuming, and prone to human error. As a result, film industry producers and special event organizers have raised concerns for many years over what they perceive as a lack of transparency in pricing and inefficiency of process when it comes to calculating costs.

The proposed new calculation for lost meter revenue replaces a highly variable rate with a fixed daily fee, following a similar transition made in August 2020 for all other film permit fees. By simply removing the need for both the client and staff to research and verify meter counts and rates when submitting parking request applications, between 2,000-3,000 hours of City staff time will be saved annually, with similar savings being likely on the client side as well. With the proposed flat rate model removing labour intensive work, there is potential savings equivalent to at least one full time staff position.

The proposed fees are based on historical averages and are set to maintain historical revenue levels. The proposed rates are:

- \$600/day in the Downtown and West End areas
- \$300/day outside of the Downtown peninsula

These charges are only applied when parking is permitted on metered streets and are in addition to other applicable permitting costs.

Updates to Parking Meter By-law

Currently about 7% of the City's metered parking system (800 spaces) accommodate long-term parking demand. These metered spaces are in areas such as the Strathcona BIA area as well as along Terminal Avenue and Great Northern Way. In the future, long-term parking is anticipated to be required throughout the Mount Pleasant Industrial area as the City implements the approved parking strategy for this area.

To improve the utilization of these long-term metered parking areas, staff recommend creating a new all-day parking rate for use in metered parking areas that currently have low-demand and/or are intended for longer term use. These rates would only be available in locations where time limits allow stays greater than eight hours and where the hourly rate is \$3/hour or less. The recommended rates are included in Table 1 below and are reflected in Appendix A.

Table 1 - Recommended daily rates for long stay parking meters

Hourly Rate	Recommended Daily Rate (From 9 AM until 6 PM)
\$1/hour	\$5/day
\$2/hour	\$10/day
\$3/hour	\$15/day

Metered Parking Discounts for One-Way Car Sharing

Shortly after Council approved the metered parking discounts for car sharing vehicles, the COVID-19 pandemic started; this has made it difficult for staff to fully estimate the discount's impact. However, when comparing the average daily stay of car sharing vehicles that end their trips at meters during September/October 2020 to November 2019, there has been nearly no change. Additionally, the average stay for a car sharing vehicle in a metered parking area is still more than 30% less than that of private vehicles. These observations are a strong indicator that the discount has not resulted in any adverse curbside management impacts.

The COVID-19 pandemic has also further highlighted the importance of car sharing in the City's transportation network. Many individuals have concerns using the transit network at this time. Strong car sharing options can help support these individuals with their daily transportation needs without turning to car ownership. A survey conducted by Movmi, shared mobility experts, between June 10, 2020 and July 5, 2020 found that 14% of car free participants were considering purchasing a vehicle due to health and safety concerns. Although it is reassuring to see that this is a relatively small percentage of respondents considering vehicle ownership, even if a portion of households followed through and purchased a vehicle it may take years to reverse these trends due to the significant amount of resources that an individual can invest into a vehicle purchase.

In light of the points highlighted above, staff recommend that the current car sharing discount be continued through until the end of 2021. Furthermore, in light of the recently approved Climate Emergency Action Plan, staff plan to return to Council with further recommendations to encourage the use of zero emission vehicles for car sharing operations.

Implications/Related Issues/Risk

Financial

The impact of the fees excluding pavement restoration and pavement degradation costs are expected to generate an additional amount of revenue in 2021 of approximately \$0.1M. The 3.0% increase to pavement restoration costs generates an approximate \$0.1M increase based on current volumes that will be recognized when the work is performed and as the costs are incurred. The introduction of a flat fee calculation of lost meter revenue for film and special events has the potential to reduce staffing resource pressures of approximately one full time staff position or \$0.1M. The addition of full-day metered parking rates is expected to have no

significant financial impact. The proposed continuation of one-way car sharing discounts in metered parking areas, staff estimate \$0.3M in foregone revenue in 2021. GST, as applicable, will be added to taxable fees. These impacts have been included in the revenue projection in the 2021 operating budget.

Legal

Legal Services will bring forward for enactment the relevant by-laws to reflect the change in fees and the miscellaneous amendments.

CONCLUSION

It is recommended that the fee increases indicated in Appendix A of this report be applied, to be effective January 1, 2021, and that the amendments to the Street and Traffic By-law and Parking Meter By-law be approved. It is also recommended that Legal Services bring forward for enactment the appropriate by-law amendments as indicated in Appendix B of this report.

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APPENDIX A
Permit Fee Schedule

	2021	2020	
	Proposed	Approved	Authority
Permit Type	excludes GST	excludes GST	
Street and Traffic By-law No. 2849			
<i>Resident Parking Permit Fees</i>			
Resident parking permit	\$86.60	\$78.73	Street & Traffic By-law, Section 23.4 (a),(c),(f)
Resident Parking Fee (new holder)	\$382.03	\$374.54	Street & Traffic By-law, Section 23.4(b)
Resident parking permit	\$63.92	\$58.11	Street & Traffic By-law, Section 23.4 (d)
Resident parking permit	\$43.29	\$39.35	Street & Traffic By-law, Section 23.4 (e)
Resident parking permit return fee	\$5.00		Street & Traffic By-law, Section 23.9 (NEW)
Shared vehicle permit	\$80.30	\$78.73	Street & Traffic By-law, Section 23.5
One-week visitor residential parking permit	\$10.82	\$10.61	Street & Traffic By-law, Section 23.8(a)
Daily visitor residential parking permit	\$5.42	\$5.31	Street & Traffic By-law, Section 23.8 (b)
Annual Fee for Reserved Car Share Parking (Downtown)	\$1,428.81	\$1,400.79	Street & Traffic By-law, Section 23.6 (a)
Annual Fee for Reserved Car Share Parking (Metro Core)	\$714.41	\$700.40	Street & Traffic By-law, Section 23.6 (b)
Annual Fee for Reserved Car Share Parking (Remainder)	\$324.73	\$318.36	Street & Traffic By-law, Section 23.6 (c)
Commercial Permit	\$204.00	\$200.00	Street & Traffic By-law, Section 21.6
Commercial Plate replacement fee	\$12.07	\$11.83	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - No Signage (up to 2,800kg)	\$25.50	\$25.00	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - No Signage (2,801 to 11,800kg)	\$30.60	\$30.00	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - No Signage (11,801 to 20,000kg)	\$35.70	\$35.00	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - No Signage (20,001kg or more)	\$40.80	\$40.00	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - No Signage - Decal Replacement Fee	\$6.38	\$6.25	Street & Traffic By-law, Section 21.6
Commercial Vehicle GVW Fee - With Signage (up to 2,800kg)	\$25.50	\$25.00	Street & Traffic By-law, Section 21.6A
Commercial Vehicle GVW Fee - With Signage (2,801 to 11,800kg)	\$30.60	\$30.00	Street & Traffic By-law, Section 21.6A
Commercial Vehicle GVW Fee - With Signage (11,801 to 20,000kg)	\$35.70	\$35.00	Street & Traffic By-law, Section 21.6 A
Commercial Vehicle GVW Fee - With Signage (20,001kg or more)	\$40.80	\$40.00	Street & Traffic By-law, Section 21.6 A
Commercial Vehicle GVW Fee - With Signage - Decal Replacement Fee	\$6.38	\$6.25	Street & Traffic By-law, Section 21.6A
<i>Street and Sidewalk Usage Fees</i>			
Temporary Special Zone 7am- 6pm, in area not controlled by parking metres	\$108.15	\$105.00	Street & Traffic By-law, Section 30(7) (a)
Temporary Special Zone 7am-6pm, in area controlled by parking meters	\$85.85	\$83.35	Street & Traffic By-law, Section 30(7) (a)
Temporary Special Zone 7am-6pm,	\$21.19	\$20.57	Street & Traffic By-law, Section 30(7) (a)

where length of time exceeds two weeks			
Temporary Special Zone full time, in area not controlled by parking metres	\$150.51	\$146.13	Street & Traffic By-law, Section 30(7) (b)
Temporary Special Zone full time, in area controlled by parking meters	\$114.83	\$111.49	Street & Traffic By-law, Section 30(7) (b)
Temporary Special Zone full time, where length of time exceeds two weeks	\$28.98	\$28.14	Street & Traffic By-law, Section 30(7) (b)
Street Rental fee per block, per 12 hour period	\$2,794.14	\$2,712.76	Street & Traffic By-law, Section 30(7) (c)
Temporary Special Zone daily additional fee for movie or tv productions - Downtown or West End area	\$600.00		Street & Traffic By-law, Section 30(8A) (NEW)
Temporary Special Zone daily additional fee for movie or tv productions - all other areas	\$300.00		Street & Traffic By-law, Section 30(8A) (NEW)
Street Entertainment, 4 Month	\$43.19	\$42.34	Street & Traffic By-law, Section 67A(6)(b)
Street Entertainment, Annual	\$128.16	\$125.65	Street & Traffic By-law, Section 67A(6)(a)
Religious Street Meetings	Free	Free	Street & Traffic By-law, Section 69(3)
<i>Sidewalk Inspection Fees</i>			
- up to and including 20 square metres	\$122.61	\$119.04	Street & Traffic By-law, Section 71(G)
- each additional square metre or part thereof	\$11.13	\$10.81	Street & Traffic By-law, Section 71(G)
- Maximum total fee	\$860.82	\$835.75	Street & Traffic By-law, Section 71(G)
		0	
<i>Building Site Construction Crossing Fees</i>			
Single and two family dwellings	\$553.92	\$537.79	Street & Traffic By-law, Section 80(2)
Single and two family dwellings requiring demolition	\$785.29	\$762.42	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring no excavation	\$2,397.62	\$2,327.79	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring excavation, less than 3 stories in height	\$4,503.13	\$4,371.97	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring excavation, 3 stories or more in height	\$8,960.77	\$8,699.78	Street & Traffic By-law, Section 80(2)
Major development site, ½ block or larger	\$10,721.08	\$10,408.82	Street & Traffic By-law, Section 80(2)
Demolition only - multi-residential or commercial site less than ½ block	\$1,103.96	\$1,071.81	Street & Traffic By-law, Section 80(2)
Demolition only - multi-residential or commercial site ½ block or larger	\$1,976.56	\$1,918.99	Street & Traffic By-law, Section 80(2)
Oversize Vehicle, Single Trip	\$35.42	\$34.39	Street & Traffic By-law, Section 96
Oversize Vehicle, More than One Trip	\$337.84	\$328.00	Street & Traffic By-law, Section 96
Application fee	\$597.49	\$580.09	Street & Traffic By-law, Section 88A.(2)(b)
Inspection fee	\$77.68	\$75.42	Street & Traffic By-law, Section 88A.(2)(b)
Inspection fee	\$78.44	\$76.16	Street & Traffic By-law, Section 88A.(4)
<i>Granville Mall By-law No. 9978</i>			
Permit fee for a commercial vehicle	\$272.16	\$266.82	Granville Mall By-law No. 9978, Section 14(a)

valid for one year			
Permit fee for a commercial vehicle valid for 14 days	\$35.05	\$34.36	Granville Mall By-law No. 9978, Section 14(b)
Permit fee for a non-commercial vehicle valid for one day.	\$10.30	\$10.10	Granville Mall By-law No. 9978, Section 14(c)
Encroachment By-law No. 4243			
Anchor Rods, non-refundable fee	\$1,093.05	\$1,061.21	Encroachment By-law, Section 3A(3)(a)
Anchor Rods, Sq. metre	\$58.21	\$56.51	Encroachment By-law, Section 3A(4)
- up to and including 20 square metres	\$122.61	\$119.04	Encroachment By-law Schedule 1 Section A
- each additional square metre or part thereof	\$11.13	\$10.81	Encroachment By-law Schedule 1 Section A
- Maximum total fee	\$860.82	\$835.75	Encroachment By-law Schedule 1 Section A
Encroachment Fees (Annual charge)			
Flat Portion (to 150 square feet)	\$203.18	\$197.26	Encroachment By-law, Schedule C
Variable Portion (per sq. foot over 150)	\$5.43	\$5.27	Encroachment By-law, Schedule C
Agreement preparation with reference to an encroachment	\$1,114.90	\$1,082.43	Encroachment By-law Schedule 1 Section B (1)
In addition to the fee chargeable in Schedule 1 Section B(1), for each sidewalk crossing	\$27.87	\$27.06	Encroachment By-law Schedule 1 Section B (2)
For information relating to an encroachment	\$334.47	\$324.73	Encroachment By-law Schedule 1 Section B (4)
Granting an easement over a portion of a street or lane to accommodate encroachment by a building	\$4,968.02	\$4,823.32	Encroachment By-law Schedule 1 Section B (5)
Sewers closed circuit TV inspection pre post anchor rod inspection	\$2,764.96	\$2,684.43	Encroachment By-law Schedule 1 Section B(6)
Crossing By-law No. 4644			
Minimum fee	\$681.50	\$661.65	Crossing Bylaw, Section 9
Extra fee per foot > 30 ft. width	\$83.37	\$80.94	Crossing Bylaw, Section 9
Street Vending By-law No. 10868			
Application Fees			
Street vendor	\$56.30	\$55.20	Street Vending By-law, Schedule A
Display unit (including application by new owner)	\$56.30	\$55.20	Street Vending By-law, Schedule A
Small Patio (including application by new owner)	\$56.30	\$55.20	Street Vending By-law, Schedule A
Large Patio	\$225.24	\$220.82	Street Vending By-law, Schedule A
Permit Fees			
Street Vendor, food vending (stationary) unit	\$1,245.19	\$1,220.77	Street Vending By-law, Schedule A
Street Vendor, non-food vending (stationary) unit	\$933.56	\$915.25	Street Vending By-law, Schedule A
Street Vendor, mobile special event unit	\$40.46	\$39.67	Street Vending By-law, Schedule A
Food Vending (roaming) with motorized unit			
Food Vending (roaming) without	\$168.61	\$165.30	Street Vending By-law, Schedule A

motorized unit			
Food Vending (roaming) with motorized unit	\$335.94	\$329.35	Street Vending By-law, Schedule A
Display Unit - each sq mtr of display area	\$54.42	\$53.35	Street Vending By-law, Schedule A
Display Unit - subject to minimum fee	\$141.67	\$138.89	Street Vending By-law, Schedule A
Small Patio - one table & two chairs	\$129.97	\$127.42	Street Vending By-law, Schedule A
Small Patio - subject to minimum fee	\$389.91	\$382.26	Street Vending By-law, Schedule A
Large Patio, Downtown, /Sq. mtr - summer (Apr 1 - Oct 31)	\$90.02	\$88.25	Street Vending By-law, Schedule A
Large Patio, Downtown, /Sq. mtr - winter (Nov 1 - Mar 31)	\$64.07	\$62.81	Street Vending By-law, Schedule A
Large Patio, Outside Downtown, /Sq. mtr - summer (Apr 1 - Oct 31)	\$63.79	\$62.54	Street Vending By-law, Schedule A
Large Patio, Outside Downtown, /Sq. mtr - winter (Nov 1 - Mar 31)	\$45.50	\$44.61	Street Vending By-law, Schedule A
Farmers' Market Permit	\$614.18	\$602.14	Street Vending Bylaw Schedule A
Special Event Market, Daily/Block	\$126.82	\$124.33	Street Vending By-law, Schedule A
Special Event Market, Maximum/Day	\$500.52	\$490.71	Street Vending By-law, Schedule A
Daily Mobile Vendor (outside special event permit zone)	\$40.46	\$39.67	Street Vending By-law, Schedule A
Permit Renewal Fees			
Street Vendor, food vending (stationary) unit	\$1,245.19	\$1,220.77	Street Vending By-law, Schedule A
Street Vendor, non-food vending (stationary) unit	\$933.56	\$915.25	Street Vending By-law, Schedule A
Street Distribution of Publications Bylaw No. 9350			
Application Fees			
Permit for a new location	\$52.02	\$51.00	Street Distribution Bylaw, Schedule A
Participation in a lottery for a new location	\$20.81	\$20.40	Street Distribution Bylaw, Schedule A
Permit Renewal Fees			
Annual fee per news box (for 1- 100 news boxes)	\$34.80	\$34.12	Street Distribution Bylaw Schedule A
Annual fee per news box (for 101 or more news boxes)	\$104.37	\$102.32	Street Distribution Bylaw Schedule A
Annual fee for each top row compartment in each multiple publications newsbox	\$22.08	\$21.65	Street Distribution Bylaw Schedule A
Annual fee for each bottom row compartment in each multiple publications newsbox	\$11.04	\$10.82	Street Distribution Bylaw Schedule A
Annual fee per drop box	\$34.80	\$34.12	Street Distribution Bylaw Schedule A
Street Utilities Bylaw No. 10361			
Plan review and administration fee			
Plan review and administration fee (alignment that is less than 20 metres) **	\$711.77	\$703.75	Schedule A, Part 1 (a)

Plan review and administration fee (alignment that is greater than 20 metres) **	\$2,135.30	\$2,111.24	Schedule A, Part 1 (b)
Additional per metre fee for the proposed alignment **	\$14.24	\$14.08	Schedule A, Part 1
Inspection fee			
Inspection fee per street block per day **	\$92.53	\$91.49	Schedule A, Part 2
Permanent restoration cost			
Concrete Pavement (Less than 10m ²)	\$294.18	\$285.61	Schedule A, Part 3
Concrete Pavement (10m ² to less than 50m ²)	\$210.03	\$203.91	Schedule A, Part 3
Concrete Pavement (50m ² or more)	\$149.53	\$145.17	Schedule A, Part 3
Pavement Membrane - Overlay Concrete Road (Less than 100 m ²)	\$105.91	\$102.83	Schedule A, Part 3
Pavement Membrane - Overlay Concrete Road (More than 100m ²)	\$87.22	\$84.68	Schedule A, Part 3
Light Asphalt Pavement (Less than 3m ²)	\$216.84	\$210.52	Schedule A, Part 3
Light Asphalt Pavement (3m ² to less than 10m ²)	\$118.51	\$115.06	Schedule A, Part 3
Light Asphalt Pavement (10m ² to less than 100m ²)	\$80.25	\$77.91	Schedule A, Part 3
Light Asphalt Pavement (100m ² to 300m ²)	\$71.97	\$69.87	Schedule A, Part 3
Light Asphalt Pavement (More than 300m ²)	\$69.90	\$67.86	Schedule A, Part 3
Heavy Asphalt Pavement (Less than 3m ²)	\$271.46	\$263.55	Schedule A, Part 3
Heavy Asphalt Pavement (3m ² to less than 10m ²)	\$198.44	\$192.66	Schedule A, Part 3
Heavy Asphalt Pavement (10m ² to less than 100m ²)	\$131.12	\$127.30	Schedule A, Part 3
Heavy Asphalt Pavement (100m ² to 300m ²)	\$113.79	\$110.48	Schedule A, Part 3
Heavy Asphalt Pavement (More than 300m ²)	\$100.85	\$97.91	Schedule A, Part 3
Concrete Sidewalk (Less than 10m ²)	\$262.53	\$254.88	Schedule A, Part 3
Concrete Sidewalk (10m ² to 25m ²)	\$206.79	\$200.77	Schedule A, Part 3
Concrete Sidewalk (25m ² to 50m ²)	\$190.16	\$184.62	Schedule A, Part 3
Concrete Sidewalk (50m ² or more)	\$148.63	\$144.30	Schedule A, Part 3
Exposed Agg Sidewalk (All)	\$347.43	\$337.31	Schedule A, Part 3
Concrete Crossing (All)	\$285.94	\$277.61	Schedule A, Part 3
Curb & Gutter (Less than 10 lm)	\$383.45	\$372.28	Schedule A, Part 3
Curb & Gutter (10 lm or more)	\$278.45	\$270.34	Schedule A, Part 3
Boulevards Top Soil & Seed (Less than 50 m ²)	\$46.38	\$45.03	Schedule A, Part 3
Boulevards Top Soil & Seed (50m ² or more)	\$25.78	\$25.03	Schedule A, Part 3
Brick or Paver Sidewalks	\$361.15	\$350.63	Schedule A, Part 3
Concrete Bus Slab	\$354.42	\$344.10	Schedule A, Part 3

Concrete Thickened Sidewalk 6" (All)	\$257.64	\$250.14	Schedule A, Part 3
Concrete Thickened Sidewalk 10" (All)	\$321.38	\$312.02	Schedule A, Part 3
Integral Concrete Road & Curb 8" / Sq mtr	\$305.30	\$296.41	Schedule A, Part 3
Concrete Treaded Sidewalk < 10 Sq mtr	\$240.72	\$233.71	Schedule A, Part 3
Concrete Treaded Sidewalk 10-25 Sq mtr	\$217.24	\$210.91	Schedule A, Part 3
Concrete Treaded Sidewalk > 25 Sq mtr	\$193.75	\$188.11	Schedule A, Part 3
Asphalt/Concrete Pavement (0m ² to less than 3m ²)	\$353.53	\$343.23	Schedule A, Part 3
Asphalt/Concrete Pavement (3m ² to less than 10m ²)	\$311.63	\$302.55	Schedule A, Part 3
Asphalt/Concrete Pavement (10m ² to 50m ²)	\$276.91	\$268.84	Schedule A, Part 3
Asphalt/Concrete Pavement (50m ² or more)	\$227.55	\$220.92	Schedule A, Part 3
Asphalt/Concrete Pavement - follow behind (Install of 5" Asphalt when concrete cutback is done by Utility Group)	\$66.53	\$64.59	Schedule A, Part 3
Grading and Asphalt Aprons	By quote	By quote	Schedule A, Part 3
Stamped Concrete	By quote	By quote	Schedule A, Part 3
Unusual Damages/At cost repairs	By quote	By quote	Schedule A, Part 3
Brick/Paver/Stone Pavements	By quote	By quote	Schedule A, Part 3
Safety-sensitive Road Marking Repair	By quote	By quote	Schedule A, Part 3
Specialty Treatment Road Marking Repair	By quote	By quote	Schedule A, Part 3
<i>Pavement degradation cost</i>			
0 - 5 years	\$59.31	\$58.64	Schedule A, Part 4
6 -10 years	\$47.44	\$46.91	Schedule A, Part 4
11 - 15 years	\$35.60	\$35.20	Schedule A, Part 4
16 - 20 years	\$23.74	\$23.47	Schedule A, Part 4
21 years or greater	\$11.86	\$11.73	Schedule A, Part 4
<i>Other Authorities (not part of a By-Law)</i>			
Dissemination of Traffic Information	\$450.00	\$450.00	Administrative policy
Garbage Container License			
Containers greater than 1 cubic yard	\$652.64	\$639.85	License Agreement
Containers less than 1 cubic yard	\$217.55	\$213.28	License Agreement

APPENDIX B
DRAFT By-law to amend Street and Traffic By-law No. 2849
Regarding 2021 Fee Increases and Miscellaneous Amendments

Note: A By-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This By-law amends the indicated provisions of the Street and Traffic By-law.
2. In section 21.6, Council strikes out "\$200.00", "\$25.00", "\$30.00", "\$35.00", "\$40.00", "\$11.83", and "\$6.25" and substitutes "\$204.00", "\$25.50", "\$30.60", "\$35.70", "\$40.80", "\$12.07" and "\$6.38", respectively.
3. In section 21.6A, Council strikes out "\$25.00", "\$30.00", "\$35.00", "\$40.00", and "\$6.25" and substitutes "\$25.50", "\$30.60", "\$35.70", "\$40.80", and "\$6.38", respectively.
4. In section 23.4, Council:
 - (a) in subsections (a), (c), and (f), strikes out "\$78.73", and substitutes "\$86.60";
 - (b) in subsection (b), strikes out "\$374.54", and substitutes "\$382.03";
 - (c) in subsection (d), strikes out "\$58.11", and substitutes "\$63.92"; and
 - (d) in subsection (e), strikes out "\$39.35", and substitutes "\$43.29".
5. In section 23.5, Council strikes out "\$78.73" and substitutes "\$80.30".
6. In section 23.6, Council:
 - (a) in subsection (a), strikes out "\$1,400.79", and substitutes "\$1,428.81";
 - (b) in subsection (b), strikes out "\$700.40", and substitutes "\$714.41"; and
 - (c) in subsection (c), strikes out "\$318.36", and substitutes "\$324.73".
7. In section 23.8, Council:
 - (a) in subsection (a), strikes out "\$10.61", and substitutes "\$10.82"; and
 - (c) in subsection (b), strikes out "\$5.31", and substitutes "\$5.42".
8. Council adds a new section 23.9 in the correct numerical order as follows:

"23.9 A permit holder may return a permit issued under sections 23.4, 23.5, or 23.6 prior to the permit expiry date in a manner satisfactory to the City Engineer, upon which the permit holder shall be given a pro-rated refund of the annual fee paid, calculated daily, less an administrative fee of \$5.00."
9. In section 30(7) Council:

- (a) in subsection (a), strikes out "\$105.00", "\$83.35" and "\$20.57" and substitutes "\$108.15", "\$85.85", and "\$21.19", respectively;
 - (b) in subsection (b), strikes out "\$146.13", "\$111.49", and "\$28.14", and substitutes "\$150.51", "\$114.83", and "\$28.98", respectively; and
 - (c) in subsection (c), strikes out "\$2,712.76" and substitutes "\$2,794.14".
10. Council adds a new section 30(8A) in the correct numerical order as follows:
- "(8A) Notwithstanding anything to the contrary in subsection (7), the additional daily charge for a Temporary Special Zone Permit in an area controlled by parking meters where the occupation is in connection with a motion picture or television production, or special events of a commercial nature, shall be as follows:
- (a) \$600 per day Downtown, or in any of the areas set out in Schedule D to this By-law; and
 - (b) \$300 per day in any other part of the City."
11. In section 67A(6), Council:
- (a) in subsection (a), strikes out "\$125.65", and substitutes "\$128.16"; and
 - (b) in subsection (b), strikes out "\$42.34", and substitutes "\$43.19".
12. In section 71G(b), Council strikes out "\$119.04", "\$10.81", and "\$835.75" and substitutes "\$122.61", "\$11.13", and "\$860.82", respectively.
13. In section 80(2), Council strikes out "\$537.79", "\$762.42", "\$2,327.79", "\$4,371.97", "\$8,699.78", "\$10,408.82", "\$1,071.81", and "\$1,918.99", and substitutes "\$553.92", "\$785.29", "\$2,397.62", "\$4,503.13", "\$8,960.77", "\$10,721.08", "\$1,103.96" and "\$1,976.56", respectively.
14. In section 88A, Council:
- (a) from subsection (2)(b), strikes out "\$580.09" and "\$75.42", and substitutes "\$597.49" and "\$77.68", respectively; and
 - (b) from subsection (4), strikes out "\$76.16", and substitutes "\$78.44".
15. In section 96, Council strikes out "\$34.39" and "\$328.00", and substitutes "\$35.42", and "\$337.84, respectively.

**DRAFT By-law to amend Encroachment By-law No. 4243
Regarding 2021 Fee Increases**

Note: A By-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This By-law amends the indicated provisions of the Encroachment By-law.
2. In section 3A (3)(a), Council strikes out "\$1,061.21" and substitutes "\$1,093.05".
3. In section 3A (4), Council strikes out "\$56.51" and substitutes "\$58.21".
4. In Part A of the Schedule attached to the Encroachment By-law, Council strikes out "\$119.04", "\$10.81", and "\$835.75", and substitutes "\$122.61", "\$11.13", and "\$860.82", respectively.
5. In Part B of the Schedule attached to the Encroachment By-law, Council strikes out "\$1,082.43", "\$27.06", "\$324.73", "\$4,823.32" and "\$2,684.43", and substitutes "\$1,114.90", "\$27.87", "\$334.47", "\$4,968.02", and "\$2,764.96", respectively.
6. In Part C of the Schedule attached to the Encroachment By-law, Council strikes out "\$197.26" and "\$5.27", and substitutes "\$203.18" and "\$5.43", respectively.

DRAFT By-law to amend Granville Mall By-law No. 9978
Regarding 2021 Fee Increases

Note: A By-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This By-law amends the indicated provisions of the Granville Mall By-law.
2. In section 14(a) Council strikes out "\$266.82" and substitutes "\$272.16".
3. In section 14(b) Council strikes out "\$34.36" and substitutes "\$35.05".
4. In section 14(c) Council strikes out "\$10.10" and substitutes "\$10.30".

**DRAFT By-law to amend the Street Utilities By-law No. 10361
Regarding 2021 Fee Increases**

Note: A By-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This By-law amends the indicated provisions of the Street Utilities By-law No. 10361.
2. Council strikes out Schedule A and substitutes the document attached as Schedule A to this By-law, as the new Schedule A.

SCHEDULE A

“SCHEDULE A

SCHEDULE OF FEES AND COSTS

Part 1 – Plan review and administration fee

The applicant must pay to the city, in respect of a proposed alignment that is 20 meters or:

- (a) shorter, a plan review and administration fee of \$711.77;
- (b) longer, a plan review and administration fee of \$2,135.30;

together with a fee of \$14.24 per metre of the total length of the proposed alignment.

Part 2 – Inspection fee

The permit holder must pay to the city, to cover the cost of inspection of the proposed work, \$92.53 per street block of the total length of the proposed alignment for each day from commencement to completion of the work and for one day of any pre-construction organizing meeting.

Part 3 – Permanent restoration cost

The permit holder must pay to the city the cost to the city of permanent restoration after completion of the work, based upon the quantities of restoration necessary, the unit costs of such work, as follows, and the applicable city standards:

Repair Type	Description	Fee Per Square Metre or Per Lineal Metre as applicable
Concrete Pavement	Less than 10 m ²	\$294.18
Concrete Pavement	10 m ² to less than 50 m ²	\$210.03
Concrete Pavement	50 m ² or more	\$149.53
Pavement Membrane Overlay Concrete Road	Less than 100 m ²	\$105.91
Pavement Membrane Overlay Concrete Road	More than 100 m ²	\$87.22
Light Asphalt Pavement	Less than 3 m ²	\$216.84
Light Asphalt Pavement	3 m ² to less than 10 m ²	\$118.51
Light Asphalt Pavement	10 m ² to less than 100 m ²	\$80.25
Light Asphalt Pavement	100 m ² to 300 m ²	\$71.97

Repair Type	Description	Fee Per Square Metre or Per Lineal Metre as applicable
Light Asphalt Pavement	More than 300 m ²	\$69.90
Heavy Asphalt Pavement	Less than 3 m ²	\$271.46
Heavy Asphalt Pavement	3 m ² to less than 10 m ²	\$198.44
Heavy Asphalt Pavement	10 m ² to less than 100 m ²	\$131.12
Heavy Asphalt Pavement	100 m ² to 300 m ²	\$113.79
Heavy Asphalt Pavement	More than 300 m ²	\$100.85
Grading and Asphalt Aprons		Quotes by street utilities committee only
Concrete Sidewalk	Less than 10 m ²	\$262.53
Concrete Sidewalk	10 m ² to 25 m ²	\$206.79
Concrete Sidewalk	25 m ² to 50 m ²	\$190.16
Concrete Sidewalk	50 m ² or more	\$148.63
Exposed Agg Sidewalk	All	\$347.43
Concrete Crossing	All	\$285.94
Curb & Gutter	Less than 10 lm	\$383.45
Curb & Gutter	10 lm or more	\$278.45
Boulevards Top Soil & Seed	Less than 50 m ²	\$46.38
Boulevards Top Soil & Seed	50 m ² or more	\$25.78
Brick or Paver Sidewalks	All	\$361.15
Stamped Concrete		Quotes by street utilities committee only
Unusual Damages/ At-Cost Repairs		Quotes / Actual Cost + Overhead
Concrete Bus Slab – 12” Thick with Integral Curb & Slab	All	\$354.42

Repair Type	Description	Fee Per Square Metre or Per Lineal Metre as applicable
Concrete Thickened Sidewalk – 6"	All	\$257.64
Concrete Thickened Sidewalk – 10"	All	\$321.38
Integral Concrete Road & Curb - 8"	All	\$305.30
Concrete Treaded Sidewalk	Less than 10 m ²	\$240.72
Concrete Treaded Sidewalk	10 m ² to 25 m ²	\$217.24
Concrete Treaded Sidewalk	More than 25 m ²	\$193.75
Asphalt/Concrete Pavement	0 m ² to less than 3 m ²	\$353.53
Asphalt/Concrete Pavement	3 m ² to less than 10 m ²	\$311.63
Asphalt/Concrete Pavement	10 m ² to 50 m ²	\$276.91
Asphalt/Concrete Pavement	50 m ² or more	\$227.55
Asphalt/Concrete Pavement – follow behind	Install of 5" Asphalt when concrete cutback is done by Utility Group	\$66.53
Brick/Paver/Stone Pavements		Quotes by street utilities committee only
Safety-sensitive Road Marking Repair		Quotes by street utilities committee only
Specialty Treatment Road Marking Repair		Quotes by street utilities committee only

Part 4 – Pavement degradation cost

The permit holder must pay to the city, as a contribution to the cost of pavement degradation based on the total area of pavement excavated, the estimated cost of pavement degradation, as set out in the permit, calculated in accordance with the following table:

Age of street in years since last re-surfaced as determined by the street utilities committee	Fee per square metre of excavation
0 – 5 years	\$59.31
6 – 10 years	\$47.44

11 – 15 years	\$35.60
16 - 20 years	\$23.74
21 years or greater	\$11.86

”

**DRAFT By-law to amend Crossing By-law No. 4644
Regarding 2021 Fee Increases**

Note: A By-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This by-law amends the indicated provisions of the Crossing By-law.
2. In section 9, Council:
 - (a) strikes out "\$661.65" and substitutes "\$681.50"; and
 - (b) strikes out "\$80.94" and substitutes "\$83.37".

**DRAFT By-law to amend Street Vending By-law No. 10868
Regarding 2021 Fee Increases**

Note: A By-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This by-law amends the indicated provisions of the Street Vending By-law.
2. Council strikes out Schedule A of the Street Vending By-law, and substitutes the document attached as Schedule A to this By-law, as the new Schedule A.

SCHEDULE A
“SCHEDULE A
FEES

Application Fees

The following fees must be paid upon application for a permit, exclusive of sales tax:

- (a) street vendor \$56.30
- (b) display unit (including application by new owner)..... \$56.30
- (c) small patio (including application by new owner)..... \$56.30
- (d) large patio \$225.24

Permit Fees

The following fees must be paid prior to issuance of a permit, exclusive of sales tax:

- (a) street vendor
 - (i) food vending (stationary) unit \$1,245.19 per year
 - (ii) non-food vending (stationary) unit \$933.56 per year
 - (iii) mobile special event unit \$40.46 per day
- (b) food vending (roaming) unit
 - (i) with motorized unit \$335.94 per year
 - (ii) without motorized unit \$168.61 per year
- (c) display unit
 - for each square meter of display area \$54.42 per year
 - subject to a minimum fee of..... \$141.67 per year
- (d) small patio
 - for one table and two chairs \$129.97 per year
 - subject to a minimum fee of..... \$389.91 per year
- (e) large patio
Downtown (see Schedule B)

Summer Term (April 1 – October 31) = \$90.02 /m²

Winter Term (November 1 – March 31) = \$64.07 /m²

Outside of Downtown

Summer Term (April 1 – October 31) = \$63.79 /m²

Winter Term (November 1 – March 31) = \$45.50 /m²

- (f) farmers' market permit \$614.18 per year
- (g) special event market permit \$126.82 per block per day to a maximum fee of \$500.52 per day
- (h) daily mobile vendor (outside special event permit zone) \$40.46 per day

Permit Renewal Fees

Renewal fees will be the same as the annual permit fees in this schedule and must be paid prior to issuance of a renewal permit, except for the following renewal fees which must be paid in accordance with the following payment schedule:

- (a) street vendor
 - (i) food vending (stationary) unit.....\$1,245.19 per year, of which 25% must be paid by a non-refundable deposit on or before the last business day of January and the remaining 75% must be paid on or before the last business day of April of the year in which the renewal permit is issued.
 - (ii) non-food vending (stationary) unit..... \$933.56 per year of which 25% must be paid by a non-refundable deposit on or before the last business day of January and the remaining 75% must be paid on or before the last business day of April of the year in which the renewal permit is issued”.

**DRAFT By-law to amend Street Distribution of Publications By-law No. 9350
Regarding 2021 Fee Increases**

Note: A By-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This By-law amends the indicated provisions of the Street Distribution of Publications By-law.

2. Council strikes out Part 1 of Schedule A to the Street Distribution of Publications By-law, and substitutes the following:

“Part 1 – Application fee

\$52.02 for a permit for a new location

\$20.81 for participation in a lottery for a new location”.

3. Council strikes out Part 2 of Schedule A to the Street Distribution of Publications By-law, and substitutes the following:

“Part 2 - Location fee

\$34.80 annually for each of 1 to 100 news boxes held by one person

\$104.37 annually for each of 101 or more news boxes held by one person

\$22.08 annually for each top row compartment in each multiple publications news box

\$11.04 annually for each bottom row compartment in each multiple publications news box

\$34.80 annually for each drop box”.

**DRAFT By-law to amend Parking Meter By-law No. 2952
Regarding Parking Meter Rates**

Note: A By-law will be prepared generally in accordance with the provisions listed below, subject to change and refinement prior to posting.

1. This by-law amends the indicated provisions of the Parking Meter By-law No. 2952.
2. Council adds a new subsection 5(6) as follows:
 - “(6) (a) If the hourly parking meter rate is \$1/hour and the parking time limit is 9 hours between 9:00 am and 6:00 pm, a metered parking rate of \$5 may be the fee paid to cover the entire period between 9:00 am and 6:00 pm;
 - (b) If the hourly parking meter rate is \$2/hour and the parking time limit is 9 hours between 9:00 am and 6:00 pm, a metered parking rate of \$10 may be the fee paid to cover the entire period between 9:00 am and 6:00 pm; and
 - (c) If the hourly parking meter rate is \$3/hour and the parking time limit is 9 hours between 9:00 am and 6:00 pm, a metered parking rate of \$15 may be the fee paid to cover the entire period between 9:00 am and 6:00 pm.”.
3. Council strikes out section 6(1)(d) and replaces it with:
 - “(d) Shared vehicles belonging to a one-way shared vehicle organization that are parked in a metered space by a member at the end of each of their rental periods, provided that the one-way shared vehicle organization has an agreement with the City Engineer to pay:
 - (i) 65% of the metered parking charges for parking time that is less than the parking time limit, and
 - (ii) 100% of the metered parking charges for parking time that exceeds the parking time limit.

The shared vehicle may remain parked in the metered space, without time limit, as long as it is not in contravention of any other stopping or parking regulations.”.
