



IN CAMERA

ADMINISTRATIVE REPORT

Report Date: March 26, 2019
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TO: Vancouver City Council

FROM: General Manager of Planning, Urban Design and Sustainability and
General Manager of Arts, Culture and Community Services

SUBJECT: Chinatown Legacy Stewardship Group Recommended Membership

IN CAMERA RATIONALE

This report is recommended for consideration by Council on the In Camera agenda as it relates to Section 165.2(1) of the *Vancouver Charter*.

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the city or another position appointed by the city;

RECOMMENDATION

- A. THAT Council adopt the Interim Terms of Reference (see Appendix A) for the Chinatown Legacy Stewardship Group
- B. THAT Council appoint the recommended members (see Appendix B) for the Chinatown Legacy Stewardship Group

REPORT SUMMARY

In October 2017, Council adopted recommendations from the Historical Discrimination Against Chinese People in Vancouver (HDC) report. The recommendations include directions to establish a group with community members and City staff to undertake and oversee implementation of legacy actions with the Chinese-Canadian community.

This report recommends the adoption of the Interim Terms of Reference (see Appendix A) for the Chinatown Legacy Stewardship Group (“the Stewardship Group”) and the appointment of the members (see Appendix B) of the Stewardship Group.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

Historical Discrimination Against Chinese People in Vancouver (2017)

Amendments to the Chinatown HA-1 and HA-1A Districts Schedule, Design Guidelines and Policies (2018)

Downtown Eastside Plan (2014)

Chinatown Neighbourhood Plan and Economic Revitalization Strategy (2012)

Chinatown Vision Directions (2002)

CITY MANAGER'S/GENERAL MANAGER'S COMMENTS

The General Manager of Planning, Urban Design and Sustainability, and the General Manager of Arts, Culture and Community Services recommend approval of the recommendations of this report.

REPORT

Background/Context

Chinatown is a special place for Vancouverites and beyond. It is one of the oldest communities in Vancouver and a cherished cultural precinct. In 2010, Pender Street within Chinatown was designated as a National Historic Site in recognition of its importance to the nation. Throughout the history of the city, Vancouver’s Chinatown has also served as a symbol of how Chinese-Canadians overcame hardships and discrimination, and in the process, helped make Canada a more just society.

The specific discriminatory policies and bylaws from City government were documented in the Historical Discrimination Against Chinese People in Vancouver (HDC) report to Council in 2017. The report also adopted recommendations directing staff to work with the community in Chinatown in order to:

- sustain Chinatown’s cultural legacy;
- improve relationship between Chinese-Canadians and government; and,
- work towards reconciliation by upholding the values of equity and well-being for all.

Council’s direction specifically included three legacy actions:

- That Council establish a group made up of community and staff, named the Chinatown Legacy Stewardship Group, to oversee and report back on implementation of legacy actions;
- That staff conduct City-wide education and outreach on anti-racism; and,

- That staff initiate a process towards a UNESCO designation of World Heritage Site for Chinatown as a way to conserve, commemorate and enhance Chinatown's cultural legacy for future generations.
 - A foundational requirement of a UNESCO World Heritage Site application is the preparation of an asset management plan. Therefore, Council also directed staff to start a process to develop this plan. This plan is named the Cultural Heritage Assets Management Plan (CHAMP).

The Chinatown Transformation team is a staff team established to undertake the three Council-approved legacy actions. The team's first priority is to set up the Legacy Stewardship Group, and with the Stewardship Group's support, develop CHAMP and other related community actions.

Strategic Analysis

Community involvement is integral to sustaining community actions to achieve a vibrant Chinatown. Based on current best practices of heritage management plans, a key component of such plans is to have in place an inclusive and sustainable framework for decision-making that includes all relevant authorities and stakeholders. The setting up of the Stewardship Group also helps fulfil the principle of community involvement and inclusive decision-making framework as required by UNESCO.

In 2018, to inform the establishment of the Stewardship Group, staff completed consultation with the community, including a workshop, to seek feedback on how they would like to be involved in the Chinatown Transformation work. In general, the community indicated that they would like engagement to be collaborative and responsive, with special attention put towards making the process accessible and inclusive of under-represented voices. The establishment the Stewardship Group follows these engagement principles.

The Stewardship Group is tasked to bring forward a broad range of community perspectives and interests to guide community actions and provide advice to staff on the development of CHAMP.

The roles for the Legacy Steward Group are to:

- Act as champions of the Chinatown Transformation work;
- Identify community priority actions and form partnerships to implement these actions;
- Help build common understanding on key neighbourhood issues that contribute to Chinatown's long-term future;
- Provide advice and guidance to staff on Chinatown Transformation work, including input to CHAMP and recommendations on the feasibility of a UNESCO World Heritage Site application for Chinatown;
- Enhance and support public engagement and information sharing;
- Promote and foster relationship building, both within Chinatown and with neighbouring communities, including urban Indigenous groups, the Musqueam, Squamish and Tsleil-Waututh Nations, and groups in the Downtown Eastside, Hogan's Alley, and Powell Street;
- Form and recruit sub-working groups;
- Bring forward broad and diverse perspectives of the Chinatown community; and,

- Build towards long-term sustainability and coordination of community actions.

Legacy Stewardship Group Recruitment and Recommendation Process

The Chinatown Legacy Stewardship Group was recruited through an open public expression of interest process. Notifications of the Stewardship Group recruitment were sent by emails, printed copies of materials were made available at CTT's site office at 188 E Pender, and posters were put up on community bulletin boards around the neighbourhood. All materials are available in both English and Chinese.

A total of 61 expressions of interests were received, including online and in print submissions. Staff reviewed all expressions of interests and recommend 36 members to the Stewardship Group.

Members are recommended based on relevant experiences, including professional, volunteering and lived experiences. Members were also considered based on their demonstrated ability to fulfill the roles of the Stewardship Group, and active involvement in the Chinatown and/or Chinese Canadian community. In addition, the recommended membership strives to achieve balance across a range of backgrounds including age, gender, income, networks and experiences to reflect the diversity of the community.

As a whole, the recommended Stewardship Group members bring forward a diversity of perspectives, including experiences in arts and culture, tangible and intangible heritage, working with youth, seniors, immigrants and indigenous communities, community capacity building, and economic development. The members include a mix of area residents, property owners, business operators, non-profit organizations, including traditional family and clan associations.

In addition, staff from the Provincial government have been invited to join the Legacy Stewardship Group, in order to continue the City's partnership with them on the Chinatown project, including a future possible application to UNESCO.

The proposed Interim Terms of Reference for the Legacy Stewardship Group is included in Appendix A. A list of the recommended members to the Stewardship Group is included in Appendix B.

Next Steps

Because there are limited spaces on the Stewardship Group, there will be additional opportunities for interested individuals to be involved. For example, topic-focused working groups could be formed, under the guidance of the Stewardship Group, to undertake actions and projects within the community.

In addition, staff are in the process of reaching out to the urban indigenous community, the Musqueam, Squamish and Tsleil-Waututh nations and neighbouring historic communities, including Hogan's Alley. Ongoing engagement with these groups may include setting up regular updates with representatives from these communities and other ways to involve them in the work.

Some key areas of focus of work suggested by preliminary community consultation include:

- tangible and intangible heritage;

- business and economic development;
- intergenerational relationships;
- community capacity building; and,
- advancing relationships with communities around Chinatown, including with the urban Indigenous community and the host First Nations.

These key areas of focus will be further confirmed by the Stewardship Group.

Further, with the support of the Stewardship Group, staff will advance the work on the preparation of the Cultural Heritage Assets Management Plan (CHAMP). The process will include identifying strategies and actions for City, partners and the community to address the social, economic and cultural needs of Chinatown. Staff will provide an update to Council in late 2019.

Implications/Related Issues/Risk (if applicable)

Not applicable.

CONCLUSION

Community involvement is integral to supporting community actions, developing CHAMP, and achieving a long-term plan for a vibrant Chinatown. The Chinatown Legacy Stewardship Group will play an important role in providing advice to staff on Chinatown transformation work, and approval of recommended members will further improve relationships with the Chinatown community.

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Appendix A: Legacy Stewardship Group Interim Terms of Reference

Chinatown Transformation Project Legacy Stewardship Group Interim Terms of Reference February 2019

1. Background

In October 2017, Vancouver City Council adopted the recommendations of the Historical Discrimination Against Chinese People (HDC) Initiative, which includes actions to foster a vibrant Chinatown. A vibrant Chinatown will include a thriving economy, a strong community and reinvigorated culture and heritage.

The City's Chinatown Transformation Team (CTT) supports community actions that can help achieve the long term vision of vibrancy. As well, the CTT is convening a process to co-develop with the community long-term plan, called a Cultural Heritage Asset Management Plan (CHAMP), to manage and grow Chinatown's cultural and heritage assets. The process will involve working with community partners in addressing the social, cultural and economic development needs of the Chinatown community.

2. Purpose & Objective

The City is looking for volunteers from the community to join the Chinatown Legacy Stewardship Group.

City Council directed staff to establish a Chinatown Legacy Stewardship Group with community representatives to oversee and report back on the implementation of the Chinatown Transformation work.

The Legacy Stewardship Group will bring forward a broad range of community perspectives and interests to guide community actions and provide advice to staff on the development of the long-term plan (CHAMP).

3. Chinatown Legacy Stewardship Group Roles

The roles for members of the group are to:

- Act as champions of the Chinatown Transformation work (see part 9 for more description);
- Identify community priority actions and form partnerships to implement these actions;
- Help build common understanding on key neighbourhood issues that contribute to Chinatown's long-term future;

- Provide advice and guidance to staff on the Chinatown Transformation work, including input to CHAMP and recommendations on the feasibility of a UNESCO World Heritage Site application for Chinatown;
- Enhance and support public engagement and information sharing;
- Promote and foster relationship building, both within Chinatown and with neighbouring communities, including urban Indigenous groups, the Musqueam, Squamish and Tsleil-Waututh nations, and groups in the Downtown Eastside, Hogan's Alley, and Japantown/Powell Street;
- Form and recruit sub-working groups;
- Bring forward broad and diverse perspectives of the Chinatown community; and,
- Build towards long-term sustainability and coordination of community actions.

4. Member Responsibilities

Responsibilities will include:

- Monthly meetings are expected for the duration of the term;
- Support or host additional public engagement, including the proposed Chinatown Summit;
- Share information with the wider community; and,
- Provide a summary of preliminary findings or proposed recommendations on Chinatown Transformation Work to the City, and present at the proposed Chinatown Summit. This will include, but is not limited to, identifying potential partners, resource needs, and feasibility.

City staff request that members do not miss more than two consecutive meetings and keep up to date on correspondence with the group. Legacy Stewardship Group members are volunteer positions.

5. Term

It is expected that the group will serve from Spring to end of 2019. The term may be extended depending on future work.

6. Composition of the Chinatown Legacy Stewardship Group

It is preferred the group will include approximately 15 to 25 members. The goal is to include representation of diverse perspectives, experiences and ensure effective collaboration and communication. After reviewing all expressions of interests submitted, 36 members are recommended.

Proposed members would include:

- People who live in Chinatown and the Downtown Eastside;

- People who own properties in Chinatown;
- People who operate a business in Chinatown;
- Organizations and groups who represent a broad range of interests related to Chinatown and/or provide services to the community, including arts and culture, history, heritage buildings, seniors, youth, businesses, immigrants, intangible heritage;
- Organizations and individuals who are from the urban Indigenous communities, and the Musqueam, Squamish and Tsleil-Waututh nations; and,
- General members of the Vancouver public who are interested in Chinatown.

7. Selection of Members

Members will be selected based on relevant experience, demonstrated ability to fulfill the role as described above, and active involvement in the Chinatown and/or Chinese Canadian community.

The goal is to achieve gender balance and a range of backgrounds including age, income, cultural diversity, networks and experience in the community for the Legacy Stewardship Group. Members of the Legacy Stewardship Group will be confirmed by Council.

The Chinatown Legacy Stewardship Group will be recruited by the City of Vancouver Chinatown Transformation Team (CTT) through an open public expression of interest process. Individuals can self-nominate. Individuals who are representing an organization should include a recommendation letter from the organization by submitting it as a paper copy along with their expression of interest or by emailing it to chinatown@vancouver.ca.

8. It is important to note that:

- All community members interested in participating in the group were required to complete the online or in-print expression of interest form by the prescribed deadline;
- Legacy Stewardship Group members may express opinions that are different from each other. All ideas and views must be recorded and acknowledged in minutes and recommendations. In incidents where there is conflict or disagreement, the meeting facilitator should lead conflict resolution and consult the Council advisory code of conduct;
- Input from the Legacy Stewardship Group will be vital to the creation of the Cultural Heritage and Assets Management Plan (CHAMP). City staff remains responsible to create the plan and make final recommendations to City Council for their decision;
- Members may share information from the meetings with the community;
- Meeting dates and times will be determined by Legacy Stewardship Group members. The group may wish to hold more than one meeting in one month; and,
- Meetings will be conducted in English. Chinese interpretation will be provided upon request.

9. Role of the Chinatown Transformation Team

The City of Vancouver Chinatown Transformation Team, formed in August 2018, is the secretariat for the Legacy Stewardship Group and responsible for convening a process to co-develop the Cultural Heritage and Assets Management Plan (CHAMP) with the Chinatown community. This plan is a key component of the overall process towards a possible UNESCO World Heritage Site application for Chinatown. The team will support/implement partnership projects in Chinatown.

The team's strategies are to:

- Undertake actions with community partners;
- Convene a community process to develop CHAMP;
- Build partnerships to enable coordination and long term sustainability of community actions;
- Support public policies which strengthen Chinatown's social, cultural and economic development and improve responsiveness to the community;
- Advance relationships between historic communities and move towards reconciliation and mutual respect; and,
- Partner with academic institutions and community partners to undertake research on Chinatown's tangible and intangible heritage.

In addition to the Legacy Stewardship Group, there will be different opportunities throughout 2019 for community members to be involved. For example, topic-focused Working Groups could be formed to focus on undertaking actions and projects within the community. The CTT will also do further outreach to ask the community what values, cultural assets, and issues in Chinatown are most important to them.

**唐人街經濟文化發展項目
文化傳承督導小組職權範圍
2019年2月**

1. 背景資料

溫市議會在2017年10月通過接納「歷史性歧視華裔加人檢討計劃」所提出的多項建議，其中包括採取令唐人街能夠蓬勃發展的行動。一個蓬勃發展的唐人街將會備有興旺的經濟，強有力的社區及豐盛的文化遺產。

市府成立唐人街經濟文化發展專案小組(CTT)，是為了支援社區達到令唐人街蓬勃發展的長遠願景。小組正在展開工作與社區一起制定一項長期的「文化遺產及資產管理計劃」(CHAMP)，以管理和培育唐人街文化遺產的增長。這項程序需與社區夥伴共同合作，以照顧唐人街社區在社會、文化及經濟發展方面的需要。

2. 目的及目標

市府現正招募社區內的志願人士，加入一個新成立的「唐人街文化傳承督導小組」。

溫市議會在較早時指示市府職員與社區代表合作，成立文化傳承指督導小組以帶領唐人街的經濟和文化發展，並就這方面的工作作出匯報。

該小組將會提出廣泛的社區觀點和關注事項，為社區行動計劃作出指引，以及就制定「文化遺產及資產管理計劃」向市府職員提供建議。

3. 唐人街文化傳承督導小組的角色

小組成員的角色包括：

- 作為唐人街經濟文化發展工作的擁護者。(詳情請參閱第9部份)
- 確認社區內需要優先採取的行動及為落實這些行動建立夥伴關係。
- 就一些對唐人街未來有長遠影響的主要社區議題建立共識。

- 就唐人街的經濟和文化發展工作，包括對制定CHAMP提供意見及對申請唐人街成為聯合國教科文組織世界文化遺產的可行性作出建議。
- 協助及支援公眾參與及資訊分享。
- 推動及促進唐人街與其鄰近社區，包括市區原住民組織、馬斯琴、史廣米殊及斯里華圖等原住民民族、市中心東端組織、何謹巷、日本城/包維爾街等社區建立關係。
- 招募及成立轄下工作小組。
- 帶出唐人街社區廣泛和多元化的觀點。
- 確立長期及可持續的社區行動和統籌工作。

4. 成員的責任

小組成員的責任包括：

- 在任期內出席每月舉行的會議。
- 支援及主持其他公眾參與活動，例如是建議中的「唐人街峰會」。
- 與更廣泛的社區人士分享資訊。
- 向市府提交一份初步結論的摘要或是有關唐人街經濟文化發展工作方面的建議，並在唐人街峰會上作出公佈。其中將包括確認可能成為的夥伴、需要的資源及可行性。

市府職員要求小組成員不可以連續缺席會議超過兩次，並需與小組保持通訊聯繫以得悉最新進展。出任文化承傳督導小組成員的職位是志願性質。

5. 任期

小組的任期預計將會由2019年春季開始至本年年終。任期或會因應未來的工作而延長。

6. 唐人街文化傳承督導小組的成員組合

我們屬意的小組成員數目是大約15至25位。目的是讓小組的代表性能夠包括多元化的視野和經驗，以及確保成員之間有高效率的合作和溝通。我們在審視了所有收到的表達意願書後，向36位申請者作出推薦。

建議成員可以包括：

- 居住在唐人街及市中心東端的人士
- 在唐人街擁有物業的人士
- 在唐人街經營生意的人士
- 與唐人街廣泛議題相關又或是向社區提供包括藝術及文化、歷史、傳統建築物、長者、青少年、商業移民及非物質文化遺產等服務的組織及團體
- 屬於市區原住民及馬斯琴、史廣米殊及斯里華圖等民族的組織和個人
- 一般對唐人街有興趣的溫哥華市民

卑詩省政府職員亦會獲邀請加入小組，以保持省府和市府之間在唐人街經濟文化發展工作方面的合作關係。

7. 成員選擇方法

我們將會按照申請人士的相關經驗，確信他們有能力肩負上述責任，以及他們曾積極參與唐人街或華裔社區事務的經驗作為選擇準則。文化承傳督導小組成員的委任將會由市議會確認。

我們的目標是令小組成員中達到性別均衡，以及能夠涵蓋不同年齡、收入、文化背景、人脈網絡以及在社區中的經驗等多元化的背景。

唐人街經濟文化發展專案小組將會通過一項公開的「表達意願」程序為文化承傳督導小組招募成員。公眾人士可以推薦自己。如果他們是代表團體的話，請附加一封由該團體發出的推薦信並以電郵提交至 chinatown@vancouver.ca。

8. 重要事項

- 所有有興趣加入小組的社區人士，必須填寫網上或紙本的「表達意願」表格。

- 文化承傳督導小組成員可以提出與其他成員不同的意見。所有發表的意見和觀點都會記錄在案及在會議記錄或建議事項中顯示出來。如果出現衝突或有異議的情況，會議的主持人將會採用調解衝突的方式並按照市議會顧問之行為守則處理。
- 文化承傳督導小組的意見對制定「文化遺產及資產管理計劃」(CHAMP)至為重要。市府職員仍將負責制定該計劃及提交最終建議給市議會以作出決定。
- 成員可以與社區人士分享會議中的資訊。
- 開會日期及時間將會由文化承傳督導小組成員決定。他們可以在一個月內舉行超過一次會議。
- 會議將以英語進行，如有需要可以提供中文翻譯。

9. 唐人街經濟文化發展專案小組的角色

在2018年8月時成立的唐人街經濟文化發展專案小組，將會出任文化承傳督導小組的秘書處，負責開展一項程序，與唐人街社區共同制定「文化遺產及資產管理計劃」。這個計劃是日後可能展開為唐人街申請成為聯合國教科文組織世界文化遺產程序中的重要一環。專案小組將會支援/執行唐人街的夥伴計劃。

小組的策略是：

- 與社區夥伴共同採取行動。
- 啟動一項社區程序以制定文化遺產及資產管理計劃。
- 建立夥伴關係以加強合作令社區行動可以長期和持續地進行。
- 支持那些能夠令唐人街在社會、文化及經濟方面可以長足發展及社區訴求得到更佳回應的公共政策。
- 推動各個歷史性社區建立關係以求達到和解及彼此尊重的目標。
- 與學術機構及社區夥伴合作，就唐人街的物質和非物質文化遺產進行研究。

除了加入「文化傳承督導小組」外，社區人士亦有其他機會在本年內參與這方面的工作。例如參加根據不同主題而設立、專責在社區內展開行動和計劃的工作小組。CTT亦會進一步諮詢社區，以確認他們認為唐人街那些價值、文化資產和議題是最重要的。

Appendix B: Summary Table - Recommended Members to the Legacy Stewardship Group

	Name	Nominating Organization or Individual
1	Alain Chow	Individual
2	Amanda Huynh	Individual
3	Aynsley Wong Meldrum	Wongs' Benevolent Association
4	Carmut Me	Heritage Vancouver
5	Cecil Charles Chi Chung Fung	Chinese Freemasons of Vancouver
6	Danny Quon	The Hon Hsing Athletic Club of Vancouver
7	Derek Lee	Individual
8	Elisha Yao	Chinese Community Policing Center
9	Fred Mah	Individual
10	Fred Kwok/Bill Kwok	Chinese Cultural Centre of Greater Vancouver
11	Glynnis Chan	Individual
12	Jordan Eng	Vancouver Chinatown Business Improvement Association
13	Jugen Li	Chinatown Concern Group
14	Jun Ing	Chinese Benevolent Association of Vancouver
15	Kevin Huang 黃儀軒	Hua Foundation
16	Kimberley Wong	Individual
17	Laiwan Chung	Individual
18	Lesley Anderson	First United Church
19	Leslie Shieh	Individual
20	Li Yu Rong	Individual
21	Mark Lee	Yarrow Intergenerational Society
22	Michael Sing Yau Tan 譚聖祐	Individual
23	Michelle Fu	221A Art Gallery
24	Minna Van	West Coast Technology Innovation Foundation
25	Ross Lam	Individual
26	Sonny Wong	Individual
27	Stephanie Leo	Individual
28	Terry Hunter	Individual
29	Terry Yung & Queenie Choo	SUCCESS
30	To Trinh Diep	Individual
31	Vincent Kwan	Dr. Sun Yat-Sen Classical Chinese Garden
32	Wang Zhao	Chinatown Concern Group
33	Will Tao	Individual
34	William Ma	Mah Society of Canada
35	Willie Chan	Vancouver Chinatown Merchants Association
36	Y Vy Truong	Individual

