



IN CAMERA

ADMINISTRATIVE REPORT

Report Date: September 20, 2018
Contact: Melanie Kerr
Contact No.: 604.871.6281
RTS No.: 12779
VanRIMS No.: 08-2000-21
Meeting Date: November 13, 2018

TO: Vancouver City Council
FROM: Director of Finance
SUBJECT: Appointment of Statutory Positions

IN CAMERA RATIONALE

This report is recommended for consideration by Council on the In Camera agenda as it relates to Section 165.2(1) of the *Vancouver Charter*.

(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the city or another position appointed by the city.

RECOMMENDATION

THAT Council appoint Marina Marzin as Collector of Taxes.

REPORT SUMMARY

This report requests Council approval for a new Collector of Taxes appointment due to an upcoming staff retirement.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

The Vancouver Charter provides Council with the authority to appoint a number of statutory positions including:

- Section 400 - to appoint a Collector of Taxes with the duties and responsibilities as set out in the Charter or in other legislation (with main focus on the billing and collection of taxes, utility fees and bylaw fines as well as other City revenues).

CITY MANAGER'S/GENERAL MANAGER'S COMMENTS

The City Manager recommends approval of the foregoing.

REPORT**Background/Context**

Previously, the Collector of Taxes was Bonnie Penny, Associate Director of Revenue Services. Bonnie Penny retired in October 2018 and a new Associate Director of Revenue Services, Marina Marzin, has been recruited to replace her. Marina Marzin started with the City in September 2018. It is recommended that Marina Marzin be appointed Collector of Taxes and that Bonnie Penny's appointment end at her retirement date in October 2018.

CONCLUSION

The Vancouver Charter, City by-laws and other associated legislation that governs the conduct of the City's financial affairs require the appointment of several statutory and regulatory positions. With an upcoming staff retirement, it is appropriate to ensure these responsibilities are adequately assigned.

* * * * *