



## REPORT TO COUNCIL

### STANDING COMMITTEE OF COUNCIL ON CITY FINANCE AND SERVICES

SEPTEMBER 20, 2017

A Regular Meeting of the Standing Committee of Council on City Finance and Services was held on Wednesday, September 20, 2017, at 9:35 am, in the Council Chamber, Third Floor, City Hall.

**PRESENT:** Councillor Heather Deal, Chair  
Mayor Gregor Robertson\*  
Councillor George Affleck  
Councillor Adriane Carr  
Councillor Melissa De Genova  
Councillor Kerry Jang  
Councillor Raymond Louie  
Councillor Andrea Reimer  
Councillor Tim Stevenson, Vice-Chair

**ABSENT:** Councillor Elizabeth Ball (Medical Leave)

**CITY MANAGER'S OFFICE:** Sadhu Johnston, City Manager

**CITY CLERK'S OFFICE:** Katrina Leckovic, Deputy City Clerk  
Tina Hildebrandt, Meeting Coordinator

#### WELCOME

The Chair acknowledged that we are on the unceded traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

#### MATTERS ADOPTED ON CONSENT

MOVED by Councillor Jang

THAT Items 1 to 4 and 6 be adopted on consent.

CARRIED UNANIMOUSLY  
(Mayor Robertson absent for the vote)

- 1. Contract Award for Provision of Mobile Parking Payment System: Mobile Application and Interactive Voice Response  
September 12, 2017**

THAT the Committee recommend to Council

THAT Council receive the Administrative Report dated September 12, 2017, entitled "Contract Award for Provision of Mobile Parking Payment System: Mobile Application and Interactive Voice Response", for information.

ADOPTED ON CONSENT (Vote No. 02207)  
(Mayor Robertson absent for the vote)

**2. Contract Award for Kitsilano Outdoor Pool Rehabilitation  
August 28, 2017**

THAT the Committee recommend to Council

- A. THAT Council approve an increase in the multi-year capital project budget for Kitsilano Outdoor Pool Rehabilitation from \$1,500,000 to \$3,300,000; source of funding to be:

- \$800,000 reallocation from the multi-year budget for 2015/16 Capital Maintenance for Recreational Facilities;
- \$500,000 reallocation from the multi-year budget for 2017 Capital Maintenance for Recreational Facilities; and
- \$500,000 from the Unallocated funding in the 2015-18 Capital Plan for Recreational Facilities Capital Maintenance.

Expenditures for the project this year will be managed within the current Annual Capital Expenditure Budget. Expenditures planned for 2018 will be brought forward as part of the 2018 Annual Capital Budget process.

- B. THAT, subject to approval of A above, Council authorize City staff to enter into a contract with Smith Bros. & Wilson (B.C.) Ltd., for the rehabilitation of the Kitsilano Outdoor Pool, for a term of approximately five (5) months with an estimated contract value of \$2,585,091.00, plus applicable taxes over the term. Funding to be provided from the multi-year capital project budget for Kitsilano Outdoor Pool Rehabilitation Project.
- C. THAT the Director of Legal Services, Chief Purchasing Official and General Manager of Real Estate and Facilities Management be authorized to execute on behalf of the City the contract contemplated by B above.
- D. THAT no legal rights or obligations will be created by Council's adoption of A and B above unless and until such contract is executed by the authorized signatories of the City.

ADOPTED ON CONSENT (Vote No. 02208)  
(Mayor Robertson absent for the vote)

**3. Appointment of Operator and Lease Terms for Aunt Leah's Place at 1101 Seymour Street  
July 26, 2017**

THAT the Committee recommend to Council

- A. THAT Council approve the following non-profit organization to occupy and operate a portion of the 21,270 square foot social service centre (the "Centre") recently completed at 1101 Seymour Street, legally described as Parcel Identifier: 029-321-808; Lot 1 Block 93 Plan EPP40740 District Lot 541 NWD Group 1 (the "Property"):

Aunt Leah's Independent Lifeskills Society ("Aunt Leah's Place").

- B. THAT Council authorize the Director of Real Estate Services to negotiate and execute a nominal lease agreement with Aunt Leah's Place for approximately

1,654 square feet on the third floor of the Centre (the “Aunt Leah’s Place Lease”) on terms and conditions consistent with the Term Sheet attached as Appendix C to the Administrative Report dated July 26, 2017, entitled “Appointment of Operator and Lease Terms for Aunt Leah’s Place at 1101 Seymour Street”, and otherwise satisfactory to the Director of Real Estate Services and the Director of Legal Services.

As the rent for the premises will be below the applicable market rate and includes rent-in-lieu of property taxes, B above constitutes a grant valued at approximately \$60,000/annum based on the first year of the term.

- C. THAT no legal rights or obligations will arise or be created by Council’s adoption of A or B above unless and until all legal documentation has been executed and delivered by the respective parties.

CARRIED UNANIMOUSLY AND B  
BY THE REQUIRED MAJORITY (Vote No. 02209)  
(Mayor Robertson absent for the vote)

**4. Debenture Program 2017  
September 5, 2017**

THAT the Committee recommend to Council

- A. THAT Council authorize the issuance of up to \$85,000,000 City of Vancouver debentures, utilizing borrowing authorities approved as part of the 2015, 2016, and 2017 Capital Budgets as follows:

Waterworks	\$ 2,500,000
Sewers & Drainage	\$ 40,000,000
Water & Sewer Connections	\$ 1,000,000
Parks	\$ 2,000,000
Recreation and Exhibition Facilities	\$ 6,000,000
Public Safety Facilities	\$ 1,500,000
Streets and Bridge Infrastructure	\$ 15,000,000
Street Lighting, Traffic Signals, and Communication Systems	\$ 7,500,000
Community Facilities	\$ 3,500,000
Civic Facilities and Infrastructure	\$ 6,000,000
	<u>\$ 85,000,000</u>

- B. THAT, until the borrowing authorities established pursuant to A above are exercised, the Director of Finance, in consultation with the Mayor, the Chair of the City Finance and Services Committee, and the City Manager, or a majority of them, be empowered to act and instruct the City’s Fiscal Agent to proceed with the issuance of the debentures, and to set the interest rate, price, and other terms and conditions on which the debentures will be issued by the City.

It should be noted that once the Director of Finance instructs the Fiscal Agent to offer the debentures in the public market, Council will be required to enact the appropriate borrowing by-law to authorize issuance of the debentures.

ADOPTED ON CONSENT (Vote No. 02211)  
(Mayor Robertson absent for the vote)

**5. Annual Financial Authorities - 2018  
August 15, 2017**

In response to a question, the Director, Long-term Financial Strategy & Planning, agreed to report back on the City's investment portfolio and identify any non-green holdings.

MOVED by Councillor Carr

THAT the Committee recommend to Council

- A. THAT, for the period from January 1 to December 21, 2018, Council authorize the Director of Finance to draw warrants for payment and to report the same in writing to the City Clerk for the information of Council as soon as possible, and no later than 15 days, following the month-end in which each warrant is drawn, in accordance with Sections 215 and 216 of the *Vancouver Charter*.
- B. THAT, for the period from January 1 to July 15, 2018, Council authorizes the Director of Finance to temporarily use such proceeds from the sale of debentures as are available to meet other expenditure requirements of the City, pending collection of general purpose property taxes, in accordance with Section 259(1)(b) of the *Vancouver Charter*.
- C. THAT, for the period from January 1 to December 31, 2018, Council authorize the Director of Finance to invest City funds not immediately required and to vary the investments from time to time where appropriate, in accordance with Sections 201, 259, and 260 of the *Vancouver Charter*, in one or more of the following:
  - securities of Canada or of a province;
  - securities guaranteed for principal and interest by Canada or by a province;
  - securities of a municipality, including the city, or a regional district;
  - securities of the Greater Vancouver Water District or the Greater Vancouver Sewerage and Drainage District;
  - securities of the Municipal Finance Authority;
  - securities of or investments guaranteed by a chartered bank;
  - deposits in a savings institution, or non-equity or membership shares of a credit union;
  - pooled investment funds under Section 16 of the Municipal Finance Authority Act; and
  - any of the investments permitted for the Municipal Finance Authority under Section 16(3) of the Municipal Finance Authority Act, including pooled investment portfolios under the Financial Administration Act.
- D. THAT, for the period from January 8, 2018, to January 7, 2019, pursuant to Section 263 of the *Vancouver Charter*, Council authorize the Director of Finance to establish a short-term borrowing facility to assist in managing the City's cash flow with the maximum outstanding amount not to exceed \$60 million.
- E. THAT Council instructs the Director of Legal Services to prepare a Borrowing Pending Collection of Real Property Taxes By-law for enactment by Council.

CARRIED UNANIMOUSLY (Vote No. 02206)

**6. 2018 Interest Rate Property Tax Arrears  
August 15, 2017**

THAT the Committee recommend to Council

- A. THAT City Council set an interest rate of 6.95% for property tax arrears to be effective January 1, 2018.
- B. THAT the Director of Legal Services be instructed to bring forward a by-law regarding the 2018 interest rate on property tax arrears, for consideration by Council on or before September 30, 2017, in accordance with the provisions of Section 415 (2) of the *Vancouver Charter*.

ADOPTED ON CONSENT (Vote No. 02212)  
(Mayor Robertson absent for the vote)

The Committee adjourned at 9:41 am.

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REGULAR COUNCIL MEETING MINUTES  
STANDING COMMITTEE OF COUNCIL ON  
CITY FINANCE AND SERVICES

SEPTEMBER 20, 2017

A Regular Meeting of the Council of the City of Vancouver was held on Wednesday, September 20, 2017, at 9:41 am, in the Council Chamber, Third Floor, City Hall, following the Standing Committee on City Finance and Services meeting, to consider the recommendations and actions of the Committee.

**PRESENT:** Mayor Gregor Robertson  
Councillor George Affleck  
Councillor Adriane Carr  
Councillor Melissa De Genova  
Councillor Heather Deal  
Councillor Kerry Jang  
Councillor Raymond Louie  
Councillor Andrea Reimer  
Councillor Tim Stevenson

**ABSENT:** Councillor Elizabeth Ball (Medical Leave)

**CITY MANAGER'S OFFICE:** Sadhu Johnston, City Manager

**CITY CLERK'S OFFICE:** Katrina Leckovic, Deputy City Clerk  
Tina Hildebrandt, Meeting Coordinator

**COMMITTEE REPORTS**

Report of Standing Committee on City Finance and Services  
September 20, 2017

Council considered the report containing the recommendations and actions taken by the Standing Committee on City Finance and Services. Its items of business included:

1. Contract Award for Provision of Mobile Parking Payment System: Mobile Application and Interactive Voice Response
2. Contract Award for Kitsilano Outdoor Pool Rehabilitation
3. Appointment of Operator and Lease Terms for Aunt Leah's Place at 1101 Seymour Street
4. Debenture Program 2017
5. Annual Financial Authorities - 2018
6. 2018 Interest Rate Property Tax Arrears

Items 1 to 6

MOVED by Councillor Deal  
SECONDED by Councillor Jang

THAT the recommendations and actions taken by the Standing Committee on City Finance and Services at its meeting of September 20, 2017, as contained in items 1 to 6, be approved.

CARRIED UNANIMOUSLY AND  
ITEM 3 BY THE REQUIRED MAJORITY

#### VARY AGENDA

MOVED by Councillor Louie  
SECONDED by Councillor Deal

THAT Council vary the order of the agenda to enact the By-laws prior to considering the Urgent Business item.

CARRIED UNANIMOUSLY AND  
BY THE REQUIRED MAJORITY

*Note: For clarity, the following agenda items are recorded in chronological order.*

#### BY-LAWS

MOVED by Councillor Jang  
SECONDED by Councillor Deal

THAT Council enact the by-laws listed on the agenda for this meeting as numbers 1, 2 and 4 inclusive, and authorize the Mayor and City Clerk to sign and seal the enacted by-laws.

CARRIED UNANIMOUSLY

1. A By-law to provide for the imposition of interest on delinquent property taxes for 2018 (By-law No. 11901)
2. A By-law to amend Zoning and Development By-law No. 3575 regarding relaxations for low cost housing for persons receiving assistance (By-law No. 11902)
3. A By-law to amend Zoning and Development By-law No. 3575 regarding Character Houses, Multiple Conversion Dwellings and Infill Dwellings in RS zoning districts - **WITHDRAWN**
4. A By-law to amend the Zoning and Development By-law Regarding Affordable Housing and Amenity Share Costs and Schedule F (By-law No. 11903)

## **URGENT BUSINESS**

### **1. Temporary Modular Housing Design Guidelines**

MOVED by Councillor Jang  
SECONED by Councillor Stevenson

THAT the “Temporary Modular Housing Design Guidelines”, approved by Council at the Public Hearing on September 19, 2017, be adopted for use by applicants and staff in the relevant districts.

CARRIED UNANIMOUSLY

### **ADJOURNMENT**

MOVED by Councillor Deal  
SECONDED by Councillor Jang

THAT the meeting be adjourned.

CARRIED UNANIMOUSLY

The Council adjourned at 9:43 am.

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