



ADMINISTRATIVE REPORT

Report Date: October 26, 2015
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Meeting Date: November 17, 2015

TO: Standing Committee on City Finance and Services

FROM: General Manager of Vancouver Board of Parks and Recreation and
Chief Purchasing Official

SUBJECT: Contract Award for the Renovations of Hillcrest Park and Riley Park

RECOMMENDATION

- A. THAT Council authorize City staff to enter into a contract with Wilco Civil Inc., for landscape construction services, for a term of approximately one year, with an estimated contract value of \$2,106,833.00, plus applicable taxes over the term, to be funded through approved capital budget.
- B. THAT the Director of Legal Services, Chief Purchasing Official and General Manager of Vancouver Board of Parks and Recreation be authorized to execute on behalf of the City the contract contemplated by Recommendation A.
- C. THAT no legal rights or obligations will be created by Council's adoption of Recommendations A and B above unless and until such contract is executed by the authorized signatories of the City as set out in these Recommendations.

REPORT SUMMARY

The City issued an Invitation to Tender (ITT), PS20150172, on August 25, 2015 for the renovations to Hillcrest Park and Riley Park. The ITT was advertised on the City of Vancouver website and BC Bid, however, participation was limited to the three pre-qualified contractors who were pre-qualified previously under the City's Request for Qualifications (RFQ) PS20150509. City staff on the ITT evaluation committee and, subsequently, the Bid Committee has considered the responses received and, on that basis, recommend that the City enter into a contract as described above with Wilco Civil Inc.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

The City's Procurement Policy AF-015-01 requires that contracts with values over \$2 million must be approved by Council following review and recommendations by the Bid Committee. The Bid Committee has considered, and recommended Wilco Civil Inc., as the successful proponent.

REPORT

Background/Context

The combined Hillcrest and Riley Parks is 10.23 hectares (25.6 acres), located in the centre of the City immediately to the east of Queen Elizabeth Park. The construction of the new Hillcrest Centre for the Olympic and Paralympic Games in 2010 resulted in the subsequent demolition of the Vancouver Curling Club (VCC) at Hillcrest Park and Percy Norman Pool and Riley Community Centre/ Ice Rink at Riley Park in 2012. These changes have provided the impetus to develop a master plan to address the restoration of the demolition sites as well as to guide future development in these two important parks in alignment with the current Park Board strategic objectives. This project constitutes significant investment in the implementation of the comprehensive master plan for the two parks.

The landscape construction project includes upgrades to Hillcrest Youth Soccer Field, including a synthetic turf surface recycled from Hastings Park's Empire Fields, Hillcrest Challenger Baseball Field funded in partnership with the Canadians, Variety the Children's Charity and the Jays Care Foundation, and Hillcrest Parking Drive Aisle and Riley Park Renovations. The Riley Park works include a large grass lawn, walking trails, tree planting, site utilities and a plaza area to accommodate a future park structure for permitted events and farmers markets, a community garden and a natural playground for young children.

Park Board staff are also planning infrastructure upgrades including utilities and services, such as water, electricity and permanent canopies, at Hillcrest Park, to support events and winter farmers markets, and will be seeking additional funds to deliver this work concurrently with this project.

The purpose of the procurement was to select a supplier with a demonstrated capability to perform the City's requirements at a competitive price.

Strategic Analysis

The ITT was issued in the accordance with City's Procurement Policy AF-015-01. The City received responses from the following pre-qualified contractors:

<u>Contractor</u>	<u>Base Bid Price</u>
• Wilco Civil Inc.	\$1,974,565.00 ¹
• Cedar Crest Lands (BC) Ltd.	\$2,160,346.00
• Canadian Landscape and Civil Services Ltd.	\$2,330,942.00

The responses were evaluated through the work of an evaluation team comprised of representatives from the Vancouver Board of Parks and Recreation, under the stewardship of Supply Chain Management, to ascertain the tenderer's compliance with all the terms and conditions of the ITT. All three tenders were deemed compliant so the lowest-priced tender was then determined.

Based on the overall evaluation, the team concluded that the tender submitted by Wilco Civil Inc. was the lowest-priced, compliant tender.

Financial Implications

Finance has reviewed and confirmed that funding is available from capital budget of \$3,035,000. Several projects are included in this budget and this contract is the largest component. Other project costs outside of this contract project include synthetic turf for the Challenger diamond, consultant costs, contingency and work by park operations staff. As a result of the ITT, the City is able to achieve cost certainty and is forecasting a savings on the project of approximately \$103,167.

Legal

The City's Procurement Policy requires that all contracts that have been awarded by Bid Committee plus Council will be signed by the Director of Legal Services.

CONCLUSION

In summary, City staff recommends that the City of Vancouver enter into a contract with Wilco Civil Inc. for the renovations of Hillcrest Park and Riley Park.

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¹ does not include separately priced, additional work which will be included in the award (value of \$132,268)