



ADMINISTRATIVE REPORT

Report Date: February 26, 2013
Contact: Barb Pearce
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RTS No.: 9994
VanRIMS No.: 08-2000-20
Meeting Date: March 12, 2013

TO: Vancouver City Council
FROM: City Clerk
SUBJECT: Request to Travel - 2013 Lower Mainland Local Government Association (LMLGA) AGM and Conference

RECOMMENDATION

THAT Council give consideration to authorize Councillors Carr, Deal, Louie, Reimer and Tang to attend the LMLGA AGM and Conference from May 8-10, 2013 at Harrison Hot Springs, BC. Total estimated expenses for four Council Members are \$3489.92 to be funded from the Councillors' 2013 travel and training expense budget. Councillor Louie's expenses to be funded by Metro Vancouver.

REPORT SUMMARY

This report seeks Council's approval for Councillors Carr, Deal, Louie, Reimer and Tang to attend the LMLGA AGM and Conference from May 8-10, 2013 at Harrison Hot Springs, BC.

COUNCIL AUTHORITY/PREVIOUS DECISIONS

The City's Mayor and Council Members' Expenses By-Law No. 8904 requires Council approval for Council member reimbursement of expenses incurred while on City business.

CITY MANAGER'S/GENERAL MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

REPORT

Background/Context

The LMLGA is one of the five area associations of the Union of BC Municipalities (UBCM). It includes 33 local governments (from Pemberton to Hope) and three regional districts: Squamish Lillooet Regional District, Metro Vancouver and Fraser Valley Regional District.

The LMLGA is a non-profit organization whose purposes are:

- to enhance and provide the format to improve and refine the quality and level of services provided by Local Government to its citizens;
- to promote the welfare and the well being of taxpayers and residents of the members of the Association;
- to promote and support to a satisfactory resolve, the concerns of members that are in keeping with the overall objectives of the Association; and
- to promote and advance to UBCM on behalf of the membership, proposed changes in legislation, regulations or Government policies.

Strategic Analysis

The LMLGA AGM and Conference is an annual event for elected officials from Lower Mainland local governments which provides a venue to debate issues and move resolutions forward to UBCM. The AGM is also a unique opportunity to network and explore ideas and initiatives that are relevant and specific to the communities of the Lower Mainland.

Implications/Related Issues/Risk (if applicable)

Financial

The estimated costs to be funded from the Councillor's 2013 travel and training expense budget are as follows:

Item	Estimated Costs
Registration: \$290 (plus applicable taxes)	\$ 324.80
Accommodation: 2 nights @ \$140 (plus applicable taxes)	\$ 319.88
Per Diem: 2.5 days @ \$60.00 day (less meals provided)	\$ 90.00
Ground Transportation: mileage 0.53/km x 260 kms (return)	\$ 137.80
Total estimated costs per person	\$ 872.48
Total estimated cost for four Council members	\$3489.92

CONCLUSION

Council members' attendance at the LMLGA AGM and Conference would provide a unique opportunity to network and explore ideas and initiatives that are relevant and specific to the communities of the Lower Mainland.

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