



ADMINISTRATIVE REPORT

Report Date: September 20, 2011
Contact: Ernie Westmacott
Contact No.: 604.873.7292
RTS No.: 9339
VanRIMS No.: 08-2000-20
Meeting Date: October 4, 2011

TO: Vancouver City Council
FROM: General Manager of Engineering Services
SUBJECT: 2012 Engineering Fees

RECOMMENDATION

- A. THAT Council approve increases of 2.00% in the Engineering Services Department permit fees totalling an estimated amount of \$92,000 as set out in Appendix A to this report, to take effect on January 1, 2012.
- B. THAT the Director of Legal Services be instructed to prepare by-laws to amend the Street and Traffic By-law No. 2849, Encroachment By-law No. 4243, Crossing By-law No. 4644, Street Distribution of Publications By-law No. 9350 and Street Vending By-law No. 4791 and all other license agreements referred to in Appendix A, all generally in accordance with Appendix A.

GENERAL MANAGER'S COMMENTS

The General Manager of Engineering Services RECOMMENDS approval of the above recommendations.

COUNCIL POLICY

Permit fees are reviewed periodically to comply with Council policy that fees recover the full cost of providing services or are equivalent to competitive charges where the fee is of a market nature.

SUMMARY

Fees are traditionally adjusted on an annual basis as part of the annual budget process to reflect inflation. For 2012, the estimated inflationary increase set by the Budgets office is 2.00% and this amount has been applied to all applicable fees. Affected by-laws will be amended by Legal Services to bring forward for enactment, generally in accordance with the attached schedule in Appendix A.

PURPOSE

The purpose of this report is to seek Council's approval of a schedule of Engineering Permit Fees which will generate an additional \$92,000 per year in 2012.

BACKGROUND

The Engineering Services Department generates revenue from several permits, under the authority of the Street and Traffic By-Law No. 2849, Street Vending By-Law No. 4781, Crossing By-law No. 4644, Street Distribution of Publications By-law No. 9350, Encroachment By-Law No. 4243 and sidewalk patio agreements.

Fees were last adjusted in January 2011.

DISCUSSION

General Fee Increase

Fees are traditionally adjusted on an annual basis as part of the annual budget process to reflect inflationary increases in City costs to process and administer the programs associated with these fees. A list of proposed fee increases is attached to this report as Appendix A. As part of the City's 2012 budget building process, a general adjustment of 2.00% for revenues is being recommended.

As of August 2011, the 12 month average Consumer Price Index (CPI) for British Columbia was 2.4%. CPI for Vancouver for this period was also 2.4%. Inflation over this period was driven primarily by energy costs, with gasoline up 12.3% and transportation prices up 4.1%. As a number of the city's costs are driven by these energy factors and as CPI is forecasted to continue at similar levels for 2012, a rate of 2% is recommended as a fee increase to reflect inflationary pressures. All of the fees in Appendix A have been increased by this amount.

ALTERNATIVES/OPTIONS

Council could choose to apply a different increase than that recommended.

FINANCIAL IMPLICATIONS

The adjustment of 2.00% to the fees specified in Appendix A will generate an additional amount of revenue in 2012 of \$92,000.

The HST will be added to taxable fees.

PERSONNEL IMPLICATIONS

There are no personnel implications.

IMPLEMENTATION PLAN

Should Council approve increases to the fees identified in Appendix A, it is intended that the consequential by-law amendments will be enacted at the November 1, 2011 Council meeting to allow the implementation of the fee increases on January 1, 2012.

CONCLUSION

It is recommended that a 2.00% increase for inflation be applied to the fees specified in Appendix A of this report. It is also recommended that Legal Services bring forward the appropriate by-law amendments for enactment.

* * * * *

**APPENDIX A
Permit Fee Schedule**

Permit Type	2012 Proposed excludes HST (2.00%)	2011 Approved excludes GST/HST	Authority
Street and Traffic By-law No. 2849			
<i>Resident Parking Permit Fees</i>			
Resident parking permit *	\$67.85	\$66.52	Street & Traffic By-law, Section 23.4 (a)
Resident parking permit *	\$50.09	\$49.11	Street & Traffic By-law, Section 23.4 (b)
Resident parking permit *	\$33.93	\$33.26	Street & Traffic By-law, Section 23.4 (c)
Commercial Plate replacement fee	\$10.20	\$10.00	Street & Traffic By-law, Section 21.6
<i>Street and Sidewalk Usage Fees</i>			
Street Rental fee per block, per 12 hour period	\$766.09	\$751.07	Street & Traffic By-law, Section 30(7) (c)
Street Entertainment, 4 Month	\$36.49	\$35.77	Street & Traffic By-law, Section 67A(6)
Street Entertainment, Annual	\$108.29	\$106.17	Street & Traffic By-law, Section 67A(6)
Religious Street Meetings	Free	Free	Street & Traffic By-law, Section 69(3)
<i>Building Site Construction Crossing Fees</i>			
Single and two family dwellings	\$166.45	\$163.19	Street & Traffic By-law, Section 80(2)
Single and two family dwellings requiring demolition	\$235.98	\$231.35	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring no excavation	\$720.50	\$706.37	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring excavation, less than 3 stories in height	\$1,353.20	\$1,326.67	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring excavation, 3 stories or more in height	\$2,692.74	\$2,639.94	Street & Traffic By-law, Section 80(2)
Major development site, ½ block or larger	\$3,221.71	\$3,158.54	Street & Traffic By-law, Section 80(2)
Demolition only - multi-residential or commercial site less than ½ block	\$331.74	\$325.24	Street & Traffic By-law, Section 80(2)
Demolition only - multi-residential or commercial site ½ block or larger	\$593.97	\$582.32	Street & Traffic By-law, Section 80(2)
Oversize Vehicle, Single Trip	\$29.64	\$29.06	Street & Traffic By-law, Section 96
Oversize Vehicle, More than One Trip	\$282.71	\$277.17	Street & Traffic By-law, Section 96
Encroachment By-law No. 4243			
Anchor Rods, Sq. metre	\$48.72	\$47.76	Encroachment By-law, Section 3A(4)
<i>Street Use Permit (Encroachment Inspection)</i>			
- up to and including 20 square metres	\$54.72	\$53.65	Encroachment By-law Schedule Part A
- each additional square metre or part thereof	\$4.97	\$4.87	Encroachment By-law Schedule Part A
- Maximum total fee	\$384.18	\$376.65	Encroachment By-law Schedule Part A
Encroachment Fees (Annual charge)			
Flat Portion (to 150 square feet)	\$170.03	\$166.70	Encroachment By-law, Schedule C
Variable Portion (per sq. foot over 150)	\$4.54	\$4.45	Encroachment By-law, Schedule C

Permit Type	2012 Proposed excludes HST (2.00%)	2011 Approved excludes GST/HST	Authority
Crossing By-law No. 4644			
Minimum fee	\$372.78	\$365.47	Crossing Bylaw, Section 9
Extra fee per foot > 30 ft. width	\$45.60	\$44.71	Crossing Bylaw, Section 9
Street Vending By-law No. 4781			
Street Vendor, Food	\$1,052.24	\$1,031.61	Street Vending By-law, Schedule A
Street Vendor, Other Products	\$788.89	\$773.42	Street Vending By-law, Schedule A
Special Event Market, Daily/Block	\$107.16	\$105.06	Street Vending By-law, Schedule A
Special Event Market, Maximum/Day	\$422.96	\$414.67	Street Vending By-law, Schedule A
Individual Special Event Vendor/Day	\$34.20	\$33.53	Street Vending By-law, Schedule A
Mobile Vendor Motorized, (Truck)	\$283.87	\$278.30	Street Vending By-law, Schedule A
Mobile Vendor No Motor, (Bicycle)	\$142.49	\$139.70	Street Vending By-law, Schedule A
Produce/Flowers, Sq. ft./Year			
- Street use fee	\$4.27	\$4.19	Street Vending By-law, Schedule A
- Subject to a minimum of	\$119.71	\$117.36	Street Vending By-law, Schedule A
Small Sidewalk Patio, Annual	\$329.48	\$323.02	Street Vending By-law, Schedule A
Mobile Special Event Vending Permit (Annual)	\$151.05	\$148.09	Street Vending Bylaw Schedule A
Street Distribution of Publications Bylaw No. 9350			
Annual fee per news box (for 1- 100 news boxes)	\$29.41	\$28.83	Street Distribution Bylaw Schedule A
Annual fee per news box (for 101 or more news boxes)	\$88.20	\$86.47	Street Distribution Bylaw Schedule A
Annual fee for each compartment in each multiple publications newsbox	\$117.62	\$115.31	Street Distribution Bylaw Schedule A
Annual fee per drop box	\$29.41	\$28.83	Street Distribution Bylaw Schedule A

Other Authorities

Dissemination of Traffic Information	\$108.12	\$106.00	Administrative policy
Large Sidewalk Patio, Downtown, /Sq. ft			
Summer Term (7 months)	\$7.07	\$6.93	License Agreement
Winter Term (5 months)	\$5.03	\$4.93	License Agreement
Large Sidewalk Patio, Not Downtown, /Sq. ft			
Summer Term (7 months)	\$5.01	\$4.91	License Agreement
Winter Term (5 months)	\$3.57	\$3.50	License Agreement