



ADMINISTRATIVE REPORT

Report Date: September 9, 2011
Contact: Jim Bornholdt
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VanRIMS No.: 08-2000-20
Meeting Date: September 20, 2011

TO: Vancouver City Council
FROM: Chief Purchasing Official
SUBJECT: Bid Committee Awards During Summer Recess of Council

RECOMMENDATION

THAT Council receive the report for information.

GENERAL MANAGER'S COMMENTS

The General Manager of Financial Services Group RECOMMENDS that Council receive the foregoing.

CITY MANAGER'S COMMENTS

The City Manager RECOMMENDS that Council receive the foregoing.

COUNCIL POLICY

This Administrative Report is submitted pursuant to Procurement Policy number AF-015-01.

PURPOSE

This Procurement report is submitted for Council's information.

BACKGROUND

The Bid Committee was established under Section 12 of the Procurement Policy.

The Bid Committee is represented by the City Manager, the Director of Finance and any General Manager whose budget will be totally or partially funding the contract award that is before the Bid Committee at any given meeting.

The Bid Committee is authorized to make a contract award in respect of a bid call for contracts whose value is between \$500,000 and \$2,000,000 provided that the Chief Purchasing Official after consultation with the voting General Manager has recommended the

award and all voting members of the Bid Committee who are present at the meeting vote in favour of the award.

City Council authorizes the Bid Committee to exercise the power of Council to make an award in the following circumstances:

- If, during the summer recess of Council/Board, no Council meetings are scheduled or held; and
- the goods, services or construction are urgently required and delay would be injurious to the public interest as determined by the City Manager; and
- The total purchase price of the contract is greater than \$2,000,000.

If the Bid Committee makes contract awards under this policy, the awards will be reported by the Chief Purchasing Official to Council.

DISCUSSION

The following three (3) contract awards were approved by the Bid Committee during the summer recess of Council in accordance with the Procurement policy:

1. Traffic Control Services (as and when required)

Competitive Request for Proposals PS11139

Bid Committee approval date: July 29, 2011

Number of bids received: 7

Successful vendor: Ansan Traffic Group(Contractor "A" - primary provider)
BCRS Road Safe (Contractor "B" alternate provider)

Contract value: \$5,227,660 (Forecast spend based on actual historic 2010 hours performed and new contract hourly rates)

Savings: \$710,709 (Based on new lower hourly rates compared to historic rates)

Contract term: 2 years

Funding source: Approved 2011 Capital Budget

2. Construction of Gas Collection Infrastructure

Competitive Invitation to Tender PS11133

Bid Committee approval date: August 15, 2011

Number of bids received: 3

Successful vendor: B. Cusano Contracting (2007) Inc.

Contract value: \$2,209,814

Savings: \$638,168 (below project capital budget)

Funding source: Approved 2011 Capital Budget

3. Desktop & Laptop Computers and Monitors (as and when required)

Competitive Invitation to Tender PS07132 - 1 year contract extension (May 2012 to May 2013) for PC replacement rollout program

Bid Committee approval date: August 15, 2010

Successful vendor: Compugen

Contract extension value: \$3,800,000 (Forecast spend based on historic annual estimated purchase volume at the negotiated contract extension unit pricing)

Savings: \$202,249 (based on negotiated price reductions and value added services)

Funding source: 2011 Capital Budget

FINANCIAL IMPLICATIONS

As indicated, City funding for each contract is provided from approved capital budgets.

CONCLUSION

On the basis of the information provided herein, the adoption of this report is recommended.

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