



ADMINISTRATIVE REPORT

Report Date: April 28, 2011
Contact: Rosemary Hagiwara
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Meeting Date: May 3, 2011

TO: Vancouver City Council

FROM: City Clerk

SUBJECT: 2011 Community Affairs Committee (CAC) Urban Study Trip to New York City, May 23-25, 2011

CONSIDERATION

THAT Council give consideration to authorize Councillor Reimer to attend the 2011 Board of Trade Community Affairs Committee (CAC) Urban Study Trip from May 23-25, 2011, to New York City. Total estimated costs of \$2,220.00 is to be funded from the Councillors' 2011 Travel Budget.

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No. 8904 requires that a Council Member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention outside British Columbia must request Council approval prior to travel. If Council approval is granted, the Council Member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

As the Council appointed lead on the Greenest City initiative, Chair of the Planning and Environment Committee and Council liaison to the Joint Childcare Council and Vancouver Economic Development Commission, the purpose of this report is to seek Council's approval for Councillor Reimer to attend the 2011 CAC Urban Study Trip. This year, the 2011 CAC Urban Study Trip will examine green transportation and economic development initiatives in New York City as well as the Harlem Children's Zone, a recognized model of place-based early childhood care and learning.

FINANCIAL IMPLICATIONS

The estimated costs to be funded from the 2011 Travel Budget are as follows:

| Item | Estimated Costs (CDN) |
|--|-----------------------|
| Airfare | \$ 710.00 |
| Accommodation - 3 nights @ \$279 USD/ per night) | 855.00 |
| Ground transportation | 50.00 |
| Registration | 300.00 |
| Per Diem - 5 days x \$60 USD/day | 305.00 |
| Total Estimated Costs (CDN) | \$ 2,220.00 |

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