



ADMINISTRATIVE REPORT

Report Date: March 28, 2011
Contact: Rosemary Hagiwara
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Meeting Date: April 5, 2011

TO: Vancouver City Council

FROM: City Clerk

SUBJECT: International Association of Peace Messenger Cities (IAPMC) Executive Board Meeting, Mexico, May 25-29, 2011

RECOMMENDATION

THAT Council authorize Councillor Cadman to attend the International Association of Peace Messenger Cities (IAPMC) Executive Board Meeting being held in Mexico City from May 25-29, 2011. Total estimated expenses of \$570.00 are to be funded from the Councillors' 2011 Travel Budget.

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention within or outside British Columbia must request Council's prior approval. If Council's approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

As the City's appointee to the IAPMC, the purpose of this report is to seek Council's authorization for Councillor Cadman to attend the Executive Board Meeting being held in Mexico on May 25-29, 2011.

FINANCIAL IMPLICATIONS

The estimated costs to be funded for the 2011 Travel Budget are as follows:

Item	Estimated Costs
Airfare	\$570.00
Accommodations	-
Per Diem	-
Ground Transportation	-
Total	\$570.00

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