



ADMINISTRATIVE REPORT

Report Date: February 17, 2011
Contact: Rosemary Hagiwara
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Meeting Date: March 1, 2011

TO: Vancouver City Council

FROM: City Clerk

SUBJECT: Lower Mainland Local Government Association (LMLGA) AGM and Conference, May 11-13, 2011, Whistler, BC

CONSIDERATION

THAT Council give consideration to authorize Councillors Anton, Deal, Louie, Reimer and Stevenson, to attend the LMLGA AGM and Conference from May 11-13, 2011 at Whistler, BC. Total estimated expenses for five Council members are \$4,125 and are to be funded from the Councillors' 2011 Travel Budget.

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention outside British Columbia must request Council prior approval. If Council approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

The purpose of this report is to seek Council's authorization for Councillors Anton, Deal, Louie, Reimer and Stevenson to attend the LMLGA AGM and Conference. This is an annual conference for elected municipal officials.

FINANCIAL IMPLICATIONS

The estimated costs to be funded from the 2011 Travel Budget are as follows:

Item	Estimated Costs
Accommodations - 2 nights @\$149/night/per person (+ applicable taxes) x 5	\$ 1,490
Registration - \$247.00/per person x 5	1,235
Ground Transportation (mileage: 0.52/km x 250 kms Return = \$130.00/per person x 5	650
Per Diem - 2.5 days X \$60.00/day = \$150/per person x 5	750
Total	\$ 4,125

Total Estimated Cost Per Person - \$825.00

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