



ADMINISTRATIVE REPORT

Report Date: February 01, 2011
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VanRIMS No.: 08-2000-20
Meeting Date: February 15, 2011

TO: Vancouver City Council
FROM: City Clerk
SUBJECT: Vancouver City Planning Commission - 2011 Operating Grant

CONSIDERATION

THAT Council approve \$58,100 as the 2011 operating grant to the Vancouver City Planning Commission; source of funds to be the 2011 "Other Grants" budget.

Approval of the Consideration requires eight affirmative votes.

CITY MANAGER'S COMMENTS

The City Manager submits the foregoing for CONSIDERATION.

COUNCIL POLICY

The Vancouver Charter, s. 206(1) indicates that Council may by resolution passed by not less than two-thirds of all its members make grants to specified categories of organizations. Approval of grant recommendations requires eight affirmative votes.

PURPOSE

This report seeks Council approval to the 2011 operating grant to the Vancouver City Planning Commission (VCPC).

BACKGROUND/DISCUSSION

Under section 574 of the Vancouver Charter, Council may by by-law create a Commission to advise the Council on planning matters and set out within that by-law the powers and duties of the Commission and the personnel to comprise the Commission. The Vancouver City Planning Commission By-law No. 5064 establishes and sets out the mandate of the Vancouver

City Planning Commission (VCPC). The duties of the VCPC are to assist City Council in an advisory capacity by considering and submitting reports to City Council on matters relating to the planning and development of the City and in particular:

- to represent ideas and opinions about the future of the city, as citizens of the City of Vancouver;
- to consider and report to Council on any proposal likely to have a significant effect on the future of the City; and
- to submit annually a suggested budget to Council.

To support the mandate of the VCPC, the Commission receives an operating grant from the City of Vancouver. For 2011, the "Other Grants" budget of the City includes \$58,100 in funding for VCPC.

The Commission intends to apply the grant to cover the following estimated expenses:

Support staff salary	\$ 33,750
Commissioners and meetings expense	4,550
Website maintenance	2,000
Office/printing/postage/IT	2,500
Communications and publications	<u>15,300</u>
Total	\$ 58,100

FINANCIAL IMPLICATIONS

Staff are requesting that the annual grant to the Vancouver City Planning Commission be approved. In 2011, the budgeted grant amount is \$58,100 and the source of funds is the 2011 "Other Grants" budget.

PERSONNEL IMPLICATIONS

There are no personnel implications.

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