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ADMINISTRATIVE REPORT

Report Date: November 1, 2010
Contact: Cecelia Smith
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RTS No.: 08953
VanRIMS No.: 08-2000-20
Meeting Date: November 16, 2010

TO: Vancouver City Council

FROM: City Clerk

SUBJECT: Request to Attend 2010 International Gay & Lesbian Leadership Conference in Washington, DC, December 2-5, 2010

RECOMMENDATION

THAT Council authorize Councillor Stevenson to attend the 2010 International Gay & Lesbian Leadership Conference being held in Washington, DC, December 2-5, 2010, at an estimated cost of \$ 1,686.00 to be funded from the Councillors 2010 Travel Budget.

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention must request Council prior approval. If Council approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

As council liaison to the LGBTQ Committee, the purpose of this report is to seek Council's approval for Councillor Stevenson to attend the International Gay & Lesbian Leadership Conference being held in Washington, DC from December 2-5, 2010.

BACKGROUND

This is an Annual International Gay & Lesbian Leadership Conference and will represent the largest gathering worldwide of LGBTQ leaders in politics, government and community organizations.

FINANCIAL IMPLICATIONS

The estimated costs to be funded from the 2010 Travel Budget are as follows:

Item	Estimated Costs - Cdn\$
Conference Registration (<u>US\$225.00</u>)	\$ 230
Airfare (Vancouver-Washington, DC Return)	800
Accommodations (3 nights @ <u>US\$139/night</u> plus Tax)	426
Per Diem - 3 days X 60.00 (US\$)	180
Ground Transportation	50
	\$ 1,686

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