



## ADMINISTRATIVE REPORT

Report Date: September 7, 2010  
Contact: Doug Manarin  
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RTS No.: 08862  
VanRIMS No.: 08-2000-20  
Meeting Date: October 5, 2010

TO: Vancouver City Council  
FROM: General Manager of Engineering Services  
SUBJECT: First & Second Step Report, Local Improvements by Petition, Court of Revision November 2, 2010

### ***RECOMMENDATION***

- A. THAT petition projects listed in Appendix I be advanced as Local Improvements and be brought before a Court of Revision on November 2, 2010.
- B. THAT the reports of the City Engineer and Director of Finance be adopted together with details of the Second Step Report as summarized in Appendix II. Source of funds for the total City's share of \$310,965 is:
  - i. \$2,508 from the 2009 Basic Capital Budget Program B2B - Lane Lighting, Local Area Projects
  - ii. \$152,104 from the 2009 Basic Capital Budget Program A1a4 - Roads & Pavements, Streets - Local Improvements
  - iii. \$156,353 from the 2009 Basic Capital Budget Program A1a6 - Roads & Pavements, Lanes - Local Improvements
  - iv. \$0 from the Basic Capital Budget Program - Speed Humps - Local Improvements.

### ***CITY MANAGER'S COMMENTS***

The City Manager recommends approval of the foregoing.

### ***COUNCIL POLICY***

Policies governing the Local Improvement process are set out in the Vancouver Charter and the Local Improvement Procedure By-law.

### ***PURPOSE***

A Court of Revision is scheduled for November 2, 2010, at 7:30 p.m. to review a number of Petition projects that have been advanced through the Local Improvement process. There are

no Initiative or Special Grounds projects proposed for this upcoming Court of Revision. Given the taxation impacts these projects have on property owners during this economic downturn, Local Improvement projects are only being undertaken where there is a clear willingness from property owners to fund these improvements.

This is the "First and Second Step" report for the Petition projects proposed for this Court of Revision. The purpose of this report is to begin the formal Local Improvement process by advancing the Petition projects to the Court of Revision and to report on the financial arrangements for the proposed projects. Approval of this report does not commit Council to undertake the projects.

### ***BACKGROUND***

The Local Improvement process is an opportunity for property owners to work with the City to make improvements to streets, lanes and sidewalks. This process is managed through the Vancouver Charter and the Local Improvement Procedures Bylaw which outlines the various steps by which owners can vote on improvements in their neighbourhood and the associated sharing of costs between the owners and the City. Projects typically undertaken through the Local Improvement Process include:

- Street and Lane Lighting: provides new street lights for a block. Lane lighting projects use LED light fixtures that are attached to new or existing poles in the lane. These projects are typically 100% funded by property owners;
- Street Improvements: provides a new pavement structure, new curb and gutters, bulges with infiltrating catch basins, curb ramps and new street trees. These projects are undertaken on a cost-share basis with the property owners typically funding 60-90% of the costs;
- Lane Improvements: provides a new pavement structure and necessary drainage improvements. These projects are undertaken on a cost-share basis with the property owners typically funding 70-90% of the costs;
- Sidewalk Improvements: provides a new pedestrian sidewalk and curb ramps. These projects are undertaken on a cost-share basis with the property owners typically funding 25-35% of the costs;
- Lane Speed Humps: provides speed humps in a residential or commercial lane to control vehicle speeds. These projects are 100% funded by property owners.

Local Improvement projects can be advanced in three ways:

- by Petition: when a resident would like an improvement project undertaken. They obtain a Local Improvement Petition form from the City and then gather signatures of support for the project. If a majority of the abutting property owners sign the petition (at least 2/3rds of the properties representing at least 50% of the property value) the project is advanced to Council for approval at a Court of Revision;
- by Initiative: when the City determines that there is a desire for an improvement project to be undertaken. Council approves the initiation of a project and then the City ballots the abutting property owners. As long as a majority of owners do not register objections (more than 50% of the properties representing more than 50% of the property value) the project is advanced to Council for approval at a Court of Revision;
- on Special Grounds when the City determines that there is a need for an improvement project that would normally be advanced as a Local Improvement project and that, due to the benefits to the greater community, should be undertaken even if there is

not sufficient support from the abutting property owners. These projects would be advanced to Council for approval at a Court of Revision.

### *DISCUSSION*

#### First Step

As required by the Local Improvement Procedure By-law, projects for the following categories shown on the attached schedule (Appendix I) are advanced to Council by Petition for review at a Court of Revision which will be held at 7:30 p.m. on Tuesday, November 2, 2010.

Court #632

- I Lane Lighting
- II Pavement & Curbs, Residential
- III Lane Pavement, Residential
- IV Speed Humps

#### *FINANCIAL IMPLICATIONS*

The total cost of the proposed Local Improvements is estimated at \$674,318. The City's share of costs for these projects is estimated at \$310,965 and is to be funded from the 2009 Engineering Basic Capital Budgets as follows:

Program	Description	2009 BCB Funding
B2B	Lane Lighting	\$ 2,508
A1a4	Pavement & Curbs, Local Residential	\$ 152,104
A1a6	Lane Pavement, Local Residential	\$ 156,353
	<b>TOTAL</b>	<b>\$ 310,965</b>

#### Second Step

The Director of Finance reports as follows:

In accordance with the Local Improvement Procedure By-law, attached is the City Engineer's "Local Improvements Detailed Second Step Report" (Appendix II). The estimated cost of these projects is \$674,318. The property owners' share of the projects is \$363,353. The City's share is \$310,965. The necessary financial arrangements can be made to carry out this work.

\* \* \* \* \*

COURT OF REVISION - NOVEMBER 2, 2010

PETITION PROJECTS - COURT #632

**I. LANE LIGHTING**

1. Lane south of Euclid Street from Lane east of Joyce Street to Tyne Street and Lane east of Joyce Street from Euclid Street to Archimedes Street
2. Lane south of 54<sup>th</sup> Avenue from St. George Street to Lane West of Fraser Street and Lane west of Fraser St. from 54<sup>th</sup> Avenue to 55<sup>th</sup> Avenue

**II. PAVEMENT & CURBS, RESIDENTIAL**

3. Ross Street from 61<sup>st</sup> Avenue to 62<sup>nd</sup> Avenue

**III. LANE PAVEMENT, RESIDENTIAL**

4. Lane south of Euclid Street from Joyce Street to Tyne Street and Lane east of Joyce Street from Euclid Street to Archimedes Street
5. Lane west of Main Street from 51<sup>st</sup> Avenue to 52<sup>nd</sup> Avenue
6. Lane east of Walden Street from 29<sup>th</sup> Avenue to 30<sup>th</sup> Avenue
7. Lane south of 31<sup>st</sup> Avenue from Camosun Street to Crown Street
8. Lane south of 41<sup>st</sup> Avenue from 112 ft. east of Carnarvon Street to Mackenzie Street

**VI. SPEED HUMPS**

9. Lane East of Granville Street from 58<sup>th</sup> Avenue to 59<sup>th</sup> Avenue
10. Lane east of Walden Street from 29<sup>th</sup> Avenue to 30<sup>th</sup> Avenue

CITY OF VANCOUVER - LOCAL IMPROVEMENTS DETAILED SECOND STEP REPORT

Summary of Estimated Costs and Certificates to the Attached Local Improvements Estimates  
Advanced on the Petition Principle for a Court of Revision on November 2, 2010

Court  
#632

CATEGORY	ITEM NUMBER	TYPE OF PROJECT	P.O. SHARE	CITY'S SHARE	TOTAL SHARE	SOURCE OF FUNDS
I	1 - 2	Lane Lighting	\$ 22,742	\$ 2,508	\$ 25,250	Program B2B ( CEL - 00005 - 09 )
II	3	Pavement & Curbs, Residential	\$ 26,051	\$ 152,104	\$ 178,155	Program A1a4 ( CER - 00067 - 09 )
III	4 - 8	Lane Pavement, Residential	\$ 305,588	\$ 156,353	\$ 461,941	Program A1a6 ( CER - 00069 - 09 )
IV	9 - 10	Speed Hump	\$ 8,972	\$ 0	\$ 8,972	
		<b>TOTAL</b>	<b>\$363,353</b>	<b>\$310,965</b>	<b>\$ 674,318</b>	

The estimated costs provide for necessary incidental work. The cost of the property owners' share of the above noted projects and interest is repayable over 15 years, except for lane lighting which is repayable over 5 years.

Certified correct as to measurements

\_\_\_\_\_  
Collector of Taxes

\_\_\_\_\_  
Director of Finance

\_\_\_\_\_  
City Engineer

Certified adopted by the City Council on \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
City Clerk