

Report Date: September 7, 2010
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Meeting Date: September 21, 2010

TO: Vancouver City Council
FROM: General Manager of Engineering Services
SUBJECT: 2011 Engineering Fees Report

RECOMMENDATION

- A. THAT Council approve increases of 2.75% in the Engineering Services Department permit fees totalling an estimated amount of \$87,900 as set out in Appendix A to this report, to take effect on January 1, 2011.
- B. THAT the Director of Legal Services be instructed to prepare by-laws to amend the Street and Traffic by-law No. 2849, Encroachment by-law No. 4243, Crossing by-law No.4644, Street Distribution of Publications by-law No. 9350 and Street Vending by-law No. 4791, and all other license agreements referred to in Appendix A, all generally in accordance with Appendix A.

GENERAL MANAGER'S COMMENTS

The General Manager of Engineering Services RECOMMENDS approval of the above recommendation.

COUNCIL POLICY

Permit fees are reviewed periodically to comply with Council policy that fees recover the full cost of providing services or are equivalent to competitive charges where the fee is of a market nature.

SUMMARY

Fees are traditionally adjusted on an annual basis to keep them consistent with City costs. For 2011, the estimated increase set by the Budgets office is 2.75% and this amount has been applied to all applicable fees. Affected by-laws will be amended by Legal Services to bring forward for enactment, generally in accordance with the attached schedule in Appendix A.

PURPOSE

The purpose of this report is to seek Council's approval of a schedule of Engineering Permit Fees and license agreement fees which will generate an additional \$87,900 in 2011.

BACKGROUND

The Engineering Services Department generates revenue from several permits, under the authority of the Street and Traffic By-Law No. 2849, Street Vending By-Law No. 4781, Crossing By-law No. 4644, Street Distribution of Publications By-law No. 9350, Encroachment By-Law No. 4243, and sidewalk patio agreements.

Fees were last adjusted in January, 2010.

DISCUSSION

A list of proposed fee increases is attached to this report as Appendix A. As part of the City's 2011 budget building process, a general adjustment of 2.75% for revenues has been established. This adjustment is related to general increases in City costs to process and administer the programs associated with these fees. All of the fees in Appendix A have been increased by this amount.

Further, housekeeping changes to the Street and Traffic By-law No. 2849 is also proposed as noted below.

Subsection 26.1 of the by-law requires a person not having plainly visible permanent signage displaying the name and address of the owner or operator of a commercial vehicle to display a permit consisting of a metal plate or decal securely fastened to the front of the vehicle for which it was issued. A fee is paid for the issuance of the permit. It is proposed that an amendment to the by-law allow for a replacement fee for the metal plate or decal under subsection 21.6 of \$10.00 (plus HST). This will cover the costs of the replacement plate to the City.

ALTERNATIVES/OPTIONS

Council could choose to apply a different increase than that recommended.

FINANCIAL IMPLICATIONS

The adjustment of 2.75% to the remainder of the fees specified in Appendix A will generate an additional amount of \$87,900.

The HST will be added to taxable fees.

IMPLEMENTATION PLAN

Should Council approve increases to the fees identified in Appendix A, it is intended that the consequential by-law amendments will be enacted at the November 2, 2010 Council meeting to allow the implementation of the fee increases on January 1, 2011.

CONCLUSION

It is recommended that a 2.75% increase be to the fees specified in Appendix A. It is also recommended that Legal Services bring forward the appropriate by-law amendments for enactment.

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APPENDIX A
Permit Fee Schedule

Permit Type	2011 Proposed excludes HST (2.75% increase, except as noted)	2010 Approved excludes GST/HST	Authority
Street and Traffic By-law No. 2849			
<i>Resident Parking Permit Fees</i>			
Resident parking permit *	\$66.52	\$64.76	Street & Traffic By-law, Section 23.4 (a)
Resident parking permit *	\$49.11	\$47.62	Street & Traffic By-law, Section 23.4 (b)
Resident parking permit *	\$33.26	\$32.38	Street & Traffic By-law, Section 23.4 (c)
* Note - 2011 parking permit amounts have been adjusted slightly, to produce rounded HST inclusive prices, of \$74.50, \$55, and \$37.25 for ease of temporary site office operations where a cash till is not always available.			
Commercial Plate replacement fee	\$10.00	n/a	Street & Traffic By-law, Section 26.1 (proposed)
<i>Street and Sidewalk Usage Fees</i>			
Street Rental fee per block, per 12 hour period	\$751.07	\$730.97	Street & Traffic By-law, Section 30(7) (c)
Street Entertainment, 4 Month	\$35.77	\$34.81	Street & Traffic By-law, Section 67A(6)
Street Entertainment, Annual	\$106.17	\$103.33	Street & Traffic By-law, Section 67A(6)
Religious Street Meetings	Free	Free	Street & Traffic By-law, Section 69(3)
<i>Building Site Construction Crossing Fees</i>			
Single and two family dwellings	\$163.19	\$158.82	Street & Traffic By-law, Section 80(2)
Single and two family dwellings requiring demolition	\$231.35	\$225.16	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring no excavation	\$706.37	\$687.46	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring excavation, less than 3 stories in height	\$1,326.67	\$1,291.16	Street & Traffic By-law, Section 80(2)
Multi-residential or commercial requiring excavation, 3 stories or more in height	\$2,639.94	\$2,569.28	Street & Traffic By-law, Section 80(2)
Major development site, ½ block or larger	\$3,158.54	\$3,074.00	Street & Traffic By-law, Section 80(2)

Permit Type	2011 Proposed excludes HST (2.75% increase, except as noted)	2010 Approved excludes GST/HST	Authority
Demolition only - multi-residential or commercial site less than ½ block	\$325.24	\$316.54	Street & Traffic By-law, Section 80(2)
Demolition only - multi-residential or commercial site ½ block or larger	\$582.32	\$566.73	Street & Traffic By-law, Section 80(2)
Oversize Vehicle, Single Trip	\$29.06	\$28.28	Street & Traffic By-law, Section 96
Oversize Vehicle, More than One Trip	\$277.17	\$269.75	Street & Traffic By-law, Section 96
Encroachment By-law No. 4243			
Anchor Rods, Sq. meter	\$47.76	\$46.48	Encroachment By-law, Section 3A(4)
<i>Street Use Permit (Encroachment Inspection)</i>			
- up to and including 20 square meters	\$53.65	\$52.21	Encroachment By-law Schedule Part A
- each additional square meter or part thereof	\$4.87	\$4.74	Encroachment By-law Schedule Part A
- Maximum total fee	\$376.65	\$366.57	Encroachment By-law Schedule Part A
Encroachment Fees (Annual charge)			
Flat Portion (to 150 square feet)	\$166.70	\$162.24	Encroachment By-law, Schedule C
Variable Portion (per sq. foot over 150)	\$4.45	\$4.33	Encroachment By-law, Schedule C
Crossing By-law No. 4644			
Minimum fee	\$365.47	\$355.69	Crossing Bylaw, Section 9
Extra fee per foot > 30 ft. width	\$44.71	\$43.51	Crossing Bylaw, Section 9

Permit Type	2011 Proposed excludes HST (2.75% increase, except as noted)	2010 Approved excludes GST/HST	Authority
Street Vending By-law No. 4781			
Street Vendor, Food	\$1,031.61	\$1,004.00	Street Vending By-law, Schedule A
Street Vendor, Other Products	\$773.42	\$752.72	Street Vending By-law, Schedule A
Special Event Market, Daily/Block	\$105.06	\$102.25	Street Vending By-law, Schedule A
Special Event Market, Maximum/Day	\$414.67	\$403.57	Street Vending By-law, Schedule A
Individual Special Event Vendor/Day	\$33.53	\$32.63	Street Vending By-law, Schedule A
Mobile Vendor Motorized, (Truck)	\$278.30	\$270.85	Street Vending By-law, Schedule A
Mobile Vendor No Motor, (Bicycle)	\$139.70	\$135.96	Street Vending By-law, Schedule A
Produce/Flowers, Sq. ft./Year			
- Street use fee	\$4.19	\$4.08	Street Vending By-law, Schedule A
- Subject to a minimum of	\$117.36	\$114.22	Street Vending By-law, Schedule A
Small Sidewalk Patio, Annual	\$323.02	\$314.37	Street Vending By-law, Schedule A
Street Distribution of Publications Bylaw No. 9350			
Annual fee per news box (for 1- 100 news boxes)	\$28.83	\$28.06	Street Distribution Bylaw Schedule A
Annual fee per news box (for 101 or more news boxes)	\$86.47	\$84.16	Street Distribution Bylaw Schedule A
Annual fee for each compartment in each multiple publications news box	\$115.31	\$112.22	Street Distribution Bylaw Schedule A
Annual fee per drop box	\$28.83	\$28.06	Street Distribution Bylaw Schedule A

Permit Type	2011 Proposed excludes HST (2.75% increase, except as noted)	2010 Approved excludes GST/HST	Authority
Other Authorities			
Mobile Special Event Vending Permit (Annual)	\$148.09	\$144.13	Administrative policy
Large Sidewalk Patio, Downtown, /Sq. ft			
Summer Term (7 months)	\$6.93	\$6.74	License Agreement
Winter Term (5 months)	\$4.93	\$4.80	License Agreement
Large Sidewalk Patio, Not Downtown, /Sq. ft			
Summer Term (7 months)	\$4.91	\$4.78	License Agreement
Winter Term (5 months)	\$3.50	\$3.41	License Agreement