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ADMINISTRATIVE REPORT

Report Date: February 3, 2010
Contact: Najh Charania
Contact No.: 604.873.7848
RTS No.: 08585
VanRIMS No.: 08-2000-20
Meeting Date: March 2, 2010

TO: Vancouver City Council

FROM: City Manager

SUBJECT: 2010 Governance Forum at Harrison Hot Springs, March 26-27, 2010 - Request by Councillors to attend

RECOMMENDATION

THAT Council authorize Councillors Meggs, Cadman, Chow, Deal, Stevenson, Jang and Woodsworth to attend the Governance Forum "**Resilient Communities: 2010 Governance Forum**" being held at Harrison Hot Springs, March 26-27, 2010. Expenses are estimated at \$ 425.00 per councillor for a total cost of \$2,975.00, to be funded from the Councillors 2010 Travel Budget.

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention must request Council prior approval. If Council approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

The purpose of this report is to seek Council's approval for Councillors Meggs, Cadman, Chow, Deal, Stevenson, Jang and Woodsworth to attend the Forum.

BACKGROUND

This forum is organized by the Columbia Institute to give elected City and School Officials an opportunity to network and meet experts in economic development and related fields and learn more about approaches to sustainability and governance. This forum has been undertaken in other parts of the Province. For further information, refer to their website: <http://www.civicgovernance.ca/>

FINANCIAL IMPLICATIONS

The estimated cost per Councillor to be funded from the 2010 Travel Budget are as follows:

| Item | Estimated Costs |
|--|-----------------|
| Forum includes one night accommodation and all meals | \$ 275 |
| Ground Transportation by Shuttle bus (approx) | 30 |
| Per Diem - 2 days X 60 | 120 |
| Total estimated cost per Councillor | \$ 425 |
| Total estimated cost for all Councillors (7) | \$ 2,975 |

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