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(FOR COUNCIL - May 19, 2009)

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ADMINISTRATIVE REPORT

Report Date: April 27, 2009  
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VanRIMS No.: 08-2000-20  
Meeting Date: May 19, 2009

TO: Vancouver City Council

FROM: General Manager of Engineering Services

SUBJECT: Award of Contract ITT PS09052 - Supply and Delivery of Trolley Poles, Lighting Poles and Associated Equipment

**RECOMMENDATION**

- A. THAT subject to the conditions set out in Recommendations B, C and D, the General Manager of Engineering Services be authorized to enter into a contract with Valmont West Coast Engineering Ltd. for the supply and delivery of trolley poles, lighting poles and associated equipment at an estimated value of \$790,556 plus the applicable 5% Goods and Services Tax (less any municipal rebate received) with funding provided from the 2006-2008 Streets Basic Capital Budget for the Granville Street Reconstruction.
- B. THAT the Director of Legal Services be authorized to execute and deliver on behalf of the City all legal documents required to implement Recommendation A;
- C. THAT all such legal documents be on terms and conditions satisfactory to the General Manager of Engineering Services, the Manager, Supply Management and the Director of Legal Services;
- D. THAT no legal rights or obligations will be created or arise by Council's adoption of Recommendations A, B and C above unless and until such legal documents are executed and delivered by the Director of Legal Services.

**GENERAL MANAGER'S COMMENTS**

The General Manager of Engineering Services RECOMMENDS approval of recommendations A through D.

**COUNCIL POLICY**

Contracts with a value over \$300,000 are referred to Council for approval.

The policy of Council is to award contracts for the purchase of equipment, supplies and services that will give the highest value based on quality, service and price.

On April 22nd, 2008 Council approved the final design details for Granville Street between Drake Street and Cordova Street with an estimated funding of \$20.8 million secured through a 50/50 cost-share agreement with Translink.

**PURPOSE**

This report seeks authorization to award the contract for the supply and delivery of trolley poles, lighting poles and associated equipment on Vancouver’s downtown Granville Street to Valmont West Coast Engineering Ltd.

**DISCUSSION**

Purchasing Services issued an invitation to tender for the supply and delivery of trolley poles, lighting poles and associated equipment for the reconstruction of Granville Street downtown.

The invitation to Tender (ITT PS09052) was posted on BC Bid and the City’s website on Thursday, March 26, 2009. The tenders were opened in public on Wednesday, April 22, 2009. Tenders were received from four bidders.

Staff undertook an evaluation of all four of the received bids with prices listed in Table 1. The 5% Goods and Services Tax (less any municipal rebate received) is in addition to all the prices shown below.

Valmont West Coast Engineering Ltd. (Bidder 1), was the lowest cost bid, and as such, confirmed to be the bid that provided best value to the City.

*TABLE 1: Tender Pricing*

Tenderer	TENDER PRICE
Bidder 1	\$ 790,556.00
Bidder 2	\$ 837,773.90
Bidder 3	\$ 861,500.00
Bidder 4	\$1,809,101.51

**Schedule**

Granville Street downtown is a key linkage in the region’s transit system facilitating connections between bus services, rapid transit stations, commuter rail, SeaBus, and helicopter transport.

The time line for completion of this supply contract is 87 working days from the date of award of contract to enable City crews to complete installation of poles, light fixtures and traffic signals by November 2009.

**Evaluation**

The tender packages were evaluated by Supply Management and Engineering Services measuring adherence to technical specifications and best value to the City.

Valmont West Coast Engineering Ltd. emerged as meeting specifications and providing the best overall value to the City. This bid is recommended for tender award.

*FINANCIAL IMPLICATIONS*

The 2006-08 Capital Budgets provide a total of \$20.8 Million for the reconstruction of Granville Street, which includes 50/50 cost sharing recoveries from Translink.

The estimated value (not including the 5% Goods and Services Tax) of the supply and delivery of trolley poles, light poles and associated equipment is \$893,337 excluding internal overhead charges.

*CONCLUSION*

Following a public procurement process and evaluation of the tenders submitted for the supply and delivery of trolley poles, lighting poles and associated equipment on Granville Street in Vancouver's downtown core, the General Manager of Engineering Services recommends that the bid from Valmont West Coast Engineering Ltd. at an estimated value of \$893,337 be accepted.

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