



ADMINISTRATIVE REPORT

Report Date: March 10, 2009
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Meeting Date: April 7, 2009

TO: Vancouver City Council
FROM: General Manager of Engineering Services
SUBJECT: Fleet Addition - Sanitation Operations

RECOMMENDATION

- A. THAT, Council approve the allocation of \$18,000 from the Truck and Equipment Plant Account to add one (1) trailer to the Sanitation Operations fleet.
- B. THAT, a budget increase of \$1,000 be approved to the Sanitation Operations Budget in 2010 (\$4,800 for capital and operating costs, less \$3,800 in offsets from existing Sanitation Operations Budget), subject to annual budget review.

COUNCIL POLICY

Council approves expenditures from Reserves, including the Truck and Equipment Plant Account.

Council approves all increases in service levels, including the addition of vehicles and equipment to the fleet.

PURPOSE

The purpose of this report is to request Council approval to add one (1) trailer to the Sanitation Operations fleet.

BACKGROUND

There is currently an initiative underway by the Equipment Services Branch to bring all unauthorized corporate fleet resources (such as duplicate units that have been already replaced but not decommissioned, or units in the fleet that have not been approved by Council) to the attention of Council for approval. When a review indicates that fleet additions are

appropriate, staff will seek approval from Council for these additions. The review is based on the operational need for the unit.

DISCUSSION

The Sanitation Operations Branch currently has two (2) small walk-behind sweepers that are used for micro-cleaning of busy commercial and business areas, such as the Granville Mall area and Gastown. Discussions with various Business Improvement Associations have identified the need for thorough cleaning of these areas. These walk-behind sweepers allow the City to pick up small types of litter, such as cigarette butts and leaves that accumulate on the sidewalks over time.

The walk-behind sweepers are transported from site to site by an existing trailer, however, this trailer is an unauthorized unit in the City fleet. Furthermore, this trailer is not appropriate for the purpose of transporting the walk-behind sweepers. The existing trailer is an open flat-deck trailer that exposes the sweepers to extreme weather conditions and is unsecured. An enclosed trailer is a more suitable trailer to store and transport the sweepers, as the enclosure can be locked and it protects the sweepers from excessive rain, snow and theft of the equipment. The enclosed trailer will also allow for the transportation and security of the required tools and supplies for working in the field. The existing unauthorized trailer will be removed from the fleet unless it can be used to replace an older authorized trailer in the City fleet.

FINANCIAL IMPLICATIONS

The trailer will require an allocation of \$18,000 from the Truck and Equipment Plant Account, which will be repaid by Sanitation Operations over the 10 year life of the trailer. Annual capital and operating costs for the trailer amount to approximately \$4,800. The existing, unauthorized trailer is provided an annual budget of \$3,800; therefore a net increase of \$1,000 is required for the Sanitation Operations Budget in 2010.

CONCLUSION

Accordingly, we recommend that Council authorize the addition of one (1) trailer to the Sanitation Operations fleet at a total cost of approximately \$18,000; funds for the addition to be allocated from the Truck and Equipment Plant Account. The trailer will require a net addition of \$1,000 to the annual Sanitation Operations Budget to cover capital and operating costs for the enclosed trailer.

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