



CITY OF VANCOUVER

A10

ADMINISTRATIVE REPORT

Report Date: October 6, 2008
Contact: Mani Deo
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VanRIMS No.: 08-2000-20
Meeting Date: November 25, 2008

TO: Vancouver City Council

FROM: General Manager of Engineering Services
Manager of Materials Management

SUBJECT: Award of Tender PS08039 - The Supply and Delivery of Fourteen (14) Turf Tractors

RECOMMENDATION

- A. THAT, subject to the conditions set out in Recommendations B, C, and D, Council authorize the General Manager of Engineering Services and the Manager of Materials Management to award to the low bid meeting specifications and providing best value from Rollins Machinery Limited for fourteen (14) heavy duty turf tractors at a total cost of \$621,962.00, plus applicable taxes (less any municipal rebate received) and the Provincial Environmental Levy; source of funding to be the Truck and Equipment Plant Account.
- B. THAT, the Director of Legal Services be authorized to execute and deliver on behalf of the City all legal documents required to implement Recommendation A.
- C. THAT, all such legal documents be on terms and conditions satisfactory to the General Manager of Engineering Services, Manager of Materials Management and the Director of Legal Services.
- D. THAT, no legal rights or obligations will be created by Council's adoption of Recommendation A, B and C above unless and until such legal documents are executed and delivered by the Director of Legal Services.

COUNCIL POLICY

The policy of Council is to secure contracts for the purchase of equipment, supplies and services that will give the best value, based on quality, service and price.

Contracts with a value over \$300,000 are referred to Council.

Council approves expenditures from Reserves, including the Truck and Equipment Plant Account.

DISCUSSION

Tenders for the above were opened on July 15th, 2008 and referred to the General Manager of Engineering Services and the Manager of Materials Management for report.

The tender called for pricing for fourteen (14) turf tractors, four (4) with front end loader attachments, a distinct tire package, and four wheel drive capability. An option to purchase three additional units within 12 months was also included in the tender and may be exercised at a future date. In addition to notifying incumbent suppliers to the City and other well known vendors, the tender was advertised in the Vancouver Sun and on the City's and BC Purchasing Commission's website.

The turf tractors are replacing fourteen (14) existing units used by the Park Board. The tractors are used at various Park Board facilities around the City and are designed for turf implement work using a rear power take-off, and three-point hitch.

The 5% Goods and Services Tax (less any municipal rebate received), Provincial Sales Tax and the Provincial Environmental Levy are in addition to all the prices shown in the report.

Two bids were received from two vendors. Three (3) options were required for four (4) of the tractors in addition to the base requirement. A front loader attachment was required for operators to be able to move materials and supplies around the various Park Board sites. A distinct tire package and a four wheel drive option were also required to allow the vehicles with the front end loader attachment to operate on uneven and slippery terrain.

Bid 1 for \$560,897.52 did not meet tender requirements for a demonstration unit. A demonstration unit was required so that staff could evaluate the ergonomic and performance features of the unit, as it is a new model to the manufacturer's product line. Evaluating these features was important as these machines will be operated for extended periods, and on varied terrain in off-road conditions, so staff needed to ensure that this new model could operate easily and effectively while mitigating operator fatigue and maintaining productivity.

Bid 2 for \$621,962.00 met requirements and is therefore the recommended bid.

FINANCIAL IMPLICATIONS

Fourteen (14) turf tractors were scheduled and approved to be replaced as part of the 2007 and 2008 Equipment Replacement Programs. Funds for the purchase of the fourteen (14) units totalling \$621,962.00, plus applicable taxes (less any municipal rebate received) and the Provincial Environmental Levy, will be provided from the Truck and Equipment Plant Account.

ENVIRONMENTAL IMPLICATIONS

The replacement units will meet the current EPA emission standards for off-road heavy-duty diesel engines and therefore emit significantly less tail pipe emissions than the existing units.

CONCLUSION

Accordingly, we recommend acceptance of low bid meeting specifications and offering best value from Rollins Machinery Limited for fourteen (14) 2008 T4020 New Holland turf tractors at a total cost of \$621,962.00 (\$38,995.00 each for fourteen (14) units, plus \$19,008.00 each for a front loader attachment, tires, and four wheel drive option on four (4) of the fourteen (14) units).

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