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(FOR COUNCIL - SEPTEMBER 16, 2008)

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CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: July 28, 2008  
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Meeting Date: September 16, 2008

TO: Vancouver City Council  
FROM: Estelle Lo, Director of Finance  
SUBJECT: Appointment of Deputy Positions

**RECOMMENDATION**

THAT Council appoint the following staff to the positions indicated below:

Esther Lee, Deputy Director of Finance  
Annette Klein, Deputy Director of Finance  
Grace Cheng, Deputy Treasurer  
Blair Choo, Deputy Collector

**COUNCIL POLICY**

Section 4 of the Vancouver Charter provides that Council may appoint one or more persons to act as deputy of the Director of Finance, City Clerk or other employee of the city. Deputies shall exercise and discharge the powers, functions and duties of the person for whom they have been appointed during their absence or, in the case of the their ceasing to hold office.

**PURPOSE**

The purpose of this report is to seek Council approval for a change in the appointment of staff to Deputy positions in Financial Services Group.

**BACKGROUND**

On April 1, 2008, Council approved a reorganization of Corporate Services Group. The reorganization necessitated a change in personnel to a number of Deputy positions.

The current appointments are as follows:

Deputy Director of Finance	Ken Bayne *
Deputy Collector	Esther Lee
Deputy Treasurer	Karen Levitt *

\*With the reorganization, the individuals are now part of the Business Planning & Services Group.

**DISCUSSION**

It is recommended that Council replace the current appointments with the following:

Deputy Director of Finance	Esther Lee, Annette Klein
Deputy Collector	Blair Choo
Deputy Treasurer	Grace Cheng

**FINANCIAL IMPLICATIONS**

There are no financial implications.

**CONCLUSION**

The Vancouver Charter, City bylaws and other associated legislation that governs the conduct of the City's financial affairs require the appointment of several statutory and regulatory positions. With the recent reorganization, it is appropriate to ensure these responsibilities are appropriately assigned.

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