



CITY OF VANCOUVER

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ADMINISTRATIVE REPORT

Report Date: May 7, 2008
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Meeting Date: May 15, 2008

TO: Standing Committee on City Services & Budgets

FROM: Director of Finance

SUBJECT: 2008 Basic & Supplementary Capital Budget & Closeouts

RECOMMENDATION

2008 Basic Capital

A. THAT Council approve the varying of \$2,685,000 debenture funding from Local Area Improvements to Streets & Bridge Infrastructure for the 2006-2008 Capital Plan to provide additional funding for the priority Streets Major Projects as outlined in the accompanying 2008 Engineering Basic Capital Budget and Closeouts Report (RTS#07204).

Approval to vary the purposes of borrowing authorities requires eight affirmative votes from Council.

B. THAT Council approve the varying of \$625,000 debenture funding from Park Development to Community Legacy Projects for the 2006-2008 Capital Plan to provide additional funding for the Killarney Ice Rink Replacement project as outlined in the accompanying 2008 Park Board Basic Capital Budget (RTS#07403).

Approval to vary the purposes of borrowing authorities requires eight affirmative votes from Council.

- C. THAT Council approve the allocation of the 2008 Capital from Revenue funding of \$19.7 million as follows:

	Capital from Revenue (\$'000)
Engineering Public Works	\$ 4,245
Community Service Initiatives	\$ 7,311
Civic Facilities Maintenance & Upgrades	\$ 2,050
Information Technology & Other Capital	\$ 2,394
Supplementary Capital	\$ 1,000
Inflation Adjustment & Debenture Discount	\$ 2,700
TOTAL FUNDING	\$19,700

- D. THAT Council approve program/project expenditures for Community Service Initiatives, Library Facilities, Civic Facilities Maintenance & Upgrades, and Other Capital as summarized in this report and detailed in Appendix 1 with the source of funding to be:

Programs/Projects	Borrowing Authority (\$'000)	Capital from Revenue (\$'000)	DCL/CAC (\$'000)	Total City Funding (\$'000)
Community Service Initiatives	\$ 1,000	\$ 7,311	\$ 175	\$ 8,486
Library Facilities	\$ 300	-	-	\$ 300
Civic Facility Maintenance & Upgrades	\$ 1,061	\$ 2,050	-	\$ 3,111
Information Technology & Other	-	\$ 2,394	-	\$ 2,394
Inflation Adjustment & Debenture Discount	-	\$ 2,700	-	\$ 2,700
TOTAL FUNDING	\$ 2,361	\$14,455¹	\$ 175	\$ 16,991

¹Remaining balance of Capital from Revenue represents funding for Engineering Public Works (\$4.3 million) and Supplementary Capital (\$1.0 million).

2008 Supplementary Capital

- E. THAT Council approve the allocation of the 2008 Supplementary Capital funding of \$1.0 million as outlined in Appendix 3.
- F. THAT Council approve the financing of a one-time estimated capital cost of \$174,000 for the redesign and reconfiguration of the vacated traffic signal control room to optimize the use of office space among Engineering branches in the City Hall Precinct through extension of an existing loan from the Service Improvement Fund on terms acceptable to the Director of Finance.

Capital Closeouts

- G. THAT Council approve the reallocation of unexpended Capital funding from closeouts as detailed in Appendix 5.

CITY MANAGER'S COMMENTS

The City Manager RECOMMENDS approval of the foregoing.

The current construction climate has given rise to unprecedented cost escalations and, therefore, budget challenges within the Streets Capital program and the Community Legacy Projects.

To address these cost escalations, staff have undertaken an in-depth review of the Capital work plan, reprioritized work based on project scheduling, staffing capacity and available Capital, and recommended funding reallocations within the Streets Capital and the Parks & Recreation Capital which involve varying the purposes of borrowing authorities totalling \$3.3 million. Staff is confident that the operational impact on the rest of the Capital programs/projects would be minimal and manageable.

COUNCIL POLICY

It is Council policy to plan for capital expenditures on a multi-year cycle. In recent years, capital plans have been developed in 3-year terms in order to match the term of Council and allow for a borrowing plebiscite to be held in conjunction with the civic election.

Council's policy for capital works is to fund sewer and water capital expenditures from debenture borrowing and to fund the balance of capital expenditures from a combination of debenture borrowing, contributions from the Operating Budget ("Capital from Revenue"), Development Cost Levies ("DCLs"), Community Amenity Contributions ("CACs"), and contributions from senior governments and third parties.

Sections 236 and 242 of the Vancouver Charter give Council the authority to approve borrowing authority for water and sewer capital expenditures without reference to the electors. Section 245 requires that borrowing authority for other capital expenditures be approved by a majority of the electorate through a borrowing plebiscite.

In June 2003, Council approved the Financing Growth Policy which set out policy for the collection and use of DCLs and CACs. DCLs assist in recovering capital-related growth costs that arise from new developments. DCLs are generally allocated on a "cash available" basis among park, replacement housing, transportation, and childcare projects in proportions specified in the DCL Bylaw. CACs are developer contributions that arise from rezonings and which are directed toward the cost of public amenities in the area affected by the rezoning. The allocation of both DCL and CAC funding to specific amenities is approved by City Council.

Council authority is required to close capital accounts with a variance exceeding 15% and \$50,000 of the approved budget, and to reallocate Capital funding over \$50,000.

Under provisions of the Vancouver Charter (S245), approval to vary the purposes of borrowing authorities requires eight affirmative votes from Council.

BACKGROUND

This report, together with three accompanying reports, seeks Council approval of the 2008 Basic Capital programs/projects and their funding sources:

- This report provides an overall summary of the 2008 Basic & Supplementary Capital Budget and Closeouts, and seeks Council approval of:
 - funding reallocation within the 2006-2008 Capital Plan
 - program/project expenditures and funding sources for Community Service Initiatives, Library Facilities, Civic Facilities Maintenance & Upgrades, Information Technology, and other components
 - allocation of Supplementary Capital to fund specific projects
 - close-out of completed programs/projects and Capital funding reallocation
- The 2008 Engineering Basic Capital Budget & Closeouts Report (RTS#7204) seeks Council approval of:
 - program/project expenditures and funding sources for Public Works, Sewers, and Waterworks
 - close-out of completed programs/projects and Capital funding reallocation
- The 2008 Park Board Basic Capital Budget (RTS#7403) and Closeouts (RTS#7402) Reports seek Council approval of:
 - program/project expenditures and funding sources for Parks and Recreation Programs and Community Legacy Projects
 - close out of completed programs/projects and Capital funding reallocation

Details are provided in the following appendices:

- Appendix 1 - *Revised* 2006-2008 Capital Plan, 2008 Basic Capital allocation and funding sources
- Appendix 2 - 2008 Basic Capital submissions (excluding Engineering Services and Park Board)
- Appendix 3 - 2008 Supplementary Capital process and funding allocation
- Appendix 4 - 2008 Supplementary Capital submissions
- Appendix 5 - Capital closeouts, funding reallocation, and variance analysis

DISCUSSION

I) 2006-2008 Capital Plan

The *original* 2006-2008 Capital Plan approved by Council in October 2005 contemplates total Capital expenditures of \$391.3 million. Funding for the Capital Plan is derived from:

- | | |
|--------------------------------------------------------|-----------------|
| • Plebiscite-approved borrowing authority | \$170.6 million |
| • Council-approved Sewer and Water borrowing authority | \$129.3 million |
| • Capital from Revenue | \$55.6 million |
| • Citywide Development Cost Levies | \$33.6 million |
| • Community Amenity Contributions | \$2.2 million |

The Capital Plan provides the framework that guides the development of annual Capital Budgets in 2006, 2007 and 2008. The annual Capital Budget is comprised of:

- Basic Capital - specific programs/projects that were included in the Capital Plan
- Supplementary Capital - provides a source of funding for capital and rehabilitation expenditures that arise during the 3-year duration of the Capital Plan

In 2006, a number of Capital funding reallocations were approved by Council within the 2006-2008 Capital Plan. In September 2006, Council approved Capital funding reallocations as well as interim financing from the Capital Financing Fund to address the funding shortfall in the Olympic Legacy Projects totalling \$25.76 million (RTS#6089). In November 2006, Council approved further Capital funding reallocations to fund the Access Vancouver - 311 Public Access Initiative totalling \$10.3 million (RTS#6357).

As part of the 2007 Park Board Basic Capital Budget (RTS#6617), Council approved additional allocation of Citywide DCLs totalling \$1.36 million for park development associated with the Hillcrest Curling Venue/Percy Norman Aquatic Centre project and the Trout Lake and Killarney Ice Rink Replacement projects.

In Summer of 2007, Park Board identified further cost escalations totalling \$5.46 million, net of value engineering and budget refinement, for the Hillcrest Curling Venue/Percy Norman Aquatic Centre project (\$1.9 million), the Trout Lake Ice Rink Replacement project (\$2.86 million), and the Killarney Ice Rink Replacement project (\$0.7 million); and was to report back to Council on a funding strategy to address the shortfall. In June and November 2007, Council approved advancing \$4.76 million from the Legacy Facility Conversion funding¹ contribution from the Vancouver Organizing Committee (VANOC) to fund the Hillcrest Curling Venue/Percy Norman Aquatic Centre (RTS#6836) and the Trout Lake Ice Rink Replacement project (RTS#6961). The funding strategy for the Killarney Ice Rink Replacement project is included in the accompanying 2008 Park Board Capital Budget Report (RTS#7403) for Council approval. A request for funding to complete the post-2010 conversion and the addition of the Library component has been submitted for consideration in the 2009-2011 Capital Plan.

In June 2007, Council approved additional allocation of Citywide DCLs totalling \$5.15 million to the following projects (RTS#6819):

- Development of two all-weather fields at the Trillium Parksite
- Consulting study on options and costing for replacement of the Expo Deck and development of a park concept plan

Incorporating the above adjustments, the *revised* 2006-2008 Capital Plan contemplates total Capital expenditures of \$397.8 million (Appendix 1), representing an increase in DCL funding of \$6.5 million.

¹ Council has committed to take responsibility for the post-2010 conversion of the Hillcrest Curling Venue to its final configuration. VANOC provided a contribution of \$10.0 million in 2007 toward the estimated cost of \$12.35 million (2010).

II) Advance Approval of Capital Projects

The programs/projects listed below have received Council approval in advance of the 2008 Basic Capital Budget:

Programs/Projects	Borrowing Authority (\$ million)	Capital from Revenue (\$ million)	DCL/CAC (\$ million)	Other Funding (\$ million)
Engineering Public Works				
Downtown Streetcar (RTS#7115)	\$ 0.80	-	-	\$ 4.50
Watermain Supply & Installation (RTS#7320)	\$ 1.35	-	-	-
New Sidewalks - Local Improvement (RTS#6811)	\$ 0.20	-	-	-
Residential Streets - Local Improvement (RTS#6811/6813)	\$ 1.33	-	-	-
Higher Zoned Streets - Local Improvement (RTS#6811)	\$ 0.30	-	-	-
	\$ 3.98	-	-	\$ 4.50
Community Legacy Projects				
Hillcrest Curling Venue/Percy Norman Aquatic Centre (RTS#6836)	-	-	-	\$ 1.90
Trout Lake Ice Rink Replacement (RTS#6961)	-	-	-	\$ 2.86
	-	-	-	\$ 4.76
Expo Deck/Trillium/Animal Shelter (RTS#6819)	-	\$ 0.50	\$ 5.15	-
TOTAL FUNDING	\$ 3.98	\$ 0.50	\$ 5.15	\$ 9.26

III) 2008 Basic Capital - Program/Project Highlights

A. Engineering Basic Capital Budget

The *revised* 2006-2008 Capital Plan contemplates City funding of \$223.6 million for Public Works, Sewers, and Waterworks. \$61.1 million has been requested for 2008 in the accompanying report (RTS#7204) with sources of funding as follows. Including funding from external sources totalling \$25.5 million, the gross Engineering Basic Capital for 2008 will be \$86.5 million.

In March 2008, Council approved the Downtown Streetcar - Phase Zero project that was not contemplated in the 2006-2008 Capital Plan at a cost of \$9.5 million. To advance this project, Council approved Capital funding of \$4.0 million within existing Streets Capital Budget to augment funding contributions from the South East False Creek Project (\$4.0 million) and CMHC Granville Island (\$0.5 million).

Programs/Projects	Borrowing Authority (\$ million)	Capital from Revenue (\$ million)	DCL/CAC (\$ million)	Total City Funding (\$ million)
Streets ¹	\$ 14.25	\$ 1.66	\$ 2.88	\$ 18.79
Communications	-	\$ 0.85	-	\$ 0.85
Street Lighting	\$ 0.27	\$ 1.43	-	\$ 1.70
Sewers & Drainage	\$ 21.62	-	-	\$ 21.62
Waterworks ^{1, 2}	\$ 17.80	-	-	\$ 17.80
Yards	-	\$ 0.30	-	\$ 0.30
2008 Capital Budget - City Funding	\$ 53.94	\$ 4.24	\$ 2.88	\$ 61.06
External Funding ³				\$ 25.48
2008 Capital Budget				\$ 86.54
Additional Funding Outside of Original 2006-2008 Capital Plan				
Expo Deck & Downtown Streetcar ⁴	-	-	\$ 0.65	\$ 0.65
External Funding				\$ 4.50
TOTAL FUNDING				\$ 91.69

¹Public Works & Waterworks - Council has approved debenture funding of \$3.98 million in advance of the 2008 Basic Capital.

²Waterworks - Excludes \$3.81 million unallocated funding in the New Meters & Services Program within the 2006-2008 Capital Plan that is not requested as part of the 2008 Basic Capital.

³External Funding - Includes both secured and potential cost-sharing opportunities with senior governments and property owners.

⁴Expo Deck & Downtown Streetcar - Additional funding approved in advance of the 2008 Basic Capital.

Engineering Services has identified significant budget and/or detailed design scoping challenges totalling \$9.8 million in the following priority Streets Major Projects:

- Cambie Street Restoration \$2.8 million
- Granville Street Reconstruction \$4.9 million
- Central Valley Greenway \$2.1 million

Key contributing factors include unprecedented cost escalation in labor and material estimated at 1% per month; refinement of project scope based on completed design and public input; and update of cost estimates that were done a number of years ago.

To address the above funding shortfall, Engineering Services has reprioritized their work plan within the Streets & Bridge Infrastructure, Pedestrian & Cycling Facilities, Transit & Safety Improvements, and Local Area Improvements Programs by focussing on project scheduling, staffing capacity, and available funding from existing Capital, closeouts, and carry-forwards. As a result, a number of Capital funding reallocations and contributions² among various Streets programs totalling \$9.8 million have been proposed for Council approval. Of the proposed reallocations, Recommendation A of this report specifically addresses the varying of debenture funding from Local Area Improvements to Streets & Bridge Infrastructure totalling \$2.7 million. Details are provided in the accompanying 2008 Engineering Capital Budget & Closeouts Report (RTS#07204).

² As the Streets Major Projects cover a wide range of roadway and sidewalk reconstruction as well as enhancements to transit and pedestrian movement, funding contributions are provided from related programs.

Source of Funds	Borrowing Authority		DCL/CAC (\$ million)	Total (\$ million)
	Contribution (\$ million)	Reallocation (\$ million)		
Sidewalk Reconstruction	\$ 0.60	-	-	\$ 0.60
Traffic Signals	\$ 0.50	-	-	\$ 0.50
Neighborhood Traffic Calming ¹	-	\$ 0.35	\$ 0.40	\$ 0.75
Streets OMR Funding	\$ 0.27	-	-	\$ 0.27
Sewers OMR Funding	\$ 0.23	-	-	\$ 0.23
Uncommitted DCL Funding	-	-	\$ 0.40	\$ 0.40
Cambie Street Restoration	\$ 1.60	\$ 0.35	\$ 0.80	\$ 2.75
Arterial Reconstruction	\$ 1.60	-	-	\$ 1.60
Peat Street Reconstruction	-	\$ 0.15	-	\$ 0.15
Cut Restoration & Development	-	\$ 0.22	-	\$ 0.22
Sidewalk Reconstruction	\$ 0.30	-	-	\$ 0.30
Street Beautification	\$ 0.30	-	-	\$ 0.30
Property Fund ¹	-	\$ 0.20	-	\$ 0.20
Neighborhood Traffic Calming ¹	-	\$ 0.42	-	\$ 0.42
Higher Zoned Streets - Local Improvements ¹	-	\$ 0.20	-	\$ 0.20
Residential Lanes - Local Improvements ¹	-	\$ 0.42	-	\$ 0.42
Drainage & Utility Relocation ¹	-	\$ 0.20	-	\$ 0.20
Neighborhood Collector Program ¹	-	\$ 0.90	-	\$ 0.90
Granville Street Reconstruction	\$ 2.20	\$ 2.71	-	\$ 4.91
Bicycle Network	\$ 1.30	-	-	\$ 1.30
Greenways	\$ 0.80	-	-	\$ 0.80
Central Valley Greenway	\$ 2.10	-	-	\$ 2.10
TOTAL FUNDING	\$ 5.90	\$ 3.06	\$ 0.80	\$ 9.76

¹Varying of debenture funding from Local Area Improvements to Streets & Bridge Infrastructure - \$2.69 million.

The proposed Capital funding reallocations only deal with the funding envelope of the above Streets Major Projects. Engineering staff will report to Council on the detailed design, cost estimates, funding strategies, and implementation plan of each of the projects in 2008.

B. Park Board Basic Capital Budget & Community Legacy Projects

The *revised* 2006-2008 Capital Plan contemplates City funding of \$46.6 million for Parks & Recreation Programs, as well as \$39.0 million for Community Legacy Projects. These include the Killarney and Trout Lake Community Ice Rinks, and the Hillcrest Curling Venue/Percy Norman Aquatic Centre.

\$13.5 million has been requested for 2008 in the accompanying 2008 Park Board Capital Budget Report (RTS#7403), including \$12.5 million for Parks & Recreation Programs and \$1.0 million for Community Legacy Projects, with sources of funding as follows.

Parks & Recreation -

Programs/Projects	Borrowing Authority (\$ million)	Capital from Revenue (\$ million)	DCL/CAC (\$ million)	Total City Funding (\$ million)
Recreation Facilities	\$ 4.97	-	-	\$ 4.97
Land Acquisition	-	-	\$ 3.00	\$ 3.00
Park Development	\$ 1.08	-	\$ 2.30	\$ 3.38
Street Trees	\$ 0.25	-		\$ 0.25
Debenture & Overhead	\$ 0.65	-	\$ 0.25	\$ 0.90
2008 Capital Budget - City Funding	\$ 6.95	-	\$ 5.55	\$ 12.50
External Funding				\$ 3.72
2008 Capital Budget				\$ 16.22
Additional Funding Outside of <i>Original</i> 2006-2008 Capital Plan				
Trillium Parksite ¹	-	-	\$ 4.50	\$ 4.50
TOTAL FUNDING				\$ 20.72

¹Trillium Parksite - Additional DCLs approved in advance of the 2008 Basic Capital.

Community Legacy Projects -

Programs/Projects	Borrowing Authority (\$ million)	Capital from Revenue (\$ million)	DCL/CAC (\$ million)	Total City Funding (\$ million)
Project Management	\$ 0.50	-	-	\$ 0.50
Recreation Facilities - Unallocated	\$ 0.45	-	-	\$ 0.45
Advance from Legacy Facility Conversion Funding ¹				\$ 4.76
2008 Capital Budget - City Funding				\$ 5.71
External Funding				\$ 0.32
2008 Capital Budget				\$ 6.03
Additional Funding Outside of <i>Original</i> 2006-2008 Capital Plan				
Park Development associated with the Community Legacy Projects	-	-	\$ 1.36	\$ 1.36
TOTAL FUNDING				\$ 7.39

¹Advance from Legacy Facility Conversion Funding - Of VANOC's \$10 million contribution, \$4.76 million has been advanced to-date to address funding shortfall in the Hillcrest Curling Venue/Percy Norman Aquatic Centre project (RTS#6836) and the Trout Lake Community Ice Rink Replacement project (RTS#6961).

Including advance from the Legacy Facilities Conversion funding totalling \$4.8 million and funding from external sources such as donations and partner contributions totalling \$4.0 million, the Gross Park Board Basic Capital for 2008 will be \$22.3 million.

Incorporated in the above is the proposed Capital funding reallocations and contributions from various Park Development and Recreational Facilities programs to the Killarney Ice Rink Replacement project for Council approval. Details are provided in the accompanying 2008 Park Board Capital Budget (RTS#7403). Of the proposed reallocations, Recommendation B of this report specifically addresses the varying of debenture funding from Park Development to Community Legacy Projects totalling \$0.6 million.

Source of Funds	Borrowing Authority		Total (\$ million)
	Contribution (\$ million)	Reallocation (\$ million)	
General Facility Improvement	\$ 0.08	-	\$ 0.08
Concessions	-	\$ 0.10	\$ 0.10
Fieldhouse Renovation	-	\$ 0.07	\$ 0.07
Brockton Point Repairs	-	\$ 0.20	\$ 0.20
Stanley Park Unallocated (from Capital Closeouts)	-	\$ 0.25	\$ 0.25
TOTAL FUNDING	\$ 0.08	\$ 0.62¹	\$ 0.70

¹Varying of debenture funding from Park Development to Community Legacy Projects.

C. Public Safety Projects

The *revised* 2006-2008 Capital Plan contemplates City funding of \$24.1 million for Public Safety projects including replacement of Firehall #15 and relocation, replacement and/or upgrades of various Police facilities, all of which were allocated in 2006 and 2007.

D. Community Service Initiatives

The *revised* 2006-2008 Capital Plan contemplates City funding of \$24.2 million for programs/projects relating to social and cultural facilities owned by the City and by others. These include upgrading and relocation of daycare, social service and cultural facilities; a contribution to the Affordable Housing Fund; the Emerging Neighbourhood Program; and continuation of the Public Art Program. It also provides \$5.0 million for Civic Theatres and \$6.7 million for the Cultural Reinvestment & Olympic Legacy Fund that can be accessed for renewal or upgrade of major cultural facilities or for other Olympic Legacies where senior government and community partner funding can be leveraged.

The following table summarizes the 2008 requests totalling \$8.5 million of City funding. Detailed funding applications are shown in Appendix 2.

Programs/Projects	Borrowing Authority (\$ million)	Capital from Revenue (\$ million)	DCL/CAC (\$ million)	Total City Funding (\$ million)
Non-market Housing	-	\$ 0.03	-	\$ 0.03
Affordable Housing	-	\$ 0.83	-	\$ 0.83
DTES Revitalization Program	-	\$ 2.60	-	\$ 2.60
Heritage Façade Rehabilitation Program	-	\$ 0.35	-	\$ 0.35
Childcare	-	\$ 2.12	\$ 0.18	\$ 2.30
Capital Grants	-	\$ 0.23	-	\$ 0.23
Civic and Community Public Art Programs	-	\$ 0.45	-	\$ 0.45
Cultural Reinvestment Fund	\$ 1.00	\$ 0.70	-	\$ 1.70
2008 Capital Budget - City Funding	\$ 1.00	\$ 7.31	\$ 0.18	\$ 8.49
External Funding ¹				\$ 2.49
2008 Capital Budget				\$ 10.98

¹External Funding - Potential funding from senior governments, community partners, and other outside agencies has been identified and will be confirmed and reported back to Council.

E. Other Capital Programs/Projects

The *revised* 2006-2008 Capital Plan contemplates City funding of \$28.53 million for Library Facilities, Civic Facilities Maintenance and Upgrades, and Information Technology Maintenance and Expansion.

The following table summarizes 2008 requests totalling \$5.8 million of City funding. Detailed funding applications are shown in Appendix 2.

Programs/Projects	Borrowing Authority (\$ million)	Capital from Revenue (\$ million)	DCL/CAC (\$ million)	Total City Funding (\$ million)
Library Facilities Planning -				
Ongoing renewal of Central Library	\$ 0.20	-	-	\$ 0.20
Ongoing renewal of Branch Libraries	\$ 0.10	-	-	\$ 0.10
Civic Facilities Maintenance & Upgrades -				
Civic Property Maintenance	\$ 0.86	\$ 0.25	-	\$ 1.11
Environmental Maintenance	\$ 0.20	-	-	\$ 0.20
Non-profit Capital Asset Upgrades	-	\$ 1.30	-	\$ 1.30
Animal Shelter	-	\$ 0.50	-	\$ 0.50
Information Technology Maintenance & Expansion -				
SAP ¹	-	\$ 1.80	-	\$ 1.80
Corporate Risk Data Management	-	\$ 0.30	-	\$ 0.30
Other (Unallocated)	-	\$ 0.29	-	\$ 0.29
2008 Capital Budget	\$ 1.36	\$ 4.44	-	\$ 5.80

¹SAP - Includes \$612,600 for E-Recruitment to repay the interim financing provided from the Information Technology Long Term Financing Plan approved as part of the 2007 Basic Capital Process.

F. Inflation Adjustment & Debenture Discount

The *revised* 2006-2008 Capital Plan contemplates City funding of \$10.0 million for project cost inflation adjustment and debenture discount. \$7.3 million has been allocated to-date to the following areas:

- Park Board Olympic Legacy Projects \$2.0 million
- Firehall #15 Replacement \$3.5 million
- VPD Dog Squad Office and Kennel Relocation \$1.8 million

Debenture Discount funding of \$2.0 million has been requested for 2008. Allocation of the remaining cost escalation funding of \$0.7 million to specific projects if and when required will be reported back to Council for approval.

Programs/Projects	Borrowing Authority (\$ million)	Capital from Revenue (\$ million)	DCL/CAC (\$ million)	Total City Funding (\$ million)
Debenture Discount	-	\$ 2.00	-	\$ 2.00
Cost Escalation Funding	-	\$ 0.70	-	\$ 0.70
2008 Capital Budget - Total Funding	-	\$ 2.70	-	\$ 2.70

IV) 2008 Supplementary Capital

Supplementary Capital provides a source of funding for capital and rehabilitation expenditures that arise during the 3-year duration of the Capital Plan. The 2006-2008 Capital Plan provides \$3.0 million of Capital from Revenue for Supplementary Capital.

Consistent with 2006 and 2007, a provision of \$1.0 million is available for allocation in 2008. 19 Supplementary Capital applications were received totalling \$4.3 million. The Final Review Panel recommended funding allocations totalling \$2.7 million to the priority projects.

- | | |
|---------------------------------------|---------------|
| • Supplementary Capital | \$1.0 million |
| • Existing Capital & Closeout Balance | \$1.4 million |
| • Alternative Sources of Funding | \$0.3 million |

Appendix 3 outlines the Supplementary Capital process and the recommended funding allocation. Detailed funding applications are shown in Appendix 4.

V) Capital Closeouts & Carry-Forward

Staff have identified Capital programs/projects from the 2003-2005 and 2006-2008 Capital Plans totalling \$10.4 million for closeouts, and recommend that the net overall unexpended balance of \$1.4 million be transferred to the 2006-2008 Capital Plan (\$1.2 million) and the Affordable Housing Reserve (\$0.2 million). These include programs/projects relating to Public Safety, Community Services Initiatives, Civic Facilities Maintenance & Upgrades, Information Technology Maintenance & Expansion, and Other Capital Programs/Projects.

Along with these closeouts, \$6.8 million of unfinished Capital programs/projects will be carried forward from the 2003-2005 Capital Plan to the 2006-2008 Capital Plan to facilitate the implementation of the City's new Capital budgeting system, SAP Project System/Investment Management.

Details of the closeout balance, proposed allocation by program area, and explanations for significant variances are shown in Appendix 5. Allocation of closeout balance that has not been earmarked for specific projects is captured in "Unallocated Capital" for future allocation, subject to applicable Capital allocation policies.

CONCLUSION

The 2008 Capital Budget represents the third annual budget arising from the 2006-2008 Capital Plan. This report provides a summary of the 2008 Basic & Supplementary Capital allocation and closeouts for Council review and approval. Engineering Services and Park Board Basic Capital, closeouts and carry-forwards are presented in the three accompanying reports. Further details are provided in the appendices.

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2008 BASIC CAPITAL SUBMISSIONS

APPENDIX 1

	Revised 2006-2008 Capital Plan (\$ million)				Recommended Allocation for 2008 (\$ million)				
	Borrowing Authority	Capital from Revenue	DCL/CAC	Total City Funding	Borrowing Authority	Capital from Revenue	DCL/CAC	Total City Funding	CFF & Other Internal Funding
Public Works									
Streets & Bridge Infrastructure	\$ 27.80	-	\$ 0.65	\$ 28.45	\$ 3.62	-	-	\$ 3.62	-
Pedestrian & Cycling Facilities	\$ 19.50	-	\$ 4.70	\$ 24.20	\$ 4.36	-	\$ 2.55	\$ 6.91	-
Transit & Safety Improvements	\$ 11.60	\$ 2.50	\$ 2.50	\$ 16.60	\$ 2.29	\$ 1.66	\$ 0.58	\$ 4.53	\$ 4.00
Local Area Improvements	\$ 13.20	-	\$ 0.50	\$ 13.70	\$ 3.98	-	\$ 0.40	\$ 4.38	-
Communications & Street Lighting	\$ 2.00	\$ 5.05	-	\$ 7.05	\$ 0.27	\$ 2.28	-	\$ 2.55	-
Yards	-	\$ 0.30	-	\$ 0.30	-	\$ 0.30	-	\$ 0.30	-
Total Public Works	\$ 74.10	\$ 7.85	\$ 8.35	\$ 90.30	\$ 14.52	\$ 4.24	\$ 3.53	\$ 22.29	\$ 4.00
Sewers	\$ 74.43	-	-	\$ 74.43	\$ 21.62	-	-	\$ 21.62	-
Waterworks	\$ 54.87	-	-	\$ 54.87	\$ 17.80	-	-	\$ 17.80	-
Total Public Works, Sewers & Waterworks	\$ 203.40	\$ 7.85	\$ 8.35	\$ 219.60	\$ 53.94	\$ 4.24	\$ 3.53	\$ 61.71	\$ 4.00
Parks & Recreation									
Recreation Facilities	\$ 8.50	-	-	\$ 8.50	\$ 4.97	-	-	\$ 4.97	-
Land Acquisition	-	-	\$ 6.00	\$ 6.00	-	-	\$ 3.00	\$ 3.00	-
Park Development	\$ 4.67	-	\$ 14.45	\$ 19.12	\$ 1.08	-	\$ 6.80	\$ 7.88	-
Street Trees	\$ 0.75	-	-	\$ 0.75	\$ 0.25	-	-	\$ 0.25	-
Debenture & Overhead Charges	\$ 3.15	-	\$ 0.75	\$ 3.90	\$ 0.65	-	\$ 0.25	\$ 0.90	-
Total Parks & Recreation	\$ 17.07	-	\$ 21.20	\$ 38.27	\$ 6.95	-	\$ 10.05	\$ 17.00	-
Community Legacy Projects	\$ 37.00	\$ 2.00	\$ 1.36	\$ 40.36	\$ 0.95	-	-	\$ 0.95	\$ 4.76
Public Safety									
Firehall Replacement & Upgrades	\$ 4.60	-	-	\$ 4.60	-	-	-	-	-
Police Facilities Replacement & Upgrades	\$ 19.50	-	-	\$ 19.50	-	-	-	-	-
Total Public Safety	\$ 24.10	-	-	\$ 24.10	-	-	-	-	-
Community Services Initiatives									
Affordable Housing	-	\$ 1.00	\$ 11.20	\$ 12.20	-	\$ 0.83	-	\$ 0.83	-
Non-market Housing	-	\$ 0.20	-	\$ 0.20	-	\$ 0.03	-	\$ 0.03	-
Emerging Neighbourhood	-	\$ 4.60	-	\$ 4.60	-	\$ 2.95	-	\$ 2.95	-
City-owned Social Facilities	-	\$ 4.77	\$ 0.18	\$ 4.95	-	\$ 2.12	\$ 0.18	\$ 2.30	\$ 2.03
Capital Grants	-	\$ 0.50	-	\$ 0.50	-	\$ 0.23	-	\$ 0.23	\$ 0.46
Public Art on Capital Projects	-	\$ 1.00	-	\$ 1.00	-	\$ 0.45	-	\$ 0.45	-
Civic Theatres	\$ 5.00	-	-	\$ 5.00	-	-	-	-	-
Cultural Heritage Building Upgrades	-	\$ 0.75	-	\$ 0.75	-	-	-	-	-
Cultural Re-investment Fund/Olympic Legacy	\$ 5.00	\$ 1.70	-	\$ 6.70	\$ 1.00	\$ 0.70	-	\$ 1.70	-
Total Community Services Initiatives	\$ 10.00	\$ 14.52	\$ 11.38	\$ 35.90	\$ 1.00	\$ 7.31	\$ 0.18	\$ 8.49	\$ 2.49
Other Capital									
Library Facilities Planning	\$ 3.30	-	-	\$ 3.30	\$ 0.30	-	-	\$ 0.30	-
Information Technology Maintenance & Expansion	-	\$ 2.68	-	\$ 2.68	-	\$ 1.80	-	\$ 1.80	-
Corporate Risk Data Management	-	\$ 0.60	-	\$ 0.60	-	\$ 0.30	-	\$ 0.30	-
City Clerk's Projects (Records Management & Voting Equipment)	-	\$ 2.00	-	\$ 2.00	-	\$ 0.29	-	\$ 0.29	-
Access Vancouver - 311 Public Access Initiative	-	\$ 10.30	-	\$ 10.30	-	-	-	-	-
Civic Facilities Maintenance & Upgrades	\$ 5.00	\$ 4.65	-	\$ 9.65	\$ 1.06	\$ 2.05	-	\$ 3.11	-
Total Other Capital	\$ 8.30	\$ 20.23	-	\$ 28.53	\$ 1.36	\$ 4.44	-	\$ 5.80	-
Supplementary Capital	-	\$ 3.00	-	\$ 3.00	-	\$ 1.00	-	\$ 1.00	-
Inflation Adjustment & Debenture Discount	-	\$ 8.00	-	\$ 8.00	-	\$ 2.70	-	\$ 2.70	-
TOTAL	\$ 299.87	\$ 55.60	\$ 42.29	\$ 397.76	\$ 64.20	\$ 19.69	\$ 13.76	\$ 97.65	\$ 11.25

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

L1

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Housing Centre
PROGRAM	City/Province Supportive Housing Partnership
SUB-PROGRAM / PROJECT	12 Housing Sites
DESCRIPTION	Rezoning fees and other costs related to 12 projects (1200 units) of supportive housing on City-owned sites.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$825,000	\$ 0	\$0	\$	\$825,000	\$825,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$	City of Vancouver (sites)		\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
City contribution toward the 12-Sites City/Province Supportive Housing Partnership			\$825,000			\$
			\$			\$
			\$			\$
			\$825,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

--

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	Operating costs for the supportive housing will be borne by Province and VCH. The City has committed to exempting the 12 sites from property taxes, estimated at \$1,000,000/year for all 12 sites.					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

City/Province Supportive Housing Partnership (RTS #7019, approved by Council December 12, 2007): Council approved the Memorandum of Understanding between the City and the Province (BC Housing) whereby 12 City-owned sites would be developed for social and supportive housing for the homeless and those at risk of homelessness such as the mentally ill, people with addictions, and residents of the City's Single Room Occupancy (SRO) hotels, and whereby:

- the City would lease 12 sites to non-profit sponsors of social and supportive housing for 60 years with a nominal prepaid lease rent;
- the non-profit sponsors would not be required to pay property taxes; and
- the City would pay the cost of environmental remediation (removing hazardous materials from the buildings and soil remediation);

with the source of funding to be the Property Endowment Fund, DCLs allocated to replacement housing, and the Affordable Housing Fund.

SCOPE OF WORK / DELIVERABLES

The City has committed to cover rezoning fees, removal of hazardous materials, cost-share early surrender costs of tenant leases, and cost-share costs of joint legal services. These costs are yet to be determined, and it is recommended that the unspent funds for Affordable Housing in the 2006-2008 Capital Plan be reserved to cover these costs. Council approval will be sought for the costs as they are determined and as the projects proceed.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

L1

ORDER GROUP

ORDER NUMBER

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

TIMELINE

Start (mm/yy)

January, 2008

Completion (mm/yy)

December, 2009

IMPACT OF DELAY

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

L2b

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Non-Market Operations
PROGRAM	Supportive Housing for Seniors
SUB-PROGRAM / PROJECT	Gresham and Old Continental Residence Upgrades
DESCRIPTION	Building upgrades/Appliances & Furnishing replacement

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$134,000	\$ 0	\$104,000	\$	\$30,000	\$30,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET		EXTERNAL FUNDING				
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$20,000	Other (specify below)			
Contract		\$114,000				\$
Overhead		\$				\$
Other (specify below)						\$
		\$				\$
		\$				\$
		\$				\$
		\$134,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

--

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	Annual operating budget allocates funds for painting tenant rooms, replacing appliances and beds, common room furnishing. There will be a reduction in maintenance costs for painting, appliance and bed replacements costs for Gresham, Old Continental in 2008. Additional work to replace windows, sink counters/cabinets, vinyl flooring in rooms in 2008 under the capital budget offsets costs which would have to be charged to operating budgets.					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES				
Under the 2006-08 Capital Plan, continue appliance, bed replacements, and building upgrades to Gresham and Old Continental residences to provide enhanced liveability to the tenants.				
SCOPE OF WORK / DELIVERABLES				
Continue the interior upgrade program (painting 50 tenant rooms, install new sink counters/cabinets - 50 rooms, replace floor coverings - 50 rooms, replace exterior windows to north and east side of the Old Continental residence). Exterior painting of window frames in Gresham residence. Complete planned replacement of appliances, beds and furnishing to Old Continental and Gresham residences in 2008.				
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)				
Facility Design and Management to assist in contracted projects for window replacements.				
TIMELINE	Start (mm/yy)	April, 2008	Completion (mm/yy)	November, 2008

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

L2b

ORDER GROUP

ORDER NUMBER

IMPACT OF DELAY

Delay may result in unplanned expenditures required to maintain suitable service levels to tenants and maintaining conditions in the buildings at a suitable standard.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N1a1

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Social Planning
PROGRAM	Childcare Reinvestment
SUB-PROGRAM / PROJECT	Provincial Partnerships & At Risk Projects - Kitsilano Montessori
DESCRIPTION	Redevelopment and Relocation of Kitsilano Montessori

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$1,350,000	\$850,000	\$350,000	\$	\$150,000	\$150,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$850,000
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$1,350,000			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$1,350,000			\$850,000

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
To redevelop the Kitsilano Montessori child care facility, increase the licensed capacity from 25 spaces to 41 spaces, and relocate the facility to an alternative lot across the street. The existing site is one of a parcel of lands the City is holding for redevelopment. Relocating the child care facility enables the City to complete the development parcel at 8 th and Arbutus while maintaining and expanding the licensed child care spaces.
SCOPE OF WORK / DELIVERABLES
The estimated cost of the entire project is \$3,500,000, of which \$3,000,000 would be external to the capital budget. At this point, \$850,000 of the external funding has been secured. (Given the funding shortfall, city staff are examining alternatives for funding the redevelopment of this project. One potential opportunity is relocation to another site, which could generate CAC's sufficient to cover the current funding shortfall, or relocation within area DCLs.) Release of capital funds will be contingent on confirmation of all funding required to complete the project. Project details and funding will be covered by a separate report to Council.
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)
Facilities Design and Management
TIMELINE
Start (mm/yy) _____, _____ Completion (mm/yy) _____, _____
IMPACT OF DELAY

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N1a2

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Social Planning
PROGRAM	Childcare Reinvestment
SUB-PROGRAM / PROJECT	New Initiatives
DESCRIPTION	Woodwards

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$3,200,000	\$ 0	\$2,065,000	\$	\$1,135,000	\$1,135,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$0
Materials			\$	Property Owners		\$
Equipment			\$	Other (specify below)		
Contract			\$3,200,000			\$
Overhead			\$			\$
Other (specify below)						\$
			\$			\$
			\$			\$
			\$			\$
			\$3,200,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
To develop a 37 space (12 toddlers and 25 three- to five-year-olds) licensed child care centre in the Woodward's development to serve families who work and/or live in the Gastown/DTES areas. The creation of quality child care spaces supports healthy child development and supports economic development. Research shows that for every \$1 spent on quality child development, there is a \$2 to \$7 return. This facility will serve families from high-need areas. Carried forward funding includes DCL funding of \$1,665,000 (RTS #5358).
SCOPE OF WORK / DELIVERABLES
37 space licensed child care in Woodwards. Facility design and initial construction are included in the plan for 2008; part of the cost is to be reimbursed to the developer for base building construction of the child care facility. This project is currently at the stage of designing the interior fit-out and construction of the shell building.
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)
Facilities Design and Management
TIMELINE
Start (mm/yy) _____, Completion (mm/yy) _____, 2009
IMPACT OF DELAY
Shell incomplete and space vacant at Woodwards.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N1a3

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Social Planning
PROGRAM	Childcare Reinvestment
SUB-PROGRAM / PROJECT	New Initiatives
DESCRIPTION	Downtown South

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$300,000	\$50,000	\$100,000	\$	\$150,000	\$150,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$300,000	Other Levels of Government		\$50,000
Materials			\$0	Property Owners		\$
Equipment			\$	Other (specify below)		
Contract			\$			\$
Overhead			\$			\$
Other (specify below)						\$
			\$			\$
			\$			\$
			\$			\$
			\$300,000			\$50,000

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

To facilitate the design, castings and feasibility of a joint community, government, private sector partnership to create an 8000 sq ft multipurpose child development hub expansion which would provide toddler, kindercare and out-of-school space. Other community services would include joint-use school spaces and child development activities. Co-location with Elsie Roy and Dorothy Lam Children's Centre will help address the growing pressures on services for families in the downtown area. The project will leverage significant funding from other partners to construct and operate the site and services.

SCOPE OF WORK / DELIVERABLES

The deliverable of this project is a development plan covering design and cost estimates, including a detailed plan on funding partners. A preliminary feasibility study is currently underway. City funding will be contingent on leveraged funding from other partners. Project details and funds required to construct the facility recommended in the development plan will be covered by a separate report to Council.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)

Facilities Design and Management

TIMELINE	Start (mm/yy)	September, 2008	Completion (mm/yy)	September, 2009
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IMPACT OF DELAY

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N1a4

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Social Planning
PROGRAM	Childcare Reinvestment
SUB-PROGRAM / PROJECT	Provincial Partnerships & At Risk Projects
DESCRIPTION	Mt. Pleasant / Simon Fraser

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$2,100,000	\$1,134,000	\$100,000	\$175,000	\$691,000	\$866,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$750,000
Materials			\$	Property Owners		\$384,000
Equipment			\$11,300	Other (<i>specify below</i>)		
Contract			\$2,088,700			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$2,100,000			\$1,134,000

COST SAVINGS & OTHER BENEFITS -

Vancouver School Board is providing land for development of child care facility.

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

To retain and expand existing child care spaces currently located at the Mount Pleasant Community Centre, scheduled to close in 2009. Locating the child care on the school grounds within working distance to where parents work and live has a positive impact on the environment through reduced transportation impacts. In addition, child care is a key support to enabling families to participate in the labour force and contribute to the economy.

SCOPE OF WORK / DELIVERABLES

A 460 m² facility will be built to provide service for 20 preschool, 20 kindergarten and 45 out-of-school-care children in the Mount Pleasant/Simon Fraser catchments area. The facility will be built on VSB lands. (To date, the Mt. Pleasant Community Centre Association has raised approximately \$930,000 of the \$1,134,000 external funding, including \$750,000 secured government funding. City funding will be contingent on the full funding package being realized.) Project details and funding will be covered by a separate report to Council.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

Facilities Design & Management; Park Board; Vancouver School Board

TIMELINE Start (mm/yy) September, 2008 Completion (mm/yy) , 2010

IMPACT OF DELAY

Increased public pressure to retain Mt. Pleasant Community Centre scheduled for closure in 2009. Ongoing maintenance costs to retain CC.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N1b

ORDER GROUP

ORDER NUMBER

DEPARTMENT	COMMUNITY SERVICES GROUP & OLYMPIC OPERATIONS
DIVISION / BRANCH	CULTURAL SERVICES DEPT. & OLYMPIC OPERATIONS
PROGRAM	Cultural Reinvestment / Olympic Legacy
SUB-PROGRAM / PROJECT	Public Art Partnerships Projects
DESCRIPTION	

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$1,700,000	\$ 0	\$0	\$0	\$1,700,000	\$1,700,000	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$1,500,000	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$100,000				\$
Overhead		\$100,000				\$
Other (<i>specify below</i>)						\$
		\$				\$
		\$				\$
		\$				\$
		\$1,700,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
The 2006-2008 Capital Plan provided \$10 million for Cultural Reinvestment/Olympic Legacy projects where matching funding could be secured. A portion of the funds were reallocated to 311, leaving a remaining balance of \$1.7 million. Our objectives are to allocate these funds to new partnership opportunities for legacy public art and street improvements to be developed in concert with VANOC, other Olympic and Paralympic partners as well as transportation agencies.
SCOPE OF WORK / DELIVERABLES
In January 2008 (RTS #7119), Council approved the vision and principles for an Olympic and Paralympic Public Art Plan and directed staff to work with VANOC and other partnering entities to leverage the City investment in public art to create lasting legacies. Council also approved a draft Public Art Plan and the appointment of consultants to develop opportunities and seek partnerships. Of particular focus for the Olympic Legacy/Cultural Reinvestment strategy is the leveraging of Olympic and Paralympic legacy projects. Potential partnership legacy projects will be developed as part of a comprehensive Olympic and Paralympic Public Art Plan which will be reviewed by the Public Art Committee, guided by an interdepartmental Steering Committee, and subject to Council approval. All partnership projects will require that sites and funding be confirmed by June 2008 in order to commence fabrication immediately and installation prior to January 1, 2010.
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N1b

ORDER GROUP

ORDER NUMBER

TIMELINE

Start (mm/yy)

February, 2008

Completion (mm/yy)

January, 2010

IMPACT OF DELAY

With only two years until the Games, legacy projects must advance now in order to be completed and installed prior to January 1, 2010.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N2

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Social Planning Dept. & Office of Cultural Affairs, Cultural Services Dept.
PROGRAM	Capital Grants
SUB-PROGRAM / PROJECT	Capital Grants
DESCRIPTION	Capital Grants for non-City-owned cultural, childcare and social service facilities.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$690,000	\$460,000	\$	\$	\$230,000	\$230,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$230,000
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$	Private Sector funding		\$230,000
Overhead			\$			\$
Other (<i>specify below</i>)						\$
			\$690,000			\$
			\$			\$
			\$			\$
			\$690,000			\$460,000

COST SAVINGS & OTHER BENEFITS -

The Capital Grants program funds one-third of total project costs--a civic contribution that makes it possible for non-profit organizations to leverage money from other levels of government, foundations, and private individuals. Other funders view the City's endorsement as critical to their funding decisions, thus enabling the non-profits to realize significant support overall.

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	n/a					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The Capital Grants program supports the City's objectives of supporting accessible, community-based services, and the development and maintenance of strong, complete communities. The Capital Grants program encourages planning for, creation of and ownership or long-term leasing of capital assets by the non-profit sector thereby contributing to the long-term viability and sustainability of that sector in Vancouver. This is also a cost effective tool as it leverages at least two-thirds of project costs from other levels of government and the private sector. The program supports social service and arts and culture non-profits based in Vancouver. These organizations contribute to the economic and social vitality of cities; the inter-governmental and community collaboration aiding in providing community amenities throughout the city.

SCOPE OF WORK / DELIVERABLES

The 2006-2008 Capital Plan included \$500,000 for Capital Grants where up to 1/3 of total project costs to non-profit social service, daycare and cultural organizations could be used for planning, acquisition, construction, renovation or repairs to facilities that are not owned by the City. Staff are proposing to allocate \$230,000 in 2008, which is the remaining balance, through a competitive grants process. The grant program is available to Vancouver non-profit social service, daycare and cultural organizations. Applications are typically received 1 time per year with applications and assessed by senior staff in Social Planning, Cultural Affairs and Facilities Design & Management. Recommendations are made to City Council for approval. Completion dates vary depending on the projects.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N2

ORDER GROUP

ORDER NUMBER

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

Facilities Design and Management

TIMELINE

Start (mm/yy)

May, 2008

Completion (mm/yy)

December, 2008

IMPACT OF DELAY

Projects that depend on other levels of government or private sector funding are at significant risk of cancellation or postponement should the City not participate and endorse the project through its 1/3 contribution.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N4

ORDER GROUP

ORDER NUMBER

DEPARTMENT	COMMUNITY SERVICES GROUP
DIVISION / BRANCH	CULTURAL SERVICES DEPT., OFFICE OF CULTURAL AFFAIRS
PROGRAM	PUBLIC ART PROGRAM
SUB-PROGRAM / PROJECT	CIVIC PUBLIC ART PROGRAMS
DESCRIPTION	

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$450,000	\$ 0	\$0	\$0	\$450,000	\$450,000	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$100,000				\$
Overhead		\$				\$
Other (<i>specify below</i>)						\$
Civic Public Art Programs		\$350,000				\$
		\$				\$
		\$				\$
		\$450,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The 2006-2008 Capital Plan provided \$1 million for the Civic Public Art Program which commissions artworks for new and existing City capital works such as new or renovated civic buildings, bridges, Bikeways, Greenways, street improvements, Parks and public spaces. The Program aims to incorporate contemporary art practices into city planning and development by supporting art-making of many kinds, from single-artist commissions to artist collaborations with engineers, designers, and communities. The aim is to provide for the creation of art that expresses the spirit, values, visions, and poetry of place that collectively define Vancouver.

SCOPE OF WORK / DELIVERABLES

In 2008, staff will begin commissioning projects in two streams. The first stream consists of projects identified in the Draft Olympic and Paralympic Public Art Plan approved by Council 29 January 2008 (RTS #7119). These consist of Legacy Art Projects—permanent commissions that leave a lasting visual mark in the City or celebratory and interactive Projects that animate Olympic Live Sites and other public spaces. The Olympic Public Art Plan also provides for Artist Initiatives: projects initiated by artists that contribute to the overall celebration of 2010 and the public's experience of the Games. The sites of these commissions and the nature of the artworks will be finalized by June 1st 2008, but are tentatively identified for the Vancouver LiveCity sites; the Stanley Park Welcome Poles at Brockton Point; the Athletes' Village in Southeast False Creek; the Energy Stack in SEFC; projects along the Carrall St. Greenway; special projects at Library Square, and at the Hillcrest Community Centre. We anticipate allocating up to 50% of the 2008 Public Art Capital Budget to the Olympic and Paralympic Public Art Program projects.

The second stream will be projects commissioned as part of the ongoing *Civic Public Art Program*. New projects will include the Clark - Knight St. Corridor; collaborations with Park Board on an environmental art project marking the recent damage to Stanley Park; and another marking

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

N4

ORDER GROUP

ORDER NUMBER

the history of Oppenheimer Park. Ongoing projects include the Knight - Kingsway Intersection; and collaboration with Park Board on improvements to May Brown Park.

A Public Art Project Manager will be engaged to implement the projects above.

City Council will receive separate reports on the allocation of funds on the programs and projects proposed.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

TIMELINE

Start (mm/yy)

February, 2008

Completion (mm/yy)

December, 2008

IMPACT OF DELAY

Civic public art projects are integral to the overall construction project and cannot be delayed without additional costs or impact to the overall project budget.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

O1a

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Chinatown Society Heritage Buildings
DESCRIPTION	Chinatown Society Buildings Planning Grant Program - Phase 1

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$500,000	\$ 0	\$400,000	\$	\$100,000	\$100,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
Phase 1 - Planning Grants			\$500,000			\$
			\$			\$
			\$			\$
			\$500,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

To assist five Chinatown Societies with the preparation of Rehabilitation Plans specific to their heritage buildings, programming and operational needs.

SCOPE OF WORK / DELIVERABLES

Details and scope of the Society Buildings Planning Grant Program are described in a separate report to Council (RTS#6114) approved in February 2008. In general, the program will require that Societies receiving a Planning Grant prepare a Rehabilitation Plan, with the assistance of consultants, which must include:

- Vision for Society Building
- Conservation Plan (structural engineer's report, proposed rehabilitation scheme, heritage conservation strategies & procedures)
- Business Plan (proforma for rehabilitation project, funding strategy, post-rehabilitation operational budget & management plan)
- Implementation Plan for Rehabilitation Project

The City will provide grants to a maximum of \$100,000 each towards the cost of the preparation of the Rehabilitation Plan. Each Society will be required to commit a minimum of \$20,000 to the planning. Individual grant applications of up to \$100,000 each will be presented to Council for approval.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

Heritage Planning Group, Development Services

TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy)	May, 2009
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2008 BASIC CAPITAL BUDGET REQUEST

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O1a

ORDER GROUP

ORDER NUMBER

IMPACT OF DELAY

There are 12 heritage buildings owned by Societies in Chinatown. Phase 1 of the Chinatown Society Buildings Planning Grant Program will provide 5 grants, with the funding source for 4 grants coming from the 2006 Capital Budget. A delay in this request will limit the number of Societies that can participate in the program. Those Societies that cannot participate will not be able to rehabilitate their heritage buildings nor access City heritage incentives until additional funding for implementation of this Program is secured.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

01b

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighborhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Community Social and Economic Revitalization Projects
DESCRIPTION	A fund to assist with community-based social and economic development and employment projects that result from implementation of the Downtown Eastside Economic Revitalization Plan.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			2008 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$500,000	\$ 0	\$	\$	\$500,000	\$500,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
Contribution to projects			\$500,000			\$
			\$			\$
			\$500,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
To help revitalize the Downtown Eastside by collaborating on community-based initiatives related to social and economic development and the creation of employment opportunities.
SCOPE OF WORK / DELIVERABLES
Staff will be reporting to Council in May 2008 regarding the DTES Economic Revitalization Plan. This fund will assist with the implementation of programs and projects that develop as a result of this emerging policy, specifically related to initiatives which engage local people and provide them with social and economic opportunities. Details on implementation of the Plan and the use of the funding will be provided in a separate report to Council.
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)
TIMELINE
Start (mm/yy) May, 2008 Completion (mm/yy) May, 2009
IMPACT OF DELAY
The proposed fund is key to the City's continued collaboration with the community in addressing the complex and inter-related issues facing the Downtown Eastside. Delay in implementation of this fund will affect the progress of revitalization of the area.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

01c

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighborhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Hastings Street Renaissance
DESCRIPTION	An initiative to help achieve City and Vancouver Agreement objectives related to improvement of street level conditions on Hastings Street.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$1,000,000	\$ 0	\$	\$	\$1,000,000	\$1,000,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
Contribution to initiatives			\$1,000,000			\$
			\$			\$
			\$			\$
			\$1,000,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
To improve street level conditions along Hastings Street by working with the community on various initiatives related to the public realm.			
SCOPE OF WORK / DELIVERABLES			
This project will provide a number of improvements in the public realm, including streetscape improvements, storefront improvements, community arts projects, improvements that contribute to economic revitalization of the area, and other initiatives that engage the local community in activating the public realm. Specific funding allocation recommendations will be provided to Council in a separate report(s).			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)			
Engineering; Office of Cultural Affairs			
TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy)
			May, 2009
IMPACT OF DELAY			
Delay in implementation of this fund will affect the rate at which improvements to the public realm on Hastings Street can be made, and will impact the progress of area revitalization.			

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

01d

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighborhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Chinatown Public Realm
DESCRIPTION	Chinatown Public Realm Improvement & Lighting Project

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$300,000	\$ 0	\$	\$	\$300,000	\$300,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
Chinatown Public Realm Improvement & Lighting Project			\$300,000			\$
			\$			\$
			\$			\$
			\$300,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
To make improvements to the public realm in Chinatown in order to improve the street level experience and increase opportunities for both daytime and evening activity.			
SCOPE OF WORK / DELIVERABLES			
This initiative will involve working with the community to carry out a variety of public realm improvements in Chinatown, including lighting, pedestrian connections, and public realm animation. These improvements will enhance the linkages of public spaces by improving legibility and public safety along the existing network of streets and sidewalks. Specific funding allocation recommendations will be provided to Council in a separate report(s).			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)			
Engineering; Office of Cultural Affairs			
TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy) May, 2009
IMPACT OF DELAY			
Delay in implementation of this project will affect the rate at which improvements to the public realm in Chinatown can be made, and will impact the progress of area revitalization.			

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

01e

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighborhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Gastown Public Realm
DESCRIPTION	Gastown Public Realm Improvement & Lighting Project

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$200,000	\$ 0	\$	\$	\$200,000	\$200,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
Gastown Public Realm Improvement & Lighting Project			\$200,000			\$
			\$			\$
			\$200,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

To make improvements to the public realm in Gastown in order to improve the street level experience and increase opportunities for both daytime and evening activity.

SCOPE OF WORK / DELIVERABLES

This initiative will involve working with the community to carry out a variety of public realm improvements in Gastown, including lighting, surface treatments, planters, public realm connections, and animation. These improvements will enhance public spaces, including Blood Alley Square and Maple Tree Square, by making physical improvements to increase public activity and enjoyment, and to increase the legibility and public safety along the existing network of streets and sidewalks. Specific funding allocation recommendations will be provided to Council in a separate report(s).

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

Engineering; Office of Cultural Affairs

TIMELINE

Start (mm/yy)	May, 2008	Completion (mm/yy)	May, 2009
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IMPACT OF DELAY

Delay in implementation of this project will affect the rate at which improvements to the public realm in Gastown can be made, and will impact the progress of area revitalization.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

01f

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighborhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Strathcona/Oppenheimer Revitalization
DESCRIPTION	An initiative to work with the Strathcona community towards neighborhood revitalization through implementation of a variety of public realm improvement projects.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			2008 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$500,000	\$ 0	\$	\$	\$500,000	\$500,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
Contribution to initiatives			\$500,000			\$
			\$			\$
			\$500,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

To assist with the revitalization of the Strathcona/Oppenheimer area by working with the community on various initiatives related to improvement of the public realm.

SCOPE OF WORK / DELIVERABLES

This project will provide a number of improvements in the Strathcona/Oppenheimer public realm, including streetscape improvements, storefront improvements, community arts projects, improvements that contribute to economic revitalization of the area, and other initiatives that engage the local community in activating the public realm. Specific funding allocation recommendations will be provided to Council in a separate report(s).

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

Engineering; Office of Cultural Affairs

TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy)	May, 2009
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IMPACT OF DELAY

Delay in implementation of this fund will affect the rate at which improvements to the Strathcona/Oppenheimer public realm can be made, and will impact the progress of area revitalization.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

02

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Service
DIVISION / BRANCH	Current Planning
PROGRAM	Emerging Neighborhood
SUB-PROGRAM / PROJECT	Heritage Façade Rehabilitation Program/Heritage Building Rehabilitation Program
DESCRIPTION	This program is available to help owners with the costs of rehabilitating heritage building facades. The program covers 50% of costs up to a maximum of \$50,000 per principle façade, with the owner covering the balance.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			2008 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$350,000	\$ 0	\$	\$	\$350,000	\$350,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (specify below)		
Contract			\$			\$
Overhead			\$			\$
Other (specify below)						\$
Grants for Heritage Facade Rehabilitation			\$350,000			\$
			\$			\$
			\$350,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
This is an integral part of the City's Heritage Incentive Program, a major City initiative to revitalize the DTES neighbourhoods. This program provides capital grants to heritage building owners who improve the exterior appearance of their buildings, with emphasis on making retail and commercial uses on the ground floor viable. The other component of this City initiative is the Heritage Building Rehabilitation Program, which offers property tax exemptions and, if required, bonus density to owners completing a major rehabilitation of a heritage building.
SCOPE OF WORK / DELIVERABLES
In order to be able to facilitate current and new applications for the next 12 months, an approval of \$350,000 for 2008 is requested. This amount, in addition to the unused amounts of approved 2006 and 2007 Capital Budgets, will be used to provide for current program requirements. Individual grants are allocated to specific projects. These can be stand-alone or be a part of a comprehensive package of rehabilitation. Each grant is reported to Council and requires Council approval.
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)
TIMELINE
Start (mm/yy) January, 2008 Completion (mm/yy) December, 2008
IMPACT OF DELAY

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

05

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Animal Control
PROGRAM	Animal Shelter Replacement Program
SUB-PROGRAM / PROJECT	Design preparation
DESCRIPTION	Site preparation and preliminary design work

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$500,000	\$ 0	\$0	\$0	\$500,000	\$500,000	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
To develop the plan for new Animal Shelter			\$500,000			\$
			\$			\$
			\$500,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
Develop the plan for the new Animal Shelter in anticipation of approval of a new shelter in the 2009 - 2011 Capital Plan per Council approval on June 26, 2007 - RTS 6819. (Report recommended providing funding in advance of 2008 Capital Budget to proceed with preliminary design on the site identified in the report.)			
SCOPE OF WORK / DELIVERABLES			
Emergency sewer reconstruction for the existing animal shelter facility, amounting to approximately \$400,000 was required in 2007. The funding originally intended for preliminary design work and site preparation for the new shelter facility has been reallocated to cover these emergency repair costs. Other funding sources are currently being explored to fund completion of this project. A preliminary feasibility study has been completed and the additional funding will be used to conduct an environmental site assessment, to develop a conceptual site plan and massing plan, and to complete a schematic design and quantity survey (detailed cost estimates).			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)			
Facilities Design & Management			
TIMELINE	Start (mm/yy)	January, 2008	Completion (mm/yy) December, 2008
IMPACT OF DELAY			

2008 BASIC CAPITAL BUDGET REQUEST

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REFERENCE #

I-1a

ORDER GROUP

ORDER NUMBER

DEPARTMENT	LIBRARY BOARD
DIVISION / BRANCH	LIBRARY
PROGRAM	CENTRAL AND BRANCH LIBRARIES
SUB-PROGRAM / PROJECT	CENTRAL BRANCH
DESCRIPTION	ONGOING RENEWAL OF BRANCH LIBRARIES

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$200,000	\$ 0	\$	\$	\$200,000	\$200,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$200,000			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$200,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	THERE SHOULD BE NO IMPACT ON THE OPERATING BUDGET					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES					
To renew and make more user friendly the second level at Library Square as well as to start addressing the layout of the circulation area on Level 1.					
SCOPE OF WORK / DELIVERABLES					
The goals of space redesign of Level 2 are to create an area for one-stop shopping for the public, to clearly identify the space as Vancouver Public Library, to remove visual and physical barriers, and to provide a welcoming, comfortable place for the community.					
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)					
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">TIMELINE</td> <td style="border: none;">Start (mm/yy)</td> <td style="border: none;">,</td> <td style="border: none;">Completion (mm/yy)</td> <td style="border: none;">December, 2008</td> </tr> </table>	TIMELINE	Start (mm/yy)	,	Completion (mm/yy)	December, 2008
TIMELINE	Start (mm/yy)	,	Completion (mm/yy)	December, 2008	
IMPACT OF DELAY					
This project was started in 2007 and an architect is currently working with staff on the redesign of Level 2. The plan is to have the work completed in 2008, depending on getting a contractor to do the work within our timelines. This redesign needs to be done.					

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

I-1b

ORDER GROUP

ORDER NUMBER

DEPARTMENT	LIBRARY BOARD
DIVISION / BRANCH	LIBRARY
PROGRAM	CENTRAL AND BRANCH LIBRARIES
SUB-PROGRAM / PROJECT	BRANCHES
DESCRIPTION	ONGOING RENEWAL OF BRANCH LIBRARIES

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$100,000	\$ 0	\$	\$	\$100,000	\$100,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$100,000			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$100,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	NO IMPACT ON OPERATING BUDGET					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES					
To renew and refurbish some of the branch libraries.					
SCOPE OF WORK / DELIVERABLES					
Washroom renovations; meeting room renovations; book drops; signage; other renewals. Funding was received in the 2006-08 Capital Plan to allow for upgrades to the branch libraries. This funding was split over the three years of the plan. Washrooms at several branches are currently being renovated and additional branch work will be done with the 2008 funding.					
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)					
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">TIMELINE</td> <td style="border: none;">Start (mm/yy)</td> <td style="border: none;">,</td> <td style="border: none;">Completion (mm/yy)</td> <td style="border: none;">December, 2008</td> </tr> </table>	TIMELINE	Start (mm/yy)	,	Completion (mm/yy)	December, 2008
TIMELINE	Start (mm/yy)	,	Completion (mm/yy)	December, 2008	
IMPACT OF DELAY					
Primarily timing -- if the work is not done in 2008, it will need to be done in 2009.					

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

U-5a

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	SAP Business Support
PROGRAM	Information Technology - SAP Evolution/Development
SUB-PROGRAM / PROJECT	E-Procurement / AP Automation and other Initiatives
DESCRIPTION	Implementation of the SAP E-Procurement, AP Automation and other initiatives

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$2,110,000	\$ 0	\$310,000	\$	\$1,800,000	\$1,800,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$75,000	Other (specify below)		
Contract			\$1,086,000			\$
Overhead			\$			\$
Other (specify below)						\$
Software Licenses			\$634,000			\$
Training / Other			\$205,000			\$
Office Renovations			\$110,000			\$
			\$2,110,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

* Note: Carried Forward Funding includes 2006 Unallocated (-\$163k) plus upcoming closeout balance on SAP Real Estate Project (-\$147k).

The E-Procurement solution provides a new/simplified way (via the web) for staff to make purchases directly against the product catalogs of key vendors. Benefits include a streamlined purchasing process (fewer screens/steps and automation of some key steps), improved purchasing information and controls, and assurance that staff are purchasing designated products from designated vendors.

The automation of AP (Accounts payable) involves the digital scanning of incoming invoices directly to the SAP system. This automation provides significant gains in efficiency given the elimination of approximately 80% of the manual data entry of supplier invoices.

Also, on April 19, 2007, Council approved funding for the implementation of SAP E-Recruiting (\$612,600). The IT Long Term Financing Plan provided interim financing in 2007 with repayment from the 2008 Capital Budget (SAP Development) This repayment (\$612,600) is included in the numbers noted above.

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$49,750	2010	\$49,750
Comment	Additional software licensing (17%) for AP Automation (valued at \$186k starting in 2009) and Adobe Interactive Forms (valued at \$80k starting in 2008) incurs additional annual maintenance costs of \$49.75k starting 2009. Incremental annual maintenance costs of \$15K in 2008 will be absorbed within existing Operating Budget.					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The fundamental objective of the E-Procurement and AP Automation initiatives is to streamline/automate key SAP-related business processes across the organization. In particular:

- Streamline key, time-intensive business processes (e.g. purchasing, invoice entry, approvals)
- Free up staff from non-value-added activities (providing time for value-added activities such as negotiating vendor contracts)
- Improve COV purchasing information (enabling more strategic purchasing)

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

U-5a

ORDER GROUP

ORDER NUMBER

SCOPE OF WORK / DELIVERABLES

E-Procurement (\$570k)

Implement the SAP E-Procurement solution for a select set of key vendors and City business units and boards. The solution will provide web-based access directly into the product catalogues of designated vendors (from within the City's SAP system). Under this scenario the purchasing process will be simplified and key steps (e.g. creation of a purchase order) will be automated. Implementation cost includes Consulting (~\$500k) and Training/Other (~\$70k).

AP (Accounts Payable) Automation (\$540k)

Implement a centralized AP invoice processing centre equipped with the technology to provide the scanning and electronic entry of incoming invoices to the SAP system. Implementation cost includes Consulting (~\$161k), software licenses (~\$204k), Office Renovations (~\$110k) and Training/Other (~\$65k)

E-Recruiting (\$613k)

The solution will support/enhance the recruiting/hiring process at the City of Vancouver. Key features include the browsing of City job opportunities, electronic submission of resumes and job applications and the initial screening of candidates. Implementation cost includes licensing (~\$350k) and consulting/other (~\$263k). Interim financing was provided to this project in 2007 from the IT Long Range Financing Plan (to be repaid from 2008 Capital for SAP Development).

In addition, \$387k will be allocated for preliminary work on solutions to streamline time/data entry to SAP, provide simple self service options to staff and enhance budgeting. This work will include some consulting costs as well as licensing costs for Adobe Interactive Forms and SAP.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)

Finance, Human Resources

TIMELINE

Start (mm/yy)

May, 2008

Completion (mm/yy)

December, 2009

IMPACT OF DELAY

Continued widespread non-compliance to purchasing guidelines (excessive purchasing without proper purchase orders).

Ongoing inefficient use of vendors (sol'n will ensure staff are purchasing goods from designated vendors and also provide more complete purchasing information so that contracts can be better negotiated).

Delay in efficiency gains in the areas of purchasing and invoice/data entry

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

U-6

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Risk Management
PROGRAM	Corporate Risk Data Management
SUB-PROGRAM / PROJECT	3 Projects - Contract/Agreement Management, Property/Asset Tracking, Claims Management
DESCRIPTION	A corporate repository that tracks, updates, reports and facilitates management of: <ul style="list-style-type: none"> - the City's liability exposures assumed through contracts/agreements - all City-owned and leased property and assets in which the City has an insurable interest - the City's property, auto, liability and collection claims.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$600,000	\$ 0	\$300,000	\$	\$300,000	\$300,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET		EXTERNAL FUNDING				
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$460,000				\$
Overhead		\$				\$
Other (<i>specify below</i>)						\$
Risk Mgmt. Support		\$80,000				\$
Corporate IT Support		\$60,000				\$
		\$				\$
		\$600,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

The City has a fiduciary duty to proactively identify and manage its contractual liability exposures, property assets and claims, and to keep current applicable data for possible defense and recoveries in the event of a claim/incident. In addition, these projects will enhance workflow efficiency and data retention, and facilitate timely and accurate claims analysis.

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES	<p>The ultimate goals are:</p> <ol style="list-style-type: none"> 1) To provide City users with a user-friendly tool to track, update and report risk data in a consistent, timely, and cost-effective manner 2) To create a corporate risk data repository that eliminates standalone databases and resultant operational inefficiencies 3) To ensure completeness and accuracy of corporate risk data to facilitate management of property and liability exposures to the City. <p>Risk Management will take the lead and Corporate IT will provide necessary assistance. In 2007, the fit-gap analysis was completed with existing and to-be implemented systems for contract management and property asset tracking. The approach selected for the claim management system will be a workflow engine.</p> <p>OBJECTIVES FOR Contract/Agreement Management</p> <ol style="list-style-type: none"> 1) To provide users with a complete and accurate central repository of contracts/agreements that tracks, updates and reports the City's contractual liability exposures in a consistent, timely and cost-effective manner.
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2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

U-6

ORDER GROUP

ORDER NUMBER

- 2) To facilitate corporate and departmental administration and oversight of contractual transfer of risks, particularly in the areas of 3rd party proof of insurance, indemnity provision or request, performance bond, letter of credit, and limitation or release of liability.
- 3) To enhance the inter-department data gathering and reporting processes for insurance placement.

OBJECTIVES FOR Property/Asset Tracking

- 1) To provide users with a complete and accurate central repository that tracks, updates and reports City-owned and leased property and assets in which the City has insurable interests. Data includes, but is not limited to, property structure, occupancy type and status, availability of fire and burglar protection system, and replacement value for insurance placement purposes.
- 2) To enhance the inter-department data gathering and reporting processes for insurance purposes.

OBJECTIVES FOR Claims Management

- 1) To enhance workflow management through real-time, multi-point access to electronic claim files by authorized individuals.
- 2) To enhance data retention and intra/inter-department communication capability (electronic vs. manual).
- 3) To enable a City-wide approach to claims analyses and loss prevention on a timely basis.

SCOPE OF WORK / DELIVERABLES

The RFP for the claims management workflow engine will be completed in the first quarter of 2008. Hiring of 3 temporary IT staff from April to December to assist in the design and development of the claims management system will be underway as soon as the RFP is complete.

It is anticipated that the Property/Asset Tracking and Contract/Agreement Mgmt projects will be add-ons to major projects (VanDocs, SAP Real Estate Module, IMS, and CCG-Faster). This portion of the project is contingent on development progress by these major projects.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

City Clerk's, Legal Services and other departments involved in contract management, all City departments involved in management and reporting of property assets and Engineering Services and Legal Services for Claims Management.

TIMELINE

Start (mm/yy)

Completion (mm/yy)

June, 2009

IMPACT OF DELAY

- Incomplete and/or inaccurate contractual liability exposure data results in ineffective and untimely risk management and reporting; claims investigation; and insurance placement.
- Incomplete and/or inaccurate property asset exposure data to facilitate cost-effective and timely risk management and reporting; claims investigation; and insurance placement. Uninsured/underinsured property and assets increase the City's financial exposures in the event of a loss or damage.
- Inefficient workflows; potentially incomplete claims data for corporate trend analyses and loss prevention strategies.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3-1

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facilities Design & Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Physical Plant Upgrades - Non-Profit Capital Assets
DESCRIPTION	Equipment and systems replacement, major repairs and rehabilitation of Non-Profit Social and Cultural facilities

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$1,300,000	\$ 0	\$	\$	\$1,300,000	\$1,300,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$1,203,000			\$
Overhead			\$97,000			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$1,300,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	n/a					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
During 2006/7, Facilities staff conducted condition assessments of the majority of social and cultural facilities to determine the scope of work associated with returning these facilities to a standard to support continued operations. Project prioritization and implementation underway.			
SCOPE OF WORK / DELIVERABLES			
This work includes the replacement of HVAC, electrical and mechanical equipment as well as the replacement or rehabilitation of exterior and interior structures and finishes. Many of these systems have exceeded their expected and useful life span.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)			
Community Services - Social Planning and Office of Cultural Affairs			
TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy) December, 2008
IMPACT OF DELAY			
There is increasing pressure from the Non-profit groups to address the significant deterioration that has occurred in their facilities. In some facilities, the level of deterioration is impacting the delivery of services to the public. Due to the delivery time required for some equipment, an unplanned replacement may be delayed as long as 8 to 10 weeks. In some cases, this would necessitate closing or significantly restricting the use of these facilities until the new equipment is delivered and installed. Unless the problems with some of the structural systems are addressed, deterioration will escalate as will the potential for health and safety problems.			

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3a

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facilities Design & Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Capital Maintenance - HVAC Systems
DESCRIPTION	Ongoing replacement of aging heating, ventilation and air conditioning systems

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$30,000	\$ 0	\$	\$	\$30,000	\$30,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$28,800			\$
Overhead			\$1,200			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$30,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	NA					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES				
Replacement and major maintenance of HVAC systems which have reached or exceeded their design life expectancy and pose a risk to the continued operation of City facilities.				
SCOPE OF WORK / DELIVERABLES				
Major overhaul of the steam boiler providing heat to the Archives building.				
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)				
TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy)	September, 2008
IMPACT OF DELAY				
Planned replacement ensures impact on operations is minimal. Failure of this equipment could result in limiting or preventing the delivery of services by the facility occupants.				

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3b

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facilities Design & Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Capital Maintenance - Mechanical Systems
DESCRIPTION	Ongoing replacement of aging mechanical systems

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$371,000	\$ 0	\$71,000	\$	\$300,000	\$300,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$356,000			\$
Overhead			\$15,000			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$371,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	n/a					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES	
Replacement and major maintenance to mechanical systems which have reached or exceeded their designed life expectancy, are no longer operating in an efficient manner, and pose a risk to the continued operation of City facilities.	
SCOPE OF WORK / DELIVERABLES	
Continuing with the mechanical maintenance replacement program, including City Hall domestic water-piping replacement.	
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)	
Equipment and system failures may affect the performance of operations and delivery of programs and services in Civic Facilities.	
TIMELINE	Start (mm/yy) May, 2008 Completion (mm/yy) September, 2009
IMPACT OF DELAY	
Planned replacement ensures the impact on operations and services is minimal. Addressing this work proactively will lessen the risk of compounded damage to the facility as a result of water leaks.	

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3e

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Facilities Design & Management
DIVISION / BRANCH	Building Services
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Capital Maintenance - Building Interiors
DESCRIPTION	Ongoing replacement of aging interior surfaces and minor structures

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$401,500	\$ 0	\$225,000	\$	\$176,500	\$176,500	\$
GROSS SUB-PROGRAM / PROJECT BUDGET		EXTERNAL FUNDING				
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract			\$395,500			\$
Overhead			\$6,000			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$401,500			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	NA					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES				
Interior surfaces and minor structural systems require replacing or repainting in order to maintain appearance and functionality.				
SCOPE OF WORK / DELIVERABLES				
Work includes replacement of significantly deteriorated carpet at VPD 5 E8th Ave; replacement of carpet (including funding of \$225,000 carried forward from 2007), meeting room fabric walls, and damaged moveable walls at Library Square.				
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)				
TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy)	December, 2008
IMPACT OF DELAY				
The appearance of these facilities will continue to deteriorate and pose a risk of loss of value and reputation of the assets.				

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3f-1

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facilities Design & Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Capital Maintenance - Building Envelope Systems
DESCRIPTION	Rehabilitation of VPD Cordova Annex Parkade

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$1,100,000	\$ 0	\$875,500	\$	\$224,500	\$224,500	\$
GROSS SUB-PROGRAM / PROJECT BUDGET		EXTERNAL FUNDING				
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$950,000				\$
Overhead		\$46,000				\$
Other (<i>specify below</i>)						\$
Consultant services		\$104,000				\$
		\$				\$
		\$				\$
		\$1,100,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

1. Cost avoidance of renting alternate parking for VPD
2. Cost avoidance of damage to public and private vehicles caused by spalling concrete

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	NA					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

Facilities envelope systems require major maintenance to maintain their structural integrity and prevent damage to interior elements.

SCOPE OF WORK / DELIVERABLES

Structural Rehabilitation of approximately 10,000 sq ft of the Cordova Annex Parkade to address the delamination of the concrete from the reinforcing bars:

1. Removal of all delaminated concrete areas
2. Removal of corrosion from steel reinforcing
3. Replacement of high performance concrete
4. Removal and replacement or repair of concrete soffit delamination
5. Repair of foundation wall cracks
6. Install traffic deck coating to reduce further chloride contamination

NOTE: Total project cost is \$1,200,000, with funding of \$1,100,000 from the 2008 Capital Budget and previously approved capital budgets, and \$100,000 from 2008 Supplementary Capital:

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3f-1

ORDER GROUP

ORDER NUMBER

2008 Allocation from Building Envelope capital	\$ 224,500	
Other funding:		
2006 VPD building upgrade	89,500	
Unallocated capital from closeouts		
Pre-2008 closeouts	63,000	
2008 closeouts	619,000	(Appendix 5 - Table 9)
Carry-forward funding from 2006/2007		
Building Envelope capital	104,000	
Funding from Basic Capital Budgets	\$1,100,000	
2008 Supplementary Capital	100,000	(Appendix 3 & Appendix 4 - Ref #5)
Total	\$1,200,000	

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy)	December, 2008
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IMPACT OF DELAY

Potential vehicle damage and personal injury due to spalling concrete. The current condition of this structure places the personnel and physical assets within this facility at increasing risk. Failure to address the delamination of the concrete structure could result in closure of this facility.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3f-2

ORDER GROUP

ORDER NUMBER

DEPARTMENT

Corporate Services

DIVISION / BRANCH

Facilities Design & Management

PROGRAM

Civic Property Management

SUB-PROGRAM / PROJECT

Capital Maintenance - Building Envelope Systems

DESCRIPTION

Ongoing replacement of building envelope systems including roofing, building exterior walls, and foundations

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$140,000	\$ 0	\$	\$	\$140,000	\$140,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$134,400			\$
Overhead			\$5,600			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$140,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	NA					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

Facilities envelope systems require major maintenance to maintain their structural integrity and prevent damage to interior elements.

SCOPE OF WORK / DELIVERABLES

Work in this program for 2008 includes:

- Skylight replacement at Cordova Annex, \$40,000
- Rehabilitation of atrium glazing at Archives building, \$100,000

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

TIMELINE

Start (mm/yy)

May, 2008

Completion (mm/yy)

December, 2008

IMPACT OF DELAY

Delay in implementation could cause further damage to the facilities and result in health and safety issues.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3h

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facilities Design & Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Capital Maintenance - Emergency Major Maintenance
DESCRIPTION	Unplanned major maintenance and equipment replacement

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$50,000	\$ 0	\$	\$	\$50,000	\$50,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$48,000			\$
Overhead			\$2,000			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$50,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	NA					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
To address unplanned major repairs and equipment failures that are critical to the continued operation of Civic Buildings.
SCOPE OF WORK / DELIVERABLES
To carry out unplanned major repairs and equipment replacement of HVAC, electrical, mechanical and structural systems. While every effort is made to forecast equipment replacement in advance, situations arise as the result of failures that need immediate repair/replacement to mitigate deterioration or damage and help ensure stable daily operation.
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)
Equipment and system failures may affect the operations and performance delivery of programs in Civic capital assets.
TIMELINE
Start (mm/yy) May, 2008 Completion (mm/yy) December, 2008
IMPACT OF DELAY
Delay of this work may result in significant risk to the operation of City facilities.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W3i

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facilities Design & Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Audits and Investigations
DESCRIPTION	To provide for planned inspections and audits to determine the condition and life expectancy of existing systems in support of development of a long-range capital maintenance program. This program will also address requests for indoor air quality and specialized engineering inspections.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			2008 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$40,000	\$ 0	\$	\$	\$40,000	\$40,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$38,400			\$
Overhead			\$1,600			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$40,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	NA					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
To conduct system audits in various areas for development and updating of building/equipment condition inventories and development of future recapitalization plans.
SCOPE OF WORK / DELIVERABLES
Consultant inspections to be carried out for substation/transformer systems and fire alarm sprinkler systems at various facilities.
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)
TIMELINE
Start (mm/yy) May, 2008 Completion (mm/yy) December, 2008
IMPACT OF DELAY
Delay in implementation could result in damage to interior space or the inability to respond to immediate issues which could result in risk to the building and occupants.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W4b

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services Group
DIVISION / BRANCH	Facilities Design & Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Roofing and Façade Upgrading Program
DESCRIPTION	To implement replacements and major repairs to roofing systems

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$150,000	\$ 0	\$	\$	\$150,000	\$150,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$139,000			\$
Overhead			\$11,000			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$150,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

Proper maintenance of roofing systems to prevent damage to interior systems.

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment	n/a					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

To implement major repairs and replacements of roofing systems to minimize damage to the interior systems and impact on facility operations.

SCOPE OF WORK / DELIVERABLES

This work will include capital repairs and replacements to roofing at various facilities identified in the Roofing Management Plan under development. Two of the priorities for 2008 are the Archives Atrium and the Art Gallery.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

TIMELINE	Start (mm/yy)	May, 2008	Completion (mm/yy)	October, 2008
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IMPACT OF DELAY

Delays in addressing roof system deterioration will result in compounded damage to the facilities and additional costs to carry out repairs to the interior systems caused by water leaks. Ingress of water can also result in the formation of mould, thereby posing a risk to building occupants and additional costs for hazardous material remediation work.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #

W6b

ORDER GROUP

ORDER NUMBER

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facilities Design and Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	Environmental Services Program
DESCRIPTION	Removal and disposal of identified hazardous materials

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2008 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2008 ADVANCE FUNDING APPROVED
\$200,000	\$ 0	\$	\$	\$200,000	\$200,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$192,000			\$
Overhead			\$8,000			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$			\$
			\$200,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

Reduce and eliminate City liability, potential fines, and health risk to the public and City staff.

IMPACT ON OPERATING BUDGET -

Added Basic	2008	\$0	2009	\$0	2010	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The removal and disposal of hazardous materials from City owned properties, to meet and exceed the WCB requirements and regulations and to promote and provide a safe work environment for all City tenants, staff and the public.

SCOPE OF WORK / DELIVERABLES

To meet funding needs for the higher priority hazardous materials remediation work planned for 2008, \$100,000 is being re-allocated from the Structural Mitigation program (included in Carried Forward Funding). A comprehensive Asbestos management program is in place to comply with WorkSafeBC (WCB) regulations. WCB regulations require the removal of damaged and delaminated Asbestos Containing Material (ACM) and other hazardous materials in City owned buildings. The remaining ACM will remain in place under a maintenance program or until the facilities are renovated, redeveloped or demolished.

General awareness of and interest in the health impacts of mould in the workplace continues to increase. Mould is fairly easy to identify and because of this our call-outs and remediation projects have tripled in the last few years. The remediation cost of mould is extremely costly and is double the price of other hazardous materials due to the nature of the work involved. Environmental Services has been providing assistance to other departments such as Social housing, Libraries, Fire Department, Police Department, and Engineering in identifying, assessing, and removing mould and somatic materials that pose a health risk. Recently lead materials have been an issue with WorkSafeBC (WCB) in the last year on City projects.

2008 BASIC CAPITAL BUDGET REQUEST

APPENDIX 2

REFERENCE #	W6b
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ORDER GROUP		ORDER NUMBER	
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- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> 1) Fire Halls (Various locations) - Remediation of mould/asbestos due to water damaged roofs and structures. \$60,000 2) C421 (City Hall) - On-going elimination of Asbestos/Mould in Various location identified in City Hall. \$60,000 3) E939 (Pacific Space Centre) - On-going elimination of Asbestos/Mould in Various location identified by Environmental Services. \$25,000 4) A872 (Manitoba Works Yard) - On-going elimination of Asbestos/Mould in Various location identified by Environmental Services. \$20,000 5) Various Locations - Emergency Hazardous abatement/Remediation. \$20,000 6) Various Locations - Hazardous Materials analytical fees for Mould, Lead, Asbestos, PCB. \$10,000 7) Various Locations - Indoor Air Quality studies and assessments. \$5,000 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

TIMELINE	Start (mm/yy)	January, 2008	Completion (mm/yy)	December, 2008
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IMPACT OF DELAY

As part of the on-going agreement with WorkSafeBC (WCB), the City of Vancouver is required to remove asbestos from their buildings that pose a risk and hazard to their employees. This agreement also requires the City to reduce and eliminate all asbestos from City Buildings. In the past, compliance with this agreement has enabled the City to avoid fines and sanctions from WCB and have provided a safe work environment for City staff and the public. The immediate delay of removing and eliminating mould, asbestos and bio-hazards from City buildings will result in further contamination to the building, staff, and the public. By not addressing these issues, the City of Vancouver may be fined and sanctioned from WorkSafeBC and may have to deal with liability claims from City tenants and the public.

Supplementary Capital provides a source of funding for capital and rehabilitation expenditures that arise during the 3-year duration of the Capital Plan. The 2006-2008 Capital Plan provides \$3.0 million of Capital from Revenue for Supplementary Capital.

Consistent with 2006 and 2007, a provision of \$1.0 million is available for allocation in 2008. 19 Supplementary Capital requests were received totalling \$4.3 million.

Evaluation Team

Consistent with previous years, a Review Committee was formed to evaluate the Supplementary Capital applications. The committee was chaired by the Director of Budget Services, Financial Services and include the following representatives:

- Manager, Capital Budget Services, Financial Services
- Senior Business Analyst, Park Board
- Budgets & Administration Engineer, Engineering Services
- Managing Director of Finance, Vancouver Police Department

The Technical Advisory Team was also engaged to provide an assessment of those funding applications relating to civic facilities, ergonomics, and information technology based on corporate priorities. Representatives include:

- Director, Facilities Design & Management, Business Planning & Services
- A/Director, Information Technology, Business Planning & Services
- Geoff Wright - Ergonomist, Human Resources Services

Evaluation of Applications

To effectively allocate the limited funding among the competing applications, the following criteria was considered:

- Compliance with legal and/or regulatory requirements
- Mitigation of unacceptable risks (legal, public and employee health and safety, financial, business continuity)
- Replacement of aging and obsolete technology
- Enhancement of health and safety conditions
- Enhancement of operational effectiveness and efficiency
- Enhancement of security, internal control, policy compliance and management capabilities
- Conformance to corporate priorities

Departments/Boards were invited to present their applications and clarify the questions raised by the Review Committee and the Technical Advisory Team.

Recommended Allocation

The Review Committee submitted the proposed funding allocation to the Final Review Panel for their review and concurrence. Representatives include:

- Deputy City Manager
- Director of Finance/General Manager of Financial Services
- General Manager of Business Planning & Services

Approval of the recommended allocation was provided by the Final Review Panel. Departments/Boards were generally satisfied. No written appeal was received.

Below are highlights of the priority projects and recommended allocation of Supplementary Capital and/or alternative sources of funding. Further details are provided in the following table.

Britannia

- Supplementary Capital - \$94,200
 - Replacement of a dry-a-tron under the cost-share arrangement with the Vancouver School Board

Physical Security Services

- Supplementary Capital - \$258,000
 - Reconfiguration of the Security Control Centre and security systems upgrades

Civic Facilities Maintenance & Upgrades

- Supplementary Capital - \$510,300
 - Reconfiguration of Committee Room #1 and audio/visual equipment upgrades
 - Reconfiguration of the vacated Traffic Signal Control Room to optimize use of office space
 - Structure rehabilitation of the Vancouver Police Department Cordova Annex Parkade
 - Lead abatement at the Playhouse Theatre
 - Elevator upgrades at City Hall
 - Development of a Strategic Office Accommodation Plan

Information Technology Maintenance & Expansion

- Supplementary Capital - \$137,500
 - Implementation of a Storage Area Network for the retention of digital forensic evidence

2008 SUPPLEMENTARY CAPITAL ALLOCATION

Description	Supplementary Capital (\$'000)	Alternative Funding (\$'000)	Total Funding (\$'000)
Britannia	94.2	62.8	157.0
<p>Dry-a-tron Replacement Replace a 30-year old dry-a-tron under the cost-share arrangement with Vancouver School Board (VSB) to recirculate pool temperature and bring in fresh air, and ultimately achieve energy savings target in gas consumption.</p> <p><i>The Review Committee recommended that Supplementary Capital funding of \$94,200 be allocated to address health and sustainability concerns.</i></p>			
City Manager's Office	14.7	125.3	140.0
<p>City Clerk's Department - Committee Room #1 Renovation Redesign and reconfigure Committee Room #1 and upgrade audio/visual equipment to meet current operational needs. The main use of the room has evolved over time from holding Standing Committee meetings to hosting official international delegations, hospitality events, public meetings, and staff presentations.</p> <p><i>The Review Committee along with the Final Review Panel recommended that Supplementary Capital funding of \$14,700 and NNR funding of \$78,800 be allocated to augment FD&M's Capital Budget of \$46,500 to address operational needs.</i></p>			
Engineering Services	-	174.0	174.0
<p>City Hall 2nd Floor Renovation Redesign and reconfigure the vacated traffic signal control room in conjunction with the 7th and 10th floor renovation currently underway to optimize the use of office space among various branches within and outside of the City Hall Precinct. This will create 4 to 5 more workstations and avoid potential office rental costs of \$6,000 per person per year.</p> <p><i>The Review Committee recommended that this request be funded from Engineering's Operating Budget (through deferral of an existing renovation loan) to address immediate operational needs.</i></p>			
Facilities Design & Management	495.6	1,336.4	1,832.0
<p>Vancouver Police Department - Cordova Annex Parkade Rehabilitation Perform immediate structural rehabilitation to the Cordova Annex Parkade to replace delaminated concrete on the reinforcing bars and repair foundation wall cracks.</p> <p><i>The Review Committee recommended that Supplementary Capital funding of \$100,000 be allocated to augment FD&M's Capital Budget of \$1,100,000 to address building structure and safety concerns.</i></p>	100.0	1,100.0 (Appendix 3 - W3f-1)	1,200.0

2008 SUPPLEMENTARY CAPITAL ALLOCATION

Description	Supplementary Capital (\$'000)	Alternative Funding (\$'000)	Total Funding (\$'000)
Facilities Design & Management (Cont'd)	495.6	1,336.4	1,832.0
<p>Civic Theatres - Playhouse Lead Abatement Remediate hazardous materials at the Playhouse in conjunction with the theatre renovation project currently underway.</p> <p><i>The Review Committee recommended that Supplementary Capital funding of \$75,600 be allocated to augment FD&M's Capital Budget of \$236,400 to address health and safety concerns and comply with WorkSafe BC regulations.</i></p>	75.6	236.4	312.0
<p>City Hall Precinct - Elevator Upgrades Perform control and mechanical upgrades/replacement to the two elevators at City Hall to address frequent failures and lengthy repairs.</p> <p><i>The Review Committee recommended that Supplementary Capital funding of \$170,000 be allocated to fund upgrades/replacement of one of the two elevators to address serviceability and building accessibility concerns. Funding for the 2nd elevator should come from the 2009-11 Capital Plan as part of the Major Capital Maintenance Program.</i></p>	170.0	-	170.0
<p>City Hall Precinct - Strategic Office Accommodation Plan Conduct an accommodation/space planning study of City Hall Precinct to address operational, health and safety, and indoor air quality issues due to overcrowding. The study will commence in mid-2008 and will take at least a year to complete.</p> <p><i>The Review Committee recommended that Supplementary Capital funding of \$150,000 be allocated to commence the study in mid-2008, with the remaining funding to come from the 2009-11 Capital Plan.</i></p>	150.0	-	150.0
Physical Security Services	258.0	-	258.0
<p>Security Control Centre (SCC) Upgrades Reconfigure the SCC office and replace obsolete security equipment, systems, and technologies while ensuring scalability to meet immediate and future operational needs.</p> <p><i>The Review Committee recommended that Supplementary Capital funding of \$258,000 be allocated to modernize security systems functionalities to address operational needs.</i></p>			
Vancouver Police Department	137.5	-	137.5
<p>Computer Forensics Storage Area Network (SAN) Solution To implement a SAN to replace existing hard drives for retention of digital forensic evidence. This will improve data security; create data redundancy; enable offsite data storage; enable simultaneous, multiple access to data; eliminate complex tape management; enable cost-effective data storage and reduce annual operating costs in the range of \$10,000 to \$15,000.</p> <p><i>The Review Committee recommended that Supplementary Capital funding of \$137,500 be allocated to address data security concerns and realize operational efficiency and savings.</i></p>			
TOTAL SUPPLEMENTARY CAPITAL & ALTERNATIVE FUNDING	1,000.0	1,698.5	2,698.5

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

1

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION Britannia Community Services Centre

OTHER DEPARTMENTS INVOLVED Vancouver School Board

PROJECT TITLE Dry-a-tron

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding <i>(specify below)</i>	
Materials	\$		\$
Equipment	\$157,000		\$
Contract	\$		\$
Overhead	\$		\$
Other <i>(specify below)</i>		External Funding <i>(specify below)</i>	
	\$	Vancouver School Board	\$62,800
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$157,000		\$62,800
SUPPLEMENTARY CAPITAL REQUESTED			\$94,200
SUPPLEMENTARY CAPITAL APPROVED			\$94,200

COST SAVINGS & OTHER BENEFITS -

The Dry-a-tron is energy efficient, reusing heat from the Dry-a-tron to recirculate the pool temperature and bringing in fresh air resulting in cost savings.

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	\$0	2009	\$0	2010	\$0

PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	The present system has a leak in the freezing coil, causing air loss. We are not able to recirculate air inside the pool facility and reduce the temperature to a normal level. Presently, the temperature hovers at 87.
SCOPE OF WORK / DELIVERABLES	The cost for repairing the system is too high compared with the cost of purchasing a new one.
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input type="checkbox"/> To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc) <input checked="" type="checkbox"/> To enhance general health and safety condition Comment: <i>Dealing with air quality in the pool</i> <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency Comment: <i>Part of our energy conservation initiative</i> <input checked="" type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities Comment: <i>Compliance with health regulations</i> <input type="checkbox"/> To replace aging and obsolete technology <input checked="" type="checkbox"/> Other
TIMELINE	Start (mm/yy) April 1, 2008 Completion (mm/yy) April 30, 2008
IMPACT OF DELAY	Poor air quality
ADDITIONAL COMMENT	Cost share with VSB at 60/40

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

2

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION Corporate Services Group - Physical Security

OTHER DEPARTMENTS INVOLVED Facilities Design & Management; Information Technology

PROJECT TITLE Security Control Centre (SCC) Project

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding <i>(specify below)</i>	
Materials	\$		\$
Equipment	\$213,000		\$
Contract	\$		\$
Overhead	\$		\$
Other <i>(specify below)</i>		External Funding <i>(specify below)</i>	
Project Management (Integration of CCTV, Access Control, Intrusion Detection, Alarm & Reporting components)	\$30,000		\$
Redesign of Security Control Centre and removal of obsolete equipment	\$15,000		\$
	\$		\$
	\$		\$
	\$		\$
	\$258,000		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED			\$258,000
SUPPLEMENTARY CAPITAL APPROVED			\$258,000

COST SAVINGS & OTHER BENEFITS -

Benefits will include:

- Ensuring ability to maintain access control and alarm management systems, avoiding failures in the immediate future
- Ensuring staff and visitors uninterrupted access to City buildings with access control systems currently in use
- Enabling cost-effective data management and storage for critical life safety information and systems
- Protecting the reputation of the City
- Creating a safer environment for citizens and employees while demonstrating the organization's commitment to their welfare
- Reducing theft from clients, staff, and from the organization

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	\$0	2009	\$0	2010	\$0
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PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Ergonomics <input checked="" type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	This project involves upgrading the current Security Control Centre office located on the ground floor of City Hall and, in conjunction with a new design and configuration, replacing obsolete equipment and systems with new and more effective technologies. This will effectively lay the foundation for transforming the office into a modern Security Control Centre capable of meeting the City's current security needs and sufficiently scalable to address current and future security challenges.
SCOPE OF WORK / DELIVERABLES	Redesign of control room & removal of obsolete technology Acquisition and installation of upgraded video management technology Upgrade to system to enable longer term storage and real-time video management Acquisition of new low heat and radiation screens for video monitoring Review and upgrade of Intrusion Detection software Acquisition of new SQL server and additional SQL License Integration of Incident Management System (IRIMS Perspective) Upgrade to all legacy security alarm panels Project management to ensure integration and implementation is optimized

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

2

ORDER GROUP

ORDER NUMBER

BUSINESS JUSTIFICATION

- To comply with legal and regulatory requirements
- To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc)
- To enhance general health and safety condition
- To enhance operational effectiveness and efficiency
- To enhance security, internal control, policy compliance and management capabilities
- To replace aging and obsolete technology
- Other

Comment:

- (1) It will eliminate current equipment/system failures and avoid a scenario of catastrophic failure through the acquisition of up-to-date security technology and equipment*
- (2) It will assist in optimizing the deployment of the City's security resources and will be sufficiently scalable to meet future needs and/or respond to unexpected demands*
- (3) It will provide the capacity to consolidate security reporting measures for the 75 City buildings currently utilizing independent central station companies for intrusion detection alarm reporting*
- (4) It will facilitate more effective communication with the City's security partners/partner organizations (e.g., VPD, RCMP, ECOMM, Contract Security, etc.)*
- (5) It will ensure that the City continues to meet Occupational Health and Safety Legislation as well as WCB Working Alone standards*
- (6) It will help reduce the City's exposure and liability.*

TIMELINE

Start (mm/yy)

04/08

Completion (mm/yy)

10/08

IMPACT OF DELAY

Major breakdowns may occur, which could create security risks.

ADDITIONAL COMMENT

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

3

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION City Clerk's Department

OTHER DEPARTMENTS INVOLVED Facilities Design & Management

PROJECT TITLE Renovations - Committee Room #1

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$0	Internal Funding (<i>specify below</i>)	
Materials	\$37,000	NNR	\$78,800
Equipment	\$61,000	Facility - Unallocated (from previous closeouts)	\$46,500
Contract	\$19,000		\$
Overhead	\$		\$
Other (<i>specify below</i>)		External Funding (<i>specify below</i>)	
Fees	\$23,000		\$
	\$		\$
	\$		\$
	\$140,000		\$125,300
SUPPLEMENTARY CAPITAL REQUESTED			\$14,700
SUPPLEMENTARY CAPITAL APPROVED			\$14,700

COST SAVINGS & OTHER BENEFITS -

The primary purpose of this room was formerly for holding standing committee meetings, but these meetings have now been moved to the Council Chamber. This meeting room is now used for hosting official international delegations visiting Vancouver and for staff to present to these delegations information on the programs/services of the City. It is also used to hold hospitality events for official visitors, and by Council appointed bodies for holding public meetings (e.g., Development Permit Board and Panel, Board of Variance, Vancouver Heritage Commission, Vancouver City Planning Commission, etc.).

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	2009	2010
	\$0	\$0	\$0

PROJECT INFORMATION -

CATEGORY	<input type="checkbox"/> Facility <input type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other
DESCRIPTION	
SCOPE OF WORK / DELIVERABLES	<ol style="list-style-type: none"> 1. Install mobile/modular meeting tables, lecterns, and guest seating; 2. Construct secretarial workstation with central AV controls; 3. Construct wall for presentation monitor and install presentation board storage; 4. Upgrade obsolete AV/sound equipment including equipment for the hard-of-hearing; 5. Install direct/indirect lighting and wiring; 6. Upgrade paint, ceiling, and carpeting.
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc) Comment: <i>Given its growing use as a room for hosting official international delegations and for staff making presentations to these guests, upgrading the room provides an opportunity for further enhancing the City's reputation as a world class city.</i> <input checked="" type="checkbox"/> To enhance general health and safety condition Comment: <i>HVAC system requires upgrades for health reasons.</i> <input type="checkbox"/> To enhance operational effectiveness and efficiency <input checked="" type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities Comment: <i>The room is used for numerous public and official functions/meetings, for both international delegations and Council advisory bodies. The room does not comply with accessibility standards set by the City.</i> <input checked="" type="checkbox"/> To replace aging and obsolete technology Comment: <i>Current AV Sound mixer is obsolete and no longer supported by external provider.</i> <input type="checkbox"/> Other

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

3

ORDER GROUP

ORDER NUMBER

TIMELINE	Start (mm/yy)	February 2008	Completion (mm/yy)	September 2008
IMPACT OF DELAY	It is critical that the renovations and upgrades be completed by December 2008. The hosting of official international delegations visiting Vancouver, the requirement that staff present information about the City to these delegations, and the holding of hospitality events by Mayor and Council is increasing exponentially. We expect that the number of visits will double in 2008 compared with 2007. Further increases are expected to occur in 2009 and beyond. Currently, the City does not have suitable meeting space for these purposes.			
ADDITIONAL COMMENT	The room is also used by Council appointed bodies conducting public meetings. Currently, the room does not meet modern meeting room standards and is not accessible to disabled persons (audio, visual, mobility disabilities).			

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

4

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION Engineering Services/Departmental Services

OTHER DEPARTMENTS INVOLVED Facilities

PROJECT TITLE Renovation 2nd Floor

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding (<i>specify below</i>)	
Materials	\$		\$
Equipment	\$		\$
Contract	\$		\$
Overhead	\$		\$
<i>Other (specify below)</i>		<i>External Funding (specify below)</i>	
renovation unit rate \$120 sq ft	\$132,000		\$
5 - new workstations	\$30,000		\$
Consultant Design	\$5,000		\$
Project Management Fees	\$7,000		\$
	\$		\$
	\$174,000		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED		(Recommendation F)	\$174,000
SUPPLEMENTARY CAPITAL APPROVED			\$0

COST SAVINGS & OTHER BENEFITS -

By renovating the space formerly occupied by the signal control room, Engineering will be able to create an anticipated 4-5 more workspaces and avoid having to rent external facilities at \$6,000 per person per year. Total annual savings are approximately \$27,000 per year.

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	\$0	2009	\$0	2010	\$0
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PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	The traffic signal control room will be moved from the 2 nd floor of City Hall to National Yards. The resulting vacant space borders on the vacant Film and Events office. As part of the renovation of the 7 th and 10 th floors currently underway, Engineering Services is looking at options of relocating certain branches from other floors in City Hall and potentially bringing some staff back into City Hall. Once the 7 th and 10 th floors are renovated, the floor space will not be sufficient to accommodate as many staff as it currently does because standard workstation sizes will replace the substandard conditions. The 2 nd floor was planned to accept the extra staff that could not fit back into the reconfigured 7 th and 10 th floors. The move of the traffic signal control room presents an opportunity to create more space and allow for more relocation options. This added scope to the previously approved 7 th and 10 th floor renovations presents efficiencies as the work can be covered by one contract and be completed at one time.
SCOPE OF WORK / DELIVERABLES	1100 sq ft of office renovations
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input type="checkbox"/> To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc) <input type="checkbox"/> To enhance general health and safety condition <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency <input type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input type="checkbox"/> To replace aging and obsolete technology <input type="checkbox"/> Other
TIMELINE	Start (mm/yy) _____ Completion (mm/yy) _____
IMPACT OF DELAY	
ADDITIONAL COMMENT	

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

5

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION Corporate Services / Facilities Design & Management

OTHER DEPARTMENTS INVOLVED VPD

PROJECT TITLE Rehabilitation of Cordova Parkade

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$0	Internal Funding (<i>specify below</i>)	
Materials	\$	Building Envelope Capital - 2008	\$224,500
Equipment	\$	Building Envelope Capital C/F from 2006/2007	\$104,000
Contract	\$1,050,000	VPD Building Upgrade Capital	\$89,500
Overhead	\$46,000	Closeouts	\$682,000
Other (<i>specify below</i>)		External Funding (<i>specify below</i>)	
Consultant Services	\$104,000		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$1,200,000	(Appendix 2 - W3f-1)	\$1,100,000
SUPPLEMENTARY CAPITAL REQUESTED			\$100,000
SUPPLEMENTARY CAPITAL APPROVED			\$100,000

COST SAVINGS & OTHER BENEFITS -

1. Cost avoidance of renting alternate parking for VPD
2. Cost avoidance of damage to public and private vehicles from spalling concrete

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	\$0	2009	\$0	2010	\$0
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PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	Structural Rehabilitation of approximately 10,000 sq ft of the Cordova Annex Parkade to address the delamination of the concrete from the reinforcing bars
SCOPE OF WORK / DELIVERABLES	<ol style="list-style-type: none"> 1. Removal of all delaminated concrete areas 2. Removal of corrosion from steel reinforcing 3. Replacement of high performance concrete 4. Removal and replacement or repair of concrete soffit delamination 5. Repair of foundation wall cracks 6. Install traffic deck coating to reduce further chloride contamination
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc) Comment: <i>Required to maintain the structural integrity of the parkade.</i> <input checked="" type="checkbox"/> To enhance general health and safety condition Comment: <i>Prevent potential vehicle damage and personal injury due to spalling concrete.</i> <input type="checkbox"/> To enhance operational effectiveness and efficiency <input type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input checked="" type="checkbox"/> To replace aging and obsolete technology Comment: <i>The addition of a traffic deck coating will provide a barrier against further chloride contamination and will extend the life of the completed repairs.</i> <input type="checkbox"/> Other
TIMELINE	Start (mm/yy) 05/08 Completion (mm/yy) 08/08
IMPACT OF DELAY	Delaying this work will result in accelerated deterioration.
ADDITIONAL COMMENT	

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

6

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION	Corporate Services
OTHER DEPARTMENTS INVOLVED	Facilities Design & Management / Environmental Services
PROJECT TITLE	Removal of Hazardous Materials - Playhouse Theatre

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding (<i>specify below</i>)	
Materials	\$	Theatre - Unallocated (from previous closeouts)	\$236,400
Equipment	\$		\$
Contract	\$300,000		\$
Overhead	\$12,000		\$
Other (<i>specify below</i>)		External Funding (<i>specify below</i>)	
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$312,000		\$236,400
SUPPLEMENTARY CAPITAL REQUESTED			\$75,600
SUPPLEMENTARY CAPITAL APPROVED			\$75,600

COST SAVINGS & OTHER BENEFITS -

1. Avoids fines and sanctions by Work Safe BC.
2. Reduce and eliminate potential Work Safe BC claims
3. Prevent further delays in the current renovation project at the above site.
4. Eliminate hazardous material from staff work areas.

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	\$0	2009	\$0	2010	\$0
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PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	Remediate Hazardous Materials
SCOPE OF WORK / DELIVERABLES	Remove lead contaminated debris and dust from various areas (above Audience Chamber, Boiler Room, etc.)
BUSINESS JUSTIFICATION	<input checked="" type="checkbox"/> To comply with legal and regulatory requirements Comment: <i>Comply with WCB regulations</i> <input checked="" type="checkbox"/> To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc) Comment: <i>Health and Safety risks to staff and public</i> <input checked="" type="checkbox"/> To enhance general health and safety condition Comment: <i>Allow safe entry to locations that have been identified with this issue</i> <input type="checkbox"/> To enhance operational effectiveness and efficiency <input type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input type="checkbox"/> To replace aging and obsolete technology <input type="checkbox"/> Other
TIMELINE	Start (mm/yy) 01/08 Completion (mm/yy) 07/08
IMPACT OF DELAY	Health and Safety risk to staff and public, potential fines, sanctions, and closure of facility
ADDITIONAL COMMENT	

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

7

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION Corporate Services / Facilities Design & Management

OTHER DEPARTMENTS INVOLVED

PROJECT TITLE Civic Precinct Elevator Upgrade

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding <i>(specify below)</i>	
Materials	\$		\$
Equipment	\$		\$
Contract	\$325,000		\$
Overhead	\$15,000		\$
Other <i>(specify below)</i>		External Funding <i>(specify below)</i>	
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$340,000		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED			\$340,000
SUPPLEMENTARY CAPITAL APPROVED			\$170,000

COST SAVINGS & OTHER BENEFITS -

1. To address the growing concern about the reliability of the elevators at City Hall and the East Wing
2. Mitigate ongoing repair costs
3. Reduce downtime and impact on staff moving throughout the buildings
4. Improve reliability for access by the public

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	\$0	2009	\$0	2010	\$0

PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	Precinct Elevator Upgrade Program - Phase 2
SCOPE OF WORK / DELIVERABLES	Implement control and mechanical upgrades and/or replacement to address the current poor serviceability. This program will involve engaging a specialist consultant to evaluate, design, and implement the changes necessary to improve performance.
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc) <input checked="" type="checkbox"/> To enhance general health and safety condition <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency Comment: <i>We are receiving numerous complaints from staff about the frequency of failures and the length of time to complete repairs.</i> <input type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input checked="" type="checkbox"/> To replace aging and obsolete technology Comment: <i>Provide additional enhancements beyond those completed in 2002</i> <input type="checkbox"/> Other
TIMELINE	Start (mm/yy) 04/08 Completion (mm/yy) 11/08
IMPACT OF DELAY	
ADDITIONAL COMMENT	

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

8

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION	Corporate Services / Facilities Design & Management
OTHER DEPARTMENTS INVOLVED	Other Departments occupying space in the City Precinct Buildings
PROJECT TITLE	Strategic Office Accommodation Plan

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding <i>(specify below)</i>	
Materials	\$		\$
Equipment	\$		\$
Contract	\$290,000		\$
Overhead	\$10,000		\$
Other <i>(specify below)</i>		External Funding <i>(specify below)</i>	
	\$		\$
	\$		\$
	\$		\$
	\$300,000		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED			\$300,000
SUPPLEMENTARY CAPITAL APPROVED			\$150,000

COST SAVINGS & OTHER BENEFITS -

1. To better use the space available in Precinct Buildings
2. To develop a more effective, proactive plan for addressing the current and future space needs of Departments
3. To address the growing dissatisfaction with space standards
4. To improve the effectiveness of staff by providing proper accommodations
5. To reduce the costs of continuing renovations required to accommodate new staff
6. To develop the basis upon which to commence planning for a new City Hall

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	\$0	2009	\$0	2010	\$0
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PROJECT INFORMATION -

CATEGORY	<input checked="" type="checkbox"/> Facility <input type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other
DESCRIPTION	Conduct an accommodation/space planning study of the Civic Precinct Buildings
SCOPE OF WORK / DELIVERABLES	Engage a consultant firm to: <ol style="list-style-type: none"> 1. Review the existing space allocations 2. Evaluate current space standards 3. Develop short-term and long-term space needs at City Hall 4. Identify functions that should be accommodated elsewhere 5. Develop a basic strategy and options to address accommodations in City Precinct Buildings in the short and medium term 6. Recommend options for the future development of the Civic Precinct facilities
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input type="checkbox"/> To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc) <input checked="" type="checkbox"/> To enhance general health and safety condition Comment: <i>Increasing accommodation demands at Civic Precinct buildings may lead to health and safety and Indoor Air Quality issues</i> <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency Comment: <i>Current space limitations are adversely affecting staff effectiveness. In many areas, there is no space available to accommodate additional staff.</i> <input checked="" type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input checked="" type="checkbox"/> To replace aging and obsolete technology Comment: <i>The space availability and configurations in the Precinct Buildings are beginning to exceed their capability to support business operations. Facilities at 456/460 Broadway should be completely redeveloped.</i> <input type="checkbox"/> Other

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

8

ORDER GROUP

ORDER NUMBER

TIMELINE	Start (mm/yy)	04/08	Completion (mm/yy)	10/08
IMPACT OF DELAY	Delay will only exacerbate the growing discontent with the standard of accommodations at the Civic Precinct and will limit the ability of departments to engage additional staff to meet increasing work loads.			
ADDITIONAL COMMENT				

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

9

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION Vancouver Police Department

OTHER DEPARTMENTS INVOLVED

PROJECT TITLE Computer Forensics Storage Area Network (SAN) Solution

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding <i>(specify below)</i>	
Materials	\$		\$
Equipment	\$137,500		\$
Contract	\$		\$
Overhead	\$		\$
Other <i>(specify below)</i>		External Funding <i>(specify below)</i>	
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$137,500		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED			\$137,500
SUPPLEMENTARY CAPITAL APPROVED			\$137,500

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2008	\$0	2009	\$350	2010	\$350

PROJECT INFORMATION -

CATEGORY	Facility <input type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	The purchase of a SAN will provide improved data security and data redundancy.
SCOPE OF WORK / DELIVERABLES	
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input type="checkbox"/> To mitigate unacceptable risks (legal, public and employee health and safety, financial, etc) <input checked="" type="checkbox"/> To enhance general health and safety condition Comment: <i>Ensures faster, more reliable, and more readily accessible backups of crucial files to our users.</i> <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency Comment: <i>Will eliminate the need for complex tape management, and will allow us additional security of data currently not available through current backup strategies.</i> <input checked="" type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities Comment: <i>The outdated method of storing evidentiary disk images has led to the VPD having to store numerous hard drives in an unprotected and relatively unsecure location. Utilizing SAN technology will alleviate most of the challenges faced by our current methods.</i> <input type="checkbox"/> To replace aging and obsolete technology Comment: <i>The outdated method of storing evidentiary disk images has led to the VPD having to store numerous hard drives in an unprotected and relatively unsecure location. Utilizing SAN technology will alleviate most of the challenges faced by our current methods.</i> <input type="checkbox"/> Other
TIMELINE	Start (mm/yy) 04/08 Completion (mm/yy) 12/08
IMPACT OF DELAY	Operational costs will continue to rise as hard drive capacity continues to grow. This translates into having to purchase more and larger drives and continuing to store the drives in a less than ideal environment.

2008 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 4

PROJECT REFERENCE #

9

ORDER GROUP

ORDER NUMBER

ADDITIONAL COMMENT

A SAN would permit a more efficient use of digital storage. For example, a 150GB hard drive imaged onto a 250GB hard drive will result in 100GB of unallocated, wasted space, as only one case is placed on each hard drive. A SAN would facilitate the usage of the unused space more efficiently and lower the demand for additional hard drives.

The reduction in requests for hard drives would also reduce the requirement for additional drive trays. Currently, hard drives are placed within a drive tray and remain there until the conclusion of the forensic examination. Having to continually remove hard drives to access the tray for an examination of a second or third case leads to a loss of investigator productivity and also increases the risk of data loss or hard drive damage.

The SAN provides timely access and efficient storage of investigator files. It also facilitates accessibility for other investigators in the laboratory working on large case files that might require a number of investigators working on a given case simultaneously due to the urgent nature of the case (e.g., a kidnapping investigation).

The SAN permits the VPD Information Technology Manager to more effectively maintain the file infrastructure. As files are no longer required for court, they can be archived to tape, providing additional free space on the SAN. These administrative duties can be performed by a civilian technologist providing more investigative time for sworn members.

Utilizing a SAN for exhibit control eliminates the requirement for investigators to annually load imaged drives to test and maintain their mechanical functionality. The exhibit hard drives must be spun each year to ensure the functionality of each hard drive and to avoid seizure of the drive. The time required by an investigator to perform this function is increasing each year as the number of hard drives increases.

Council authority is required to close Capital accounts with a variance exceeding 15% and \$50,000 of the approved budget, and to reallocate Capital funding over \$50,000.

Staff have identified Capital programs/projects from the 2003-2005 and 2006-2008 Capital Plans totalling \$10.4 million for closeout, and recommend that the net overall unexpended balance of \$1.4 million be transferred to the 2006-2008 Capital Plan (\$1.2 million) and the Affordable Housing Reserve (\$0.2 million).

Below is a summary of Capital accounts by program area: Public Safety; Community Services Initiatives; Civic Facilities Maintenance & Upgrades; Information Technology Maintenance & Expansion; and Other Capital. The summary is based on SAP Capital Statements generated as of March 31, 2008.

Details of the closeout balance, proposed allocation by program area, and explanations for significant variance are shown on the following pages. Allocation of closeout balance that has not been earmarked for specific projects is captured in "Unallocated Capital" for future allocation, subject to applicable Capital allocation policies.

Table 1: Closeout Position by Program Area

PROGRAM AREA	BASIC CAPITAL BUDGET (\$)	CLOSEOUT BALANCE (\$)
Public Safety	789,398	86,914
Community Services Initiatives	2,993,831	256,596
Civic Facilities Maintenance & Upgrades	2,407,496	669,212
Information Technology Maintenance & Expansion	3,796,000	340,959
Other Capital	420,752	962
TOTAL	10,407,477	1,354,643

i) Public Safety

The Public Safety Capital accounts totalling \$789,000 have been identified for closeout. These include projects relating to Firehalls and Police offices. The net unexpended balance is \$87,000, which is 11% of the approved budget. Please refer to Table #3 for recommended allocation.

Table 2: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Fire				
Repair Apparatus Slab - Firehall #1	98,000	89,504	8,496	9%
UEL Wildland Firefighting Vehicle	194,943	194,943	0	0%
Subtotal	292,943	284,447	8,496	3%
Police				
Underground Parking Security Upgrade	20,000	11,120	8,880	44%
PA System - 312 Main St.	35,000	41,765	(6,765)	(19%)
Waterfront Dock Replacement	19,955	19,955	0	0%

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Identification Expansion	23,000	16,844	6,156	27%
Wire Room Expansion *	118,500	58,595	59,905	50%
Office Renovation - 525 W 10th Ave.	280,000	269,758	10,242	4%
Subtotal	496,455	418,037	78,418	16%
NET UNEXPENDED BALANCE/(DEFICIT)	789,398	702,484	86,914	11%

*Indicates Programs/Projects with a budget variance exceeding 15% and \$50,000. See Table 4 for explanations.

Table 3: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
Fire	
2006-2008 Fire Unallocated	8,496
Police	
VPD Transition Fund	78,418
TOTAL	86,914

Table 4: Variance Explanation

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2003-2005	VPD Wire Room Expansion	118,500	58,595	59,905	50%
The cost of the VPD Wire Room Expansion at East 8th Avenue was less than anticipated due primarily to competitive bidding resulting in significantly lower construction costs, which also avoided the need to use contingency funding of approximately \$12,000 included in the project budget. Workstation configuration was also modified from full workstation to standard desk, resulting in a cost savings of approximately \$30,000.					

ii) Community Services Initiatives

The Community Services Capital accounts totalling \$2,994,000 have been identified for closeout. These include Affordable Housing, Capital Grant, Childcare, Civic Theatres, Downtown Eastside Revitalization, Facade Grant, and Non-City-Owned Social Facilities Programs. The net unexpended balance is \$257,000, which is 9% of the approved budget. Please refer to Table #6 for recommended allocation and Table #7 for explanation for significant variances.

Table 5: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Affordable Housing				
Grant to Lu'ma Native Housing	200,000	200,000	0	0%
Grant to Triage Emergency Services	331,250	331,250	0	0%

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Grant to Mole Hill Housing Society	330,000	315,000	15,000	5%
Grant to Jackson Ave Co-op *	300,000	100,000	200,000	67%
Temporary Repairs at 312 Richards St.	28,000	13,879	14,121	50%
Subtotal	1,189,250	960,129	229,121	19%
Capital Grants				
Vancouver Aboriginal Friendship Centre Society	17,000	16,452	548	3%
ANH/South Vancouver Neighbourhood House	3,267	3,267	0	0%
CSC Parent Advisory Society	10,000	10,000	0	0%
Taiwanese Canadian Cultural Centre	8,568	8,568	0	0%
WISE Social & Athletic Club	16,000	16,000	0	0%
Big Sisters of BC Lower Mainland	2,700	2,700	0	0%
Subtotal	57,535	56,987	548	1%
Childcare				
Shaw Tower Daycare	74,300	74,300	0	0%
Pooh Corner Daycare Playground Upgrade/Equipment	144,798	143,968	830	1%
Grant to Mt Pleasant CC Association	5,000	5,000	0	0%
Subtotal	224,098	223,268	830	0%
Civic Theatres				
Orpheum Security System	150,000	149,653	347	0%
QET Redevelopment Final Design Phase 1	184,430	184,430	0	0%
Replace Curtains/Scrimms QET & Playhouse	98,000	97,716	284	0%
Subtotal	432,430	431,799	631	0%
DTES Revitalization				
Vancouver Heritage Register Buildings	40,000	40,000	0	0%
Grant to Strathcona CC Kitchen	25,000	25,000	0	0%
Grant to 717 Princess St. Childcare Centre	250,000	250,000	0	0%
SOS Victory Square/Chinatown Heritage Building	40,000	14,534	25,466	64%
Contribution to Main St. Showcase	46,000	46,000	0	0%
Subtotal	401,000	375,534	25,466	6%
Facade Grants				
Grant for 5 W Pender St.	100,000	100,000	0	0%
Grant for 522 Beatty St.	50,000	50,000	0	0%
Subtotal	150,000	150,000	0	0%
Non-City-Owned Social Facilities				
Mount Pleasant Neighbourhood House Emergency Repairs	539,518	539,518	0	0%

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
NET UNEXPENDED BALANCE/(DEFICIT)	2,993,831	2,737,235	256,596	9%

*Indicates Programs/Projects with a budget variance exceeding 15% and \$50,000. See Table 7 for explanations.

Table 6: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
Affordable Housing	
Affordable Housing Fund (Reserve)	200,000
2006-2008 Affordable Housing Capital - Unallocated	29,121
Subtotal	229,121
Capital Grants	
2006-2008 Capital Grants - Unallocated	548
Childcare	
2006-2008 Childcare Capital - Unallocated	830
Civic Theatres	
2006-2008 Civic Theatres Capital - Unallocated	631
DTES Revitalization	
2006-08 DTES Revitalization Capital - Unallocated	25,466
TOTAL	256,596

Table 7: Variance Explanation

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2003-2005	Grant to Jackson Ave. Co-op	300,000	100,000	200,000	67%
A grant of \$300,000 was approved in 2005 (RTS# 4674, In-Camera) toward a property purchase related to the Jackson Avenue Co-Op. A donation of \$200,000 was received subsequently and used to partially fund the housing project grant.					

iii) Civic Facilities Maintenance & Upgrades

Civic Facilities Maintenance & Upgrades Capital accounts totalling \$2.4 million have been identified for closeout. These include civic property maintenance and City Hall office precinct upgrades. The net unexpended balance is \$669,000, which is 28% of the approved budget. Please refer to Table #9 for recommended allocation and Table #10 for explanation of significant variances.

Table 8: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Renovations - City Hall 2nd Floor	210,000	194,040	15,960	8%

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Council Chamber AV System	264,000	236,373	27,627	11%
Committee Room 1 Upgrades	30,000	16,603	13,397	45%
IT Office Space Renovation/Expansion	42,000	33,638	8,362	20%
Library Square Fire Alarm Upgrade	50,000	44,696	5,304	11%
Library Square Interior Painting	52,000	51,163	837	2%
St. Roch Shelter Window Replacement	165,000	137,413	27,587	17%
312 Main St. HVAC Replacement	70,000	64,815	5,185	7%
312 Main St. Interior Upgrade - Ergonomics	170,000	162,458	7,542	4%
312 Main St. VPD Fire Suppression System *	450,000	0	450,000	100%
Installation of Gas Leak Protection Valves	100,000	81,248	18,752	19%
Indoor Air Quality Compliance	300,000	301,402	(1,402)	(1%)
Carnegie Domestic Water Piping	215,000	212,952	2,048	1%
2006 QET Piping Replacement	20,000	16,900	3,100	16%
Orpheum HVAC - West Coast Hall	60,000	58,529	1,471	2%
2006 Major Building Component Repairs	60,000	53,853	6,147	10%
Victory Square Monument Restoration	60,000	72,201	(12,201)	(20%)
VPD Building Upgrade *	89,496	0	89,496	100%
NET UNEXPENDED BALANCE/(DEFICIT)	2,407,496	1,738,284	669,212	28%

*Indicates Programs/Projects with a budget variance exceeding 15% and \$50,000. See Table 10 for explanations.

Table 9: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
Rehabilitation of VPD Cordova Annex Parkade	619,000
2006-2008 Civic Facilities Capital - Unallocated	50,212
TOTAL	669,212

Table 10: Variance Explanations

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2003-2005	VPD Fire Suppression System	450,000	0	450,000	100%
<p>This project was cancelled because the current funding is not sufficient to retrofit the occupied building or to provide non-water fire suppression necessary to minimize damage to stored evidence. The 312 Main Street building is also currently being considered for complete reconstruction or major rehabilitation, negating any benefits that would be realized from upgrading the existing fire suppression system. Vancouver Police Department and Facilities Design & Management have agreed that for safety reasons and risk avoidance, the rehabilitation of the VPD Cordova Annex Parkade be deemed a higher priority.</p>					
2006-2008	VPD Building Upgrade	89,496	0	89,496	100%

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
This project was cancelled because the 312 Main Street building is currently being considered for complete reconstruction or major rehabilitation. Funding was earmarked for interior finishes, including painting, ceiling tiles, and flooring. Vancouver Police Department and Facilities Design & Management have agreed that for safety reasons and risk avoidance, the rehabilitation of the VPD Cordova Annex Parkade be deemed a higher priority.					

iv) Information Technology Maintenance & Expansion

Information Technology Capital accounts totalling \$3.8 million have been identified for closeout. These include both SAP and IT Infrastructure programs. The net unexpended balance is \$341,000, which is 9% of the approved budget. Please refer to Table #12 for recommended allocation and Table #13 for explanation of significant variances.

Table 11: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
City Hall Telephone 2000	495,000	502,245	(7,245)	(1%)
Data Storage Infrastructure	2,150,000	1,987,057	162,943	8%
Web and Database Server	100,000	84,730	15,270	15%
2005 IT Tape Backup Systems	500,000	461,311	38,689	8%
SAP Real Estate Module *	196,000	49,530	146,470	75%
SAP Netweaver	235,000	243,793	(8,793)	(4%)
SAP Data Copying/Scrambling Tool	50,000	51,475	(1,475)	(3%)
SAP Managers Desktop	70,000	74,900	(4,900)	(7%)
NET UNEXPENDED BALANCE/(DEFICIT)	3,796,000	3,455,041	340,959	9%

*Indicates Programs/Projects with a budget variance exceeding 15% and \$50,000. See Table 13 for explanations.

Table 12: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
IT Infrastructure Fund	209,657
2006-2008 SAP Capital - Unallocated	131,302
TOTAL	340,959

Table 13: Variance Explanation

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2006-2008	SAP Real Estate Module	196,000	49,530	146,470	75%
The implementation of the SAP Real Estate module was completed significantly under budget, primarily due to consulting assistance being much less than anticipated, following the training of the implementation team (net savings of \$115k). Backfilling					

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
and training costs were also less than anticipated (net savings of \$30k).					

v) Other Capital

Other Capital accounts totalling \$421,000 have been identified for closeout. The net unexpended balance is \$1,000, which is 0.2% of the approved budget. Please refer to Table #15 for recommended allocation.

Table 14: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Parking Meter Replacements 2006	100,000	99,055	945	1%
Parking Meter Installations	200,000	199,983	17	0%
Grant to New Arts Complex Facility Plan	55,424	55,424	0	0%
Grant to Coal Harbour Arts Complex Society	65,328	65,328	0	0%
NET UNEXPENDED BALANCE/(DEFICIT)	420,752	419,790	962	0%

Table 15: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
2006-2008 Parking Meter Capital - Unallocated	962
TOTAL	962