

# LATE DISTRIBUTION FOR COUNCIL - MARCH 11, 2008

# A10(i)



COMMUNITY SERVICES GROUP  
Planning  
City-wide and Regional Planning

VanRIMS No.: 11-2000-14

## MEMORANDUM

March 10, 2008

TO: Mayor Sullivan and Council

CC: Syd Baxter, City Clerk  
Judy Rogers, City Manager  
James Ridge, Deputy City Manager  
Jody Andrews, Deputy City Manager  
Laurie Best, Director of Corporate Communications  
Jennifer Young, Assistant Director of Corporate Communications  
Margaret Fairweather, Legal Services  
Ronda Howard, Assistant Director of Planning - City-wide & Regional Planning

FROM: Peter Vaisbord, Coordinator, BIA Program

SUBJECT: Approval of 2008-09 Business Improvement Area (BIA) Budgets - Dunbar Village BIA Budget Approval

Before Council approves a BIA's budget and corresponding BIA levy, the BIA membership must first approve that budget at a general meeting. For a newly-approved BIA such as Dunbar Village, approval of its first budget is the last major 'hurdle' prior to successful BIA start up.

Council Report RTS 06966 (Approval of 2008-09 Business Improvement Area (BIA) Budgets) dated February 26 2008, includes the draft Dunbar Village BIA budget and a recommendation for Council's approval of that budget. The Report indicates that the Dunbar Village BIA would be approving its 2008-09 budget at a general meeting to be held on March 6, 2008. However, as of the date of that Report, the general meeting had not yet occurred.

The purpose of this memo is to advise Council of the outcome of that general meeting.

### Dunbar BIA Budget Approval:

At a duly constituted general meeting of the Dunbar Village Business Association (BIA) held March 6 2008, the majority of members present approved a budget/levy request for the 2008-09 fiscal year in the total amount of \$135,000.

Dunbar Village BIA's approval of their 2008-09 BIA budget completes the requirements for Council approval of the BIA budget and levy.