



CITY OF VANCOUVER

A3

ADMINISTRATIVE REPORT

Report Date: December 11, 2007
Author: Janice MacKenzie
Phone No.: 604.871.6146
RTS No.: 7106
VanRIMS No.: 08-3000-11
Meeting Date: January 15, 2008

TO: Vancouver City Council
FROM: City Clerk
SUBJECT: 2008 Advance Grant Instalments - Vancouver City Planning Commission

RECOMMENDATION

That monthly instalments of \$4,583, based on 2007 funding levels, be made to the Vancouver City Planning Commission beginning January 2008 in advance of their 2008 Operating Grant request.

CITY MANAGER'S COMMENTS

The City Manager RECOMMENDS approval of the foregoing.

COUNCIL POLICY

Council's policy is to provide instalments of operating grants to allow organizations to meet their operating needs, in advance of consideration of their annual grant requests during the regular grant review process. Approval of the recommendation requires eight affirmative votes.

PURPOSE

This report seeks Council approval to maintain monthly funding at 2007 levels for the Vancouver City Planning Commission (VCPC) in advance of the annual grant.

BACKGROUND

In past years, the City has disbursed operating grants to the Vancouver City Planning Commission in equal monthly instalments through the year. The instalments are timed to accommodate the operating cash flow requirements of the organization.

DISCUSSION

This report recommends that instalments be continued as in past years, with payments commencing in January 2008, in advance of Council's consideration of the 2008 operating grant requests.

FINANCIAL IMPLICATIONS

A report on the Vancouver City Planning Commission 2008 operating grants will be submitted to Council once the City's 2008 budget is approved. As the advance instalments are recommended at 2007 approved grant levels, staff notes that there will be the opportunity to make any adjustments that may be required at the time that Council considers the 2008 operating grant for VCPC.

CONCLUSION

Staff recommend that VCPC receive monthly instalments commencing in January 2008 at the 2007 funding level and that the funding not be used for the hiring of staff by the VCPC.

* * * * *