



CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: November 22, 2007
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Phone No.: 604.871.6634
RTS No.: 06824
VanRIMS No.: 05-5000-10
Meeting Date: December 11, 2007

TO: Vancouver City Council

FROM: Director of Social Planning and Co-Director, Office of Cultural Affairs
(Grants, Awards & Support Programs)

SUBJECT: 2007 Community Service and Cultural Capital Grant Allocations

RECOMMENDATION

THAT Council approve eight Capital Grants, totalling \$90,000 SUBJECT TO the conditions outlined in the report and as noted in Appendix A; source of funds to be the 2007 Capital Grants unallocated Budget.

GENERAL MANAGER'S COMMENTS

The General Manager of Community Services RECOMMENDS approval.

COUNCIL POLICY

The 2006-2008 Capital Plan includes provision for a Capital Grant program for community service, childcare and cultural projects in facilities which are not owned by the City.

In 1987, City Council adopted "Criteria and Guidelines for Capital Grants" (APPENDIX D) which stipulated that the City's contribution to any one project not exceed one-third of the total project cost.

Approval of Grants requires eight affirmative votes.

PURPOSE

This report recommends Capital grants to eight not-for-profit community service, childcare and cultural organizations, outlines assessment processes, summarizes the groups to be funded (Appendix A), discusses the applications in more detail (Appendix B), includes front pages of the applications (Appendix C), and appends the Capital Grant program guidelines (Appendix D).

BACKGROUND

The City provides support for cultural and community service facilities through a number of mechanisms, including the direct provision of facilities (e.g. Carnegie Centre and the Vancouver Civic Theatres), Capital budget allocations to organizations operating out of City-owned facilities (e.g. Kiwassa Neighbourhood House, Firehall Arts Centre), and, since 1975, Capital Grants to organizations located in their own (or leased) premises.

Capital Grants to not-for-profit community service, childcare, and cultural organizations are for facility purchase, renovation and refurbishment including feasibility planning studies for facilities not owned by the City but where the non-profit tenant owns or has a long term lease. By policy, grants cannot exceed one-third of the total project cost – the balance of the funds must be secured by the not-for-profit organization through public and private sector fundraising.

This Capital Grant program is an example of one of the ways in which the City works with not-for-profit organizations to maintain and improve the cultural and community service infrastructure in Vancouver. Of particular significance is the cost-sharing nature of these grants, which ensures that the projects are developed on a partnership basis, leveraging significant support from senior levels of government and the private sector.

The program supports the City's objectives of accessible, community-based services, the development and maintenance of strong communities, and the creation and strengthening of "complete" neighbourhoods.

DISCUSSION

In advance of the July 6, 2007 deadline, widespread notice—via mailings, e-mailed notice and web site updates—was sent to childcare, community service and cultural organizations of the upcoming deadline. Fifteen requests were received. Evaluation was delayed because of the civic strike. All applicant organizations were contacted prior to adjudication and some applications were amended as a result of the delay: one organization withdrew their request for funding and another organization asked to revise their application.

The 15 applications submitted had a combined project budget of \$1,214,413 and a combined grant request to the City of \$355,823.

Applications were then evaluated by a staff team of representatives from Social Planning and Cultural Services. The staff team assessed the submissions against the Capital Grants program goals and criteria (Appendix D).

This report reflects the consensus recommendations of the staff team which evaluated the applications first applying the basic criteria, and then assessing how the requests most strongly met the following priorities:

- Appropriateness, public benefits, effectiveness, quality and potential improvement of services;
- Financial need;
- Cost of service;
- Accessibility for the broad community, and;
- Confirmed financial support from other sources.

The review process culminated in the recommended grant allocations listed here in TABLE 1. The rationale for each recommendation is included in this report as APPENDIX B.

TABLE 1: 2007 CAPITAL GRANT REQUESTS

Organization Name	Total Project Cost	Request	Recomm
411 Seniors Centre	480,000	130,000	25,000
Arbutus Shaughnessy Kerrisdale Friendship Society	235,615	50,000	0
Carousel Theatre Society	4,167	1,389	1,389
Downtown Eastside Women's Centre	90,000	30,000	15,000
Metropolitan Cooperative Theatre Society	25,900	8,633	withdrew
Montessori Training Centre Society of BC	10,639	3,543	0
Multicultural Helping House Society	21,000	7,000	7,000
Pantages Theatre Arts Society** (application revised)	50,000	25,000	revise/resubmit
Playwrights Theatre Centre	16,797	5,543	5,543
REACH Community Health Centre	29,710	9,900	0
Spare Time Child Centre Society	85,000	30,000	25,000
Sunset Childcare Society	15,000	5,000	5,000
Taiwanese Canadian Cultural Society	10,750	3,500	0
Vancouver Aboriginal Friendship Centre Society	30,889	10,000	6,068
Young Women's Christian Association (YWCA) Vancouver	108,946	36,315	0
Total	\$1,214,413	\$355,823	\$90,000

**The Pantages Theatre Arts Society request for support was revised from roof repair and maintenance to support for a feasibility study. A summary of the revised request and recommended civic support is outlined in Appendix B.

FINANCIAL IMPLICATIONS

The 2006-2008 Capital Plan provided a total of \$500,000 for Capital Grants. On April 19, 2007 Council approved the 2007 Capital Grants program budget at \$120,000 (RTS 6612). On September 13, 2007, Council approved allocation of \$30,000 from the 2007 Capital Grant Budget for consulting services towards a long-range Cultural Facilities Priorities Plan (RTS 6834) leaving a balance of \$90,000. Approval of recommendations in Table 1 totaling \$90,000 will leave no balance in the 2007 Capital Grants program budget, with the remaining balance of \$230,000 to be allocated from the 2006-08 Capital Plan subject to the 2008 Capital Budget process.

CONCLUSION

Staff are recommending approval of eight (8) Capital Grants totalling \$90,000 as outlined in this report. The City's Capital Grants provide an important contribution to maintain and improve the cultural and community service infrastructure in Vancouver. Approval of the recommended Capital Grants will support the community's undertaking of approximately \$742,853 worth of renovations, upgrading, planning and new construction of cultural and community service facilities.

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2007 CAPITAL GRANT RECOMMENDATIONS

Organization Name	Total Project Cost	Request	Recomm
411 Seniors Centre	480,000	130,000	25,000
Carousel Theatre Society	4,167	1,389	1,389
Downtown Eastside Women's Centre	90,000	30,000	15,000
Multicultural Helping House Society	21,000	7,000	7,000
Playwrights Theatre Centre	16,797	5,543	5,543
Spare Time Child Centre Society	85,000	30,000	25,000
Sunset Childcare Society	15,000	5,000	5,000
Vancouver Aboriginal Friendship Centre Society	30,889	10,000	6,068
Total	742,853	218,932	90,000

General Conditions:

- Confirmation of funding to be in place prior to release of 50% of City funding;
- Remaining 50% released on receipt of invoices and, where applicable, Occupancy Permits;
- Written approval of landlord, where applicable, to make renovations;
- All renovations to meet applicable City By-Laws, permit requirements and guidelines.

Additional Condition for Child Care:

- All designs and renovations must be approved by Community Care Facilities Licensing (CCFL) and meet the intent of the City Childcare Design Guidelines.

Additional Specific Conditions:

Four Eleven Seniors Centre (411 Seniors)

Staff are recommending a grant of \$25,000 SUBJECT TO the condition that the Society provide a plan for how the required renovations will be scheduled and funded, to the satisfaction of the Director of Social Planning.

Playwrights Theatre Centre Society

Staff recommend a grant to cover eligible expenses of \$5,543 SUBJECT TO the receipt of a signed letter of agreement from the landlord, CMHC Granville Island, outlining the status of the organization's long-term tenancy to the satisfaction of the Co-Director of Office of Cultural Affairs (Grants, Awards & Support Programs).

GRANTS RECOMMENDED

Carousel Theatre Society \$1,389
 Incorporated in 1976, Carousel Theatre Society, is a professional theatre for young audiences company which presents mainstage productions, tours schools throughout the Province, produces an annual free outdoor show and mentors emerging local companies. In recent years, they have undertaken leasehold improvements to their theatre centre which was developed on Granville Island in 1996/97. Having produced more than 130 plays and reaching audiences of tens of thousands in the past year, the society also runs a teen Shakespeare program and theatre school. The society wishes to renovate the theatre school studio to create an improved, more creative and professional environment for the school. Staff are recommending a grant of up to \$1,389 towards the renovation to their costume and wardrobe facilities at their theatre centre on Granville Island.

Downtown Eastside Women's Centre \$15,000
 The Downtown Eastside Women's Centre has been supporting women and children in the Downtown Eastside for over 30 years, providing for their basic needs and security and empowering women to make positive, long-term change. The Centre supports over 250 women and children daily and 900 individuals annually. They have been in their current facility for over 6 years and are requesting \$30,000 from the 2007 Capital Grant funding for renovations and improvements to facilitate services expansion. Staff recommend a grant to cover eligible expenses of \$15,000.

Four Eleven Seniors Centre (411 Seniors) \$25,000
 This request from 411 Seniors is further to a request approved last year (2006) to upgrade the facility's ground floor to make it more functional and sustainable. The building was recently deeded to the 411 Seniors' Society by the Province. While this was an important contribution to the Society, the building is in need of significant upgrading to make it functional, and much maintenance has been deferred. Staff are recommending a grant of \$25,000 SUBJECT TO the condition that the Society provide a plan for how the required renovations will be scheduled and funded, to the satisfaction of the Director of Social Planning.

Multicultural Helping House Society \$7,000
 The Multicultural Helping House Society (MHHS) provides a variety of settlement and social programs to immigrants. These programmes are funded by the senior governments and through the MHH Society's own fundraising efforts. The organization has out-grown its present facility on Fraser St. and is embarking on a campaign to expand and/or relocate. The Society has had several meetings and discussions with City staff about City assistance in developing an expanded facility. On July 10 2007, Council endorsed this process and directed staff to work with the society to explore the feasibility of expanding their facility. City staff have advised MHHS that a facility programme plan is a necessary prerequisite to any further capital support. This request seeks funding for one third of the anticipated cost of that process. Staff recommend a grant of \$7,000 to cover one third of the cost to develop a Facility Programme Plan.

Playwrights Theatre Centre Society \$5,543
 Playwrights Theatre Centre is a facility-based, professional non-producing theatre company which develops and promotes new works by Canadian playwrights. Having developed their current home in Granville Island's Festival House in the 1990s with funding from the City's Capital Grants (and levered funding from CMHC Granville Island and Provincial and federal funding) the theatre centre now houses a 94-seat black box studio, administration offices, a meeting room, public library and reading room. The first of a two phase renovation to the studio, the organization wishes to renovate the studio floor to provide adequate sound baffling between the performance and administration levels of the centre, increasing the community's day-time access to the studio and which is made affordable through PTC's rental subsidy program. Staff recommend a grant to cover eligible expenses of \$5,543 SUBJECT TO the receipt of a signed letter of agreement from the landlord, CMHC Granville Island, outlining the status of the organization's long-term tenancy to the satisfaction of the Co-Director of Office of Cultural Affairs.

Spare Time Fun Centre Society \$25,000
 The Spare Time Fun Centre has been serving school age and preschool children in the Marpole area since 1974. The Centre provides childcare programming to a diverse community and offers opportunities for children's development through programming that integrates hands-on play and learning. The Centre is located in a childcare -deficient area next to the (David Lloyd Elementary School), and currently has a waitlist of 50 students from this school alone. They are requesting a grant of \$30,000 to renovate to two classroom portables in order to increase their licensing capacity by 25. Staff recommend a grant of \$25,000.

Sunset Childcare Society \$5,000
 Sunset Childcare Society has been providing programming for children aged 2 1/2 to 5 years in the South Vancouver area since 1997. They support children of various needs and abilities, through programming aimed at developing their physical, social, emotional, creative and cognitive well-being. All of the centre's teachers have Early Childhood Education certification, with at least one teacher having a specialized license in Special Needs care. The program includes a hot lunch for all children. The organization is requesting \$5,000 from the 2007 Capital Grants to upgrade their existing facility to Vancouver Coastal Health (licensing) standards and other deficiencies identified by the Environmental Health Officer due to building wear, change in licensing standards and outstanding building work.

Vancouver Aboriginal Friendship Centre (VAFC) \$6,068
 This request is to support further improvements to the facility's gym under the current administration's revitalization project. The VAFC gym is used 7 days a week and requires upgrading to meet current safety standards. The recommended amount represents less than one-third of the total project budget. The gym plays a significant role in drawing youths to the facility, and is also the venue for important ceremonies and gatherings. Staff recommend a grant of \$6,068 to cover eligible capital expenses.

GRANTS NOT RECOMMENDED

Arbutus Shaughnessy Kerrisdale (ASK) Friendship Society \$0
ASK Friendship Society provides social, recreational, and health support to frail, elderly residents of the Westside of Vancouver. Recently relocated from their long-term accommodation in a church hall on West 41st. Avenue, ASK had to renovate a portion of a building at George Pearson Hospital to accommodate their programs on an interim basis until a suitable facility can be secured within their catchment area on the Westside. Although staff consider the ASK programs to be an essential element of a complete and caring community, this request cannot be accommodated in this current capital grant cycle as Capital grants may not be used to cover work already underway or completed prior to the grant deadline and the interim facility renovations were completed prior to the July 6th intake. Staff are seeking to secure a permanent facility for ASK through other development-related processes. In the context of a competitive round and available funds, NO GRANT is recommended.

Metropolitan Co-operative Theatre Society withdrew
The Metropolitan Co-operative Theatre Society is a volunteer theatrical society that has been producing community theatre productions in its own facility for 45 years. The society formally withdrew its request for support for from the City.

Montessori Training Centre Society of British Columbia \$0
Established as a not-for-profit organization in 1982 by Montessori teachers, the Training Centre provides a full time academic year teacher training program to work with children 3 to 6+ years of age. The Society leases space from the Providence Health Care Society at the Youville Residence for Seniors. The Community Care Facilities Licensing Office requires that the outdoor space of this new preschool be fenced with an entrance gate. They are requesting \$3,542 to build the fence. This organization received a City Capital Grant last year for renovations to this facility. In the context of a competitive round and available funds, NO GRANT is recommended.

Pantages Theatre Arts Society revise/resubmit

The Pantages Theatre Arts Society is a newly incorporated society mandated to represent neighbourhood interest in the restoration and management of the 100-year old Pantages Theatre in the Downtown Eastside. The Society originally submitted a request for \$50,000 to facilitate roof repair and replacement. However, the group has not yet secured a lease for the theatre nor concluded a facilities feasibility study. Staff recommend NO GRANT from the 2007 budget in support of roof repairs but instead propose to work with the Pantages Society over the coming months in drafting a terms of reference for the proposed feasibility study and report back with a specific request once the organization has an identified consultant team, timeline and the balance of the funds secured to complete a detailed feasibility study.

REACH Community Health Centre \$0
REACH is a non-profit community health centre providing a range of health services, primarily to eastside residents. This request is for capital upgrades to their dental services facility. Health care services are not eligible for City funding, therefore staff recommend NO GRANT.

Taiwanese Canadian Cultural Society (TCCS)

\$0

The TCCS provides a range of services and activities aimed at facilitating the settlement and integration of Taiwanese immigrants into Vancouver. The TCCS received a Capital Grant last year and has been supported in the past through City cultural grants as well as the transit shelter advertising programs. This request is for an air conditioning unit in its main conference room, which is not eligible for a Capital Grant under the Council-approved criteria. Further, this organization received a City Capital Grant last year for renovations to this facility and. Therefore, in the context of a competitive round and available funds, staff recommend NO GRANT.

Young Women's Christian Association (YWCA)

\$0

This request is for funds to assist in the upgrading of outdoor play spaces at the Leslie Diamond Child Care Centre. These improvements are required by Community Care Facilities Licensing. While these are eligible expenses, the funds available this year do not allow for all of the requests to be fulfilled. With a significant Capital grant provided to the society in 2005 for renovations for childcare facilities at another site and, in the context of a very competitive round and available funds, NO GRANT is recommended.



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

The 411 Seniors Centre Society
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Building for the Future: Strengthening and Sustaining Seniors Independence
Name of Capital Project

Margaret Coates, Executive Director 604-684-8171 604-681-3589
Contact Person and Title Telephone Fax

411 Dunsmuir Street, Vancouver, BC, V6B 1X4 mcoates@411seniors.bc.ca
Mailing Address E-mail Address

Same as above
Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

The 411 Seniors Centre was formed in 1972 by a handful of dedicated volunteers who wanted to establish a "rest and relaxation" spot for seniors while they were in downtown Vancouver on medical appointments and other important business. Through the hard work, dedication and vision of those founding members, and of the supporters who followed, the organization has grown to become one the most innovative, widely recognized and acclaimed seniors' centres in BC. With a diversity and inclusive focus, today the 411 offers over 40 programs/services including: nutritious meals, socials, trips, classes, workshops, I&R services, health clinics and projects. Most recently, as affirmation of their confidence in our work for seniors, the Province of BC gifted the Society with the building in which we currently reside. This generous donation has opened up unlimited possibilities for the future development of programs/services for seniors, while at the same time it presents the Society with a number of challenges with respect to building ownership, management and maintenance and necessary upgrades.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

To meet the challenges noted above, the Society proposes to make a number of upgrades and renovations to the building. The project will involve three phases, and we are requesting funding for part of the second phase (first is completed), a first floor/lobby renovation project for multipurpose use: commercial (rentals); 411 social enterprise activities; services/programs for seniors; and front line staffing. Proposed renovations involve: 1) Creating 2400 feet of street-accessible commercial space for lease as a source of ongoing maintenance revenue for the building; 2) Renovating and combining the three stores, which we currently operate to allow for street access, create more efficiencies and increase the Society's social enterprise revenue; 3) Creating an accessible, safe, comfortable reception, information and seating area for seniors; 4) Refinishing the floors, walls, ceiling, windows and doors on first floor; and 5) Creating service/programming space for 411 users. We believe the project will; (1) provide the Society with the long-term means to generate revenue for ongoing building maintenance and renovation costs; (2) increase the accessibility, safety and comfort of the building for seniors and other users; and (3) ensure that the Society and others (non profit's sharing space at 411 including those who serve the disabled, immigrants/refugees, ethno cultural clients and arts community) are able to deliver quality programs and services well into the future.

Estimated start date for project January 2008 How long will project take? 8 months

3. PROJECT FUNDING

Total Project Cost	\$480000
Funding Sources:	
Federal Government (New Horizons for Seniors)	\$100,000
Provincial Government	\$50000
Others (Specify Source)	\$
Vancity/411 Seniors Centre Loan/411 income	\$200,000
	\$
	\$
City of Vancouver Grant Request	\$130,000
(N.B. Not to exceed 1/3 of total project costs)	\$480000



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:

Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

Carousel Theatre Society

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Theatre School Wardrobe-Cabinet

Name of Capital Project

Carole Higgins; Artistic & Managing Director

(604) 669-3410

(604) 669-3817

Contact Person and Title

Telephone

Fax

1411 Cartwright Street, Vancouver BC, V6H 3R7

carole@carouseltheatre.ca

Mailing Address

E-mail Address

As Above

(604) 669-3410

(604) 669-3817

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

Carousel Theatre, now entering its 33rd season, has staged 134 plays for young people. In its early years, the company performed at several different venues in Vancouver including the Arts Club and the Vancouver East Cultural Centre before moving to our home on Granville Island, where we operate a small arts complex that includes administrative offices, rehearsal halls and costumes facilities. Carousel Theatre is one of the resident tenants at both the Waterfront Theatre and Performance Works. Each season more than 75 000 young people and their families benefit from Carousel Theatre's unique programming, which includes a mainstage season of Literary Classics at the Waterfront Theatre, an Elementary School Touring Program that brings theatre directly to students, a summer Shakespeare Teen Program and a year-round Theatre School for young people ages 3 to 17 years. Carousel Theatre plays a unique role in the theatre ecology of our community, and inspires and fosters theatre artists and audiences of tomorrow, today. In 2007, the company was honoured with the Jessie Award for Outstanding Production, Theatre for Young Audiences, along with the Canada Council Prize for Outstanding Production, TYA for our acclaimed production of *The Odyssey*.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

Carousel Theatre plans to renovate our theatre school studio to create a much-needed wardrobe-cabinet. Each year, Carousel Theatre School provides fun, inspiring acting classes for more than 200 young people ages 3-17 years. This renovation will involve the creation of full sized-wall cabinet that includes a cloak-room, 'tickle-trunk' rolling drawers for the younger classes, wardrobe racks for theatre school costumes, shelving for props and supplies, and specific storage drawers for each class. In addition to providing a proper home for our theatre school, the renovation will also provide for the creation of a specific workspace for costume and properties construction for our Literary Classics Program. Currently, theatre school costumes, props and supplies are stored in the company's costume/props room. As a result, there is not enough room to set up a proper workshop. This renovation will provide the room needed to create a proper workspace for all. Drawings attached.

Estimated start date for project 09/15/2007

How long will project take? 3 weeks.

3. PROJECT FUNDING

Total Project Cost

\$4,166.97

Funding Sources:



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

Downtown Eastside Womens' Centre
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Service Delivery Expansion and Efficiency
Name of Capital Project

Cynthia Low, Administrative Coordinator 604-681-8480 x 226 604-681-8470
Contact Person and Title Telephone Fax

302 Columbia Street administration@dewc.ca
Mailing Address E-mail Address

Alice Kendall 604-681-8480 x 223 604-681-8470
Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

The Downtown Eastside Women's Centre has existed for over 30 years to support and empower women and children living in extreme poverty in the Downtown Eastside of Vancouver, British Columbia. High levels of violence, homelessness, addictions and poverty characterize this community. Women and children are particularly vulnerable to exploitation, injustice and injury. We provide practical support to over 250 women and children daily to survive the conditions of ill health and violence that surround them. We work to provide security, basic needs and support to encourage women to make long-term change by identifying and removing barriers to full participation in the larger community. Over 900 individuals access the Centre annually. Our mandate is to provide for basic needs and to work towards positive change for women and children in the downtown eastside of Vancouver.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

The DEWC has been in our current building, owned by BC Housing, for over 6 years. It was brand new when we moved in however over the years certain issues have emerged. After over 2,000,000 contacts and over 4,000,000 flushes it is understandable that we need a little refreshing! The plan is to repair and renovate the DEWC Drop In Centre to facilitate the improvement and expansion of services;

Improve computer and IT access for women in the community by upgrading computers and network;
Renovate in-house laundry facility to allow free laundry services for women in the DTES;
Improve hygiene and effectiveness of the few existing public washrooms for women by replacing existing toilets with low flush high efficiency, tamper proof products and repairs of floors, and;
Refresh the walls by repainting the drop in centre.

Estimated start date for project February 2008 How long will project take? 2 months

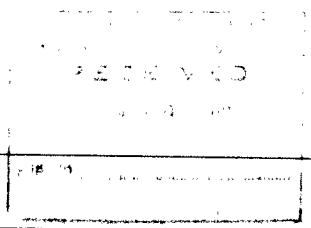
3. PROJECT FUNDING

Total Project Cost	\$90,000.00
Funding Sources:	
Federal Government	\$6,000
Provincial Government	\$25,000
Others (Specify Source)	\$
General Revenue	\$14,600
In kind services and products	\$14,400
	\$60,000
City of Vancouver Grant Request (N.B. Not to exceed 1/3 of total project costs)	\$30,000



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007



1. IDENTIFICATION OF APPLICANT

Multicultural Helping House Society
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Multicultural Helping Village for BC
Name of Capital Project

Eleanor Guerrero-Campbell
Contact Person and Title Telephone 604-879-3277 Fax 604-879-3327

4802 Fraser Street Vancouver, BC V5V 4H4
Mailing Address E-mail Address eleanorgc@helpinghouse.org

Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

The Multicultural Helping House Society (MHHS), formerly known as the Filipino Canadian Support Services Society is an 11-year old non-profit organization with a membership of approximately 250 and a core volunteer group of about 50. The Society owns a 4-year old, 3,000 sq. ft. building that accommodates its offices, a multi-purpose facility and respite housing. In 2000, the Society broadened its services to all cultural communities, with a focus on emerging minority communities such as those of South Asia and Southeast Asia. The Society provides settlement and employment assistance programs, community development programs for youth, seniors, families and caregivers, and capacity building for newcomers such as training in civic engagement. The popular Bamboo Network Program, provides a continuum of services, including occupational mentors, to help skilled immigrants land work in their fields. Funding for these programs come from the City of Vancouver, the federal government, BC Government, the City of Richmond, United Way, Coast Capital, individual donors and fundraising activities.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

MHHS is currently experiencing increased clientele, increased staff, and expanded services. Its present facility is no longer adequate to meet the Society's growing needs. The proposed Multicultural Helping Village is an expanded facility, which when built, will allow the Society to effectively carry out its various programs. We envision 4 types of uses in the village: newcomer integration uses (office, program, counseling training spaces); a multicultural center featuring spaces for office/meetings of cultural community organizations including arts, culture and performance space; newcomer housing (group accommodation for newly arrived immigrants on a temporary basis, international students housing, refugee housing, respite housing for caregivers); and compatible entrepreneurial uses to help sustain the project financially (private office rental, etc). The Village is envisioned to be built in 3 phases. MHHS is preparing a facility program for phase 1, for which we are seeking City financial support to cover the professional fees of the facility programmer. The facility programming process will consist of: a) space needs assessment based on target programs and clientele; b) space allocation based on program priorities; c) work flow and user circulation analysis; d) potential site identification and acquisition strategy/options; and phasing plan based on short and long term goals. The process will involve a series of consultation with existing staff, board members, and volunteers and other potential users.

Estimated start date for project Aug/Sept How long will project take? 4-8 wks

3. PROJECT FUNDING

	Total Project Cost	\$21,000
Funding Sources:		
Federal Government	\$	
Provincial Government	\$	
Others (MHHS and community)	\$	\$14,000
	\$	
	\$	
	\$	
City of Vancouver Grant Request (N.B. Not to exceed 1/3 of total project costs)		\$7,000



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

PANTAGES THEATRE ARTS SOCIETY

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Building Stabilization

Name of Capital Project

Peter Fairchild, President

604.720.9255

Contact Person and Title

Telephone

Fax

PO Box 88393, Vancouver V6A 4A6

petertf@shaw.ca

Mailing Address

E-mail Address

ibid

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

The Pantages Theatre Arts Society (PTAS) was incorporated on 5 June 2006 (S-50759) to represent the neighbourhood interest in the restoration and management of the Pantages Theatre in Vancouver's Downtown Eastside.

PTAS accepts a special obligation to consult with leaders in our four neighbourhoods (Downtown Eastside, Chinatown, Strathcona and Gastown), and in the particular arenas of music, theatre, dance, public event, and heritage interest. To that end, we have convened or attended over 290 meetings in favor of this project, and toured more than 1000 people through the theatre itself. The Pantages Project has attracted immense public and professional support.

In due course, PTAS will manage the theatre in the public interest, on long-term lease from its owner.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

This is a building stabilization project. The Pantages Theatre was built exactly 100 years ago. Its roof leaks, its doors and security are subject to frequent intrusion, and its brickwork at the alley is gradually being stolen. Although the developer has spent in excess of \$60,000 to date on temporary roof repair, for various reasons this seal has not held. Major roof repair is required in order to stabilize the building against irreparable water damage. Further, the odd shape of the rear (alley) doors leave them prey to intrusion. There have been four break-ins, with theft and damage following each (including the theft of all copper pipe in the theatre), in the last three years. A permanent security door is required. Finally, thieves are making it their business to gradually remove brick from the south-east alley wall. It too requires a permanent reconstruction.

Failing these three remedies, this century-old building will itself fail, and Vancouver's oldest theatre will be lost.

Estimated start date for project 1 November 2007 How long will project take? 12 weeks

3. PROJECT FUNDING

Total Project Cost \$

Funding Sources:

Federal Government	\$
Provincial Government	\$
Others (Specify Source)	\$
	\$
	\$
	\$

City of Vancouver Grant Request PLEASE SEE \$
(N.B. Not to exceed 1/3 of total project costs) COVERING LETTER



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

Playwrights Theatre Centre

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Stage One, Festival House Performing Space Renovation

Name of Capital Project

Martin Kinch

Contact Person and Title

604.685.6228

Telephone

604.685-6751

Fax

#202 - 1398 Cartwright Street

Mailing Address

martin@playwrightstheatre.com

E-mail Address

Brief history and description of organization:

Playwrights Theatre Centre (formerly the New Play Centre) is a Vancouver based professional non-producing theatre company dedicated to the development of new Canadian plays. PTC was founded in 1970 by Sheila Neville and Douglas Bankson, with a mandate "to encourage and develop dramatic writing in British Columbia". Initially a script critique service, the company began to produce and present new works after 1972, and since its inception, more than 5000 new Canadian plays have passed through the doors of the organization. Over six hundred plays have been showcased in a variety of stages - workshops, public staged readings, and full productions - many from award-winning playwrights. In 1974, Playwrights Theatre Centre initiated the *du Maurier Festival of Canadian Plays*. It evolved into the high-profile *Springrites Festival* in 1989, and now, as the *Vancouver New Play Festival*, it offers a workshop showcase for new plays by a wide diversity of playwrights in various stages of development. In 1995, the **New Play Centre** and **The Betty Lambert Society** merged to form Playwrights Theatre Centre. PTC has since expanded its professional development activities and is increasingly engaging with a growing number of theatres to ready plays for production.

Every year, Playwrights Theatre Centre dramaturgs read and report on a wide variety of scripts and rewrites. Each of these plays is eligible for inclusion in a wide program of dramaturgy, public and private readings, and workshops. We also offer a widening range of classes, writers groups, mentorships, internships, and residencies. We commission new works by emerging writers through *the News Program*. Each year, the *Vancouver New Play Festival* presents an exciting variety of workshop productions, cabarets, readings, seminars, and forums. We have a well-equipped 94 seat studio, a writers' room and a valuable library of new Canadian scripts which support our programs and projects.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

Playwrights Theatre Centre is beginning its first phase of renovation of the 3rd floor Studio at Festival House on Granville Island.

Currently, the PTC Studio is not useable during office hours, as there is inadequate sound proofing between the rehearsal and office space floors. The proposed project will increase accessibility to the space by upgrading the floor and providing the necessary sound baffling. This increased usage will not only assist PTC through building earned revenues, but will also make it possible for the company to aid projects and companies through subsidy to the user companies of the rental where appropriate.

The overall Studio renovation is a two phased project that will make the use of the space more desirable through making the space more flexible and accessible. Additionally, the second phase of the renovation will upgrade the lighting system, replace the chairs, and correct the one section of seating where sightlines are awkward.

Estimated start date for project December 10, 2007

How long will project take? 2 weeks

3. PROJECT FUNDING

Total Project Cost

\$16797.00

Funding Sources:

Federal Government	\$
Provincial Government	\$
Others (Specify Source) PTC Capital Fund	\$11254.00
	\$
	\$
	\$

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$5543.00



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

REACH Community Health Centre

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)
Dental Clinic Renovations

Name of Capital Project

Mayo Hawco, Executive Director

604 - 254-5456 604-254-8789 Ext. 1

Contact Person and Title

Telephone

Fax

1145 Commercial Drive, Vancouver, B.C. V5L 3X3

mhawco@reachcentre.bc.ca

Mailing Address

E-mail Address

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

REACH Community Health Centre has been operating in Vancouver's eastside for over 35 years. Its long and rich history of community-based interdisciplinary healthcare delivery has made it the longest serving community health centre in B.C. REACH serves a wide range of socio-economic clients, many of whom are single parents, immigrants, and the underserved. The operation includes health, dental, multicultural services, counseling, nutritional and pharmaceutical services. Currently there are over 14,000 clients of which 4,400 are dental clients. REACH collaborates with other non-profits in the community including the Kettle Friendship Society, Britannia Elementary and High Schools, North Health Unit and Sheway. REACH operates with an emphasis on programs which center on prevention, health promotion, health education and community development. Its professional staff work together and collaborate to ensure that all healthcare needs of our clients are met.

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

REACH's Dental Clinic began approximately 25 years ago by a group of concerned dentists who believed that dental care should not be a barrier to good health and should be accessible to everyone. The dentists along with staff and board began to recruit recycled and donated equipment and furniture to open the clinic. The clinic has operated as a non-profit over the years and has not been in the position to make capital purchases. In the last year, REACH has expanded its hygienic services and has received some donations to enable us to purchase some new dental equipment. As a result of these exciting changes, we desperately need to make some structural and organizational modifications to the Dental Clinic.

These include:

1. Privacy partitions between each work station to ensure confidentiality and comfort. Upgrading sinks and re-covering existing cabinetry.
2. Infection Control Area. Upgrading sinks, adding standard cabinetry with slideout shelves for sterilizers and statims. This includes plumbing and electrical work.

Estimated start date for project October, 2007

How long will project take? 3 months

3. PROJECT FUNDING

Total Project Cost

\$29,710

Funding Sources:

Federal Government	\$
Provincial Government	\$
Others (Specify Source)	\$
Foundations	\$18,000
REACH	\$2,000
	\$

City of Vancouver Grant Request

\$9,900

(N.B. Not to exceed 1/3 of total project costs)

4. ORGANIZATION INFORMATION



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

SPARE TIME FUN CENTRE SOCIETY

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Name of Capital Project

BARB FUENTES
Contact Person and Title

604-261-6612
Telephone

604-261-6545
Fax

1350 West 67th Avenue
Mailing Address

stfc@shawbiz.ca
E-mail Address

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

Spare Time Fun Centre is a non-profit organization opened in 1974 with 12 children; today the enrollment is 105 school age children and 40 preschool children. The need and community success of the program is demonstrated by the present wait list of 50 students from the David Lloyd Elementary School. We hold a provincial license as a Community Care Facility under the Ministry of Health. We are one of the pioneers in school-age childcare, and have continued to expand and innovate. Our program recognizes and assists with children who require extra support, and we also integrate ESL programs.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

The capital project is central to our needs of expansion of the physical site to meet the requirements of the Marpole community. It will enable us to increase our license capacity from 105 to 130, an additional 25 childcare spaces. The capital project will renovate two classroom portables that are already in place next to our present facility also housed in portables. They will be renovated to meet all licensing regulations. Expenses include contractor / labour costs and materials to install washrooms, repair the roof, and update the standard and handicap access, window requirements, security provisions, alarm systems, paint, etc

Estimated start date for project July 20, 2007 How long will project take? 2 months

3. PROJECT FUNDING

Total Project Cost \$ 85,000.00

Funding Sources:

Federal Government	
Provincial Government	
Repair & Relocation	\$ 10,000.00
Child Care Operating Program	\$ 20,000.00
Others (Specify Source)	
City of Vancouver	\$ 30,000.00
TBA	\$ 25,000.00

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

Sunset Childcare Society

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Playground renovation.

Name of Capital Project

Roja Seddiq Acting Supervisor

(604)325-3817

Contact Person and Title

Telephone

Fax

8064 Buscombe Street, Vancouver, BC V5X 3S1

sunsetdaycare@telus.net

Mailing Address

E-mail Address

Tanis Sawtell (after July 16, 2007)

(604) 325-3817

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

Non-profit society offering quality daycare services to local community.
Sunset Child Care Society has been serving South Vancouver since January 27, 1977.
The Center has a maximum daily capacity of twenty-five (25) children. The program welcomes children from 2 1/2 to 5 years of age and it also integrates children who require extra support (special needs). All teachers hold a license in Early Childhood Education and at least one teacher carries a license in Special Needs.
A vegetarian hot lunch is also included in the program. We have a qualified and experienced cook who provides a nutritious and well-balanced menu.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

We intend to address various deficiencies noted by the Environmental Health Officer, and bring the facility fully up to the standards required by Vancouver Coastal Health.
Some of these deficiencies are the result of changing and improved standards required by VCH, some are due to general wear and tear on the facility, and some are due to outstanding deficiencies in the work done on the new building.

Renovation and replacement of playground equipment.
Provide permanent drinking water system that is easily accessed by children.
Provide storage dividers for children's bedding

Estimated start date for project September 2007

How long will project take? 3 - 6 months

3. PROJECT FUNDING

Total Project Cost

\$15,000
(not incl.
Volunteer
labour)

Funding Sources:

Federal Government
Provincial Government
Others (Specify Source)

\$
\$5,000
\$5,000 self-funded
\$3,000 volunteer
\$
\$

City of Vancouver Grant Request

\$5,000



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

Vancouver Aboriginal Friendship Centre Society
Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Vancouver Aboriginal Friendship Centre Society Revitalization project
Name of Capital Project

Susan Tatoosh, Executive Director (604) 251-4844 (604) 251-1986
Contact Person and Title Telephone Fax

1607 East Hastings Street, Van, BC V5L 1S7 executivedirector@vafcs.org
Mailing Address E-mail Address

Project Manager (if different from above) Telephone Fax

Brief history and description of organization:

Since 1963, the Vancouver Aboriginal Friendship Centre Society (VAFCS) has been meeting the needs of Aboriginal people making a transition to the Urban Community. VAFCS provides programs in health and welfare, social services, human rights, culture, education, recreation and equality for all genders of Aboriginal people of all age groups and supports the objectives of Aboriginal self-determination.

Mission Statement: To strengthen our diverse Aboriginal Community through Culture, spirituality, recreation, wellness; and embracing community dialogue with unity and respect.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

VAFCS is continuing with its revitalization project. The Centre is recognized and acknowledged as the "hub" of our community and is the only facility in the City that has a gymnasium for the specific use of our community. Many sports and community events take place in the gym and the floor is well worn. The gym is used 7 days a week and requires attention for safety and maintenance factors. The renovations required will include the lifting of the gym floor and replacing it with a new floor. The refurbishing we propose will add to the pride that our community has in our facility and will give a new look of confidence and professionalism that reflects our community feeling of their "gathering place" for sports and special events.

The renovations include a complete refurbishing of the gym floor. Our flooring is damaged due to wear and tear and water damage, as a result of a leak in the roof that we are also planning to repair through another funding application.

We are anticipating the need to provide a facility for Aboriginal activities during the 2010 Olympics and Para-Olympics.

Estimated start date for project August, 2007 How long will project take? 10 months

3. PROJECT FUNDING

Total Project Cost \$30889

Funding Sources:
Federal Government \$
Provincial Government \$10000
Others (Specify Source) \$10889
\$
\$
\$

City of Vancouver Grant Request \$10000
(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2007 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 6, 2007

1. IDENTIFICATION OF APPLICANT

Young Women's Christian Association (YWCA Vancouver)

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Leslie Diamond Child Care - Safe Play Space Program

Name of Capital Project

Michelle Sing, Director Children's Services

604-895-5753

604-684-9171

Contact Person and Title

Telephone

Fax

535 Hornby Street, Vancouver, BC V6C 2E8

msing@ywcavan.org

Mailing Address

E-mail Address

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

The YWCA Vancouver has been a resource for women and children since 1897, becoming a preeminent organization for women, youth and children. The organization is a registered charity and member of the United Way of the Lower Mainland serving over 40,000 individuals annually and offering programs in about 25 locations throughout Greater Vancouver. The Mission of the YWCA Vancouver is to touch lives and build better futures for children, youth and women through advocacy and integrated services that foster economic independence, wellness, and equal opportunities. From providing specialty housing and child care to innovative employment, wellness and leadership programs, the YWCA touches lives in Vancouver communities and throughout the Lower Mainland. The YWCA Vancouver is a resource for those seeking to improve the quality of their lives as well as a support to women as they work towards economic independence.

2. PROJECT SUMMARY

Type of Project: Renovation New construction Planning or Feasibility Studies

Briefly describe the proposed capital project. Attach drawings.

We are submitting this Capital Grant Proposal for the renovation and update of the child care play spaces at Leslie Diamond to ensure the areas are safe and stimulating for the children as well as complying with both licensing and CSA standards. Attached is a report from licensing indicating the floor surface of the play areas must be replaced as they are a safety hazard for the children. Also, the infant play area requires a safety approved play structure. We have had an environmental assessment of both play spaces and they have been deemed to be unchallenging and not at all stimulating for the children. The infant play space was built for younger children, ages 6 weeks to 18 months. Since the advent of the 1-year maternity leave for parents, the children using this play area are much older, generally 1 - 2 years in age. Again, this outdoor play space does not provide the challenges and stimulation for this older age group of children. General upgrading and repair is needed as these play spaces have not had any major repairs since the center opened in November, 1996.

Estimated start date for project September, 2007

How long will project take? 3 weeks

3. PROJECT FUNDING

Total Project Cost

\$108,946

Funding Sources:

Federal Government

\$

Provincial Government

\$31,420

Others (Specify Source)

\$

\$

\$

\$

City of Vancouver Grant Request

\$36,315

(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2007 Capital Grants

Deadline:
Friday, July 6, 2007

GUIDELINES AND CRITERIA

1. ELIGIBILITY

Registered non-profit societies which are based in the city and provide social or cultural services (including childcare) to Vancouver residents are eligible to apply for Capital Grants. Societies must be in good standing with the Registrar of Companies, be financially stable with sound administration and have a proven track record of public service.

Non-profit organizations, whose primary purpose or activity is the provision of health care, educational, sport, recreational or religious programs and services, are not eligible. Nor are projects involving City-owned facilities.

The organization shall have an independent, active governing body composed of volunteers. Its main responsibilities shall be program and policy development and fundraising. The Board is held responsible for the effectiveness of services provided and the financial accountability for funds received from all sources. Voting members of the Board of Directors of a Society receiving funds from the City of Vancouver may not be remunerated for services to the society, but they may be reimbursed for expenses.

The organization must extend its services to the general public in the City of Vancouver, and may not exclude anyone by reason of religion, ethnicity, gender, age, sexual orientation, language, disability or income.

2. ALLOWABLE EXPENSES FOR CAPITAL GRANTS

Capital grants are for major capital projects located in the City of Vancouver, involving facility purchase, construction, renovation or expansion. Projects involving City-owned or leased facilities are not eligible for City Capital Grants. Capital Grants may not be used to cover deficits or to pay for furniture, equipment and other depreciable assets, repairs, maintenance or work already under way or completed.

3. COST SHARING

THE CITY'S CONTRIBUTION TO A PROJECT SHALL NOT EXCEED ONE-THIRD OF THE TOTAL COST. Payment of Capital Grants will be contingent on the organization securing funding from other sources.

4. PRIORITIES

Capital Grants are discretionary and will only be provided for projects which meet high standards of quality and excellence in the provision of service to the residents of Vancouver.

The following factors will be taken into account in reviewing applications:

1. Service improvements as a result of proposed capital project;
2. Appropriateness, benefits, effectiveness and quality of service;
3. Financial need of the organization;
4. Cost of service;
5. Community support;
6. Financial and cultural accessibility for the broad community;
7. Financial support from other sources;
8. Tenure of term of lease (if facility not owned); and
9. Amount of grant request in the context of available funds.

5. DOCUMENTATION

To apply for a Capital Grant, you must complete the application form (MS Word Document) and submit it along with the following information:

1. Current fiscal year operating budget - revenue and expenses
2. Most recent audited or signed financial statements
3. A copy of your *Certificate of Incorporation*, if not previously submitted.
4. Documents to show evidence that other sources of financial support have been, or are likely to be secured
5. List of current Board members - names, addresses and position held

6. If the property is not owned by the applicant, a copy of the lease
7. Current detailed cost estimates from at least two reliable contractors and/or suppliers.
8. Drawings and plans of the proposed project.
9. Two copies of this application form, completed and signed.

6. PAYMENT

Capital Grant payment will be based on a pre-authorized budget subject to confirmation of total project financing and all necessary approvals.

CITY COUNCIL DECISION ON CAPITAL GRANTS

City Council has established a budget for the 2007 Capital Grants program. **The deadline for Capital Grant applications is 4:30PM, Friday, July 6, 2007.** City staff will review all eligible applications and make recommendations to City Council in September 2007. A copy of staff recommendations will be sent to all applicants, along with a notice of the Council meeting at which the grants will be considered. Those applicants wishing to speak to the recommendations in the report may contact the City Clerk's office. Following the meeting, all applicants will be notified of Council's decision in writing by the City Clerk's office.