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CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: April 17, 2007
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Meeting Date: April 19, 2007

TO: Standing Committee on City Services and Budgets
FROM: General Manager of Corporate Services/Director of Finance
SUBJECT: 2007 Basic & Supplementary Capital

RECOMMENDATION

2007 Basic Capital

- A. THAT Council approve the varying of \$2,000,000 debenture funding from the Expo Deck Repair Project to the Engineering Street Lighting Program for the 2006-2008 Capital Plan; AND THAT staff be instructed to pursue Expo Deck replacement alternatives and funding strategies and report back in 2007.

Approval to vary the purposes of borrowing authorities requires eight affirmative votes.

- B. THAT Council approve the allocation of the 2007 Capital from Revenue funding of \$18.5 million as follows:

	Capital from Revenue
Engineering Public Works	\$ 350,000
Community Service Initiatives	\$ 2,194,000
Civic Facilities Maintenance & Upgrades	\$ 150,000
Access Vancouver	\$ 11,006,000
Supplementary Capital	\$ 1,000,000
Inflation Adjustment & Debenture Discount	\$ 3,800,000
Total	\$ 18,500,000

- C. THAT Council approve program/project expenditures for Public Safety, Community Service Initiatives, Library Facilities, Civic Facilities Maintenance & Upgrades, and Access Vancouver as summarized in this report and detailed in Appendix 2 with the source of funding to be:

	Capital from Revenue	Borrowing Authority	Total City Funding
Public Safety ¹	-	\$ 21,340,000	\$ 21,340,000
Community Service Initiatives ¹	\$ 2,194,000	\$ 9,000,000	\$ 11,194,000
Library Facilities	-	\$ 350,000	\$ 350,000
Civic Facility Maintenance & Upgrades	\$ 150,000	\$ 1,484,000	\$ 1,634,000
Access Vancouver ¹	\$ 11,006,000	-	\$ 11,006,000
Inflation Adjustment & Debenture Discount	\$ 3,800,000	-	\$ 3,800,000
Total	\$ 17,150,000	\$ 32,174,000	\$ 49,324,000

¹Refer to pg.6 for programs/projects approved in advance of the 2007 Capital Budget.

- D. THAT Council approve funding for the following projects from the Information Technology Long Term Financing Plan:
- i. SAP E-Recruitment initiative (\$612,600) with this funding to be repaid from the 2008 Capital Budget (SAP Enhancement); including creation of a regular full time SAP Technical Analyst position to support the new SAP portal environment at an estimated annual cost of \$82,700 subject to classification by the General Manager of Human Resource Services, and ongoing annual sustainment budget of \$143,000 beginning in 2008 as outlined in Appendix 3 - Capital Budget Submission Ref# U-5a with funding to be added to the Corporate Services Operating Budget without offset.
 - ii. Municipal Wireless Network, including technical consulting, public consultation, project management, and support through the RFP process (\$440,000) with the intention of recovering this funding through a business arrangement with a development partner. If this funding cannot be recovered, staff will report back.

2007 Supplementary Capital

- E. THAT subject to approval of Recommendation B, Council approve the allocation of the 2007 Supplementary Capital funding of \$1.0 million, the re-allocation of other existing capital totalling \$133,000, as well as the Operating Budget implications as detailed in

Appendix 4.

Capital Closeout

- F. THAT Council approve the re-allocation of capital funding for capital account closeouts as detailed in Appendix 6.

COUNCIL POLICY

It is Council policy to plan for capital expenditures on a multi-year cycle. In recent years, capital plans have been developed in 3-year terms in order to match the term of Council and allowing for a borrowing plebiscite to be held in conjunction with the civic election.

Council's policy for capital works is to fund sewer and water capital expenditures from debenture borrowing and to fund the balance of capital expenditures from a combination of debenture borrowing, contributions from the Operating Budget ("Capital from Revenue"), Development Cost Levies ("DCL"), Community Amenity Contributions ("CAC"), and contributions from senior governments and third parties.

Sections 236 and 242 of the Vancouver Charter give Council the authority to approve borrowing authority for water and sewer capital expenditures without reference to the electors. Section 245 requires that borrowing authority for other capital expenditures be approved by a majority of the electorate through a borrowing plebiscite.

In June 2003, Council approved the Financing Growth Policy which set out policy for the collection and use of DCLs and CACs. DCLs assist in recovering capital-related growth costs that arise from new developments. DCLs are generally allocated on a "cash available" basis among park, replacement housing, transportation, and childcare projects in proportions specified in the DCL Bylaw. CACs are developer contributions that arise from rezonings and which are directed toward the cost of public amenities in the area affected by the rezoning. The allocation of both DCL and CAC funding to specific amenities is approved by City Council.

Council authority is required to close capital accounts with a variance exceeding 15% and \$50,000 of the approved budget, and to re-allocate Capital funding over \$50,000.

PURPOSE

This report, together with two accompanying reports, seeks Council approval of the 2007 Basic Capital programs/projects and their funding sources:

- This report provides an overall summary of the 2007 Capital Budget and funding sources, and seeks Council approval of: 1) funding re-allocation within the 2006-2008 Capital Plan; 2) program/project expenditures for Public Safety, Community Service Initiatives, Library Facilities, Civic Facilities Maintenance & Upgrades, Access Vancouver, and other components; 3) allocation of Supplementary Capital to fund specific projects; and 4) close out of completed programs/projects and capital funding re-allocation.
- The 2007 Engineering Basic Capital Budget report (RTS#06618) seeks Council approval of

1) program/project expenditures for Public Works, Sewers, and Waterworks; 2) borrowing authorities and other funding sources; and 3) close out of completed programs/projects and capital funding re-allocation.

- The 2007 Park Board Basic Capital Budget and Closeout reports (RTS#06617 & 06611) seek Council approval of 1) program/project expenditures for Parks and Recreation Programs and Community Legacy Projects; 2) borrowing authorities and other funding sources; and 3) close out of completed programs/projects and capital funding re-allocation.

Details are provided in the following appendices:

- Appendix 1 - Original and revised 2006-2008 Capital Plan and funding sources
- Appendix 2 - 2007 Basic Capital allocation and funding sources
- Appendix 3 - 2007 Basic Capital submissions (excluding Engineering and Park Board)
- Appendix 4 - 2007 Supplementary Capital allocation
- Appendix 5 - 2007 Supplementary Capital submissions
- Appendix 6 - Capital account closeout, re-allocation, and variance analysis

BACKGROUND

i) 2006-2008 Capital Plan

The 2006-2008 Capital Plan approved by Council in October 2005 contemplates total capital expenditures of \$391.25 million. Funding for the Plan is derived from:

- Plebiscite-approved borrowing authority - \$170.6 million
- Council approved Sewer and Water borrowing authority - \$129.3 million
- A provision from the Operating Budget - \$55.6 million
- Development Cost Levies - \$33.6 million
- Community Amenity Contributions - \$2.2 million

The Capital Plan provides the framework that guides the development of annual capital budgets in 2006, 2007 and 2008. The annual Capital Budget is comprised of:

- Basic Capital - specific programs/projects that were included in the Capital Plan;
- Supplementary Capital - provides a source of funding for capital and capital maintenance expenditures that arise during the 3-year duration of the Capital Plan

ii) Changes to the 2006-2008 Capital Plan

In 2006, Council approved a number of adjustments to the 2006-2008 Capital Plan, including:

- *Olympic Legacy Projects* - Hillcrest Curling Venue, Percy Norman Aquatic Centre, and Killarney and Trout Lake Community Ice Rinks

In September 2006, Council approved a number of funding adjustments to the 2006-2008 Capital Plan to ensure completion of the Hillcrest Olympic Curling venue, the Percy

Norman Aquatic Centre, and the community ice rinks at Killarney and Trout Lake in time for the 2010 Games. In addition to the \$35.0 million in plebiscite-approved borrowing authority available for these projects, Council made the following adjustments to offset the project funding shortfall of \$25.76 million:

- Capital Financing Fund (“CFF”) - \$2.3 million for the Hillcrest Library (interim financing with priority request to the 2009-2011 Capital Plan)
- CFF - \$1.0 million for the Hillcrest Curling Venue and the Percy Norman Aquatic Centre (financing to achieve LEED Gold to be repaid from future energy savings)
- CFF - \$18.46 million for the Hillcrest Curling Venue, the Percy Norman Aquatic Centre, and the community ice rinks (internal financing to be repaid by Park Board beginning in 2010)
- Park Board Capital re-allocation - \$2.0 million for the community ice rinks (plebiscite-approved borrowing authority)
- Inflation Adjustment - \$2.0 million for the community ice rinks (Capital from Revenue)

Council has also committed to take responsibility for the post-2010 conversion of the Hillcrest Curling Venue to its final configuration. The Vancouver Organizing Committee (VANOC) will provide a contribution of \$10.0 million (2007) toward the estimated cost of \$12.35 million (2010). This funding commitment will be reflected in the 2009-2011 Capital Plan.

- *Access Vancouver* - 311 Public Access Initiative

In September and November 2006, Council approved the implementation of a consolidated citizen service centre and 311 service, and funding allocations totalling \$10.3 million within the 2006-2008 Capital Plan, all Capital from Revenue, from the following sources:

- Hastings Park Entrance Improvements - \$2.0 million
- Cultural Reinvestment & Olympic Legacy Fund - \$3.3 million
- Electronic Records & Document Management System - \$3.0 million
- Street Lighting Program - \$2.0 million

As a result of the above funding allocations, the 2006-2008 Street Lighting Program was reduced to \$3.15 million. The City Engineer has determined that additional funding is required to complete the priority work in this program. This is addressed in the “2007 Basic Capital - Program/Project Highlights - Engineering Basic Capital Budget” section of this report.

Similarly, for other capital program areas that are funded from Revenue, staff have worked collaboratively to prioritize project timing and funding requirements to ensure that program objectives are met, mainly by using existing capital funding from unallocated accounts and closeouts.

iii) Advance Approval of Capital Projects

The programs/projects listed below have received Council approval in advance of the 2007 Basic Capital Budget:

	Capital from Revenue (million)	Borrowing Authority (million)
Engineering Public Works		
Arterial Rehabilitation Program		\$ 1.00
Sidewalk Reconstruction Program		\$ 1.50
New Sidewalks - Local Improvement		\$ 0.30
Residential Streets - Local Improvement		\$ 0.88
		\$ 3.68
Parks & Recreation and Community Legacy Projects		
Percy Norman Aquatic Centre		\$ 17.60
Community Service Initiatives		
Cultural Precinct (Queen Elizabeth Theatre and Orpheum Theatre Re-development)		\$ 9.00
Other Components		
Access Vancouver - 311 Public Access Initiative	\$ 10.30	
Relocation of the VPD Dog Squad Office and Kennel ²		\$ 1.20
Total Advance Approval	\$ 10.30	\$ 31.48

²Dog Squad - Advance approval was on debenture funding only; revenue funding is included in the recommended 2007 Basic Capital allocation.

DISCUSSION

i) 2007 Basic Capital - Funding Summary

The following table summarizes the funding for the *revised* 2006-2008 Capital Plan and proposed 2007 allocation that incorporates recommendations outlined in this report as well as in the accompanying reports from Engineering Services (RTS#06618) and Park Board (RTS#06617). Please refer to Appendix 1 and 2 for details.

It is recommended that the 2007 Basic Capital Budget totalling \$169.7 million be funded from:

- Plebiscite approved borrowing authority - \$102.2 million
- Council approved Sewer borrowing authority - \$24.9 million
- Council approved Water borrowing authority - \$16.7 million
- Capital from Revenue - \$18.5 million
- DCL - \$7.0 million
- CAC - \$0.4 million

	<i>Revised</i> 2006-2008 Capital Plan (million)	Proposed 2007 Allocation (million)	Unallocated Funding for 2008 (million)
Borrowing Authority:			
Plebiscite approved -			
Public Works	\$ 74.10	\$ 32.16	\$ 13.32
Public Safety & Civic Facilities	\$ 42.40	\$ 32.17	\$ 2.36
Parks & Recreation Facilities	\$ 17.07	\$ 4.88	\$ 7.50
Community Legacy Projects - City Share	\$ 37.00	\$ 33.00	\$ 0.50
	\$ 170.57	\$ 102.21	\$ 23.68
Council approved -			
Sewer	\$ 74.43	\$ 24.89	\$ 21.63
Water	\$ 54.87	\$ 16.73	\$ 22.94
Total Borrowing Authority	\$ 299.87	\$ 143.83	\$ 68.25
Capital from Revenue	\$ 55.60	\$ 18.50	\$ 19.70
DCL	\$ 33.58	\$ 6.97	\$ 14.61
CAC (Pay-in-lieu)	\$ 2.20	\$ 0.40	\$ 0.20
Capital Budget - City Funding	\$ 391.25	\$ 169.70	\$ 102.76
External Funding ³		\$ 27.98	
Capital Financing Fund & Other Internal Funding Sources		\$ 22.81	
Capital Budget - Gross		\$ 220.49	

³External Funding - Includes both secured and potential cost-sharing opportunities.

ii) 2007 Basic Capital - Program/Project Highlights

A. Engineering Basic Capital Budget

The original 2006-2008 Capital Plan contemplates \$2.0 million debenture funding for temporary repairs to the Expo Deck along the east end of False Creek. This deck was originally built as a temporary structure which the City requested to remain in place following Expo 86. Rather than repairing the decking structure, staff are exploring options for the replacement of the entire decking structure to secure it for the long term and to address systemic design and safety concerns. Staff will report back in the summer of 2007 on these options and funding requirements and strategies. Given the changing requirements for the Expo Deck and the need to continue maintenance and replacement of the Street Lighting Plant, the City Engineer recommends that the \$2.0 million debenture funding be re-allocated to the Street Lighting Capital Program. Under provisions of the Vancouver Charter (S245), Council is required to approve this change of debenture authority by eight affirmative votes.

The *revised* 2006-2008 Capital Plan contemplates City funding of \$218.95 million for Public Works, Sewers, and Waterworks. \$76.6 million has been requested for 2007 in the accompanying report (RTS#06618) with sources of funding as follows. Including funding from external sources totalling \$21.03 million, the gross Engineering Basic Capital for 2007 will be \$97.63 million.

Programs/Projects	Borrowing Authority (million)	Capital from Revenue (million)	DCL/CAC (million)	Total City Funding (million)
Streets ⁴	\$ 30.43	-	\$ 2.47	\$ 32.90
Communications	-	\$ 0.35	-	\$ 0.35
Street Lighting	\$ 1.73	-	-	\$ 1.73
Sewers & Drainage	\$ 24.89	-	-	\$ 24.89
Waterworks	\$ 16.73	-	-	\$ 16.73
Capital Budget - City Funding	\$ 73.78	\$ 0.35	\$ 2.47	\$ 76.60
External Funding ³				\$ 21.03
Capital Budget - Gross				\$ 97.63

³External Funding - Includes both secured and potential cost-sharing opportunities.

⁴Public Works - Council has approved debenture funding of \$3.68 million in advance of the 2007 Basic Capital.

B. Park Board Basic Capital Budget & Community Legacy Projects

The *revised* 2006-2008 Capital Plan contemplates City funding of \$33.77 million for Parks & Recreation programs, as well as \$39.0 million for Community Legacy Projects. These include the Killarney and Trout Lake community ice rinks, the Hillcrest Curling Venue and the Percy Norman aquatic centre.

\$42.78 million has been requested for 2007 in the accompanying report (RTS#06617), including \$9.78 million for Parks & Recreation Programs and \$33.0 million for Community Legacy Projects, with sources of funding as follows. Including funding from external sources totalling \$6.95 million and internal financing from the CFF totalling \$19.46 million, the Gross Park Board Basic Capital for 2007 will be \$69.19 million. (Note: Internal financing of \$19.46 million from CFF does not include \$2.3 million for the Hillcrest Library.)

In addition, Park Board has requested a further allocation of Citywide DCL funding totalling \$5.86 million for the following purposes:

- park development associated with the Trout Lake and Killarney ice rinks, the Hillcrest Curling Venue and the Percy Norman Aquatic Centre - \$1.36 million
- development of the Trillium park site - \$4.5 million

The additional DCL funding is not part of the original 2006-2008 Capital Plan and is therefore not included in the proposed 2007 Basic Capital allocation as presented in Appendix 2. These requests are presented to Council as separate recommendations in the accompanying report (RTS#00617) and the Park Board Capital Budget will be adjusted should Council approval them. However, the City Manager does not support the allocation to Trillium Park site at this time and has provided an alternative recommendation for Council consideration.

Programs/Projects	Borrowing Authority (million)	Capital from Revenue (million)	DCL/CAC (million)	Total City Funding (million)
Parks & Recreation Program	\$ 4.88	-	\$ 4.90	\$ 9.78
External Funding				\$ 1.95
Subtotal - Gross				\$ 11.73
Community Legacy Projects ⁵	\$ 33.00	-	-	\$ 33.00
External Funding				\$ 5.00
CFF Internal Financing ⁶				\$ 19.46
Subtotal - Gross				\$ 57.46
Total - Gross				\$ 69.19

⁵Community Legacy Projects - Council has approved debenture funding of \$17.6 million for the Percy Norman Aquatic Centre in advance of the 2007 Basic Capital (RTS#06413).

⁶CFF Internal Financing - Council has approved \$19.46 million for the Community Legacy Projects in advance of the 2007 Basic Capital (RTS#06413). Funding does not include the Hillcrest Library component of \$2.3 million.

C. Public Safety Projects

The *revised* 2006-2008 Capital Plan contemplates City funding of \$24.1 million for Public Safety projects including replacement of Firehall #15 and relocation, replacement and/or upgrades of various Police facilities. The following table summarizes 2007 requests totalling \$21.34 million.

Programs/Projects	Borrowing Authority (million)	Capital from Revenue (Inflation Adjustment) (million)	DCL/CAC (million)	Total City Funding (million)
Firehall #15 ⁷	\$ 4.10	\$ 3.51	-	\$ 7.61
VPD Dog Squad Offices and Kennel ⁸	\$ 1.20	\$ 0.25	-	\$ 1.45
Force Options Training Centre	\$ 15.50	-	-	\$ 15.50
VPD Office Building Upgrades - Transition Funding	\$ 0.54	-	-	\$ 0.54
Total - City Funding	\$ 21.34	\$ 3.76	-	\$ 25.10

⁷Firehall #15 - Council is currently considering a report from the Director of Facilities Design & Management on the replacement of Firehall #15.

⁸Dog Squad - Council has approved debenture funding of \$1.2 million in advance of the 2007 Basic Capital (RTS#06538). Included in the recommended 2007 Basic Capital allocation is \$1.75 million from Inflation Adjustment funding.

D. Community Service Initiatives

The *revised* 2006-2008 Capital Plan contemplates City funding of \$24.2 million for programs/projects relating to social and cultural facilities owned by the City and by others. These include upgrading and relocation of daycare, social service and cultural facilities; a contribution to the Affordable Housing Fund; the Emerging Neighbourhood Program; and continuation of the Public Art Program. It also provides \$5 million for Civic Theatres and \$6.7 million for the Cultural Reinvestment & Olympic Legacy Fund that can be accessed for

renewal or upgrade of major cultural facilities or for other Olympic Legacies where senior government and community partner funding can be leveraged.

The following table summarizes the 2007 requests totalling \$11.19 million.

Programs/Projects	Borrowing Authority (million)	Capital from Revenue (million)	DCL/CAC (million)	Total City Funding (million)
Non-market Housing	-	\$ 0.11	-	\$ 0.11
Heritage Façade Rehabilitation Program	-	\$ 0.15	-	\$ 0.15
Childcare - City-owned, Provincial Partnership, and other special projects	-	\$ 0.81	-	\$ 0.81
Capital Grants - for construction, renovation or repair of non-City-owned facilities for non-profit social service, daycare and cultural services	-	\$ 0.12	-	\$ 0.12
Civic and Community Public Art Programs - to engage artists and communities in addressing neighbourhood issues and opportunities	-	\$ 0.25	-	\$ 0.25
Vancouver East Cultural Centre Expansion	-	\$ 0.75	-	\$ 0.75
Cultural Precinct (Civic Theatres Upgrades) - Phase 1 ⁹	\$ 9.00		-	\$ 9.00
Total - City Funding	\$ 9.00	\$ 2.19	-	\$ 11.19

⁹Cultural Precinct Re-development (Phase 1) - Council has approved debenture funding of \$9 million in advance of the 2007 Basic Capital (RTS#06538).

E. Other Capital Programs/Projects

The *revised* 2006-2008 Capital Plan contemplates City funding of \$28.53 million for library facilities, civic facilities maintenance and upgrades; information technology maintenance and expansion, as well as other major projects.

The following table summarizes 2007 requests totalling \$12.99 million.

Programs/Projects	Borrowing Authority (million)	Capital from Revenue (million)	DCL/CAC (million)	Total City Funding (million)
Library Facilities Planning -				
Central Library - level 2 re-design to provide one-stop customer service centre	\$ 0.25	-	-	\$ 0.25
Ongoing renewal of branch libraries	\$ 0.10	-	-	\$ 0.10
Civic Facility Maintenance & Upgrades -				
Civic Property Maintenance Programs	\$ 1.18	-	-	\$ 1.18
Environmental Maintenance Programs	\$ 0.30	-	-	\$ 0.30
City Hall Precinct Upgrades	-	\$ 0.15	-	\$ 0.15
Access Vancouver -				
311 Public Access Initiative ¹⁰	-	\$ 10.30	-	\$ 10.30
ERDMS - Phase 1 ¹¹	-	\$ 0.71	-	\$ 0.71
Total - City Funding	\$ 1.83	\$ 11.16	-	\$ 12.99

¹⁰311 - Council has approved revenue funding of \$10.3 million in advance of the 2007 Basic Capital (RTS#06357).

¹¹ERDMS -Council report will be presented May 1, 2007, which includes project details and funding.

This allocation does not provide funding for a priority upgrade to SAP to configure the E-Recruiting Module. The SAP E-Recruiting module will enhance and change the way in which the City interfaces with potential job candidates. The system has the benefit of reducing lengthy competition turnaround times, improving consistency in the recruitment process and reducing a 'paper-driven' competition process. It is also integrated with the City's overall SAP HR system. The cost of this project is \$612,600, including consulting support and SAP licencing costs. Incremental annual operating costs include one additional SAP Technical Analyst position (\$82,700/yr) to support the new SAP portal environment (a requirement for this system) and \$60,200/yr for the annual maintenance of licencing. Funding for this initiative will be available in the 2008 Capital Budget, however in order for this project to proceed in 2007, it is recommended that interim financing be provided from the Information Technology Long Term Financing Plan (Recommendation D(i)).

On February 1, 2007, Council approved the Municipal Wireless Network initiative and instructed staff to report back with the 2007 Capital Budget on a funding source to pursue a public private partnership option. The additional funding will provide for technical consulting, public consultation and project management leading to completion of an RFP process (RTS#05576). As these funds are anticipated to be recovered from a business arrangement with a private partner, it is recommended that interim financing be provided from the Information Technology Long Term Financing Plan with repayment conditional on conclusion of a successful partnership (Recommendation D(ii)). If this funding cannot be recovered, staff will report back.

F. Inflation Adjustment & Debenture Discount

The 2006-2008 Capital Plan contemplates City funding of \$10.0 million, all Capital from

Revenue, for project cost inflation adjustment and debenture discount. \$3.5 million was allocated in 2006 of which \$2.0 million was subsequently allocated to Park Board Olympic Legacy Projects. \$3.8 million has been requested for 2007. Combined with the remaining \$1.5 million from 2006, a cumulative total of \$5.3 million is allocated to the following in 2007:

- Replacement of Firehall #15 - \$3.51 million
- Relocation of VPD Dog Squad Offices and Kennel - \$1.75 million

These allocations are reflected in the summary tables above.

iii) 2007 Supplementary Capital

Supplementary Capital provides a source of funding for capital and capital maintenance expenditures that arise during the 3-year duration of the Capital Plan. The 2006-2008 Capital Plan provides \$3.0 million of Capital from Revenue for the Supplementary Capital Budget.

On March 13, 2007, Council approved the 2007 Operating Budget which includes a provision of \$1.0 million for Supplementary Capital. For 2007, 17 Supplementary Capital requests were received totalling \$2.3 million.

Please refer to Appendix 4 for the Supplementary Capital process and recommended funding allocation and Appendix 5 for detailed submissions.

iv) Capital Account Closeout

Staff have identified capital programs/projects from the 2000-2002 and 2003-2005 Capital Plans totalling \$30.9 million for closeout; and recommend that the net overall unexpended balance of \$1.9 million be transferred to the current Capital Plan. These include programs/projects relating to Public Safety, Community Services Initiatives, Civic Facilities Maintenance & Upgrades, Information Technology Maintenance & Expansion, and Sundry Capital.

Please refer to Appendix 6 for details of the closeout balance, proposed allocation by program area, and explanations for significant variance.

CONCLUSION

The 2007 Capital Budget represents the second annual budget arising from the 2006-2008 Capital Plan. This report provides a summary of Council-approved changes to the Capital Plan; 2007 Basic and Supplementary Capital allocation; and capital account closeouts for Council review and approval. Engineering and Park Board Basic Capital and capital account closeouts are presented in the accompanying reports. Further details are provided in the appendices.

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	Original 2006-2008 Capital Plan (million)				Changes to 2006-2008 Capital Plan (million)				Revised 2006-2008 Capital Plan (million)			
	Borrowing Authority	Capital from Revenue	DCL/CAC	Total City Funding	Borrowing Authority	Capital from Revenue	DCL/CAC	Total City Funding	Borrowing Authority	Capital from Revenue	DCL/CAC	Total City Funding
Public Works												
Streets & Bridge Infrastructure	\$ 27.80	-	-	\$ 27.80	-	-	-	-	\$ 27.80	-	-	\$ 27.80
Pedestrian & Cycling Facilities	\$ 21.50	-	\$ 4.70	\$ 26.20	(\$ 2.00)	-	-	(\$ 2.00)	\$ 19.50	-	\$ 4.70	\$ 24.20
Transit & Safety Improvements	\$ 11.60	\$ 2.50	\$ 2.50	\$ 16.60	-	-	-	-	\$ 11.60	\$ 2.50	\$ 2.50	\$ 16.60
Local Area Improvements	\$ 13.20	-	\$ 0.50	\$ 13.70	-	-	-	-	\$ 13.20	-	\$ 0.50	\$ 13.70
Communications & Street Lighting	-	\$ 7.05	-	\$ 7.05	\$ 2.00	(\$ 2.00)	-	-	\$ 2.00	\$ 5.05	-	\$ 7.05
Yards	-	\$ 0.30	-	\$ 0.30	-	-	-	-	-	\$ 0.30	-	\$ 0.30
Total Public Works	\$ 74.10	\$ 9.85	\$ 7.70	\$ 91.65	-	(\$ 2.00)	-	(\$ 2.00)	\$ 74.10	\$ 7.85	\$ 7.70	\$ 89.65
Sewers	\$ 74.43	-	-	\$ 74.43	-	-	-	-	\$ 74.43	-	-	\$ 74.43
Waterworks	\$ 54.87	-	-	\$ 54.87	-	-	-	-	\$ 54.87	-	-	\$ 54.87
Total Public Works, Sewers & Waterworks	\$203.40	\$ 9.85	\$ 7.70	\$ 220.95	-	(\$ 2.00)	-	(\$ 2.00)	\$203.40	\$ 7.85	\$ 7.70	\$ 218.95
Total Parks & Recreation	\$ 19.07	-	\$ 16.70	\$ 35.77	(\$ 2.00)	-	-	(\$ 2.00)	\$ 17.07	-	\$ 16.70	\$ 33.77
Community Legacy Projects (Park Board)	\$ 35.00	-	-	\$ 35.00	\$ 2.00	\$ 2.00	-	\$ 4.00	\$ 37.00	\$ 2.00	-	\$ 39.00
Public Safety												
Firehall Replacement & Upgrades	\$ 4.60	-	-	\$ 4.60	-	-	-	-	\$ 4.60	-	-	\$ 4.60
Police Facilities Replacement & Upgrades	\$ 19.50	-	-	\$ 19.50	-	-	-	-	\$ 19.50	-	-	\$ 19.50
Total Public Safety	\$ 24.10	-	-	\$ 24.10	-	-	-	-	\$ 24.10	-	-	\$ 24.10
Community Services Initiatives												
Affordable Housing	-	\$ 1.00	\$ 11.20	\$ 12.20	-	-	-	-	-	\$ 1.00	\$ 11.20	\$ 12.20
Non-market Housing	-	\$ 0.20	-	\$ 0.20	-	-	-	-	-	\$ 0.20	-	\$ 0.20
Emerging Neighbourhood	-	\$ 6.60	-	\$ 6.60	-	(\$ 2.00)	-	(\$ 2.00)	-	\$ 4.60	-	\$ 4.60
City-owed Social Facilities	-	\$ 4.77	\$ 0.18	\$ 4.95	-	-	-	-	-	\$ 4.77	\$ 0.18	\$ 4.95
Capital Grants	-	\$ 0.50	-	\$ 0.50	-	-	-	-	-	\$ 0.50	-	\$ 0.50
Public Art on Capital Projects	-	\$ 1.00	-	\$ 1.00	-	-	-	-	-	\$ 1.00	-	\$ 1.00
Civic Theatres	\$ 5.00	-	-	\$ 5.00	-	-	-	-	\$ 5.00	-	-	\$ 5.00
Cultural Heritage Building Upgrades	-	\$ 0.75	-	\$ 0.75	-	-	-	-	-	\$ 0.75	-	\$ 0.75
Cultural Re-investment Fund/Olympic Legacy	\$ 5.00	\$ 5.00	-	\$ 10.00	-	(\$ 3.30)	-	(\$ 3.30)	\$ 5.00	\$ 1.70	-	\$ 6.70
Total Community Services Initiatives	\$ 10.00	\$ 19.82	\$ 11.38	\$ 41.20	-	(\$ 5.30)	-	(\$ 5.30)	\$ 10.00	\$ 14.52	\$ 11.38	\$ 35.90
Other Capital												
Library Facilities Planning	\$ 3.30	-	-	\$ 3.30	-	-	-	-	\$ 3.30	-	-	\$ 3.30
Information Technology Maintenance & Expansion	-	\$ 2.68	-	\$ 2.68	-	-	-	-	-	\$ 2.68	-	\$ 2.68
Corporate Risk Data Management	-	\$ 0.60	-	\$ 0.60	-	-	-	-	-	\$ 0.60	-	\$ 0.60
City Clerk's Projects (Records Management & Voting Equipment)	-	\$ 5.00	-	\$ 5.00	-	(\$ 3.00)	-	(\$ 3.00)	-	\$ 2.00	-	\$ 2.00
Access Vancouver - 311 Public Access Initiative	-	-	-	-	-	\$ 10.30	-	\$ 10.30	-	\$ 10.30	-	\$ 10.30
Civic Facilities Maintenance & Upgrades	\$ 5.00	\$ 4.65	-	\$ 9.65	-	-	-	-	\$ 5.00	\$ 4.65	-	\$ 9.65
Total Other Capital	\$ 8.30	\$ 12.93	-	\$ 21.23	-	\$ 7.30	-	\$ 7.30	\$ 8.30	\$ 20.23	-	\$ 28.53
Supplementary Capital	-	\$ 3.00	-	\$ 3.00	-	-	-	-	-	\$ 3.00	-	\$ 3.00
Inflation Adjustment & Debenture Discount	-	\$ 10.00	-	\$ 10.00	-	(\$ 2.00)	-	(\$ 2.00)	-	\$ 8.00	-	\$ 8.00
Total Capital Plan	\$299.87	\$ 55.60	\$ 35.78	\$ 391.25	-	-	-	-	\$299.87	\$ 55.60	\$ 35.78	\$ 391.25

Notes -

1) Council-approved funding re-allocations in 2006:

a) Community Legacy Projects - a total of \$4 million re-allocated from Parks & Recreation (\$2 million) and Inflation Adjustment (\$2 million)

b) Access Vancouver (311 Public Access Initiative) - a total of \$10.3 million re-allocated from Street Lighting (\$2 million), Cultural Re-investment & Olympic Legacy Fund (\$3.3 million), Hastings Park Entrance Improvement (\$2 million), and City Clerk's Projects (\$3 million)

2) Proposed funding re-allocations in 2007:

a) Street Lighting - \$2 million to be re-allocated from Streets - Expo Deck

2007 BASIC CAPITAL ALLOCATION & FUNDING SOURCES

	<i>Revised 2006-2008 Capital Plan (million)</i>				<i>Recommended Allocation for 2007 (million)</i>						
	Borrowing Authority	Capital from Revenue	DCL/CAC	Total City Funding	Borrowing Authority	Capital from Revenue	DCL/CAC	Total City Funding	CFF & Other Internal Funding	External Funding ¹	Total Gross Funding
Public Works											
Streets & Bridge Infrastructure	\$ 27.80	-	-	\$ 27.80	\$ 16.64	-	-	\$ 16.64	-	\$ 15.07	\$ 31.71
Pedestrian & Cycling Facilities	\$ 19.50	-	\$ 4.70	\$ 24.20	\$ 7.39	-	\$ 2.05	\$ 9.44	-	\$ 1.58	\$ 11.02
Transit & Safety Improvements	\$ 11.60	\$ 2.50	\$ 2.50	\$ 16.60	\$ 3.40	-	\$ 0.42	\$ 3.82	-	\$ 1.48	\$ 5.30
Local Area Improvements	\$ 13.20	-	\$ 0.50	\$ 13.70	\$ 3.00	-	-	\$ 3.00	-	\$ 2.25	\$ 5.25
Communications & Street Lighting	\$ 2.00	\$ 5.05	-	\$ 7.05	\$ 1.73	\$ 0.35	-	\$ 2.08	-	\$ 0.23	\$ 2.31
Yards	-	\$ 0.30	-	\$ 0.30	-	-	-	-	-	-	-
Total Public Works	\$ 74.10	\$ 7.85	\$ 7.70	\$ 89.65	\$ 32.16	\$ 0.35	\$ 2.47	\$ 34.98	-	\$ 20.61	\$ 55.59
Sewers ²	\$ 74.43	-	-	\$ 74.43	\$ 24.89	-	-	\$ 24.89	-	\$ 0.42	\$ 25.31
Waterworks	\$ 54.87	-	-	\$ 54.87	\$ 16.73	-	-	\$ 16.73	-	-	\$ 16.73
Total Public Works, Sewers & Waterworks	\$203.40	\$ 7.85	\$ 7.70	\$ 218.95	\$ 73.78	\$ 0.35	\$ 2.47	\$ 76.60	-	\$ 21.03	\$ 97.63
Parks & Recreation											
Recreation Facilities	\$ 8.50	-	-	\$ 8.50	\$ 1.81	-	-	\$ 1.81	-	\$ 0.69	\$ 2.50
Land Acquisition	-	-	\$ 6.00	\$ 6.00	-	-	-	-	-	-	-
Park Development	\$ 4.67	-	\$ 9.95	\$ 14.62	\$ 1.57	-	\$ 4.65	\$ 6.22	-	\$ 1.26	\$ 7.48
Street Trees	\$ 0.75	-	-	\$ 0.75	\$ 0.25	-	-	\$ 0.25	-	-	\$ 0.25
Debenture & Overhead Charges	\$ 3.15	-	\$ 0.75	\$ 3.90	\$ 1.25	-	\$ 0.25	\$ 1.50	-	-	\$ 1.50
Total Parks & Recreation	\$ 17.07	-	\$ 16.70	\$ 33.77	\$ 4.88	-	\$ 4.90	\$ 9.78	-	\$ 1.95	\$ 11.73
Community Legacy Projects	\$ 37.00	\$ 2.00	-	\$ 39.00	\$ 33.00	-	-	\$ 33.00	\$ 21.76³	\$ 5.00	\$ 59.76
Public Safety											
Firehall Replacement & Upgrades	\$ 4.60	-	-	\$ 4.60	\$ 4.10	-	-	\$ 4.10	-	-	\$ 4.10
Police Facilities Replacement & Upgrades	\$ 19.50	-	-	\$ 19.50	\$ 17.24	-	-	\$ 17.24	-	-	\$ 17.24
Total Public Safety	\$ 24.10	-	-	\$ 24.10	\$ 21.34	-	-	\$ 21.34	-	-	\$ 21.34
Community Services Initiatives											
Affordable Housing	-	\$ 1.00	\$ 11.20	\$ 12.20	-	-	-	-	-	-	-
Non-market Housing	-	\$ 0.20	-	\$ 0.20	-	\$ 0.11	-	\$ 0.11	-	-	\$ 0.11
Emerging Neighbourhood	-	\$ 4.60	-	\$ 4.60	-	\$ 0.15	-	\$ 0.15	-	-	\$ 0.15
City-owned Social Facilities	-	\$ 4.77	\$ 0.18	\$ 4.95	-	\$ 0.81	-	\$ 0.81	-	-	\$ 0.81
Capital Grants	-	\$ 0.50	-	\$ 0.50	-	\$ 0.12	-	\$ 0.12	-	-	\$ 0.12
Public Art on Capital Projects	-	\$ 1.00	-	\$ 1.00	-	\$ 0.25	-	\$ 0.25	-	-	\$ 0.25
Civic Theatres	\$ 5.00	-	-	\$ 5.00	\$ 5.00	-	-	\$ 5.00	-	-	\$ 5.00
Cultural Heritage Building Upgrades	-	\$ 0.75	-	\$ 0.75	-	\$ 0.75	-	\$ 0.75	-	-	\$ 0.75
Cultural Re-investment Fund/Olympic Legacy	\$ 5.00	\$ 1.70	-	\$ 6.70	\$ 4.00	-	-	\$ 4.00	-	-	\$ 4.00
Total Community Services Initiatives	\$ 10.00	\$ 14.52	\$ 11.38	\$ 35.90	\$ 9.00	\$ 2.19	-	\$ 11.19	-	-	\$ 11.19
Other Capital											
Library Facilities Planning	\$ 3.30	-	-	\$ 3.30	\$ 0.35	-	-	\$ 0.35	-	-	\$ 0.35
Information Technology Maintenance & Expansion	-	\$ 2.68	-	\$ 2.68	-	-	-	-	\$ 1.05 ⁴	-	\$ 1.05
Corporate Risk Data Management	-	\$ 0.60	-	\$ 0.60	-	-	-	-	-	-	-
City Clerk's Projects (Records Management & Voting Equipment)	-	\$ 2.00	-	\$ 2.00	-	\$ 0.71	-	\$ 0.71	-	-	\$ 0.71
Access Vancouver - 311 Public Access Initiative	-	\$ 10.30	-	\$ 10.30	-	\$ 10.30	-	\$ 10.30	-	-	\$ 10.30
Civic Facilities Maintenance & Upgrades	\$ 5.00	\$ 4.65	-	\$ 9.65	\$ 1.48	\$ 0.15	-	\$ 1.63	-	-	\$ 1.63
Total Other Capital	\$ 8.30	\$ 20.23	-	\$ 28.53	\$ 1.83	\$ 11.16	-	\$ 12.99	\$ 1.05	-	\$ 14.04
Supplementary Capital	-	\$ 3.00	-	\$ 3.00	-	\$ 1.00	-	\$ 1.00	-	-	\$ 1.00
Inflation Adjustment & Debenture Discount	-	\$ 8.00	-	\$ 8.00	-	\$ 3.80	-	\$ 3.80	-	-	\$ 3.80
Total Capital Plan	\$299.87	\$ 55.60	\$ 35.78	\$ 391.25	\$143.83	\$ 18.50	\$ 7.37	\$ 169.70	\$ 22.81	\$ 27.98	\$ 220.49

¹External Funding - Includes secured and potential cost-sharing opportunities

²Sewers - Excludes Cost Recovery Program funded from permit fees

³Capital Financing Fund for Community Legacy Projects - Includes the Hillcrest Library component of \$2.3 million

⁴Information Technology Maintenance & Expansion - Includes interim financing from the IT Long Term Financing Plan for E-Recruitment and WiFi

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

I-1a

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Library Board
DIVISION / BRANCH	Library
PROGRAM	Central and Branch Libraries
SUB-PROGRAM / PROJECT	Central Branch
DESCRIPTION	Ongoing Renewal of Central Branch

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$250,000	\$ 0	\$	\$	\$250,000	\$250,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract			\$250,000			\$
Overhead		\$				\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$250,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
To renew and make more user friendly the second level at Library Square as well as to address the layout of the circulation area on level 1.			
SCOPE OF WORK / DELIVERABLES			
The goals of space redesign of Level Two are to create an area for one stop shopping for the public, to clearly identify the space as Vancouver Public Library, to remove visual and physical barriers, and to provide a welcoming, comfortable place for the community.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)			
Facility Design and Management			
TIMELINE	Start (mm/yy)	April, 2007	Completion (mm/yy) December, 2008
IMPACT OF DELAY			
This project will be started in 2007 and completed in 2008. The balance of the funding will be requested in 2008.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

I-1b

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Library Board
DIVISION / BRANCH	Library
PROGRAM	Central and Branch Libraries
SUB-PROGRAM / PROJECT	Branches
DESCRIPTION	Ongoing Renewal of Branch Libraries

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			2007 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$100,000	\$ 0	\$	\$	\$100,000	\$100,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government		\$	
Materials		\$	Property Owners		\$	
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$100,000			\$	
Overhead		\$			\$	
Other (<i>specify below</i>)					\$	
		\$			\$	
		\$			\$	
		\$100,000			\$ 0	

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
To renew and refurbish some of the branch libraries.			
SCOPE OF WORK / DELIVERABLES			
The following locations will be covered in 2007: Kitsilano, Oakridge, Southhill, Collingwood, Dunbar and Fraserview. Works include: Washroom renovations, meeting room renovations, book drops, signage, and other renewals.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)			
TIMELINE	Start (mm/yy)	April, 2007	Completion (mm/yy) December, 2007
IMPACT OF DELAY			
More work would be done in 2008.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

J-2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Vancouver Fire & Rescue Services
DIVISION / BRANCH	Suppression
PROGRAM	Firehalls
SUB-PROGRAM / PROJECT	Firehall #15
DESCRIPTION	Construct a replacement 3-bay firehall #15, 3003 E. 22 nd Avenue

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$8,410,000	\$3,510,000	\$800,000	\$	\$4,100,000	\$4,100,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$8,410,000	2006-08 Inflation Adjustment Fund			\$3,510,000
Overhead		\$				\$
Other (<i>specify below</i>)						\$
						\$
						\$
		\$8,410,000				\$3,510,000

COST SAVINGS & OTHER BENEFITS -

The potential for heritage density bonusing to reduce anticipated capital cost to the City is being discussed with Planning. The next report to Council on the Firehall No.15 project is scheduled for May, 2007.

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$	2008	\$20,000	2009	\$20,000
Comment	The ongoing costs are estimated at \$20,000, beginning in 2008; however, this is a preliminary number that needs review until the final size and scope of the facility is determined.					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES	
To construct a new three-bay fire facility, incorporating the existing Firehall No. 15 building on the current site at 3003 East 22 nd Avenue.	
SCOPE OF WORK / DELIVERABLES	
The latest design and cost estimates for the project was described in a separate report to Council (RTS#6141) in March 2007 pending Council decision. The total estimated project cost was reported as \$8.41 million, with \$0.8 million from previously approved Capital budget for FH 15, \$4.1 million from 2006-08 Capital Plan and an additional \$3.51 million to be allocated from the Inflation Adjustment fund. Staff are reviewing other alternatives which balance heritage interests and a post-disaster firehall for further discussion with the community and will report back to Council in May 2007.	
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)	
Facilities Development, Financial Planning (Ken Bayne), Planning (Heritage)	
TIMELINE	Start (mm/yy) , Completion (mm/yy) ,
IMPACT OF DELAY	
There is a continued deterioration of the existing firehall building, including roof leaks and secondary damage to the interior of the building. It was estimated previously that cost escalation from delays are accumulating at an estimated \$70,000 per month.	

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

K-1-b

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Vancouver Police Department
DIVISION / BRANCH	Forensic Storage
PROGRAM	Police Facilities
SUB-PROGRAM / PROJECT	Property and Forensic Storage Facility
DESCRIPTION	

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$17,000,000	\$ 0	\$1,500,000	\$	\$15,500,000	\$15,500,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$1,000,000	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$				\$
Overhead		\$500,000				\$
Other (<i>specify below</i>)						\$
Allocate balance of capital funding		\$15,500,000				\$
		\$				\$
		\$17,000,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

--

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	To be determined. No impact in 2007					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
To provide a consolidated storage facility for Property and Evidence Storage and Information Management.			
SCOPE OF WORK / DELIVERABLES			
To provide a storage facility for Property and Evidence Storage and Information Management. NOTE: This project may consolidate with Force Options Training Facility as one project. Details will be covered in a separate report to Council in 2007.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)			
Facility Design and Management			
TIMELINE	Start (mm/yy)	March, 2007	Completion (mm/yy) June, 2009
IMPACT OF DELAY			
Serious construction escalation cost.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

K-2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Vancouver Police Department
DIVISION / BRANCH	Dog Squad
PROGRAM	Police Facilities
SUB-PROGRAM / PROJECT	Dog Squad Kennel Relocation
DESCRIPTION	To relocate VPD Dog Squad offices and kennel to City-owned property at 755 Evans

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$3,403,000	\$1,753,000	\$450,000	\$0	\$1,200,000	\$1,200,000	\$1,200,000
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$	Allocation from Inflation Adjustment Fund			\$1,753,000
Overhead		\$				\$
Other (<i>specify below</i>)						\$
Allocate full amount of capital funding			\$1,650,000			\$
Funding from Inflation Adjustment			\$1,753,000			\$
			\$3,403,000			\$1,753,000

COST SAVINGS & OTHER BENEFITS -

Relocation will save construction escalation cost and provide land for Southeast False Creek new development

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$9,000	2009	\$36,000
Comment	The ongoing costs are estimated at \$36,000 annually, beginning in late 2008					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

To relocate the existing dog squad facilities to a City-owned site at 755 Evans.

SCOPE OF WORK / DELIVERABLES

The Vancouver Police Department canine unit, built in 1969, is currently located in the former Cambie Work Yards. The facilities are in poor condition and have mould and water penetration problems. It is located adjacent to a residential area which results in noise complaints. A new facility to be allocated on the vacant Evans Yard site is being proposed. The demolition of existing Kennels also will create valuable land to be part of new Southeast False Creek redevelopment. Details are presented to Council on March 13, 2007 (RTS#6538)

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

Facility Design and Management/Southeast False Creek

TIMELINE Start (mm/yy) March, 2007 Completion (mm/yy) October, 2008

IMPACT OF DELAY

Further delay will result in further cost escalation and affect the development of the next phase of the South East False Creek Project including the Olympic Village support facilities planned for the site beginning in 2009.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

K-4

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Vancouver Police Department
DIVISION / BRANCH	Office Accommodation
PROGRAM	Police Facilities
SUB-PROGRAM / PROJECT	Upgrading of existing facilities
DESCRIPTION	

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$1,300,000	\$ 0	\$760,000	\$	\$540,000	\$540,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$0	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$1,222,000		0		\$0
Overhead		\$78,000		0		\$0
Other (<i>specify below</i>)				0		\$0
00		\$0		0		\$0
0		\$0		00		\$0
		\$1,300,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	No operation impact					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
To upgrade/maintain existing facilities in functional condition over the next 6 to 10 years
SCOPE OF WORK / DELIVERABLES
<p>VPD offices are currently located mainly in three facilities: 2120 Cambie street Headquarters (leased), 5 East 8th Avenue and 312 Main Street. The 2006-2008 Capital Plan has provided \$1.3 million in funding for major upgrades so that the existing facilities can remain functional over next six to ten years awaiting a new facility. Projects for 2007 include (details will follow):</p> <ol style="list-style-type: none"> 1. Wire Room expansion at 312 Main 2. Domestic Violence Against Children (DVAC) at 312 Main 3. Command/Multipurpose Room at 312 Main 4. Carpet replacement for 2120 Cambie and 312 Main 5. Dock replacement at Waterfront 6. Study for emergency generator at 2120 Cambie 7. Identification Expansion at 312 Main 8. VICE alterations at 312 Main 9. FOI alterations to allow VICE to move to 312 Main 10. New lockers at 312 Main
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)
Facilities/VPD

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

K-4

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Vancouver Police Department
DIVISION / BRANCH	Office Accommodation
PROGRAM	Police Facilities
SUB-PROGRAM / PROJECT	Upgrading of existing facilities
DESCRIPTION	

TIMELINE	Start (mm/yy)	January, 2007	Completion (mm/yy)	December, 2007
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IMPACT OF DELAY

Affects VPD operation which will have impact on service level.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

L-2b

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Non-market Operations
PROGRAM	Supportive Housing for Seniors
SUB-PROGRAM / PROJECT	Gresham and Old Continental Residence Upgrade
DESCRIPTION	Facility/appliances/furnishing upgrades

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			2007 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$130,000	\$ 0	\$20,000	\$	\$110,000	\$110,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$30,000	Property Owners			\$
Equipment		\$	Other (specify below)			
Contract		\$100,000				\$
Overhead		\$				\$
Other (specify below)						\$
		\$				\$
		\$				\$
		\$130,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$8,800	2008	\$8,800	2009	\$0
Comment	Operating budgets allocate limited funds for painting tenant rooms and replacing appliances as required. There will be a reduction in maintenance and appliance replacement costs to Gresham and Old Continental residences in 2007 and 2008 as a result of capital expenditures.					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

Under a 3 year capital expenditure plan continue upgrades to Gresham and Old Continental residences to provide enhanced liveability to the tenants.

SCOPE OF WORK / DELIVERABLES

In 2007 continue the interior upgrade program to Gresham and Old Continental Residences for replacement of worn bed frames/mattresses, appliances to tenant units. Replace community kitchen equipment at both residences. Complete interior upgrade work to Gresham residence, repaint units as required. At Old Continental residence, replace 109 unit sink counters, replacement of window frames as required, upgrade flooring in units as required. interior repair and painting upgrades of common areas bathrooms/showers, units as required.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)

Facility Design and Management, Materials Management

TIMELINE

Start (mm/yy)

April, 2007

Completion (mm/yy)

November, 2007

IMPACT OF DELAY

Delay may result in unplanned expenditures required to maintain suitable service levels to tenants.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

N-1a2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Social Planning
PROGRAM	Childcare Reinvestment
SUB-PROGRAM / PROJECT	Provincial Partnership & At Risk Projects - Montessori Daycare
DESCRIPTION	New Childcare Facilities

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			2007 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$3,539,928	\$3,189,928	\$100,000	\$0	\$250,000	\$250,000	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government		\$455,000	
Materials		\$2,984,400	Property Owners		\$30,000	
Equipment		\$66,000	Other (specify below)			
Contract		\$381,528	Pending Provincial /Federal Opportunity		\$250,000	
Overhead		\$	PEF (pending review)		\$2,454,928	
Other (specify below)						
Moving, Signage, Soil Remedy		\$108,000				
		\$				
		\$3,539,928				

COST SAVINGS & OTHER BENEFITS -

Time limited provincial contribution towards program to offset capital cost. Potential to leverage federal funding.

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

Relocation of Childcare to new site provides opportunity for city to acquire last parcel of land for redevelopment opportunity. Increases number of licence child care spaces by 16 and replaces 30 year old portable currently serving 25 children.

SCOPE OF WORK / DELIVERABLES

Relocation and replacement of 30 year old portable with new, expanded and sustainable permanent childcare building. Project details and funding requirements will be covered by a separate report to Council.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)

facilities , Design & maintenance, Real Estate and Finance

TIMELINE	Start (mm/yy)	October, 2007	Completion (mm/yy)	January, 2009
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IMPACT OF DELAY

Loss of \$450,000 confirmed Provincial Grant towards construction. Loss of potential opportunity to leverage additional funding from Federal/Provincial Funds .

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

N-1b2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Cultural Services - Office of Cultural Affairs
PROGRAM	City-owned Social & Cultural Facilities
SUB-PROGRAM / PROJECT	Upgrade to Cultural Heritage Building - Vancouver East Cultural Centre Phase 1
DESCRIPTION	Capital Grant for Revitalization of VECC at 1885-1895 Venables

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			2007 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$5,060,000	\$3,560,000	\$750,000	\$	\$750,000	\$750,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$2,400,000
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$	Private Sector Fundraising (to date)		\$1,160,000
Overhead			\$			\$
Other (<i>specify below</i>)						\$0
Total Project Costs for Phase 1A			\$5,060,000			\$
			\$			\$
			\$5,060,000			\$3,560,000

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The 2006-2008 Capital Plan included \$750,000 for capital funding to the Vancouver East Cultural Centre (VECC). Staff are proposing to allocate \$750,000 in 2007 for completion of the VECC's first phase of construction (1A).

This allocation is in support of an important Civic-owned cultural facility that serves the city-wide community. The VECC's buildings were built in 1909, and are in serious need of repair. On March 17, 2005, Council showed support for the capital expansion project, and approved a 2003-2005 Capital Plan contribution of \$750,000. Two additional capital grants were approved in principle: a \$750,000 allocation for the second phase of construction (2006-2008 Capital Plan) and \$1 million for the final phase (2009-2011 Capital Plan).

In late 2006, the VECC requested to reallocate civic support for the second phase to its first phase with the remaining \$ 1 million in principle to be allocated towards phase 2 as approved by Council in principle subject to the 09-11 Capital Planning Process.

SCOPE OF WORK / DELIVERABLES

The VECC has plans to revitalize and expand its existing facility, which will provide the city with much needed rehearsal, performance, and administrative space. This request is for Phase 1a. However the total budget for all phases is:

Phase 1A	New Office and Rehearsal Facility	\$5.06 Million
Phase 1B	Renovations to Existing Structure	\$5.24 Million
Phase 2	New Studio Theatre addition, Underground Parking	\$8.20 Million

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

N-1b2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Cultural Services - Office of Cultural Affairs
PROGRAM	City-owned Social & Cultural Facilities
SUB-PROGRAM / PROJECT	Upgrade to Cultural Heritage Building - Vancouver East Cultural Centre Phase 1
DESCRIPTION	Capital Grant for Revitalization of VECC at 1885-1895 Venables

Operating Endowment	\$1.50 Million
Total	\$18.50 Million

This allocation request is for \$750,000 as the City's second contribution towards for Phase 1A bringing the City's total to \$1.5 million for Phase 1a.

The VECC's expansion is contingent on both private and public sector funding. The Federal Government provided support through Cultural Spaces Canada Program for the master planning process, and has pledged \$2.4 million in further funding. The VECC has made an application to the province for funding although there is no confirmation of funding to date. The VECC's Private Sector campaign has included the \$1 million dollar Vancity Award and fundraising of \$160,000 to date. The VECC is now charged with the task of raising the balance of the capital funds necessary to complete the project, as well as the \$1.50 million operating endowment. Staff will report back to Council in 2007 on the project details and the status.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

TIMELINE	Start (mm/yy)	,	Completion (mm/yy)	December, 2007
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IMPACT OF DELAY

A delay will impact construction start times, and will likely cause further construction cost increases. A delay might also impact funding from other sources, since Provincial funding has not yet been allocated, and the Province will want to see a substantial funding commitment from the City of Vancouver.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

N-1c

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Cultural Services
PROGRAM	Cultural Precinct
SUB-PROGRAM / PROJECT	Civic Theatres Re-development
DESCRIPTION	As part of the Cultural Precinct Project - Phase 1, the Civic Theatres re-development will cover various capital improvements at Queen Elizabeth Theatre, the Playhouse, and the Orpheum.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$60,000,000	\$45,000,000	\$6,000,000	\$	\$9,000,000	\$9,000,000	\$9,000,000
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$	Internal Loan CFF(potential)			\$40,000,000
Overhead		\$	Anticipated Donation from Private Sector			\$5,000,000
Other (<i>specify below</i>)						
Theatres Re-development			\$60,000,000			\$
			\$			\$
			\$60,000,000			\$45,000,000

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	Net impact to be determined when the initial phase is complete.					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
To advance the Civic Theatres Long Range Capital Plan and complete the Civic Theatres redevelopment prior to the 2010 Games.			
SCOPE OF WORK / DELIVERABLES			
Phased re-development includes the QE Theatre lobbies, auditorium and plaza (\$48.5M), Orpheum restoration and refurbishment (\$5.5M) and the Playhouse Sound separation (\$6M) which was carried out in summer 2006. In October 2006, Council approved the proposed funding strategy (RTS#6121) which includes \$9M debenture funding from the 2006-2008 Capital Plan and remaining funding from other sources. Efforts to secure senior government funding will continue with a further status report to Council.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)			
Facility Design and Management			
TIMELINE	Start (mm/yy)	January, 2007	Completion (mm/yy)
			December, 2008
IMPACT OF DELAY			
Delay in contract documentation will affect the next phase of the theatre renovations which will have impact on the timeline for completion prior to the 2010 Olympic and Paralympic Winter Games.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

N-2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Social Planning and Office of Cultural Affairs
PROGRAM	Capital Grants
SUB-PROGRAM / PROJECT	
DESCRIPTION	Capital Grants for non-City-owned cultural, childcare and social service facilities

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$360,000	\$240,000	\$	\$	\$120,000	\$120,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government		\$120,000	
Materials		\$	Property Owners		\$	
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$	Private sector funding		\$120,000	
Overhead		\$				
Other (<i>specify below</i>)						
			\$360,000			\$
			\$			\$
			\$360,000			\$240,000

COST SAVINGS & OTHER BENEFITS -

The Capital grants program only funds 1/3 of the total project cost which results in the City's contribution making it possible for organizations to leverage money from senior levels of government, foundations, and private individuals. These other funders view the City's endorsement as critical to their funding decisions.

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The Capital Grants program supports the City's objectives of supporting accessible, community-based services, and the development and maintenance of strong, complete communities. The Capital Grants program encourages ownership and the creation of capital assets, thereby contributing to the long-term viability and sustainability of the non-profit sector in Vancouver. This is also a cost effective tool as it leverages at least two-thirds of the project costs from senior governments and the private sector. Recent Canadian research has shown that economic vitality of cities increasingly depends on their inter-governmental and community collaboration in the provision of amenities and the creation of distinctive places.

SCOPE OF WORK / DELIVERABLES

The 2006-2008 Capital Plan included \$500,000 for Capital Grants of up to one-third of total project costs to non-profit social service, daycare and cultural organizations for construction, renovation or repairs to facilities that are not owned by the City. Staff are proposing to allocate \$120,000 in 2007 and the remaining balance in 2008 through a competitive grants process. Notices are mailed to eligible Vancouver non-profit social service, daycare and cultural organizations. As well, information on the grant program is available on the City's website and through brochures in the office. Grant applications are submitted and assessed by Social Planning, Cultural Affairs and Facilities Design & Development staff and recommendations are reported to City Council for approval. Completion dates vary depending on the projects.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

N/A

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

N-2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Social Planning and Office of Cultural Affairs
PROGRAM	Capital Grants
SUB-PROGRAM / PROJECT	
DESCRIPTION	Capital Grants for non-City-owned cultural, childcare and social service facilities

TIMELINE	Start (mm/yy)	May, 2007	Completion (mm/yy)	December, 2007
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IMPACT OF DELAY

Projects that depend on Federal/ Provincial Infrastructure funding are at significant risk of cancellation should the City fail to participate in the cost sharing within the required timeframe.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

N-4

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Cultural Services - Office of Cultural Affairs
PROGRAM	Public Art Program
SUB-PROGRAM / PROJECT	Civic and Community Public Art Programs
DESCRIPTION	Civic public art for new City capital works including libraries, bridges, bikeways, Greenways, street improvements and parks. Community Public Art Program for collaborative projects initiated by artists and communities that address neighbourhood aspirations while building community pride, identity and social capacity.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$250,000	\$ 0	\$	\$	\$250,000	\$250,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government		\$	
Materials		\$	Property Owners		\$	
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$75,000			\$	
Overhead		\$			\$	
Other (<i>specify below</i>)					\$	
Civic and Community Public Art Programs		\$175,000			\$	
		\$			\$	
		\$250,000			\$ 0	

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The 2006-2008 Capital Plan included \$1 million in funding for the Civic Public Art Program. This program includes *Civic Public Art and Community Public Art Programs*.

The program incorporates contemporary art practices into city planning and development by supporting art-making of many kinds, from single-artist commissions to collaborations with engineers, designers, and communities, providing, in all, for the creation of art that expresses the spirit, values, visions, and poetry of place that collectively define Vancouver.

SCOPE OF WORK / DELIVERABLES

In 2006 the City undertook a comprehensive Review and Plan of the Public Art Program that will complete in spring 2007. Council will receive a report back on the Review and Plan recommendations, and their implementation, later in 2007.

In 2006 the Program was allocated \$300,000 for the following projects: Phase 1 of the Carrall St. Greenways, Phase 2 of Brockton Point artwork, Phase 1 of Number One Kingsway.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

N-4

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Cultural Services - Office of Cultural Affairs
PROGRAM	Public Art Program
SUB-PROGRAM / PROJECT	Civic and Community Public Art Programs
DESCRIPTION	Civic public art for new City capital works including libraries, bridges, bikeways, Greenways, street improvements and parks. Community Public Art Program for collaborative projects initiated by artists and communities that address neighbourhood aspirations while building community pride, identity and social capacity.

For 2007, staff recommend capital funding civic projects underway including the completion of major work at the new civic complex at #1 Kingsway (Phase 2); Completion of the First Nations artwork at Brockton Point, and Phase 2 of the Carrall St. Greenways and completion of the Ridgeway East Greenway and additional funds for completion of the Kingsway Knight Street Improvement Program as well as other initiatives such as the next phase of the South East False Creek Public Art Planning and the long standing need to restore First Nations Artwork at Vanier Park.

The *Community Public Art Program* will seek applications from artists and communities for the creation of new artwork within neighbourhood and community settings.

Project Management is the city's mechanism to deliver the public art programs.

City Council will receive separate reports on the allocation of funds on the programs and projects above.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

TIMELINE	Start (mm/yy)	May, 2007	Completion (mm/yy)	December, 2008
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IMPACT OF DELAY

Civic Public Art projects are integral to the overall construction project and cannot be delayed without additional costs or impact to the overall project budget.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

O-1a

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Chinatown Family Association Owned Heritage Building
DESCRIPTION	The City will help set up a fund which will allow Chinatown Family Association to access funding for renovations to their heritage building.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$300,000	\$ 0	\$300,000	\$	\$ 0	\$ 0	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$				\$
Overhead		\$				\$
Other (<i>specify below</i>)						\$
Contribution to Incentive Fund		\$300,000				\$
		\$				\$
		\$300,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

<p>OBJECTIVES</p> <p>Of Chinatown's 32 heritage buildings, approximately 15 are owned by a family association or a benevolent society. Currently staff are working with the Chinese Canadian Historical Society to better understand the social and architectural history of these associations and their buildings. The intent is that these buildings be preserved as they are a vital and distinctive characteristic of the fabric of built form in Chinatown. The city will help to set up a fund which will allow Chinatown family associations to access for heritage building renovations.</p>					
<p>SCOPE OF WORK / DELIVERABLES</p> <p><i>Section 1.01</i> Staff will be reporting to Council in 2007 to create a program to assist Chinese Family Associations in renovating their heritage buildings in Chinatown. This program will provide up front costs to be used to hire design and/or other consultants to carry out feasibility studies and complete development permit drawings. This will help them decide whether to apply for density bonus and property tax incentives to help carry out the renovations.</p> <p>This program will facilitate the renovation of 10 heritage buildings in Chinatown. It is a cornerstone to the Chinatown Revitalization Program. The estimated total cost of the entire program is \$1 million and \$300,000 is available from the 2006 DTES Capital Budget for start up of the program. The program implementation dates are to be determined upon Council approval.</p>					
<p>OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)</p>					
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">TIMELINE</td> <td style="border: none;">Start (mm/vv)</td> <td style="border: none;">June. 2007</td> <td style="border: none;">Completion (mm/vv)</td> <td style="border: none;">December. 2008</td> </tr> </table>	TIMELINE	Start (mm/vv)	June. 2007	Completion (mm/vv)	December. 2008
TIMELINE	Start (mm/vv)	June. 2007	Completion (mm/vv)	December. 2008	

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

O-1a

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Chinatown Family Association Owned Heritage Building
DESCRIPTION	The City will help set up a fund which will allow Chinatown Family Association to access funding for renovations to their heritage building.

IMPACT OF DELAY

After several years of discussion, eight family associations have expressed serious interest in this program. A delay will make it difficult to achieve the support within several associations to move forward with the renovation of their buildings.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

O-1b

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Lease Subsidy Program
DESCRIPTION	An initiative to help achieve the City and Vancouver Agreement economic revitalization objectives in the Downtown Eastside.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$286,000	\$ 0	\$286,000	\$	\$0	\$0	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (specify below)		
Contract			\$			\$
Overhead			\$			\$
Other (specify below)						\$
Grant to Central City Foundation			\$286,000			\$
			\$			\$
			\$286,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/a					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES
Help revitalize the Downtown Eastside by facilitating the establishment or expansion of locally-based businesses which are owned and managed by registered charitable institutions or welfare organizations incorporated under the Societies Act.
SCOPE OF WORK / DELIVERABLES
Details and scope of the 3-year Lease Subsidy Program are described in a separate report to Council (RTS#4480) in April 2007. The total cost of the program for the 3 year (2007-09) is \$670,000. Source of funds are \$186,000 carried forward from the 2000-02 Plan for similar pilot program and \$100,000 from the 2006 DTES Capital Budget, the balance of the funding to be provided from DTES program subject to approval of the 2008 Capital Budget. Initial funding will be used for start up of the program in 2007.
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)
Real Estate; Facility Design & Management
TIMELINE
Start (mm/yy) April, 2007 Completion (mm/yy) December, 2008
IMPACT OF DELAY
The proposed program is one of the initiatives intended to address the complex and inter-related issues facing the Downtown Eastside. Delay in implementation will affect the revitalization plan for the area.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

O-1d

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - 717 Princess Childcare Centre
DESCRIPTION	Renovate the facility at 717 Princess Street to provide for 89 licensed, quality childcare spaces in an area that is currently under-served.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$450,000	\$ 0	\$450,000	\$	\$ 0	\$ 0	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
Grant to Central City Foundation			\$450,000			\$
			\$			\$
			\$450,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$	2008	\$	2009	\$
Comment						

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES				
<p>In August 2004, the former St. Francis Xavier School daycare closed at this location, and the DTES community faced a loss in childcare spaces in one of the more under-served areas of the City. The Network of East Vancouver Coalition Organizations and Network Two Society partnered with Central City Mission Foundation to raise funds to purchase and renovate the facility to provide 89 licensed, quality childcare spaces.</p> <p>The total project costs are estimated at over \$3.5 million dollars and have increased significantly due to project delays. The City's funding contribution to the project is in addition to the significant funds that both Central City Mission and the Ministry of Children and Family Development are contributing towards the purchase and renovation of the building (over \$2.5 million combined), among other funding partners. \$250,000 was approved by Council from the Downtown Eastside 2005 Capital Budget. Additional grant of \$200,000 to be funded from 2006 DTES Capital Budget was approved by Council on February 27, 2007 (RTS# 5924).</p>				
SCOPE OF WORK / DELIVERABLES				
<p>Funds will be used for start-up expenses and renovations, including expanding the kitchen to serve meals, install a lift to the second floor to provide wheelchair accessibility, replace the outdoor playground equipment and make repairs to the building to meet current standards.</p>				
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)				
Social Planning				
TIMELINE				
<table style="width: 100%; border: none;"> <tr> <td style="border: none;">Start (mm/yy)</td> <td style="border: none; text-align: center;">April, 2007</td> <td style="border: none;">Completion (mm/yy)</td> <td style="border: none; text-align: center;">August, 2008</td> </tr> </table>	Start (mm/yy)	April, 2007	Completion (mm/yy)	August, 2008
Start (mm/yy)	April, 2007	Completion (mm/yy)	August, 2008	

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

O-1d

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - 717 Princess Childcare Centre
DESCRIPTION	Renovate the facility at 717 Princess Street to provide for 89 licensed, quality childcare spaces in an area that is currently under-served.

IMPACT OF DELAY

There is a significant shortage of child care space in the Strathcona area and delays have already resulting in significant cost increases.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

O-1e

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Planning - Central Area
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Downtown Eastside Revitalization - Chinatown
DESCRIPTION	Renovate the Chinese Cultural Centre Courtyard

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			2007 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$97,228	\$ 0	\$97,228	\$0	\$ 0	\$ 0	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
contribution to Chinese cultural Centre			\$97,228			\$
			\$			\$
			\$97,228			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
This project will provide a number of improvements to enhance the Chinese Cultural Centre Courtyard which is a centrepiece for community based programs and activities that attract tens of thousands of visitors to Chinatown from throughout Greater Vancouver as well as tourists from around the world.			
SCOPE OF WORK / DELIVERABLES			
To carry out a variety of improvements to the appearance and functionality of the courtyard, including a new sound system and seating, will make it easier to carry out programming and to attract visitors to the area. Source of funding being \$47,228 carried forward from previous program and \$50,000 from the 2006 DTES Capital Budget.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)			
Park Board, Office of Cultural Affairs			
TIMELINE	Start (mm/yy)	April, 2007	Completion (mm/yy)
			August, 2008
IMPACT OF DELAY			
Many community organizations have come together to work on the design process because they want to expand programming in the courtyard. A delay will be a setback to their involvement and delay an anticipated increase in programming to attract visitors to the area who are essential to the Chinatown's revitalization.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

O-2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Current Planning
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Heritage Façade Rehabilitation Program / Heritage Building Rehabilitation Program
DESCRIPTION	This program is available to assist owners with the cost of rehabilitating heritage building façades. The program covers 50% of costs up to a maximum of \$50,000 per principle façade, with the owner covering the balance.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$150,000	\$ 0	\$	\$	\$150,000	\$150,000	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$				\$
Overhead		\$				\$
Other (<i>specify below</i>)						\$
Grants for Heritage Façade Rehabilitation			\$150,000			\$
			\$			\$
			\$150,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
This is an integral part of a major City initiative to revitalize the DTES neighbourhoods. It is also part of the other component of the City's initiative: the Heritage Building Rehabilitation Program. In addition to façade grants this program offers incentives such as transferable bonus density and property tax exemption of up to 10 years to assist with the cost of building rehabilitation and to assist in introducing new uses and to economically revitalize the area.			
SCOPE OF WORK / DELIVERABLES			
In order to be able to facilitate current and new applications for the next 12 months an approval of \$ 150,000 is requested. This amount, in addition to unused amount of approved 2006 Capital Budget, is expected to provide for current Program requirements. Individual grants are allocated to specific projects. These can stand alone or be a part of a comprehensive package of rehabilitation. Each grant is reported to Council and requires Council approval.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)			
N/A			
TIMELINE	Start (mm/yy)	January, 2007	Completion (mm/yy) December, 2007
IMPACT OF DELAY			

2007 BASIC CAPITAL BUDGET REQUEST

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REFERENCE #

O-2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Community Services Group
DIVISION / BRANCH	Current Planning
PROGRAM	Emerging Neighbourhood
SUB-PROGRAM / PROJECT	Heritage Façade Rehabilitation Program / Heritage Building Rehabilitation Program
DESCRIPTION	This program is available to assist owners with the cost of rehabilitating heritage building façades. The program covers 50% of costs up to a maximum of \$50,000 per principle façade, with the owner covering the balance.

N/A

2007 BASIC CAPITAL BUDGET REQUEST

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REFERENCE #

U-5a

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Business Support - SAP Business Support
PROGRAM	SAP Evolution
SUB-PROGRAM / PROJECT	E-Recruiting
DESCRIPTION	Implementation of the SAP E-Recruiting module to support the recruitment process

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			2007 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$612,600	\$612,600	\$	\$	\$0	\$0	\$0
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government			\$
Materials		\$	Property Owners			\$
Equipment		\$	Other (<i>specify below</i>)			
Contract		\$172,500	IT Long Term Infrastructure Plan (to be repaid from the 2008 Capital Budget (SAP Enhancement))			\$612,600
Overhead		\$				\$
Other (<i>specify below</i>)						\$
SAP Licensing			\$354,400			\$
Training -\$30K Contingency - \$60K			\$85,700			\$
			\$612,600			\$612,600

COST SAVINGS & OTHER BENEFITS -

The SAP E-Recruiting module will enhance and change the way in which the City interfaces with potential job candidates. The system has the benefit of reducing lengthy competition turnaround times, improving consistency in the recruitment process and reducing a 'paper-driven' competition process. It is also integrated with the City's overall SAP HR system.

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$	2008	\$142,900	2009	\$142,900
Comment	Additional annual operating costs include one additional SAP technical position (\$82,700/yr) to support the new SAP portal environment that is a requirement for this system. (Note - this portal environment is also a requirement for the implementation of the SAP PS& IM modules within the IMS project. Council has already approved the creation of one SAP Technical position for the IMS portion). Also included is \$60,200/yr for the annual maintenance of licensing (17% of \$354,400).					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES	The objective of the SAP E-Recruiting implementation is to streamline the recruiting process and to improve access to job opportunity information at the City. In particular, <ul style="list-style-type: none"> ▪ Enhance the quality and efficiency of the hiring process ▪ Reduce time spent in administering the recruitment process (by as much as 30%) ▪ Improve communication between the City and its potential job candidates
SCOPE OF WORK / DELIVERABLES	Configuration and rollout of the SAP E-Recruiting module to support the recruiting/hiring process for all positions within the City (with the exception of VPD and VPL which would be included in a future rollout). Key features of the system will include the browsing of job opportunities with the City, electronic submission of resumes and job applications and the initial screening of candidates. The system will be

2007 BASIC CAPITAL BUDGET REQUEST

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U-5a

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Business Support - SAP Business Support
PROGRAM	SAP Evolution
SUB-PROGRAM / PROJECT	E-Recruiting
DESCRIPTION	Implementation of the SAP E-Recruiting module to support the recruitment process

made available via the web to both internal and external candidates.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

Human Resources

TIMELINE	Start (mm/yy)	September, 2007	Completion (mm/yy)	March, 2008
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IMPACT OF DELAY

The SAP and HR staff resources are currently in place to begin this project in 2007. Additional project staff resources in HR were previously approved by Council in order to address a number of priority projects, including E-Recruitment.

Due to our aging population, early retirements and a shortage of labour, it will be increasing difficult to attract the right people. As a result, recruitment initiatives are becoming increasingly critical. An E-Recruitment tool is essential to facilitating the City's ability to hire quickly and effectively and supports the City's Powered by Innovation campaign.

Our public image as an Employer of Choice is particularly important given the current job market as we lead into the Olympics. Delaying the project would result in a 2009 completion date, too late to reap the benefits of the system for the significant hiring activity anticipated prior to the Olympics. HR staff resource requirements would also conflict with a number of other planned HR projects related to the Olympics.

2007 BASIC CAPITAL BUDGET REQUEST

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REFERENCE #

U-7a

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	City Manager's Office
DIVISION / BRANCH	Special Projects
PROGRAM	Access Vancouver Program
SUB-PROGRAM / PROJECT	311 Service in Vancouver
DESCRIPTION	Implement a consolidated citizen service centre and 311 service for the City of Vancouver based on the 311 Access Vancouver model

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$12,300,000	\$2,000,000	\$	\$	\$10,300,000	\$10,300,000	\$10,300,000
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$	Other Levels of Government		\$	
Materials		\$	Property Owners		\$	
Equipment		\$	Other (specify below)			
Contract		\$5,070,000	Utilities Reserves		\$2,000,000	
Overhead		\$				
Other (specify below)						
Internal Resources, Facilities & contingency		\$5,400,000				
Enhancement fund		\$1,830,000				
		\$12,300,000			\$2,000,000	

COST SAVINGS & OTHER BENEFITS -

Establishment of a 311 centre enables City of Vancouver to provide increased level of service to citizens through a central contact point.

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	Net impact to be determined when the initial phase is complete.					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
311 Access Vancouver will offer Vancouver Citizens a single-point-of-access to most City information and services. A 24/7 call centre would be designed to allow efficiency, quality and consistency in responding to citizen requests received by phone. Emails that flow through the City's general inquiry mailboxes would also be processed by 311 staff.			
SCOPE OF WORK / DELIVERABLES			
Initial implementation in 2008 will include acquiring software and hardware and providing for a facility to set up the 311 Centre to answer general enquiries for all City departments and boards and transfer all other calls to the appropriate service area. In the enhancement phase between 2009 and 2013 business process will transition from departments to 311, and the 311 centre will process complaints, service requests and billing/payment requests. Project implementation details are covered in a Council report (RTS#6357) approved in Nov 2006.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)			
Facilities			
TIMELINE	Start (mm/yy)	March, 2007	Completion (mm/yy)
			December, 2008
IMPACT OF DELAY			
Affect the city's initiative to delivery superior public services.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

U-7b

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	City Manager's Office
DIVISION / BRANCH	Special Projects
PROGRAM	Access Vancouver Program
SUB-PROGRAM / PROJECT	Electronic Records and Document Management System (ERDMS)
DESCRIPTION	Phase 1 of ERDMS implementation to manage the life cycle of the City's records and document assets

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$1,706,000	\$ 0	\$1,000,000	\$	\$706,000	\$706,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (specify below)		
Contract			\$			\$
Overhead			\$			\$
Other (specify below)						\$
Phase 1 implementation			\$1,706,000			\$
			\$			\$
			\$1,706,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

A City wide records and document management system will enhance the City's ability to comply with statutory obligation improve efficiency and reduce risks.

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	Net impact to be determined when the initial phase is complete.					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
Purchase and implement a corporate-wide electronic records and document management system that will enable the City to efficiently manage all records and documents created and maintained in both electronic and hardcopy format. It will manage security, retrieval, and retention of City records and provide a means of collaboration.			
SCOPE OF WORK / DELIVERABLES			
Phased implementation of ERDMS as described in a separate report to be submitted to Council in April 2007.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable)			
City Clerks, IT			
TIMELINE	Start (mm/yy)	March, 2007	Completion (mm/yy) December, 2008
IMPACT OF DELAY			
Inefficiency in records and document management will have impact on the quality of public service.			

2007 BASIC CAPITAL BUDGET REQUEST

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REFERENCE #

W-1

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management - Environment Services
PROGRAM	Environmental Services
SUB-PROGRAM / PROJECT	Environmental maintenance - Remediation of Hazardous Materials
DESCRIPTION	On-going elimination of hazardous materials

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$300,000	\$ 0	\$0	\$	\$300,000	\$300,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$	Other Levels of Government		\$
Materials			\$	Property Owners		\$
Equipment			\$	Other (<i>specify below</i>)		
Contract			\$300,000			\$
Overhead			\$			\$
Other (<i>specify below</i>)						\$
			\$			\$
			\$			\$
			\$300,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The removal, disposal, and the elimination of hazardous materials from City owned properties, to meet and exceed the WCB requirements and regulations and to promote and provide a safe work environment for all City staff and the public.

SCOPE OF WORK / DELIVERABLES

A comprehensive Asbestos maintenance program is in place to comply with WorkSafeBC (WCB) regulations. However due to the age of the material and the operating requirements, it is mandated by WCB regulations to remove damaged and delaminated Asbestos-containing material (ACM) and other hazardous materials in City owned buildings. The remaining ACM will remain in place under a maintenance program or until the facilities are demolished. The weather and the age of buildings have played a role in the increase of reported water damage and sewer main back-ups. These problems and the media attention regarding mould and Indoor Air Quality, has seen an increase in the amount complaints rise in the last 2 years. Environmental Services has been helping other groups such as Social housing, Libraries, Fire Department, Police Department, and Engineering in identifying, assessing, and removing mould and somatic materials that pose a health risk.

- 1) C421 (City Hall) - Reassessment needed of current Asbestos Inventory and identification of new asbestos materials. Remove ACM mastic above ceiling tiles and provide the removal for the on-going plumbing upgrade with ACM. Conduct remediation and Identification of mould within various areas. Total Amount required \$35,000
- 2) A086 (Queen Elizabeth Theatre) - Remove and dispose of delaminated ACM mechanical insulation. Conduct a re-assessment of hazardous material inventory and update database. Total amount required \$30,000

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

W-1

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management - Environment Services
PROGRAM	Environmental Services
SUB-PROGRAM / PROJECT	Environmental maintenance - Remediation of Hazardous Materials
DESCRIPTION	On-going elimination of hazardous materials

- 3) Libraries - Conduct a new assessment of various Libraries for ACM on wall products for the installation of new telecom wiring throughout these buildings. The removal and encapsulation of damaged Asbestos Containing Material (ACM) mechanical insulation in various libraries. Total amount required \$20,000
 - 4) Fire Halls - The removal and repair of damaged Mould and ACM mechanical insulation in various Fire Halls. Total Amount required \$20,000
 - 5) A872 (Manitoba Works Yard) - Update current Asbestos Information and identification of new asbestos materials. Remove and dispose damaged ACM mechanical insulation. Total amount required \$10,000
 - 6) E939 (Pacific Space Centre) - Update current Asbestos Information and identification of new asbestos materials. Remove and dispose damaged ACM mechanical insulation, and flooring products. Total amount required \$10,000
 - 7) A759 (Public Safety Building) - The removal and encapsulation of damaged ACM mechanical insulation. Total amount required \$2,000
 - 8) Various City Owned buildings - Conduct mould assessments, and remediation. Total amount required \$55,000
 - 9) Emergency Abatements for asbestos removals \$55,000
 - 10) Hazardous material bulk and air sample analysis (Mould, PCB, Lead, and Asbestos). Total amount required \$13,000
 - 11) Conduct Hazard Assessments for new acquired buildings. Total amount required \$30,000
 - 12) Various City owned buildings provide Indoor Air Quality Studies (IAQ) Total amount required \$20,000
- Total Amount needed \$300,000

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED *(if applicable)*

TIMELINE	Start (mm/yy)	January, 2007	Completion (mm/yy)	December, 2007
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IMPACT OF DELAY

As part of the on-going agreement with WorkSafeBC (WCB), the City of Vancouver is required to remove asbestos from their buildings that pose a risk and hazard to their employees. This agreement also requires the City to reduce and eliminate all asbestos from City Buildings. Since this agreement the City has been in compliance with WorkSafeBC (WCB). This program has reduced fines and sanctions from WCB and have provided a safe work environment for staff and the public. The immediate delay of removing and eliminating mould and bio-hazards from City buildings will result in further contamination to the building, staff, and public. These issues will result in fines and sanctions from WCB and possible liability claims from tenants and the public.

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

W-2

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management
PROGRAM	Civic Property Management
SUB-PROGRAM / PROJECT	City Hall Precinct Office Upgrade
DESCRIPTION	Upgrade and renovate office facilities

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			2007 ADVANCE FUNDING APPROVED
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	
\$150,000	\$ 0	\$	\$0	\$150,000	\$150,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$0	Other Levels of Government		\$0
Materials			\$0	Property Owners		\$0
Equipment			\$0	Other (<i>specify below</i>)		
Contract			\$141,000	0		\$0
Overhead			\$9,000	0		\$0
Other (<i>specify below</i>)				0		\$
			\$			\$
			\$			\$
			\$150,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	No impact on operation					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
To upgrade and renovate office facilities within City Hall Precinct to accommodate new project teams, changing priorities and improve public accessibility.			
SCOPE OF WORK / DELIVERABLES			
Continue the renovation/upgrade projects from 2006 at various locations			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)			
TIMELINE	Start (mm/yy)	March, 2007	Completion (mm/yy) November, 2007
IMPACT OF DELAY			
Insufficient space usage in current space and no additional space for new hirings.			

2007 BASIC CAPITAL BUDGET REQUEST

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REFERENCE #

W-3-a and b

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management - Building Services
PROGRAM	Civic Property Maintenance
SUB-PROGRAM / PROJECT	Building Interior Systems
DESCRIPTION	Ongoing replacement of aging interior surfaces and minor structures

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$210,000	\$ 0	\$	\$	\$210,000	\$210,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$0	Other Levels of Government		\$0
Materials			\$0	Property Owners		\$0
Equipment			\$0	Other (<i>specify below</i>)		
Contract			\$200,000	0		\$0
Overhead			\$10,000	0		\$0
Other (<i>specify below</i>)				0		\$0
0			\$0	0		\$0
0			\$0	0		\$0
			\$210,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES	The interior surfaces and minor structural systems listed below require replacement or repainting in order to maintain the appearance of these facilities.					
SCOPE OF WORK / DELIVERABLES	<p>Floors and Ceiling Tiles Program Continuing the replacement maintenance program to include replace flooring at VPD/312 Main \$60,000</p> <p>Interior Structures Continuing the replacement program includes interior painting at various location such as Library Square, VPD Buildings, Carnegie Centre Gathering Place, Orpheum Theatre, Maritime Museum, Museum/PSC, Archives, City Hall including East and West Annex \$ 150,000</p>					
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)						
TIMELINE	Start (mm/yy)	January, 2007		Completion (mm/yy)	December, 2007	
IMPACT OF DELAY	The appearance of these facilities will continue to deteriorate and pose a risk to loss of value and reputation of the Assets.					

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

W-3-c

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management - Building Services
PROGRAM	Civic Property Maintenance
SUB-PROGRAM / PROJECT	Building Envelope Systems
DESCRIPTION	Ongoing replacement of building envelope systems including roofing, building exterior walls, and foundations

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$162,000	\$ 0	\$	\$	\$162,000	\$162,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$0	Other Levels of Government			\$0
Materials		\$0	Property Owners			\$0
Equipment		\$0	Other (specify below)			
Contract		\$150,000	0			\$0
Overhead		\$12,000	0			\$0
Other (specify below)			0			\$0
0		\$0	0			\$0
0		\$0	0			\$0
		\$162,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
The building envelope systems listed below require major maintenance to maintain their integrity and prevent damage to interior elements.			
SCOPE OF WORK / DELIVERABLES			
Roofing Immediate roofing needs will be addressed with funding approved in the 2006 Capital Budget.			
Exterior Walls Maritime Museum - Replace Storefront Windows \$108,000			
U/G Parking VPD Cordova Annex - Major repairs to parkade floor \$54,000			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (if applicable) May impact the operations of VPD			
TIMELINE	Start (mm/yy)	January, 2007	Completion (mm/yy) December, 2007
IMPACT OF DELAY Delay in implementation could cause further damages which may result in safety issues.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

W-3-d

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management - Building Services
PROGRAM	Civic Property Maintenance
SUB-PROGRAM / PROJECT	Mechanical Systems
DESCRIPTION	Ongoing replacement of aging mechanical systems

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$422,000	\$ 0	\$	\$	\$422,000	\$422,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$0	Other Levels of Government		\$0
Materials			\$0	Property Owners		\$0
Equipment			\$0	Other (<i>specify below</i>)		
Contract			\$402,000	0		\$0
Overhead			\$20,000	0		\$0
Other (<i>specify below</i>)				0		\$0
0			\$0	0		\$0
0			\$0	0		\$0
			\$422,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
The mechanical systems listed below have reached or exceeded their designed life expectancy and are no longer operating in an efficient, effecting manner.			
SCOPE OF WORK / DELIVERABLES			
Continuing with the 2006 mechanical maintenance replacement program, 2007 sites include City Hall - Domestic Water Piping Replacement, Museums/PSC Domestic Hot Water Piping Replacement, Library Square - Replace Variable Speed Drives and replace pipe rupture valves on Elevators.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)			
Equipment and systems failures may affect the performance of operations and delivery of programs and services in Civic Facilities.			
TIMELINE	Start (mm/yy)	January, 2007	Completion (mm/yy) December, 2007
IMPACT OF DELAY			
Planned maintenance ensures that the impact on operations is minimal. Failure of this equipment could result in limiting or preventing the delivery of programs and services.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

W-3-f

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management - Building Services
PROGRAM	Civic Property Maintenance
SUB-PROGRAM / PROJECT	HVAC
DESCRIPTION	Ongoing replacement of aging heating, ventilation and air conditioning systems

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$230,000	\$ 0	\$	\$	\$230,000	\$230,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$0	Other Levels of Government			\$0
Materials		\$0	Property Owners			\$0
Equipment		\$0	Other (<i>specify below</i>)			
Contract		\$220,000	0			\$0
Overhead		\$10,000	0			\$0
Other (<i>specify below</i>)			0			\$0
0		\$0	0			\$0
0		\$0	0			\$0
		\$230,000				\$ 0

COST SAVINGS & OTHER BENEFITS -

N/A

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES

The HVAC systems listed below have reached or exceeded their designed life expectancy and are no longer operating in an efficient, effecting manner.

SCOPE OF WORK / DELIVERABLES

Set priorities: Library Square - Replace DDC/VAV Controllers \$190,000;
Other priorities VPD 312 Main - Replace Variable Speed Drives; Gathering Place - Replacement of Heat Pumps \$ 40,000.

OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (*if applicable*)

Equipment and system failures may affect the operation and delivery of programs and services performed in Civic Facilities.

TIMELINE	Start (mm/yy)	January, 2007	Completion (mm/yy)	December, 2007
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IMPACT OF DELAY

Planned maintenance ensures that the impact on operations is minimal. Failure of this equipment could result in limiting or preventing the deliver of services by the facility occupants

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

W-3-h

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management - Building Services
PROGRAM	Civic Property Maintenance
SUB-PROGRAM / PROJECT	Emergency Major Maintenance
DESCRIPTION	Unplanned major maintenance and equipment replacement required during 2007

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$100,000	\$ 0	\$	\$	\$100,000	\$100,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour			\$0	Other Levels of Government		\$0
Materials			\$0	Property Owners		\$0
Equipment			\$0	Other (<i>specify below</i>)		
Contract			\$92,000	0		\$0
Overhead			\$8,000	0		\$0
Other (<i>specify below</i>)				0		\$0
0			\$0	0		\$0
0			\$0	0		\$0
			\$100,000			\$ 0

COST SAVINGS & OTHER BENEFITS -

IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES			
To address unplanned equipment and systems failures that are critical to the continued operation of civic buildings			
SCOPE OF WORK / DELIVERABLES			
To carry out unplanned major repairs and equipment replacements of HVAC, electrical, mechanical, and structural systems that are required at civic buildings to support continued operations. While efforts are made to forecast equipment replacements in advance, situations arise that result in equipment and systems failures that need immediate repairs /replacement to mitigate deterioration or damage to other systems in the building that will affect the daily operation.			
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)			
Equipment and systems failures may affect the operation and performance delivery of programs in Civic Capital Assets.			
TIMELINE	Start (mm/yy)	January, 2007	Completion (mm/yy) December, 2007
IMPACT OF DELAY			
Delay of this work will significantly impact the operation of City facilities and pose a significant risk to the Corporation.			

2007 BASIC CAPITAL BUDGET REQUEST

APPENDIX 3

REFERENCE #

W-3-j

TO BE COMPLETED BY CORPORATE BUDGET SERVICES OR ENGINEERING BUDGETS & ADMINISTRATION

ORDER GROUP

ORDER NUMBER

TO BE COMPLETED BY DEPARTMENT / DIVISION / BRANCH

DEPARTMENT	Corporate Services
DIVISION / BRANCH	Facility Design and Management - Building Services
PROGRAM	Civic Property Maintenance
SUB-PROGRAM / PROJECT	Inspections and Audit
DESCRIPTION	To provide for planned inspections and audits to determine the condition and life expectancy of existing systems in support of development of a long range capital maintenance program. This program will also address requests for indoor air quality and specialized engineering inspections.

SUB-PROGRAM / PROJECT BUDGET & SOURCES OF FUNDING -

GROSS BUDGET	EXTERNAL FUNDING	CARRIED FORWARD FUNDING	2007 BASIC CAPITAL BUDGET REQUEST			
			DCL/CAC FUNDING	REVENUE / DEBENTURE FUNDING	TOTAL (incl. Advance Funding)	2007 ADVANCE FUNDING APPROVED
\$60,000	\$ 0	\$0	\$0	\$60,000	\$60,000	\$
GROSS SUB-PROGRAM / PROJECT BUDGET			EXTERNAL FUNDING			
Direct Labour		\$0	Other Levels of Government		\$0	
Materials		\$0	Property Owners		\$0	
Equipment		\$0	Other (<i>specify below</i>)			
Contract		\$55,000	0		\$0	
Overhead		\$5,000	0		\$0	
Other (<i>specify below</i>)			0		\$0	
		\$0	0		\$0	
		\$0	0		\$0	
		\$60,000			\$ 0	

COST SAVINGS & OTHER BENEFITS -

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IMPACT ON OPERATING BUDGET -

Added Basic	2007	\$0	2008	\$0	2009	\$0
Comment	N/A					

SUB-PROGRAM / PROJECT INFORMATION -

OBJECTIVES	
To conduct systems audit in various areas for development and updating of building/equipment condition inventories.	
SCOPE OF WORK / DELIVERABLES	
Consultant inspections to be carried out at various Facilities - Electrical Systems Audit, Fire Protection Systems Audit and Emerging Issues Audit Support	
OTHER DEPARTMENTS / DIVISIONS / BRANCHES INVOLVED (<i>if applicable</i>)	
TIMELINE	Start (mm/yy) _____, Completion (mm/yy) _____
IMPACT OF DELAY	
Delay in implementation could result in damage to interior space or the inability to respond to immediate issues which could result in risk to the building and occupants.	

Supplementary Capital provides a source of funding for capital and capital maintenance expenditures that arise during the 3-year duration of the Capital Plan. The 2006-2008 Capital Plan provides \$3.0 million of Capital from Revenue for the Supplementary Capital Budget.

On March 13, 2007, Council approved the 2007 Operating Budget which includes a provision of \$1.0 million for Supplementary Capital. For 2007, 17 Supplementary Capital requests were received totalling \$2.3 million.

Evaluation Team

Consistent with previous years, a Review Committee was formed to evaluate the funding requests. The committee was chaired by the Manager of Capital Budget Services and included three department representatives:

- Senior Business Analyst, Park Board
- Budgets & Administration Engineer, Engineering Services
- Managing Director of Finance, Vancouver Police Department

The Technical Advisory Team was also engaged to provide an assessment of those funding requests relating to civic facilities, ergonomics, and information technology based on corporate priorities. Representatives included:

- Director of Facilities Design & Management, Corporate Services
- Director of Information Technology, Corporate Services
- Ergonomist, Human Resources Services

Evaluation Criteria

To effectively allocate the limited funding among competing priorities, the following criteria were considered:

- Compliance with legal and/or regulatory requirements
- Mitigation of unacceptable risks (legal, public and employee health and safety, financial, business continuity)
- Replacement of aging and obsolete technology
- Enhancement of health and safety conditions
- Enhancement of operational effectiveness and efficiency
- Enhancement of security, internal control, policy compliance and management capabilities

Departments were invited to present their funding requests and clarify the questions raised by the Review Committee and the Technical Advisory Team.

Recommended Allocation

The Review Committee submitted the proposed funding allocation to the Final Review Panel for review and concurrence. Representatives included:

- Deputy City Manager
- General Manager of Corporate Services/Director of Finance
- Director of Financial Planning & Treasury Services, Corporate Services
- Director of Budget Services, Corporate Services

Approval of the recommended allocation was provided by the Final Review Panel. Departments were generally satisfied. No written appeal has been received.

Below are highlights of priority projects and the recommended Supplementary Capital allocation and/or alternative sources of funding. Further details are provided in the following table.

Community Services Initiatives

- Supplementary Capital - \$160,000 for installation of a security fence at the Carnegie Centre

Civic Facilities Maintenance & Upgrades

- Supplementary Capital - \$664,000
 - 1) City Hall renovations to enhance office functionality
Note: It is recommended that incremental office rent of \$40,000 for relocating Materials Management to City Square in 2007 as part of the City Hall office space realignment project be funded from Corporate Services' existing Operating Budget; and THAT annual rent of \$90,000 be added to the 2008 Operating Budget without offset, subject to Budget Review.
 - 2) Installation of HVAC at Collingwood and Marpole public libraries
 - 3) Electrical panel rewiring at Queen Elizabeth Theatre

Other Projects

- Supplementary Capital - \$176,000 and Existing IT Infrastructure Capital of \$63,000 for replacement of the hardware and workstation equipment of the covert intercept system at VPD.
Note: Release of funds subject to VPD's submission of a cost-recovery model, to the satisfaction of the City Manager, to sustain the equipment replacement lifecycle.
- Unallocated Capital - \$70,000 for installation of backup generator at Firehall #14; Council approval is sought as part of Capital Account Closeout outlined in Appendix 6 (Table 3 & 4).

DESCRIPTION	SUPPLEMENTARY CAPITAL	OTHER FUNDING SOURCES	TOTAL CITY FUNDING
Community Services Initiatives	\$ 160,000	-	\$ 160,000
<p>Carnegie Centre Installation of a security fence to enclose the Centre's property line in the back lane. The fence will provide a security zone to enable safe emergency egress; enhance staff safety at the delivery entrance; limit the opportunities for public to gather in doorways and block egress; and reduce congregation and public disorder in the lane.</p> <p><i>The Review Committee recommends that Supplementary Capital funding of \$160,000 be allocated to fund this request to address security and safety concerns for staff and patrons.</i></p>			
Civic Facilities Maintenance & Upgrades	\$ 664,000	-	\$ 664,000
<p>City Hall Renovations <i>2nd & 3rd Floors</i> - Improve office functionality for staff on the 2nd & 3rd floors; to be facilitated by relocating Materials Management to City Square. <i>7th, 10th & 11th Floors</i> - Improve office functionality for Engineering staff. \$300,000 was approved in 2006 for renovating the 7th & 10th floors. Additional funding is required to complete the renovation as a result of cost escalation; and to renovate a portion of the 11th floor.</p> <p><i>The Review Committee recommends that Supplementary Capital funding of \$543,500 be allocated to fund this request to address operational needs.</i></p> <p><i>With regards to relocating Materials Management to City Square, the incremental rent of \$40,000 for part of 2007 will be funded from existing Corporate Services Operating Budget; and the annual rent of \$90,000 for 2008 and onwards will be added to the 2008 Operating Budget without offset.</i></p>	\$ 543,500	-	\$ 543,500
<p>Collingwood and Marpole Public Libraries Installation of HVAC systems to remediate high carbon dioxide levels and non-compliance with WCB standards. \$260,000 was requested in 2006 to cover 4 libraries; \$140,000 was approved for 2 only. The installation is complete with \$40,000 surplus. It is estimated that \$103,000 is required for the other 2 libraries; hence the additional funding request of \$63,000.</p> <p><i>The Review Committee recommends that Supplementary Capital funding of \$63,000 be allocated to fund this request to ensure regulatory compliance and address health concerns for staff and patrons.</i></p>	\$ 63,000	-	\$ 63,000

DESCRIPTION	SUPPLEMENTARY CAPITAL	OTHER FUNDING SOURCES	TOTAL CITY FUNDING
Civic Facilities Maintenance & Upgrades (Cont'd)			
<p>Queen Elizabeth Theatre Electrical panel re-wiring to comply with CoV Electrical Inspection Order. Delay could result in significant safety and liability exposures.</p> <p><i>The Review Committee recommends that Supplementary Capital funding of \$57,500 be allocated to fund this request to ensure regulatory compliance and address significant safety concerns.</i></p>	\$ 57,500	-	\$ 57,500
Vancouver Fire & Rescue Services	-	\$ 70,000	\$ 70,000
<p>Firehall #14 Purchase and installation of a generator that provides backup power for the fuel tank to remain operable as well as other operational requirements in the event of an emergency; also provide coverage for Firehall #9 and #15.</p> <p><i>The Review Committee recommends that \$70,000 of VF&RS's Unallocated Capital be allocated to fund this request to ensure emergency preparedness for the City and its citizens. Refer to Appendix 6 - Capital Account Closeout, Funding Re-allocation, and Variance Analysis (Table 3 & 4) for details.</i></p>			
Vancouver Police Department	\$ 176,000	\$ 63,000	\$ 239,000
<p>Covert Intercept Unit Replacement of hardware and workstation equipment for the wiretap-intercept system; enhancement of functionalities to provide secured remote access within the VPD network and to enable internet intercept capability; and installation of a centralized UPS for the wire room.</p> <p><i>The Review Committee recommends that Supplementary Capital funding of \$176,000 and existing IT Infrastructure - XP Upgrade Capital of \$63,000 be allocated to partially fund this request; and that the remaining shortfall be addressed through phased implementation subject to future funding availability.</i></p> <p><i>Release of funds is subject to VPD's submission of a cost-recovery model, to the satisfaction of the City Manager, to sustain the equipment replacement lifecycle.</i></p>			
TOTAL SUPPLEMENTARY CAPITAL	\$1,000,000	\$ 133,000	\$1,133,000

2007 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 5

ORDER GROUP		ORDER NUMBER	
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LEAD DEPARTMENT / DIVISION	Community Services - Carnegie Centre
OTHER DEPARTMENTS INVOLVED	Facilities Design & Management
PROJECT TITLE	Carnegie Security Fence - Lane

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding <i>(specify below)</i>	
Materials	\$		\$
Equipment	\$		\$
Contract	\$160,000		\$
Overhead	\$	External Funding <i>(specify below)</i>	
Other <i>(specify below)</i>			\$
	\$		\$
	\$		\$
	\$160,000		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED			\$160,000

COST SAVINGS & OTHER BENEFITS -

Savings consist of 1) minimizing staff turnover & illness from assaults/threats on employees in the back alley of Carnegie as they perform their work, or leave their work premise. Benefits consist of 1) lower WCB claims; 2) ensuring the physical safety and emotional well-being of employees are protected; 3) minimizing public disorder and providing a more welcoming atmosphere to community centre patrons.

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2007	\$0	2008	\$0	2009	\$0
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PROJECT INFORMATION -

CATEGORY	<input checked="" type="checkbox"/> Facility <input type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other
DESCRIPTION	A security fence is needed to enclose the property line in the lane behind the Centre. There is an unacceptable risk of violence in the lane. There has been an assault and threats against employees and violence effecting members of the public. The fence would provide a security zone to allow safe emergency egress and reduce risk to staff leaving the delivery entrance to receive orders or remove garbage etc. It would limit opportunities for public to gather in doorways, blocking egress, and decrease congregation and public disorder in the lane. Sworn staff member from VPD is in support of this project. Cost prepared by Facility Design & Management.
SCOPE OF WORK / DELIVERABLES	A steel fence in keeping with the heritage characteristics of the building and with emergency egress gates to meet code requirements and gating for garbage bins is needed.
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (e.g. legal, public and employee health and safety, financial) <i>Emergency egress doors in alley have been blocked during evacuation, exposing public & employees to safety risks and COV to liability.</i> <input checked="" type="checkbox"/> To enhance general health and safety condition <i>Will discourage congregation & public disorder by removing access to hiding spaces. Will reduce risk of violence for workers exiting the building.</i> <input type="checkbox"/> To enhance operational effectiveness and efficiency <input checked="" type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <i>Improves physical security of building.</i> <input type="checkbox"/> To replace aging and obsolete technology
TIMELINE	Start April 07 Completion June 07
IMPACT OF DELAY	Health & safety risks to staff & public and COV liability concerns remain unaddressed.
ADDITIONAL COMMENT	Excerpt of email from A/Sgt Richard Rabinovitch, Beat Enforcement Team: "...There are several community, crime, health and safety concerns that involve the rear of Carnegie, and the corresponding lane and how that affects plans to build a fence at the rear of the Carnegie. I would just like to state again, that we know there are many issues and the fence does not solve some the more systemic ones, BUT it does help in the area of staff safety, safety of those using the Carnegie and those who must use the rear exit into the lane on occasion and those in the lane. The level of violence in that specific area has been increasing....."

2007 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 5

ORDER GROUP	ORDER NUMBER	
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LEAD DEPARTMENT / DIVISION	Facilities Design & Management
OTHER DEPARTMENTS INVOLVED	City Clerk's Department, Materials Management, Engineering Services
PROJECT TITLE	City Hall Renovations

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET	OTHER SOURCES OF FUNDING		
Direct Labour	\$	Internal Funding <i>(specify below)</i>	
Materials	\$426,000	2006 Facility Capital	\$300,000
Equipment	\$		\$
Contract	\$322,300		\$
Overhead	\$67,000	External Funding <i>(specify below)</i>	
Other <i>(specify below)</i>			\$
Contingency	\$68,000		\$
	\$		\$
	\$883,300		\$300,000
SUPPLEMENTARY CAPITAL REQUESTED			\$583,500

COST SAVINGS & OTHER BENEFITS -

Renovation to various floors at City Hall enhances office functionality for staff.
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IMPACT ON OPERATING BUDGET -

ADDED BASIC	2007	\$40,000	2008	\$90,000	2009	\$90,000
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PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	Renovating work areas in City Hall to enhance office functionality and/or accommodate staff expansions
SCOPE OF WORK / DELIVERABLES	1. Relocation of Materials Management to City Square 2. Renovation of 2 nd , 3 rd , 7 th , 10 th & 11 th floors 3. New ergonomic workstations with chairs, shelving, privacy screens, and some construction of walls for offices 4. Installation of network and phone cabling, phones and copiers
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (e.g. legal, public and employee health and safety, financial) <i>Overcrowding of staff and resources may result in loss of productivity and potential of work site safety issues</i> <input checked="" type="checkbox"/> To enhance general health and safety condition <i>Provide ergonomic work stations and furniture; reduce crowding; prevent potential worksite safety issues</i> <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency <i>Departments cannot function effectively without suitable office space in the City Hall building; relocating staff for efficiencies and enhanced team work</i> <input checked="" type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input type="checkbox"/> To replace aging and obsolete technology <input checked="" type="checkbox"/> Other <i>The office space on these floors is already unacceptably crowded. There is no vacant office space to accommodate new hires. Suitable office space has been identified for Materials Management at City Square (estimated annual rent: \$90,000).</i>
TIMELINE	Start January 07 Completion December 07
IMPACT OF DELAY	Lack of office space for existing staff and new hires has become increasingly urgent over the past months. If this issue is not resolved in the near future, there will be a significant impact on the operations of these departments. One matter of special concern is that the City does not have an option on the space at City Square; the longer the City delays, the more likely this space will be leased to another tenant. This would be unfortunate as there is no other office space close to City Hall that would be suitable for Materials Management.

2007 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 5

ORDER GROUP

ORDER NUMBER

LEAD DEPARTMENT / DIVISION

Facilities Design & Management

OTHER DEPARTMENTS INVOLVED

City Clerk's Department, Materials Management, Engineering Services

PROJECT TITLE

City Hall Renovations

ADDITIONAL COMMENT

It is important to fund these renovations. FD&M has already drafted project plans and cost breakdowns covering new workstations, chairs, shelving, security guard services, design and project management fee, PST, contingency, and cost escalation as per Quantity Surveyor.

2007 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 5

ORDER GROUP		ORDER NUMBER	
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LEAD DEPARTMENT / DIVISION	Facilities Design & Management
OTHER DEPARTMENTS INVOLVED	Vancouver Public Library
PROJECT TITLE	Collingwood Library HVAC Installation

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding (<i>specify below</i>)	
Materials	\$	2006 Supplementary Capital	\$40,000
Equipment	\$		\$
Contract	\$98,000		\$
Overhead	\$5,000	External Funding (<i>specify below</i>)	
Other (<i>specify below</i>)			\$
	\$		\$
	\$		\$
	\$103,000		\$40,000
SUPPLEMENTARY CAPITAL REQUESTED			\$63,000

COST SAVINGS & OTHER BENEFITS -

N/A

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2007	\$400	2008	\$400	2009	\$400
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PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	In 2005 Building Services conducted an Indoor Air Quality audit of all branch libraries. Kitsilano, Fraserview, Marpole and Collingwood libraries had high carbon dioxide levels verifying the ventilation systems were in non-compliance with WCB guidelines. Estimate for remediation was \$260K and request for funding was submitted in the 2006 Supplementary Capital fund, \$140K was approved. New ventilation systems were installed in Kitsilano and Fraserview libraries. This still leaves Collingwood and Marpole to be attended to. There is \$40K remaining after the Kits/Fraserview installations. This submission is requesting an additional \$60,600 to complete remediation at Collingwood and Marpole.
SCOPE OF WORK / DELIVERABLES	Installation of heating ventilation systems to meet WCB requirements.
Business Justification	<input checked="" type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (e.g. legal, public and employee health and safety, financial) <input checked="" type="checkbox"/> To enhance general health and safety condition <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency <input type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input checked="" type="checkbox"/> To replace aging and obsolete technology
Timeline	Start March 07 Completion July 07
Impact of Delay	Continued breach of WCB Indoor Air Quality guidelines.

2007 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 5

ORDER GROUP		ORDER NUMBER	
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LEAD DEPARTMENT / DIVISION	Facilities Design & Management
OTHER DEPARTMENTS INVOLVED	Civic Theatres
PROJECT TITLE	Electrical Inspections Order to Re-wire Electrical Panels

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$1,000	Internal Funding <i>(specify below)</i>	
Materials	\$		\$
Equipment	\$		\$
Contract	\$52,000		\$
Overhead	\$4,500	External Funding <i>(specify below)</i>	
Other <i>(specify below)</i>			\$
	\$		\$
	\$		\$
	\$57,500		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED			\$57,500

COST SAVINGS & OTHER BENEFITS -

N/A

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2007	\$0	2008	\$0	2009	\$0
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PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	QET Re-wire all Emergency electrical Panels which do not meet the current code. City of Vancouver Electrical Inspections have written order for repairs as soon as possible. Panels currently mix emergency and normal power at 4 locations. Each panel needs new neutral wire from the generator as per Section 12(12-3032) and section 46(46-1081) of the Canadian Electrical Code.
SCOPE OF WORK / DELIVERABLES	Re-wire electrical panels to meet code.
BUSINESS JUSTIFICATION	<input checked="" type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (e.g. legal, public and employee health and safety, financial) <input checked="" type="checkbox"/> To enhance general health and safety condition <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency <input checked="" type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input checked="" type="checkbox"/> To replace aging and obsolete technology
TIMELINE	Start January 07 Completion March 07
IMPACT OF DELAY	Emergency electrical panels in breach of current electrical code.

2007 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 5

ORDER GROUP	ORDER NUMBER	
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LEAD DEPARTMENT / DIVISION	Vancouver Fire & Rescue Services
OTHER DEPARTMENTS INVOLVED	Facilities Design & Management
PROJECT TITLE	Firehall #14 - Generator

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$10,000	Internal Funding (<i>specify below</i>)	
Materials	\$60,000		\$
Equipment	\$		\$
Contract	\$		\$
Overhead	\$	External Funding (<i>specify below</i>)	
Other (<i>specify below</i>)			\$
	\$		\$
	\$		\$
	\$70,000		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED			\$70,000

COST SAVINGS & OTHER BENEFITS -

N/A

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2007	\$0	2008	\$0	2009	\$0
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PROJECT INFORMATION -

CATEGORY	Facility <input checked="" type="checkbox"/> Information Technology <input type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	Install a generator to provide an interim source of power during a natural disaster, such as an earthquake.
SCOPE OF WORK / DELIVERABLES	To purchase and install an emergency generator on slab, complete with its own fuel source, and protected with a caged structure. Sophisticated electronic controls are included with the installation, to ensure that power output is satisfactory for a range of operational requirements.
BUSINESS JUSTIFICATION	<input type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (e.g. legal, public and employee health and safety, financial) <i>The new fuel tank at Hall # 14, once installed, will not operate without a power source in a power failure or major emergency situation.</i> <input type="checkbox"/> To enhance general health and safety condition <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency <i>Ability to re-fuel at the Firehall, particularly during a major disaster, is considered critical for emergency preparedness planning.</i> <input type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input type="checkbox"/> To replace aging and obsolete technology
TIMELINE	Start March 07 Completion May 07
IMPACT OF DELAY	The emergency response in the NE area of the City may be compromised if a steady supply of fuel cannot be secured in emergency situations.
ADDITIONAL COMMENT	According to Allen Lee from Environmental Services - Corporate Services Group, the status of the replacement fuel tank at Firehall # 14 is at the stage of finalizing the contract with the Consultant, so that the specifications can be put together prior to the tendering process. It is expected that this project will be completed in 2007.

2007 SUPPLEMENTARY CAPITAL REQUEST

APPENDIX 5

ORDER GROUP	ORDER NUMBER	
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LEAD DEPARTMENT / DIVISION	Vancouver Police, Operations Support Division, Tactical Support Services - Covert Intercept Unit
OTHER DEPARTMENTS INVOLVED	Information Technology
PROJECT TITLE	Wiretap-Intercept System Upgrade & Refresh

PROJECT BUDGET & SOURCES OF FUNDING -

TOTAL PROJECT BUDGET		OTHER SOURCES OF FUNDING	
Direct Labour	\$	Internal Funding (<i>specify below</i>)	
Materials	\$		\$
Equipment	\$238,800		\$
Contract	\$		\$
Overhead	\$	External Funding (<i>specify below</i>)	
Other (<i>specify below</i>)			\$
2008 - Equipment	\$60,000		\$
	\$		\$
	\$298,800		\$ 0
SUPPLEMENTARY CAPITAL REQUESTED			\$298,800

COST SAVINGS & OTHER BENEFITS -

One of the recommendations from the VPD-XP desktop project is to request an amnesty for a portion of this equipment and request to have it upgraded as part of the existing XP deployment. If this amnesty is granted, \$41,000 can be reduced from the supp cap budget request.

IMPACT ON OPERATING BUDGET -

ADDED BASIC	2007	\$5,500	2008	\$5,500	2009	\$5,500
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PROJECT INFORMATION -

CATEGORY	Facility <input type="checkbox"/> Information Technology <input checked="" type="checkbox"/> Ergonomics <input type="checkbox"/> Other <input type="checkbox"/>
DESCRIPTION	Replace the hardware component of the VPD's wiretap-intercept system and add components that will provide enhanced functionality.
SCOPE OF WORK / DELIVERABLES	Replace the hardware components of the VPD wiretap-intercept system and add components that will provide secure remote access within the VPD, add Internet Intercept capability, and provide a centralised UPS for the wire room instead of deploying a small UPS attached to each computer.
BUSINESS JUSTIFICATION	<input checked="" type="checkbox"/> To comply with legal and regulatory requirements <input checked="" type="checkbox"/> To mitigate unacceptable risks (e.g. legal, public and employee health and safety, financial) <input type="checkbox"/> To enhance general health and safety condition <input checked="" type="checkbox"/> To enhance operational effectiveness and efficiency <input checked="" type="checkbox"/> To enhance security, internal control, policy compliance and management capabilities <input checked="" type="checkbox"/> To replace aging and obsolete technology <input checked="" type="checkbox"/> Other <i>Per discussion during the January 12 presentation.</i>
TIMELINE	Start February 07 Completion December 07
IMPACT OF DELAY	Increased risks as discussed above, obsolete equipment operational inefficiencies.

Council authority is required to close capital accounts with a variance exceeding 15% and \$50,000 of the approved budget, and to re-allocate capital funding over \$50,000.

Staff have identified capital programs/projects from the 2000-2002 and 2003-2005 Capital Plans totalling \$30.9 million for closeout; and recommend that the net overall unexpended balance of \$1.9 million be transferred to the current Capital Plan.

Below is a summary of capital accounts by program area: Public Safety; Community Services Initiatives; Civic Facilities Maintenance & Upgrades; Information Technology Maintenance & Expansion; and Sundry Capital. The summary is based on the SAP Capital Statements generated as of February 28, 2007.

In the case where an account closeout results in a deficit, funding allocation from the 2007 Budget has been identified to cover the shortfall. Details of the closeout balance, proposed allocation by program area, and explanations for significant variance are shown on the following pages.

Table 1: Closeout Position by Program Area

PROGRAM AREA	BASIC CAPITAL BUDGET (\$)	CLOSEOUT BALANCE (\$)
Public Safety	906,103	286,912
Community Services Initiatives	924,842	136,016
Civic Facilities Maintenance & Upgrades	3,726,527	580,246
Information Technology	15,250,600	735,415
Sundry Capital	10,120,000	117,160
TOTAL	30,928,072	1,855,749

i) Public Safety

The Public Safety capital accounts totalling \$906,000 have been identified for closeout. These include projects relating to the Firehalls and Police offices. The net unexpended balance is \$287,000, which is 32% of the approved budget. Please refer to Table #3 for recommended allocation and Table #4 for explanation for significant variances.

Table 2: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Fire				
Future Firehall Project*	277,214	-	277,214	100%
Outfitting Equipment to DFPS Hose	97,500	87,183	10,317	11%
Unallocated Capital from Previous Closeout	31,389	-	31,389	100%
Subtotal	406,103	87,183	318,920	79%
Police				
VPD Transition Funding	500,000	532,008	(32,008)	(6%)
NET UNEXPENDED BALANCE/(DEFICIT)	906,103	619,191	286,912	32%

*Indicates Program or Projects with a budget variance exceeding 15% and \$50,000. See Table 4 for explanations.

Table 3: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
Fire	
Firehall #14 - Fuel Tank Replacement	41,706
Firehall #14 - Generator Installation ¹	70,000
2006-2008 Unallocated Capital	207,214
Subtotal	318,920
Funding Source for Deficit	
Police	
2006-2008 VPD Transition	(32,008)
TOTAL	286,912

¹Firehall #14 Generator Installation - Funding allocation of \$70,000 recommended by the Supplementary Capital Final Review Panel as outlined in Appendix 4.

Table 4: Variance Explanation

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2003-2005	Future Firehall Project	277,214	-	277,214	100%
This represents funding remaining from previous Firehall projects that were closed out in 2004, and was intended for future replacement of fuel tanks. The first fuel tank to be replaced was identified in 2005 and the work was to be carried out in 2006. As Supplementary Capital was received for that project, this account has not been used. It is recommended that \$70,000 be allocated to fund the installation of a backup generator at Firehall #14, located in the north-east sector of the City and a high-volume response area. As a component of emergency disaster planning, it is a department priority to have a working fuel tank and a generator at each Firehall. This provides a backup power source to keep Firehalls operational and trucks fueled. The remaining balance of \$207,214 will be transferred to Unallocated Capital for future Firehall projects. The Supplementary Capital					

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Final Review Panel supported this funding allocation.					
2003-2005	Outfitting Equipment to DFPS Hose	97,500	87,183	10,317	11%
Preparations are underway to replace an underground fuel tank with an aboveground fuel tank at Firehall #14 (Hastings Sunrise), with expected completion in 2007. Preliminary estimates from the Engineering Consultant indicate that existing budget of \$85,000 will not be sufficient to complete the project. Actual costs may vary depending on soil conditions. It is recommended that \$10,317, combined with the Unallocated Capital of \$31,389 from previous closeout, be transferred to this project.					

ii) Community Services Initiatives

The Community Services capital accounts totalling \$925,000 have been identified for closeout. These include Public Arts and Capital Grants Programs. The net unexpended balance is \$136,000, which is 15% of the approved budget. Please refer to Table #6 for recommended allocation and Table #7 for explanation for significant variances.

Table 5: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2000-2002 Public Arts				
Civic Infrastructure Public Arts 2000-02	114,751	81,671	33,080	29%
City Work Yards	150,000	139,525	10,475	7%
Library Square Public Art 2000	73,589	73,589	-	-
Strathcona Park Artworks 2002	100,000	92,675	7,325	7%
Sunset CC - Prince Edward NBH 2002	20,000	19,000	1,000	5%
Public Art Registry 2000	20,000	19,534	466	2%
Subtotal	478,340	425,994	52,346	11%
2003-2005 Public Arts				
First Nations Artwork 2003-2004	160,000	160,000	-	-
Artwork for #1 Kingsway 2003	25,000	24,972	28	-
Various Community Public Arts Projects	211,502	177,860	33,642	16%
Subtotal	396,502	362,832	33,670	8%
2000 Capital Grants				
Capital Grants to Chinese Cultural Centre*	50,000	-	50,000	100%
NET UNEXPENDED BALANCE/(DEFICIT)	924,842	788,826	136,016	15%

*Indicates Program or Projects with a budget variance exceeding 15% and \$50,000. See Table 7 for explanations.

Table 6: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
Public Arts	
Civic Infrastructure Public Art 2006	43,554
Community Public Art 2006-2008	42,462
Subtotal	86,016
Capital Grants	
Capital Grants Unallocated 2006-2008	50,000
TOTAL	136,016

Table 7: Variance Explanation

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2000-2002	Capital Grants to Chinese Cultural Centre	50,000	-	50,000	100%
This capital grant was approved for the construction of a new 240-seat theatre within the Chinese Cultural Centre subject to the Director of Cultural Affairs' acceptance of a revised design reviewed by qualified professional theatre and acoustic consultants. Staff supported the need for a small theatre but had concerns regarding the proposed design and the resultant operational functionality. The organization has not submitted any revised design over the past few years. As the required condition has not been fulfilled, it is recommended that the grant be cancelled and funding transferred to Capital Grants Unallocated in the current Capital Plan.					

iii) Civic Facilities Maintenance & Upgrades

The Civic Facilities Maintenance & Upgrades capital accounts totalling \$3.7 million have been identified for closeout. These include civic property maintenance, roof replacement, asbestos mitigation, and City Hall office precinct upgrades. The net unexpended balance is \$580,000, which is 16% of the approved budget. Please refer to Table #9 for recommended allocation and Table #10 for explanation for significant variances.

Table 8: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2003/4 Roof Replacement Program*	600,000	354,384	245,616	41%
2003-2005 Asbestos Abatement Program	600,000	600,000	-	-
City Hall Office Upgrades - Various Floors	433,500	425,174	8,326	2%
HR Training Centre Upgrade - Phase I	140,000	130,463	9,537	7%
Exterior Upgrades - QET Spalling*	84,000	-	84,000	100%
Electrical Substation - Orpheum*	125,000	4,748	120,252	96%
Orpheum Organ Lift*	54,000	-	54,000	100%
West Annex - Elevator/Light Panels/Heat Pumps/Planter Membranes	388,000	375,017	12,983	3%
Carnegie Centre Boiler Replacement	95,000	82,680	12,320	13%
Social Planning & Cultural Affairs Office Renovation	863,250	863,250	-	-
Other Minor Projects	343,777	310,565	33,212	10%
NET UNEXPENDED BALANCE/(DEFICIT)	3,726,527	3,146,281	580,246	16%

*Indicates Program or Projects with a budget variance exceeding 15% and \$50,000. See Table 10 for explanations.

Table 9: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
2005 Roof Replacement Program	245,616
HR Training Centre Upgrade - Phase II	9,537
Facilities Unallocated Capital	41,656
Building Maintenance Unallocated Capital	145,437
Theatres Unallocated Capital	138,000
TOTAL	580,246

Table 10: Variance Explanation

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2003-2005	2003 and 2004 Roof Replacement Program	600,000	354,384	245,616	41%
There has been delay in carrying out the roof replacement projects identified for the 2003-2005 program due to shortage in staffing resources. It is recommended that \$245,616 be combined with the 2005 program funding for priority roofing projects planned for 2007. Staff have recently awarded contracts worth \$175,000 and issued tenders and bid requests worth \$115,000; and are planning for additional roof work worth \$245,000 in 2007. Staff have also commissioned an audit to provide a condition assessment and life cycle projection to help prioritize future roofing work.					
2003-2005	Exterior Upgrades - QET Spalling	84,000	-	84,000	100%
Funding was designated for the repair of spalling concrete on the exterior vertical surfaces at the QET/Playhouse. This work is					

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
	now to be incorporated into the larger Cultural Precinct (QET) Re-development Project - Phase I. It is recommended that funding be transferred to Theatres Unallocated Capital.				
2003-2005	Electrical Substation - Orpheum	125,000	4,748	120,252	96%
	Funding was designated for the replacement of the electrical substation at Orpheum. Further investigation revealed an opportunity to make alterations to the equipment to extend its life span for 8 to 10 years. Replacement will be programmed in the future Capital Plans. It is recommended that funding be transferred to Building Maintenance Unallocated Capital.				
2003-2005	Orpheum Organ Lift	54,000	-	54,000	100%
	Funding was designated for the replacement of the lift for the Wurlitzer Organ at Orpheum. Modifications have been made to the existing water-powered lift to enable safe operation until conversion to a hydraulic lift. The conversion will be incorporated into the planning of a future renovation of the Orpheum stage. It is recommended that funding be transferred to Theatres Unallocated Capital.				

iv) Information Technology Maintenance & Expansion

The Information Technology capital accounts totalling \$15.3 million have been identified for closeout. These include both SAP and IT Infrastructure programs. The net unexpended balance is \$735,000, which is 5% of the approved budget. Please refer to Table #12 for recommended allocation and Table #13 for explanation for significant variances.

Table 11: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
System Upgrade to MySAP	1,727,000	1,633,317	93,983	5%
Property Information Management - Phase I	628,600	560,147	68,453	11%
2002-2004 Desktop Refresh Program	12,000,000	11,464,587	535,413	5%
IT Tape Backup Systems	500,000	461,311	38,689	8%
Replace SAP IBM Hardware	305,000	299,954	5,046	2%
VPL Telephone System	60,000	70,671	(10,671)	(18%)
Email Gateway	30,000	25,198	4,802	16%
NET UNEXPENDED BALANCE/(DEFICIT)	15,250,600	14,515,185	735,415	5%

Table 12: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
SAP Unallocated	93,683
Property Information Management - Phase II	68,453
IT Infrastructure - Office 2003/Office XP Rollout	221,000
IT Infrastructure Unallocated	352,279
TOTAL	735,415

Table 13: Variance Explanation

Capital Plan	Program or Project	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
2002-2004	Desktop Refresh Program	12,000,000	11,464,587	535,413	5%
<p>This program was funded from the IT Long Term Financing Plan. It covered the refreshment of outdated desktop computing infrastructure, including replacement of obsolete microcomputer and operating systems and deployment of a standardized office productivity suite across the organization. This required extensive testing and examination of applications in order to organize the final implementation of this standard. The upgrade program is mostly complete with some outstanding work to be finished in 2007. It is recommended that \$221,000 be transferred to complete the Office 2003/Office XP rollout in 2007. The remaining funding will be transferred to IT Infrastructure Unallocated.</p>					

v) Sundry Capital

The Sundry Capital accounts totalling \$10.1 million have been identified for closeout. These include programs that involve cost-sharing with senior governments. The net unexpended balance is \$117,000, which is 1% of the approved budget. Please refer to Table #15 for recommended allocation.

Table 14: Closeout Summary

Program or Project Description	Budget (\$)	Actual (\$)	Balance (\$)	Variance (%)
Spectrophotometer for CBNR Event	90,000	90,000	-	-
Millennium Sport Facility <i>(funded from Infrastructure Cost-sharing Fund)</i>	1,830,000	1,712,840	117,160	6%
Grant to Aquarium Discovery Centre <i>(funded from Provincial Grants)</i>	8,200,000	8,200,000	-	-
NET UNEXPENDED BALANCE/(DEFICIT)	10,120,000	10,002,840	117,160	1%

Table 15: Allocation of Closeout Balance

Allocation of Closeout Balance	Budget (\$)
2003-2005 Infrastructure Cost-sharing Fund	117,160
TOTAL	117,160