



CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: January 29, 2007
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VanRIMS No.: 08-4000-11
Meeting Date: February 13, 2007

TO: Vancouver City Council

FROM: Chair of the Development Permit Board in consultation with the Deputy City Manager

SUBJECT: Amendment to the Development Permit Board and Advisory Panel By-law, No. 5869

RECOMMENDATION

THAT Council amend Section 8(a) of the Development Permit Board and Advisory Panel By-law, No. 5869, to add a Deputy General Manager of Community Services, as another alternate to the Deputy City Manager.

FURTHER THAT David McLellan, Deputy General Manager of Community Services, be appointed as an alternate to the Deputy City Manager, effective on the date of the by-law amendment.

GENERAL MANAGER'S COMMENTS

The General Manager of Community Services RECOMMENDS approval of the foregoing.

CITY MANAGER'S COMMENTS

The by-law amendment will provide greater flexibility, with another appropriate alternate member for the Deputy City Manager when neither he nor the General Manager of Community Services is able to attend a Board meeting. The City Manager RECOMMENDS approval of the foregoing.

COUNCIL POLICY

Council policy is embodied in the Development Permit Board and Advisory Panel By-law, No. 5869.

PURPOSE

This report recommends the establishment of a second alternate member to the Deputy City Manager, being a voting member on the Development Permit Board.

BACKGROUND

Since the inception of the Development Permit Board, provision has been made for each member to have an alternate attend when they are unable to. Over time, the potential for alternate members has been increased to provide greater capacity for attendance when a member and his/her 'primary' alternate are both unable to attend. Presently, only the Deputy City Manager member has a single alternate. This has presented difficulties on rare occasions when neither this member nor his alternate has been able to attend a Board meeting.

DISCUSSION

The Director of Planning and the General Manager of Engineering Services are two of the three voting members on the Development Permit Board. There is provision in the by-law for each of these two members to have at least two alternate members.

For the Director of Planning, an Assistant Director of Planning may attend as his alternate. There are three Assistant Directors of Planning and Council has appointed Trish French and Robert Jenkins as alternates on the Board to the Director of Planning.

For the General Manager of Engineering Services, the Deputy City Engineer or an Assistant City Engineer may attend as his alternate. Council has appointed Ian Adam as an Assistant City Engineer who may attend as a second alternate.

The Deputy City Manager presently has only the General Manager of Community Services as his alternate. Amending the by-law to provide for a Deputy General Manager of Community Services as another alternate, and appointing David McLellan as that alternate, would provide greater flexibility and capacity to ensure there are always three voting members at each Board meeting, with the Chair not having to become a voting member.

If amended, Section 8(a) of the by-law would be amended to read:

8. Each Board member, except for the Co-Director of Development Services - Policy & Regulations, shall have the following alternate who may act on behalf, and in place, of that member at any Board meeting:
 - (a) the General Manager of Community Services or a Deputy General Manager of Community Services as alternate to the Deputy City Manager;

Any member or alternate member may also Chair a Board meeting when the Chair is unable to attend. It is commonly an alternate member who Chairs in these circumstances so regular members, if available, can attend as voting members. Adding an additional alternate member will increase the individuals who may assume the Chair. This will be advantageous, particularly with the appointment of David McLellan as an alternate member, as he may be appropriate to fill the role of Chair, at least on an interim basis pending further Council decisions, when the Co-Director of Development Services - Policy & Regulations (Chair) retires in the spring.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONCLUSION

Amending the by-law to provide a second alternate to the Deputy City Manager on the Development Permit Board will reduce the future likelihood of only two voting members and the Chair sitting as the Board. Appointing David McLellan as an alternate to the Deputy City Manager is most appropriate given his professional background, experience and current position as Deputy General Manager of Community Services with responsibilities for Development Services and Licences & Inspections.

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