



CITY OF VANCOUVER

A3

ADMINISTRATIVE REPORT

Report Date: November 14, 2006
Author: D. Swain
Phone No.: 604.873.7131
RTS No.: 6356
VanRIMS No.: 05-1000-30
Meeting Date: November 28, 2006

TO: Vancouver City Council
FROM: General Manager of Engineering Services
SUBJECT: 2007 Engineering Fee Report

RECOMMENDATION

- A. THAT Council approve increases in the Engineering Services Department Permit Fees totalling an estimated amount of \$114,700, as set out in Appendix A to this report, and the exclusion from the fees of the goods and services tax, to take effect on January 1, 2007.
- B. FURTHER THAT the Director of Legal Services be instructed to prepare by-laws to amend the Street and Traffic By-law, Encroachment By-law, Crossing Bylaw and Street Vending By-law, all generally in accordance with Appendix A, and that such amendments include the exclusion from the fees of the goods and services tax.

COUNCIL POLICY

Permit fees are reviewed periodically to comply with Council policy that fees recover the full cost of providing services or are equivalent to competitive charges where the fee is of a market nature.

PURPOSE

The purpose of this report is to seek Council's approval of a schedule of Engineering Permit Fees which will generate an additional \$114,700 per year in 2007.

BACKGROUND

The Engineering Services Department generates revenue from several permits, under the authority of the Street and Traffic By-Law No. 2849, Street Vending By-Law No. 4781, Crossing Bylaw No. 4644 and the Encroachment By-Law No. 4243.

Fees were last adjusted in January and July, 2006, the latter only to adjust for the Federal Government's reduction of the Goods and Services Tax.

DISCUSSION

Inflationary Adjustments

A list of proposed fee increases is attached to this report as Appendix A. As part of the City's budget-building process, a general inflationary adjustment of 2.75% for revenues has been established. All of the fees in Appendix A have been increased by this inflationary amount.

Council approved a new fee schedule in July of 2006, which adjusted all applicable fees to include a GST amount of 6%, to reflect the decision of the Federal Government to reduce the rate from 7%. Because GST was included in the appropriate by-laws, it was necessary for Council to formally approve the new schedule to enable the reduction in tax to benefit any purchasers of permits.

As the Federal Government have indicated they intend to reduce the GST rate by a further 1%, at an as yet undetermined date, staff feel it would be appropriate to restate fees to exclude GST in the stated amount. The result of this would be that any future changes to the rate could be dealt with by staff administratively, rather than requiring any further action by Council. GST will be applied on top of all fees. Amounts thus collected will continue to be remitted in full to the Federal Government.

The total increased revenues generated by the recommended fee increases in Appendix A amount to \$114,700 per year.

CONCLUSION

The recommendations of this report will provide for an inflationary adjustment to several Engineering permit fees.

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APPENDIX A
Permit Fee Schedule

| Permit Type | 2007 2.75% Increase | 2006 Without GST | 2006 Approved (Incl. GST) | Authority |
|---|---------------------------|---------------------|---------------------------------|---|
| Street and Traffic By-law No. 2849 | | | | |
| <i>Resident Parking Permit Fees</i> | | | | |
| Resident parking permit * | \$57.55 | \$55.66 | \$59.00 | Street & Traffic By-law, Section 23.4 (a) |
| Resident parking permit * | \$43.40 | \$42.45 | \$45.00 | Street & Traffic By-law, Section 23.4 (b) |
| Resident parking permit * | \$29.25 | \$28.30 | \$30.00 | Street & Traffic By-law, Section 23.4 (c) |
| * Note - 2007 parking permit amounts have been adjusted slightly, to produce even dollar, GST inclusive prices, of \$61, \$46, and \$31 for ease of temporary site office operations where a cash till is not always available. | | | | |
| <i>Street and Sidewalk Usage Fees</i> | | | | |
| Street Rental fee per block, per 12 hour period | \$651.39 | \$633.96 | \$672.00 | Street & Traffic By-law, Section 30(7) (c) |
| Street Entertainment, 4 Month | \$31.02 | \$30.19 | \$32.00 | Street & Traffic By-law, Section 67A(6) |
| Street Entertainment, Annual | \$92.08 | \$89.62 | \$95.00 | Street & Traffic By-law, Section 67A(6) |
| Religious Street Meetings | Free | Free | Free | Street & Traffic By-law, Section 69(3) |
| <i>Building Site Construction Crossing Fees</i> | | | | |
| Single and two family dwellings | \$141.53 | \$137.74 | \$146.00 | Street & Traffic By-law, Section 80(2) |
| Single and two family dwellings requiring demolition | \$200.65 | \$195.28 | \$207.00 | Street & Traffic By-law, Section 80(2) |
| Multi-residential or commercial requiring no excavation | \$612.63 | \$596.23 | \$632.00 | Street & Traffic By-law, Section 80(2) |
| Multi-residential or commercial requiring excavation, less than 3 stories in height | \$1,150.60 | \$1,119.81 | \$1,187.00 | Street & Traffic By-law, Section 80(2) |
| Multi-residential or commercial requiring excavation, 3 stories or more in height | \$2,289.58 | \$2,228.30 | \$2,362.00 | Street & Traffic By-law, Section 80(2) |
| Major development site, ½ block or larger | \$2,739.36 | \$2,666.04 | \$2,826.00 | Street & Traffic By-law, Section 80(2) |
| Demolition only - multi-residential or commercial site less than ½ block | \$282.08 | \$274.53 | \$291.00 | Street & Traffic By-law, Section 80(2) |
| Demolition only - multi-residential or commercial site ½ block or larger | \$505.03 | \$491.51 | \$521.00 | Street & Traffic By-law, Section 80(2) |
| Oversize Vehicle, Single Trip | \$25.20 | \$24.53 | \$26.00 | Street & Traffic By-law, Section 96 |
| Oversize Vehicle, More than One Trip | \$240.39 | \$233.96 | \$248.00 | Street & Traffic By-law, Section 96 |
| | | | | |

| Permit Type | 2007 2.75% Increase | 2006 Without GST | 2006 Approved (Incl. GST) | Authority |
|--|---------------------------|---------------------|---------------------------------|--|
| Encroachment By-law No. 4243 | | | | |
| Anchor Rods, Sq. metre | \$41.82 | \$40.70 | \$43.14 | Encroachment By-law, Section 3A(4) |
| <i>Street Use Permit (Encroachment Inspection)</i> | | | | |
| - up to and including 20 square metres | \$46.53 | \$45.28 | \$48.00 | Encroachment By-law Schedule Part A |
| - each additional square metre or part thereof | \$4.22 | \$4.11 | \$4.36 | Encroachment By-law Schedule Part A |
| - Maximum total fee | \$326.66 | \$317.92 | \$337.00 | Encroachment By-law Schedule Part A |
| Crossing By-law No. 4644 | | | | |
| Minimum fee | \$316.97 | \$308.49 | \$327.00 | Crossing Bylaw, Section 9 |
| Extra fee per foot > 30 ft. width | \$38.78 | \$37.74 | \$40.00 | Crossing Bylaw, Section 9 |
| Street Vending By-law No. 4781 | | | | |
| Street Vendor, Food | \$894.70 | \$870.75 | \$923.00 | Street Vending By-law, Schedule A |
| Street Vendor, Other Products | \$670.78 | \$652.83 | \$692.00 | Street Vending By-law, Schedule A |
| Special Event Market, Daily/Block | \$91.12 | \$88.68 | \$94.00 | Street Vending By-law, Schedule A |
| Special Event Market, Maximum/Day | \$359.63 | \$350.00 | \$371.00 | Street Vending By-law, Schedule A |
| Individual Special Event Vendor/Day | \$29.08 | \$28.30 | \$30.00 | Street Vending By-law, Schedule A |
| Mobile Vendor Motorized, (Truck) | \$241.37 | \$234.91 | \$249.00 | Street Vending By-law, Schedule A |
| Mobile Vendor No Motor, (Bicycle) | \$121.16 | \$117.92 | \$125.00 | Street Vending By-law, Schedule A |
| Produce/Flowers, Sq. ft./Year | | | | |
| - Street use fee | \$3.63 | \$3.53 | \$3.74 | Street Vending By-law, Schedule A |
| - Subject to a minimum of | \$101.78 | \$99.06 | \$105.00 | Street Vending By-law, Schedule A |
| Small Café, Annual | \$280.14 | \$272.64 | \$289.00 | Street Vending By-law, Schedule A |
| Other Authorities | | | | |
| Mobile Special Event Permit (Annual) | \$111.47 | \$108.49 | \$115.00 | Administrative policy |
| Large Café, Downtown, Sq. ft./6 Months | \$5.14 | \$5.00 | \$5.30 | License Agreement |
| Large Café, Not Downtown, Sq. ft./6 Months | \$3.65 | \$3.55 | \$3.76 | License Agreement |