



CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: September 8, 2006
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 RTS No.: 6200
 VanRIMS No.: 05-5000-10
 Meeting Date: September 26, 2006

TO: Vancouver City Council

FROM: Acting Director of Social Planning and Assistant Director of Cultural Services

SUBJECT: 2006 Social and Cultural Capital Grant Allocations

RECOMMENDATION

- A. THAT Council approve the following Capital Grants, totalling \$86,349 subject to the conditions outlined in this report and as noted in APPENDIX A; source of funds to be the 2006 Capital Grants Unallocated accounts.

Organization	Recommendation
The 411 Seniors Centre Society	\$15,000
ANH/South Vancouver Neighbourhood House	\$3,267
C.S.C. Parent Advisory Society – The Vancouver Child Study Centre	\$10,000
Montessori Training Centre Society of BC	\$10,000
St. James Community Square Society	\$15,520
Taiwanese Canadian Cultural Centre	\$8,568
Wesbrook Preschool Group Association	\$7,994
WISE Social and Athletic Club	\$16,000
Total	\$86,349

- B. THAT two additional criteria be added to Capital Grants on and after this date as follows:

- i. Grant recipients be required to report back to the Director of Social Planning or Managing Director of Cultural Services by the following year's Capital Grant application deadline on any outstanding work, including a timeline for completion, and;
- ii. In situations where Grants have been approved, but where conditions have not been met and therefore City funds not advanced within three years from the original application deadline, that the allocated amount be returned to the Social and Cultural Capital Grant unallocated account.

GENERAL MANAGER'S COMMENTS

The General Manager of Community Services RECOMMENDS approval of A and B i) & ii).

COUNCIL POLICY

The 2006-2008 Capital Plan includes provision for a Capital Grant program for social service and cultural projects in facilities which are not owned by the City.

In 1987, City Council adopted "Criteria and Guidelines for Capital Grants", attached as APPENDIX D. Included in these, was the stipulation that the City Grant for a project is not to exceed one-third of the total project cost.

Approval of Grants requires eight affirmative votes.

PURPOSE

This report seeks Council's approval of recommended allocations of \$86,349 for 2006 Capital Grants to non-profit social service, child care and cultural organizations and the addition of two policy criteria to the capital grant.

BACKGROUND

The City provides support for cultural and social service facilities through a number of mechanisms, including the direct provision of facilities (e.g. Carnegie Centre and the Vancouver Civic Theatres), Capital budget allocations to organizations operating out of City-owned facilities (e.g. Kiwassa Neighbourhood House, Firehall Arts Centre), and, since 1975, Capital Grants to organizations located in their own (or leased) premises.

Capital Grants to non-profit social service, child care, and cultural organizations are for purchase, renovation and refurbishment of facilities not owned by the City. By policy, Capital Grants cannot exceed one-third of the total project cost – the balance of the funds must be secured by the non-profit organization through public and private sector fund raising.

This Capital Grant program is an example of one of the ways in which the City works with non-profit organizations to maintain and improve the cultural and social service infrastructure in Vancouver. Of particular significance is the cost-sharing nature of these grants, which ensures that the projects are developed on a partnership basis, leveraging significant support from senior levels of government and the private sector.

The program supports the City's objectives of accessible, community-based services, the development and maintenance of strong communities, and the creation and strengthening of "complete" neighbourhoods.

DISCUSSION

Council-approved criteria and guidelines for this Capital Grant program are attached to this report as APPENDIX D.

In May, 2006, an application form, along with a copy of the criteria and guidelines, was sent to Community Service, Cultural and Child Care Grant applicants who own or lease spaces, as well as to other community groups that had expressed an interest in the Capital Grants program. A total of nine organizations returned completed applications, with combined project budgets of \$762,368, requesting a total of \$222,480 in Capital Grants. These applications were reviewed by staff from Social Planning, Cultural Services and Facilities Design and Management. Copies of the front pages of the application are attached as APPENDIX C.

Staff evaluated the applications, first on basis of the basic criteria, and then in terms of the following priorities:

- Appropriateness, public benefits, effectiveness, quality and potential improvement of services;
- Financial need;
- Cost of service;
- Accessibility for the broad community, and;
- Confirmed financial support from other sources.

The review process culminated in the recommended grant allocations, attached as APPENDIX A. The rationale for each recommendation is included in this report as APPENDIX B.

To facilitate the payment of grants, the disbursement procedure established in 1994 will be continued. One-half of the grant will be paid at the start of the project, subject to conditions on the grant being met. The remaining half of the grant is paid when the work has been satisfactorily completed as determined by the Director of Social Planning or the Managing Director of Cultural Services.

Over time, some organizations that have been approved for Capital Grants have not been successful in completing their anticipated projects for a variety of reasons. In some cases, allocations have been held for organizations for as long as six (6) years without successful completion. Holding these allocations beyond a reasonable three-year time frame prevents other worthy projects from benefiting from City support.

Staff recommend that two additional criteria (RECOMMENDATION B) be added to Capital Grants which would enhance the ability of the City to monitor projects and to re-allocate funds in situations where Grant conditions have not been met and funds not advanced. The first recommended criteria, B(i), would require groups to report back to staff by the succeeding year's application deadline with a progress report, and if necessary, a projected timeline for completion. This would allow staff to monitor projects more closely and to offer additional assistance or advice, where required.

A second criteria, B(ii), would apply to situations where allocations have not been disbursed due to conditions not being met. If approved by Council, in future years, this criterion would allow the unexpended funds to be returned to the Social and Cultural Capital Grant Unallocated account, therefore making it available to other eligible groups. This criterion would not preclude organizations from re-applying for Capital Grants, but would increase the City's ability to support projects in a timely manner.

FINANCIAL IMPLICATIONS

The 2006-2008 Capital Plan provided a total of \$500,000 for Capital Grants. On May 25, 2006, Council approved an allocation of \$150,000 in the 2006 Capital Budget for Capital Grants Program. Along with the \$20,000 in unallocated funds from previous capital closeout, the funding available totals \$170,000.

The capital grants recommended in this report total \$86,349 leaving an unallocated balance of \$83,651. Staff will report back with any further capital allocations by year end

CONCLUSION

Staff are recommending approval of eight (8) Capital Grants totalling \$86,349 as outlined in this report. The City's Capital Grants provide an important contribution to maintain and improve the cultural and social service infrastructure in Vancouver. Approval of the recommended Capital Grants will help to ensure that approximately \$473,416 worth of renovations, upgrading, and new construction of cultural and social service facilities will happen in 2006 - 2007.

Additional Capital Grant criteria are also recommended to facilitate effective and efficient use of City funds to worthwhile projects.

* * * * *

2006 CAPITAL GRANT REQUESTS

Organization	Total Project Cost	Request	Recomm.
The 411 Seniors Centre Society	\$45,000	\$15,000	\$15,000
ANH - South Vancouver N'bhd, House	\$9,801	\$3,267	\$3,267
C.S.C. Parent Advisory Society - The Vancouver Child Study Centre	\$52,640	\$17,529	\$10,000
McGregor Child Care Society	\$288,952	\$70,000	\$ 0
Montessori Training Centre society of BC	\$220,883	\$68,602	\$10,000
St. James Community Square Society	\$46,555	\$15,520	\$15,520
Taiwanese Canadian Cultural Society	\$25,705	\$8,568	\$8,568
Wesbrook Preschool Group Association	\$23,982	\$7,994	\$7,994
*WISE Social & Athletic Club	\$48,850	\$16,000	\$16,000
TOTAL: 9 ORGANIZATIONS	\$762,368	\$222,480	\$86,349

General Conditions:

- Confirmation of funding to be in place prior to release of 50% of City funding;
- Remaining 50% released on receipt of invoices and, where applicable, Occupancy Permits;
- Written approval of landlord, where applicable, to make renovations;
- All renovations to meet applicable City By-Laws, permit requirements and guidelines.

Additional Condition for Child Care:

- All designs and renovations must be approved by Community Care Facilities Licensing (CCFL) and meet the intent of the City Childcare Design Guidelines.

Addition Specific Condition:

**WISE Social and Athletic Club*

Minuted Board approval for the bank loan and confirmation of approved loan.

2006 CAPITAL GRANT RECOMMENDATIONS

GRANTS RECOMMENDED:

The411 Seniors Centre Society \$15,000

The 411 Seniors Centre Society, at 411 Dunsmuir Street, targets its programs and services to seniors in the Vancouver area. This centre acts as a multicultural resource and drop-in centre, where volunteers, members, and staff provide counselling, information, referral and direct services. The 411 Seniors Centre Society also works in partnership with several organizations, also housed at the 411 site, to provide more services and programs directly or indirectly appropriate for seniors.

In the last year, The 411 Seniors Centre Society was gifted with the building at 411 Dunsmuir Street. The 411 Seniors Centre Society is proposing to renovate the lobby of the building to make the lobby more safe and inviting, provide more accessible information, and make the rented spaces for additional tenants more attractive. This will include the construction of a permanent reception and information area, with a walled-in area for seating, and permanent kiosks for information about the on-site organization's programs and services and housing of the public access terminals.

Staff are recommending a grant of up to \$15,000 towards the lobby renovation, which is one-third of the total estimated cost for this project.

ANH - South Vancouver Neighbourhood House \$3,267

South Vancouver Neighbourhood House (SVNH) is a unit of the Association of Neighbourhood Houses, a not-for-profit society. The Association is governed by a Board of Governors and the SVNH has a Board of Management to which it reports and which is then represented on the Board of Governors. The SVNH delivers community services to residents of South Vancouver. SVNH, has won several government service contracts and continues to provide a range of contracted services. The capital project is to enhance the Roof Top Play Yard for the preschool program by adding a sandbox, shade areas, seating and resting benches, creating a green space and discouraging pigeons from occupying the roof. The capital project cost is \$9,801; staff are recommending a grant of up to \$3,267, equivalent to one-third of eligible costs.

C.S.C. Parent Advisory Society - The Vancouver Child Study Centre \$10,000

The Vancouver Child Study Centre provides preschool programming to families in the Dunbar area. Based on the licensing requirements and recommendations from the Environmental Health Officer, renovation costs that would be eligible for this grant top out at \$30,000. Staff are recommending a grant of up to \$10,000.

Montessori Training Centre Society of BC

\$10,000

Established as a not-for-profit organization in 1982 by Montessori teachers, the Training Centre provides a full time academic year teacher training program to work with children 3 to 6+ years of age. The Society is leasing a room from the Providence Health Care Society at their Youville Residence for Seniors to establish, on a pilot basis, a Montessori preschool for 28 children, ages 3 to 6. Renovations are required to the space. The intention is to provide an intergenerational program with program coordinators, for the seniors and for the preschool, working together to enrich the lives of seniors and children. The preschool will also serve as a demonstration site for Montessori teachers in training. The capital project cost is \$220,883, with a grant request of \$68,602. Recognizing the pilot nature of the program, program type and size, as well as the eligible expenses, staff recommend a grant of up to \$10,000.

St. James Community Square Society

\$15,520

Since 1994, St. James Community Square Society has been operating St. James Hall in Kitsilano as an affordable community space. The society makes the facility available to cultural, recreational, educational and social groups and currently counts approximately 400,000 user visits per year. The hall was built in 1960 and has an aging and unreliable wheelchair lift with a limited load capacity that does not meet current patron or performer needs. The society wishes to renovate the building to accommodate a new wheelchair lift to meet current building code standards and load capacity that will provide improved access to all areas of the building.

Staff are recommending a grant of up to \$15,520 towards the renovations, which is one-third of the total estimated cost for this project.

Taiwanese Canadian Cultural Society

\$8,568

The Taiwanese Canadian Cultural Society has been offering cultural, educational and social activities, as well as its immigrant settlement services, at the Taiwanese Cultural Centre in Marpole since 1991. Over the past two years, the society has been spot-repairing roof leaks that have been interrupting its normal operations. The society seeks to replace the roof. Funding roof repairs are not normally eligible expenses. Exceptions are in cases where the society owns the building and there was no landlord to make repairs.

Staff are recommending a grant of up to \$8,568 towards the roof renovation, which is one-third of the total estimated cost for this project.

Wesbrook Preschool Group Association

\$7,994

Wesbrook Preschool has been serving Vancouver for 50 years. Its preschool provides early-childhood and pre-school play-based child care programs for children age 18 months to 4 years. Monthly parenting skills seminars are open to everyone with required participation by the parents of enrolled children. Parent volunteers run the school with a governing

executive, which includes a treasurer. The capital funding is required to remove and replace old flooring which has asbestos content. Staff recommend a grant of up to \$7,994, one-third of the total project cost of \$23,982.16.

WISE Social and Athletic Club

\$16,000

The WISE Social and Athletic Club operates the WISE Hall in the Grandview-Woodland area and offers an affordable multi-purpose rental facility to local neighbourhood, art & culture, social service and community groups. The facility is more than 80 years old and in need of repair to improve audience and performer enjoyment of their WISE Hall experience. The society proposes to renovate the front-of-house, stage, concession service area and washrooms to achieve these service improvements and maximize usage of the facility to its full potential.

Staff are recommending a grant of up to \$16,000 towards the renovations, which is one-third of the total estimated cost for this project.

Additional Specific Conditions:

Minuted Board approval for the bank loan and confirmation of approved loan.

GRANTS NOT RECOMMENDED:

McGregor Child Care Society

\$ 0

Located on the site of Vancouver Community College's King Edward Campus, the Society has operated the existing child care facility since 1983. Students and staff of the college as well as the general community, have access to the facility. The King Edward Campus is being redeveloped and the current childcare facility must be relocated. A rezoning was required to accommodate the expanded development. One of the Council-approved conditions of the rezoning was that VCC provide a temporary facility for the existing McGregor Child Care program at no cost to the City. The space identified for the temporary child care space requires renovation. VCC has requested a grant for a portion of the renovation expenses (\$70,000 of the estimated \$288,952 total). Staff recommend NO GRANT in accordance with Council's instructions related to the rezoning that the temporary child care facility will be built, fit and furnished at no cost to the city.



CITY OF VANCOUVER
2006 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 7, 2006

1. IDENTIFICATION OF APPLICANT

The 411 Seniors Centre Society

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Lobby and Entrance Renovation Project

Name of Capital Project

Margaret Coates

Contact Person and Title

(604) 684-8171

Telephone

(604) 681-3581

Fax

411 Dunsmuir Street, Vancouver, BC, V6B 1X4

Mailing Address

mcoates@411seniors.bc.ca

E-mail Address

Richard Bell

Project Manager (if different from above)

604 684-8171

Telephone

604 681-3581

Fax

Brief history and description of organization:

Incorporated in May, 1977, the 411 Seniors Centre, which has been based at 411 Dunsmuir Street since its inception, acts as a multicultural, proactive resource and drop-in centre, where the combined energy of volunteers, members, and staff address seniors' issues, concerns and the needs of members, clients and other seniors. The programs and services are targeted to seniors in the Vancouver area. The 411 also works in tandem with several organizations, also housed at the 411 site, to provide more services and programs directly or indirectly appropriate for seniors. Our clients and participants are a diverse group with a range of ethnicity, including: English, Punjabi, Filipino, Spanish, Japanese, Farsi, Korean and Chinese. While many are able bodied, many have some form of disability such as arthritis, osteoporosis, heart conditions and many who may present challenging behaviours. In the last year 411 Seniors Centre was gifted the building in which it is housed by the Provincial Government. While a wonderful opportunity for the future, especially in terms of programming, there are some challenges.

2. PROJECT SUMMARY

Type of Project: x Renovation New construction

Briefly describe the proposed capital project. Attach drawings.

As mentioned above, the 411 Seniors Centre has been gifted with the building at 411 Dunsmuir Street. Over the years the building, which has served our purposes quite well for most of that time, has deteriorated and become less safe because of a lack of support and neglect from the previous building managers and some negative changes in the neighbourhood (i.e.; increased drug activity). Many people find the entrance and lobby unattractive, unsafe, uninviting and they are not easily able to obtain accessible information. As well, because we now need to rent some of the building, the lobby needs to be more presentable to prospective tenants. We are proposing to: construct a permanent reception and information area; construct a safe and comfortable walled in area for seating (waiting for handiDart, taxi's or just visiting) and; to construct permanent kiosks for information about the many on site organization's programs and services and to house public access terminals. In addition, we would like to make the two areas more aesthetic with painting, better lighting and new trim. We would also like to make the lobby area safer, by implementing a monitoring structure and system for access to the rest of the building. Our overall goal is to make both areas more attractive, warm, inviting and safe, without overly restricting access, in order to facilitate better access to programs and services provided by the 411 Seniors Centre, its tenants and its Associate Members.

Estimated start date for project Late fall 2006

How long will construction take? 3 months

3. PROJECT FUNDING

Total Project Cost

\$45000

Funding Sources:

Federal Government

\$

Provincial Government

\$20000

Others: 411 Seniors Centre

\$10000

\$

\$

\$

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$15000



CITY OF VANCOUVER
2006 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 7, 2006

1. IDENTIFICATION OF APPLICANT

C.S.C. Parent Advisory Society (dba Vancouver Child Study Centre)

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Relocation Fit-up

Name of Capital Project

Chava Rubenson Teacher

(604)222-3415

(604)731-1676

Contact Person and Title

Telephone

Fax

3937 W 30th Ave, Vancouver, BC V6S 1X2

Chava.rubenson@gmail.com

Mailing Address

E-mail Address

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

The Vancouver Child Study Centre (VCSC) has been in existence for 45 years. We began as the UBC Child Study Centre and for the last 9 years have operated independently in the basement of University Chapel on UEL. In January 2006 we were informed that we must vacate our premises and therefore are in the process of relocating to Dunbar Heights United Church at 24th and Collingwood in Vancouver. The VCSC provides childcare for 3 and 4 year-olds in a preschool environment and for 2 year-olds in a licensed child minding center. In total 54 families are served by our school. We are a not-for-profit organization providing quality early childhood programs. Currently there is a lack of such programs on the west side of Vancouver. We offer bursaries to those families who would not otherwise be able to send their children to preschool.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings.

Fit-up of Lower Hall and Bathrooms of Dunbar Heights United Church basement to suit requirements of preschool - floor coverings, painting, storage, appliances, etc. as per discussions with Child Care Licensing and item 6, Project Budget Detail and contractors quotations.

Estimated start date for project August 1, 2006

How long will construction take? 1 month

3. PROJECT FUNDING

Total Project Cost

\$52,640

Funding Sources:

Federal Government	\$
Provincial Government Applying for	\$5,000
Others (Specify Source) VCSC Contingency Fund	\$23,111
VCSC Fall Fundraiser	\$7,000
	\$
	\$

City of Vancouver Grant Request

\$17,529

(N.B. Not to exceed 1/3 of total project costs)



CITY OF VANCOUVER
2006 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 7, 2006

1. IDENTIFICATION OF APPLICANT

McGregor Child Care Society

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Vancouver Community College - Phase I expansion - temporary relocation of McGregor Centre

Name of Capital Project

Carol Sicoli

Contact Person and Title

604.871.7011

Telephone

604.871.7445

Fax

McGregor Child Care Society was established in 1972 and has operated the existing McGregor Child Care facility at Vancouver Community College's King Edward Campus in East Vancouver since 1983.

McGregor currently operates the Centre to provide daily care and supervision on a year round basis to 37 children: 12 toddlers (12-30 months); and 25 3 - 5 years. These services are provided to the general community, as well as students and staff of the College.

1155 East Broadway, Vancouver, B.C. V5T 4V5

Mailing Address

csicoli@vcc.ca

E-mail Address

David A.C. Nesbitt

Project Manager (if different from above)

604.714.0988 (ext. 227)

Telephone

604.714.0989

Fax

Brief history and description of organization:

2. PROJECT SUMMARY

Type of Project: X Renovation New construction

Briefly describe the proposed capital project. Attach drawings.

McGregor's facility is 23 years old and is grossly under the current facility standards required by both the City of Vancouver and Vancouver Coastal Health Community Facilities Licensing. The current space provided for the McGregor facility is 170 sq. metres. McGregor Child Care Society, in conjunction with Vancouver Community College proposes to temporarily relocate its operations to renovated space the College's King Edward Campus while new facilities are being developed as part of the College expansion. (See attached floor plan.) The renovated space will provide 281 sq. metres, an increase of more than 50% to the current area. The focus of this grant application is on the temporary space for the McGregor Daycare.

Severely hampered in its educational programs by very limited facilities, Vancouver Community College is embarking on a multi-phased redevelopment of its King Edward Campus. The Phase I Expansion will develop a 7-storey, 13,000 sq. metre building for Nursing and Health Sciences programs, general teaching space and computer labs, and student study spaces. Combined with this fact is the necessity to relocate the current child care operations so the McGregor building can be demolished in advance of the College expansion. In agreement with the City and VCH, the future home for the McGregor daycare will be developed in Level 5 of the College expansion, scheduled for occupancy in the fall of 2008.

Estimated start date for project August 2006

How long will construction take? 8 weeks

3. PROJECT FUNDING

Total Project Cost

\$288,952

Funding Sources:

Federal Government

\$

Provincial Government - Ministry of Advanced Education

\$175,162

Vancouver Community College

\$43,790

\$

\$

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$70,000



CITY OF VANCOUVER
2006 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 7, 2006

1. IDENTIFICATION OF APPLICANT

Wesbrook Preschool Group Association

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Removal and Replacement of Old Flooring with Asbestos Content

Name of Capital Project

Bryony Hunter, Volunteer Equipment Chair

Contact Person and Title

604-255-7054

Telephone

Fax

2915 West 12th Ave, Vancouver, V6K 2R2

Mailing Address

petbrymat3@yahoo.ca

E-mail Address

Jasmina Jahic-Yeo, Classroom Supervisor

Project Manager (if different from above)

604-924-3632

Telephone

jasminayeo@shaw.ca

Fax

Brief history and description of organization:

- Wesbrook Parent Participation Preschool has been serving Vancouver for 50 years and enjoys enormous loyalty in the community. The preschool provides early-childhood and preschool play-based childcare programs for children aged 18 months to 4 years old. By helping to create happy, confident, and well-socialized children, the preschool provides young people to the community who are friendly, helpful, and skilled.
- The preschool also provides monthly parenting-skills seminars which are open to everyone and which the parents of enrolled children are required to attend. The preschool hosts a variety of social events throughout the year.
- Parent volunteers run the school, providing a governing executive, treasurer, fund-raisers, event and enrollment coordinators, weekly room set-up, etc (including this grant application). Parents also assist the program supervisors, with two parent assistants attending every 3-year old session and one parent attending each 4-year old session.

2. PROJECT SUMMARY

Type of Project: Renovation New construction

Briefly describe the proposed capital project. Attach drawings.

- The proposed capital project is required to mitigate the health risk posed by decaying, asbestos-laced floor tiles which currently cover the floor of the main program room (see attached photos). The most permanent and complete solution to this problem is the complete removal of the tiles according to strict containment procedures, followed by their replacement with a more suitable flooring material. The preschool's licensing officer has expressed her concern about the current situation, and recommended a high-quality replacement material (sheet vinyl) which she has seen perform well in other childcare settings.
- Because of the hazardous material involved and the large size of the program room (3081 ft²), the required project costs more than the preschool can cover by our usual fund-raising methods alone. Part of our mandate as a parent-participation school is that we keep our attendance fees low and so remain more accessible than most other preschools in the area. Thus we are urgently requesting Vancouver City's assistance with a capital grant.
- The preschool is very stable (in continuous operation with the same landlord since 1956) and provides a highly valued service in the community. With this capital upgrade, the school expects to continue serving the community indefinitely.

Estimated start date for project: as soon as funding is secured. How long will construction take? 2 weeks

3. PROJECT FUNDING

	Total Project Cost	\$23,982.16
Funding Sources:		
Donations (our families, local businesses, the public)	\$15,988.11*	

*Our landlord, St. Helen's Church, cannot make a cash donation to the project but has agreed to give us a 7 year lease and to help us recover some of our costs by extending our use of a second room so that we may operate an additional toddler program.

*Parent volunteers will be donating their time and labor to supervise the project, as well as remove and subsequently replace all furnishings in the room.

City of Vancouver Grant Request	\$7,994.05
(N.B. Not to exceed 1/3 of total project costs)	



CITY OF VANCOUVER
2006 Capital Grants
APPLICATION FORM

Deadline:
Friday, July 7, 2006

1. IDENTIFICATION OF APPLICANT

WISE Social & Athletic Club

Name of society applying for or sponsoring grant (as filed with Registrar of Societies)

Hall Renovations

Name of Capital Project

Cem Zafir - Hall Coordinator

604-254-5858

604-254-5812

Contact Person and Title

Telephone

Fax

1882 Adanac Street, Vancouver, BC V5L 1C3

hey@zula.ca

Mailing Address

E-mail Address

Project Manager (if different from above)

Telephone

Fax

Brief history and description of organization:

The WISE Club has been in existence since 1961 and was originally a club for ex-pats from Great Britain. Over the years changes have occurred in the membership and we are now a local east Vancouver neighbourhood social and athletic club, as well as a venue for a variety of cultural events. Our hall is well known in the area and is a favourite for many groups. As well as renting out the space we offer it free to some groups for fundraising, our most recent donation being the Commercial Drive Festival Volunteer Afterparty, and we have offered our hall free of charge to the Canadian Students for Darfur (Fundraiser for Oxfam & Darfur). We have co-produced events with Britannia Community Centre (including an upcoming co-production -Chai House- for the Diwali Festival) and offer reduced rates to Green Thumb Theatre. We also have reduced rates for non-profit societies. Over the years our building has been neglected and is in dire need of some upgrades and renovations to meet the changing needs of our clients and maintain the building.

2. PROJECT SUMMARY

Type of Project: X Renovation New construction

Briefly describe the proposed capital project. Attach drawings.

In order to maximize the full potential of the hall as a well-utilized music venue and neighbourhood gathering place, we feel the need to improve its aesthetic appearance and functionality for multi-purpose community use. We hope to make the following upgrades and renovations:

- Strip the worn out linoleum in men's and women's restrooms and replace with tiles, plus replace fixtures
- Strip, sand, varnish and repair existing dance floor
- Sand and varnish wood moldings, pillars and other wooden surfaces
- Build modular risers to serve as both movable staging and raised seating areas
- Rebuild keg-room area for improved refrigeration
- Install curtain rods
- Improve building and stage lighting

Estimated start date for project October 2006

How long will construction take? 6mos

3. PROJECT FUNDING

Total Project Cost

\$48,850

Funding Sources:

Federal Government	\$
Provincial Government	\$
Others (Specify Source) Fundraising - Music events	\$12,000
Bank Loan	\$15,000
Building Fund	\$6,000

City of Vancouver Grant Request
(N.B. Not to exceed 1/3 of total project costs)

\$16,000



CITY OF VANCOUVER
2006 Capital Grants

Deadline:
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GUIDELINES AND CRITERIA

1. **ELIGIBILITY**

Registered non-profit societies which are based in the city and provide social or cultural services (including childcare) to Vancouver residents are eligible to apply for Capital Grants. Societies must be in good standing with the Registrar of Companies, be financially stable with sound administration and have a proven track record of public service.

Non-profit organizations, whose primary purpose or activity is the provision of health care, educational, sport, recreational or religious programs and services, are not eligible. Nor are projects involving City-owned facilities.

The organization shall have an independent, active governing body composed of volunteers. Its main responsibilities shall be program and policy development and fundraising. The Board is held responsible for the effectiveness of services provided and the financial accountability for funds received from all sources. Voting members of the Board of Directors of a Society receiving funds from the City of Vancouver may not be remunerated for services to the society, but they may be reimbursed for expenses.

The organization must extend its services to the general public in the City of Vancouver, and may not exclude anyone by reason of religion, ethnicity, gender, age, sexual orientation, language, disability or income.

2. **ALLOWABLE EXPENSES FOR CAPITAL GRANTS**

Capital grants are for major capital projects located in the City of Vancouver, involving facility purchase, construction, renovation or expansion. Projects involving City-owned or leased facilities are not eligible for City Capital Grants. Capital Grants may not be used to cover deficits or to pay for furniture, equipment and other depreciable assets, repairs, maintenance or work already under way or completed.

3. **COST SHARING**

THE CITY'S CONTRIBUTION TO A PROJECT SHALL NOT EXCEED ONE-THIRD OF THE TOTAL COST. Payment of Capital Grants will be contingent on the organization securing funding from other sources.

4. **PRIORITIES**

Capital Grants are discretionary and will only be provided for projects which meet high standards of quality and excellence in the provision of service to the residents of Vancouver.

The following factors will be taken into account in reviewing applications:

1. Service improvements as a result of proposed capital project;
2. Appropriateness, benefits, effectiveness and quality of service;
3. Financial need of the organization;
4. Cost of service;
5. Community support;
6. Financial and cultural accessibility for the broad community;
7. Financial support from other sources;
8. Tenure of term of lease (if facility not owned); and
9. Amount of grant request in the context of available funds.

CITY COUNCIL DECISION ON CAPITAL GRANTS

City Council has established a budget for the 2006 Capital Grants program. The deadline for Capital Grant applications is 4:30PM, Friday, July 7, 2006. City staff will review all eligible applications and make recommendations to City Council in September, 2006. A copy of staff recommendations will be sent to all applicants, along with a notice of the Council meeting at which the grants will be considered. Those applicants wishing to speak to the recommendations in the report may contact the City Clerk's office. Following the meeting, all applicants will be notified of Council's decision in writing by the City Clerk's office.