



CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: August 21, 2006
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VanRIMS No.: 08-2200-20
Meeting Date: September 12, 2006

TO: Vancouver City Council

FROM: Councillor Elizabeth Ball

SUBJECT: Request by Councillor Elizabeth Ball to travel to Yellowknife, NWT for FCM Committee Meetings, September 5 - 8, 2006.

RECOMMENDATION

- A. THAT Council authorise travel expenses for Councillor Ball to attend FCM Committee meetings, September 5 - 8, 2006, at an estimated cost of \$1748.97, the source of funding to be the Councillors' 2006 Travel Budget.
- B. THAT Council authorise expenses for attendance to future Committee meetings of these FCM Committees, for as long as she retains these appointments.

CITY MANAGER'S COMMENTS

The City Manager submits this report for Council's consideration.

COUNCIL POLICY

The City's Mayor and Council Members' Expenses By-law No 8904 requires that a Council member wishing to engage in an activity that is representing the city, engaging in city business or attending a course, meeting or convention outside British Columbia must request Council prior approval. If Council approval is granted, the council member may claim reimbursement for expenses incurred in accordance with the By-law.

PURPOSE

The purpose of this report is to seek Council's approval for Councillor Ball to travel to Yellowknife, NWT to attend FCM Committee meetings Sept 6 - 8, 2006, at a cost of \$1748.97 for travel and accommodation.

BACKGROUND

During the summer recess, Councillor Ball received a letter from the FCM appointing her to the *FCM Standing Committee on Safety and Crime Prevention*, and the *British Columbia Regional Committee* and inviting her to attend the Committee meetings in Yellowknife, NWT from Sept 6-8, 2006. Under the circumstances, she was unable to request prior approval from Council to attend these meetings. As such Council approval is now being sought for these travel expenses.

FINANCIAL IMPLICATIONS

The estimated costs to be funded from the 2006 Travel Budget are as follows:

Item	Estimated Costs
Airfare	\$ 1014.37
Accommodations - 3 nights @ 158.20/night (inclu. applicable taxes)	474.60
Ground Transportation (approx)	50.00
Per Diem - 3.5 days X \$60.00/day	210.00
	\$ 1748.97

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