



CITY OF VANCOUVER

ADMINISTRATIVE REPORT

Report Date: April 24, 2006
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Meeting Date: May 30, 2006

TO: Vancouver City Council
FROM: General Manager of Engineering Services
SUBJECT: Fleet Addition -Vehicle for the Sustainability Group

RECOMMENDATION

- A. *THAT Council approve the allocation of \$25,000 from the Truck and Equipment Plant Account to add one (1) passenger vehicle to the Engineering Services vehicle fleet.*
- B. *THAT the capital and operating costs be repaid to the Truck and Plant account through annual charges of \$7,200, funding to be provided from existing Sustainability Group Operating Budget.*

COUNCIL POLICY

Council approves expenditures from Reserves, including the Truck and Equipment Plant Account.

Council approves all increases in service levels, including the addition of vehicles and equipment to the fleet.

PURPOSE

The purpose of this report is to seek Council approval to add one (1) passenger vehicle to the City Fleet, to be used primarily by the Sustainability Group.

BACKGROUND

On April 23, 2002, City Council approved the establishment of the Sustainability Group (SG), which reports to a Sustainability Steering Committee and to the City Manager (Report #5340). The SG was created to promote sustainability initiatives, to assist in advancing corporate sustainability programs, and to implement the Community Climate Change Action Plan. There are currently 10 full-time employees within the SG.

DISCUSSION

The SG currently has their offices at 456 West Broadway, Vancouver BC. Due to multiple demands for office space, the SG will relocate to Spyglass Place in April 2006, to be co-located with the Southeast False Creek (SEFC) Project Office. The SG was chosen to move to Spyglass Place because of the synergies with the SEFC Project Office; the move was approved by the Corporate Management Team. Spyglass Place is further away from City Hall than existing Broadway offices.

In the past, SG staff primarily have walked, ridden bikes or used transit to attend meetings around the City. If a vehicle was required, the Corporate Services Group or Engineering Services offered access to their vehicles. However, the new office location at Spyglass Place limits access to these options in a number of circumstances. Access to the shared vehicles at City Hall was convenient in the old office location, but the increased distance from City Hall makes this arrangement impractical. Staff have been diligent in using transit, but the lack of convenient access to transit at Spyglass Place will create unacceptable lost staff time. Much of staff work entails directly meeting with various individuals and organisations in the community. The new office location necessitates a vehicle for the SG staff to use while attending meetings away from Spyglass Place.

Upon approval, the SG will be provided with a Smart Car that demonstrates the principles of sustainability and encourages vehicle choices that minimise greenhouse gas emissions. The SG will work with the Equipment Services Branch to create a decal scheme that will serve to promote sustainability as the vehicle moves around the City.

FINANCIAL IMPLICATIONS

By purchasing this vehicle through the Truck and Equipment Plant Account, and providing annual funds through internal rental rates, the total annual cost (including internal rental rates, maintenance, insurance, and fuel costs) for the vehicle for the SG is \$7,200. The purchase cost of the vehicle requires a one time charge of approximately \$25,000 to the Truck and Equipment Plant Account, which will be repaid over the eight (8) year life of the vehicle as a component of the \$7,200 annual cost.

CONCLUSION

This report seeks approval to add one (1) passenger vehicle to City owned fleet, for use by the Sustainability Group.

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